



ADMINISTRATION COMMITTEE

Agenda Report

Headquarters
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File #: 2025-4584

Agenda Date: 11/12/2025

Agenda Item No: 7.

FROM: Robert Thompson, General Manager
Originator: Wally Ritchie, Director of Finance

SUBJECT:

GENERAL MANAGER APPROVED PURCHASES AND ADDITIONS TO THE PRE-APPROVED OEM SOLE SOURCE LIST

GENERAL MANAGER'S RECOMMENDATION

RECOMMENDATION: Recommend to the Board of Directors to:

- A. Receive and file Orange County Sanitation District purchases made under the General Manager's authority for the period of July 1, 2025 to September 30, 2025; and
- B. Approve the following additions to the pre-approved Original Equipment Manufacturers (OEM) Sole Source List:
 - BENTLY NEVADA, LLC - System 1 Software Maintenance & Support
 - FARO TECHNOLOGIES, INC. - Laser Equipment, Hardware Service, Software, Maintenance and Training
 - EMERSON PROCESS MANAGEMENT - Technical Support for Software and Equipment
 - STO ADVISORS - Professional Services to Manage Pipeline and Hazardous Materials Safety Administration (PHMSA) Federal Regulations

BACKGROUND

Staff provides the Administration Committee and the Board of Directors quarterly reports of General Manager approved and executed purchases between \$50,000 and \$150,000; maintenance and repair Services Task Orders between \$50,000 and \$500,000; and additions to the pre-approved OEM Sole Source List.

This list of additions to the pre-approved OEM Sole Source List displays the OEM added this quarter that require sole source procurement to maintain, service, or replace equipment currently in operation at Orange County Sanitation District (OC San) facilities because the parts and/or service can only be provided by the OEM or their designated representative.

RELEVANT STANDARDS

- Quarterly financial reporting

- Ensure the public's money is wisely spent

PRIOR COMMITTEE/BOARD ACTIONS

December 2016 - Minute Order 12(b) authorize the General Manager to ratify additions or deletions to the OEM list on the General Manager's quarterly approved purchases agenda report.

ADDITIONAL INFORMATION

In accordance with Board purchasing policies, Ordinance No. OC SAN-61, the General Manager has authority to approve and execute purchases between \$50,000 and \$150,000. Below is a summary of General Manager approved purchases, in amounts exceeding \$50,000, for the first quarter of fiscal year 2025-26:

Vendor Name	Amount	Department	Description/Discussion
A GOOD SIGN & GRAPHICS, CO.	\$75,000.00	Administrative Services	Convenience Blanket PO for Modifications and Updating of Signage 9/1/25 - 8/31/26 GM Article 2, Section 2.2 (b) (1)
AIRGAS USA, LLC	\$140,000.00	Operations & Maintenance	Convenience Blanket PO for Miscellaneous Signs, Welding Supplies, and the Repair and Inspection of Welding Equipment 7/1/25 - 6/30/27 GM Article 2, Section 2.2 (b) (1)
ALCOA TRAFFIC CONTROL, INC.	\$140,000.00	Operations & Maintenance	Convenience Blanket PO for On-Call Traffic Setup and Support to Outside Divisions Within OC San 9/22/25 - 9/21/26 GM Article 2, Section 2.2 (b) (1)
AWARDCO, INC.	\$57,700.00	Human Resources	Blanket PO for Safety Incentives, Service Awards, and Core Awards Sole Source Justification 2867 Reason: Unique Product/Service
BAY CITY INDUSTRIAL SUPPLY	\$59,544.21	Operations & Maintenance	Purchase of One (1) Duall Club-4450 Impeller Informal Bid 140797-OR
BRAND SCAFFOLD SERVICES INC	\$51,063.22	Operations & Maintenance	Service PO for Engine 5 Catalyst Insulation Removal and Installation and Scaffolding Services at Plant 2 Informal Bid 140764-OR
CALLAN LLC	\$75,000.00	Administrative Services	Blanket PO for Investment Advisory Services, Including On-Going Investment Performance Monitoring 10/1/25 - 9/30/28 w/ Two Optional Two-Year Renewal Periods Informal Bid 139736-OR
CARAHSOFT TECHNOLOGY CORPORATION	\$149,666.80	Administrative Services	ServiceNow Software Implementation for Easement Disposition NASPO Master Contract # AR2472, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases

CENTRE FOR ORGANIZATION EFFECTIVENESS	\$74,415.00	Human Resources	Blanket PO for One (1) On-Site Seven-Day Leadership Academy training Program for EMT and Managers Sole Source Justification 2892 Reason: Human Resources - Training
CORE & MAIN LP	\$98,852.45	Environmental Services	Purchase of One (1) Hach AS950 Portable Sampler w/ Compact Base and One (1) Hach AS950 All Weather Refrigerated Sampler Specification No. E-2025-691
CORITY SOFTWARE, INC.	\$83,122.56	Administrative Services	Annual Renewal for Cority Software Subscription 9/24/25 - 9/23/26 GSA Contract # GS-35F-0032U in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
CREATIVE AIR MECHANICAL SERVICES, LLC	\$96,264.00	Administrative Services	Service PO to Correct Ductwork Plenum to Proper Clearance at Plant 2 CenGen TIPS-USA Cooperative Contract # 25010501, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
CS-AMSCO	\$53,132.00	Administrative Services	Stock Item Purchase of Six (6) DeZURIK Eccentric Plug Valves Board Approved OEM Sole Source List M.O. 12/14/16, Item 12 (B)
DEMARIA ELECTRIC MOTOR SERVICES, INC.	\$142,733.34	Operations & Maintenance	Service PO for the Repair of the 1500hp Motor that Drives Blower #4 Sole Source Justification 2886 Reason: Unique Product/Service
DIVERSIFIED THERMAL SERVICES, INC.	\$60,000.00	Administrative Services	Convenience Blanket PO for HVAC System Repairs on an As-Needed Basis at Plant 1, Plant 2 and HQ 10/21/25 - 10/21/26 GM Article 2, Section 2.2 (b) (1)
DXP ENTERPRISES, INC.	\$81,204.86	Administrative Services	Stock Item Purchase of Two (2) Seepex Rotors and Two (2) Seepex Stators Board Approved OEM Sole Source List M.O. 12/14/16, Item 12 (B)
EGROUP ENABLING TECHNOLOGIES, LLC	\$54,000.00	Administrative Services	Blanket PO for Enabling Teams Voice MSPA 1/1/26 - 12/31/26 OMNIA Contract # R200803, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
EPLUS TECHNOLOGY, INC.	\$58,978.84	Administrative Services	Veeam Data Platform Advanced Universal Subscription and License 8/10/25 - 8/9/26 Informal Bid 140980-OR
FLO-SERVICES, INC.	\$147,187.31	Operations & Maintenance	Evaluation and Teardown of Hidrostal Pump MSP # 1 at BitterPoint Pump Station Sole Source Justification 2887 Reason: Unique Product/Service
FLUKE ELECTRONICS CORPORATION	\$84,078.50	Operations & Maintenance	Purchase of Two (2) Fluke Rotalign Touch Expert Kits and All Bracket Sets Approved CORF Budget FY 25/26 Board Approved OEM Sole Source List M.O. 5/26/2021, Item 20 (B)

GARDNER DENVER NASH LLC	\$55,452.74	Administrative Services	Stock Item Purchase of one (1) ADOO Bare Blower Board Approved OEM Sole Source List M.O. 9/23/20, Item 12 (B)
INNOVATIVE ENGINEERING AND MAINTENANCE	\$140,000.00	Operations & Maintenance	Convenience Blanket PO for Urgent Operational Support at Plant 1 and 2 9/1/25 - 8/31/27 GM Article 2, Section 2.2 (b) (1)
JAMISON ENGINEERING CONTRACTORS, INC.	\$85,000.00	Operations & Maintenance	Service PO for Major Repairs at Primary Clarifiers P & Q at Plant 2 Informal Bid 141296-OR
JAMISON ENGINEERING CONTRACTORS, INC.	\$140,000.00	Operations & Maintenance	Convenience Blanket for Urgent Operational Support at all OC San Facilities 9/1/25 - 8/31/27 GM Article 2, Section 2.2 (b) (1)
MH3 CORPORATION	\$60,000.00	Operations & Maintenance	Blanket PO for Collecting and Analyzing Odor Samples Board Approved OEM Sole Source List M.O. 10/25/23, Item 9 (B)
MOUSE GRAPHICS	\$98,000.00	Administrative Services	Blanket PO for Graphic Services and Signage for HQ, Plant 1, Plant 2 and Pump Stations 10/1/25 - 9/30/26 GM Article 2, Section 2.2 (b) (1)
OVIVO USA, LLC	\$74,400.00	Operations & Maintenance	Service PO for Replacement J and A Jeta Drive Head and Rebuild Kit for Refurbishment of Existing Jeta Drive Head Sole Source Justification 2832 Reason: OEM Equipment/Part/Service
OVIVO USA, LLC	\$147,933.00	Operations & Maintenance	Purchase of One (1) Spare Drive Unit for Primary Clarifiers F and G at Plant 2 Approved CORF Budget FY 25/26 Board Approved OEM Sole Source List M.O. 2/26/2025, Item 12 (B)
POWERFLO PRODUCTS INC	\$53,733.84	Operations & Maintenance	Service PO to disassemble, clean, Inspect, and Rebuild WSSP Pump Informal Bid 140803-OR
PUTZMEISTER AMERICA INC	\$90,000.00	Operations & Maintenance	Blanket PO to Conduct Annual Services on the Putzmeister HPUs, Augers, and Support Equipment at Plant 2 6/1/25 - 5/31/26 Board Approved OEM Sole Source List M.O. 5/27/20, Item 14 (B)
QUINN POWER SYSTEMS	\$57,223.50	Operations & Maintenance	Service PO for PB-C Generator 1 Radiator Overhaul Sourcewell Contract 092222-CAT, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
REAL TIME NETWORKS INC.	\$59,061.00	Administrative Services	Purchase of one (1) KTA-8 System with 112 Positions and One (1) KTA-4 System with 56 Key Positions Sourcewell Contract 110923- DM, in Accordance with Ordinance OC SAN- 61 Section 2.03 (B) Cooperative Purchases

REPUBLIC SERVICES, INC.	\$90,000.00	Administrative Services	Blanket PO for Trash and Recycling Services at Plant 1, Plant 2, and Headquarters Sole Source Justification 2878 Reason: Unique Product/Service
SDT NORTH AMERICA INC	\$100,908.75	Operations & Maintenance	Purchase of One (1) SDT 340 System w/ UAS3 Including all Accessories Approved CORF Budget FY 25/26 Board Approved OEM Sole Source List M.O. 5/26/21, Item 20 (B)
SGS US WEST COAST LLC	\$128,800.00	Operations & Maintenance	Service PO for Inspection of 78-Inch and 120-Inch Ocean Outfall Pipelines Specification No. CS-2025-686BD
TOSHIBA BUSINESS SOLUTIONS (USA) INC	\$70,000.00	Administrative Services	Blanket PO for Toshiba Parts, Labor and Toner 8/1/25 - 7/31/26 NASPO Master Contract # 188037, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
VWR SCIENTIFIC	\$75,927.89	Environmental Services	Purchase of (1) SeNSe2 Hardware and Accessories NASPO Master Agreement MA2024005, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
WATERLINE TECHNOLOGIES INC	\$90,000.00	Engineering	Blanket PO for the Purchase of Sodium Hypochlorite Solution-Bleach (NaOCl) (Tote Deliveries) for Plant 1 and Plant 2 10/1/25 - 9/30/26 Informal Bid 140366-OR
WESTERN EPG PRODUCTS, INC.	\$128,816.00	Administrative Services	Stock Item Purchase of Forty-Eight (48) SCR Catalyst Replacement and Sixteen (16) Oxidation Catalyst Replacements Board Approved OEM Sole Source List M.O. 8/28/19, Item 3(B) and M.O. 5/23/18, Item 12 (B)
WINDSONG PRODUCTIONS, LLC	\$148,863.00	Communications	Blanket PO for Video Production Services Specification No. CS-2025-664BD

Additionally, in accordance with Board purchasing policies, Ordinance No. OC SAN-61, the General Manager has authority to approve and execute maintenance and repair Services Task Orders between \$50,000 and \$500,000. Below is a summary of General Manager approved maintenance and repair Services Task Orders, in amounts exceeding \$50,000, for the first quarter of fiscal year 2025-26:

Vendor Name	Amount	Department	Description/Discussion
BAKER ELECTRIC & RENEWABLES LLC	\$51,714.20	Operations & Maintenance	Turbine Generator Battery Charger Replacement at Plant 1 Specification No. TOB-2025-696 of Master Service Contract S-2024-1447BD-9

BIG SKY ELECTRIC, INC.	\$299,750.00	Operations & Maintenance	Steve Anderson Lift Station Variable Frequency Drive Replacement Specification No. TOB-2025-688 of Master Service Contract S-2024-1447BD-10
JAMISON ENGINEERING CONTRACTORS, INC.	\$285,000.00	Operations & Maintenance	Primary Clarifier N Drive Replacement at Plant No. 2 Specification No. TOB-2025-694 of Master Service Contract S-2024-1447BD-3
LEED ELECTRIC, INC.	\$266,210.00	Operations & Maintenance	Power Building D Automatic Transfer Switch Replacement at Plant 2 Specification No. TOB-2025-697 of Master Service Contract S-2025-1447BD-11
VICON ENTERPRISE INC	\$200,000.00	Operations & Maintenance	Trickling Filter Clarifier B Repair at Plant No. 2 Specification No. TOB-2025-699 of Master Service Contract S-2024-1447BD-7

ATTACHMENT

The following attachment(s) may be viewed on-line at the OC San website (www.ocsan.gov) with the complete agenda package:

N/A