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**CALL TO ORDER**

A regular meeting of the Operations Committee was called to order by Committee Chair Bob Collacott on Wednesday, June 3, 2020 at 5:00 p.m. in the Administration Building of the Orange County Sanitation District. Chair Collacott stated that the meeting was being held telephonically and via audio/video teleconferencing in accordance with the Governor's Executive Order No. N-29-20, due to the Coronavirus Pandemic (COVID-19). Chair Collacott led the Flag Salute.

The Clerk of the Board announced the teleconference meeting guidelines and stated that votes will be taken by roll call.

**ROLL CALL AND DECLARATION OF QUORUM:**

Roll call was taken and a quorum was declared present, as follows:

**PRESENT:** Robert Collacott, Mariellen Yarc, Allan Bernstein, Doug Chaffee, Brooke Jones, Lucille Kring, Sandra Massa-Lavitt, Jesus Silva, Fred Smith, David Shawver and John Withers

**ABSENT:** Brad Avery and Steve Jones

**STAFF PRESENT:** Jim Herberg, General Manager; Kelly Lore, Clerk of the Board; Al Garcia; and Brian Engeln were present in the Board Room. Rob Thompson, Assistant General Manager; Lorenzo Tyner, Assistant General Manager; Celia Chandler, Director of Human Resources; Kathy Millea, Director of Engineering; Lan Wiborg, Director of Environmental Services; Jennifer Cabral; Dean Fisher; Tom Grant; Brad Hamilton; Tina Knapp; Jeff Mohr; and Wally Ritchie were in attendance telephonically.

**OTHERS PRESENT:** Brad Hogin, General Counsel was present in the Board Room.

**PUBLIC COMMENTS:**

None.

**REPORTS:**

Neither Chair Collacott or General Manager Jim Herberg provided a report.

**CONSENT CALENDAR:****1. APPROVAL OF MINUTES**[2020-1086](#)**Originator:** Kelly Lore

MOVED, SECONDED, AND DULY CARRIED TO:

Approve Minutes of the Regular Meeting of the Operations Committee held on May 6, 2020.

**AYES:** Robert Collacott, Mariellen Yarc, Allan Bernstein, Doug Chaffee, Brooke Jones, Lucille Kring, Sandra Massa-Lavitt, Tim Shaw, Jesus Silva, Fred Smith and John Withers**NOES:** None**ABSENT:** Brad Avery, Steve Jones and David Shawver**ABSTENTIONS:** None**2. CAPITAL IMPROVEMENT PROGRAM CONTRACT PERFORMANCE REPORT**[2020-1008](#)**Originator:** Kathy Millea

This item was pulled and heard separately. Questions regarding contingency increases and change orders with projects P1-101, P1-110 &amp; P2-92 were responded to by Director of Engineering Kathy Millea.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Capital Improvement Program Contract Performance Report for the period ending March 31, 2020.

**AYES:** Robert Collacott, Mariellen Yarc, Allan Bernstein, Doug Chaffee, Brooke Jones, Lucille Kring, Sandra Massa-Lavitt, Tim Shaw, Jesus Silva, Fred Smith and John Withers**NOES:** None**ABSENT:** Brad Avery, Steve Jones and David Shawver**ABSTENTIONS:** None**3. TOSHIBA 12KV CIRCUIT BREAKER PURCHASE**[2020-1044](#)**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:



- A. Award a Purchase Order Contract to Superior Electric Motor Services for the purchase of eight Toshiba HVK 12kV circuit breakers for Plant No. 1 Electrical Distribution System, per Specification No. E-2020-1162BD, for a total amount not to exceed \$195,072, including sales tax and freight; and
- B. Approve a contingency of \$9,754 (5%).

**AYES:** Robert Collacott, Mariellen Yarc, Allan Bernstein, Doug Chaffee, Brooke Jones, Lucille Kring, Sandra Massa-Lavitt, Tim Shaw, Jesus Silva, Fred Smith and John Withers

**NOES:** None

**ABSENT:** Brad Avery, Steve Jones and David Shawver

**ABSTENTIONS:** None

**4. 12KV DISTRIBUTION CENTER B AND EAST RAS PUMP STATION ROOFING REPLACEMENT, PROJECT NO. FE18-19R** [2020-1077](#)

**Originator:** Kathy Millea

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Receive and file Bid Tabulations and Recommendation for O'Connell Engineering & Construction, Inc. for 12kV Distribution Center B and East RAS Pump Station Roofing Replacement, Project No. FE18-19R;
- B. Award a Construction Contract to O'Connell Engineering & Construction, Inc. for 12kV Distribution Center B and East RAS Pump Station Roofing Replacement, Project No. FE18-19R, for a total amount not to exceed \$674,800; and
- C. Approve a contingency of \$67,480 (10%).

**AYES:** Robert Collacott, Mariellen Yarc, Allan Bernstein, Doug Chaffee, Brooke Jones, Lucille Kring, Sandra Massa-Lavitt, Tim Shaw, Jesus Silva, Fred Smith and John Withers

**NOES:** None

**ABSENT:** Brad Avery, Steve Jones and David Shawver

**ABSTENTIONS:** None

**NON-CONSENT:**

**5. HEADQUARTERS COMPLEX SITE PREPARATION, PROJECT NO. P1-128C** [2020-1032](#)

**Originator:** Kathy Millea

Ms. Millea provided a brief description of this item and responded to questions regarding CEQA changes.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Consider the Fountain Valley Crossings Specific Plan Program Environmental Impact Report (State Clearinghouse No. 2015101042) that evaluated the total buildout of the Specific Plan area with a goal of revitalizing the existing light industrial use;
- B. Consider, receive, and file the Initial Study/Addendum for the Administrative Headquarters Building, Project for P1-128, dated December 2019 to the City of Fountain Valley's Program Environmental Impact Report for the Fountain Valley Crossings Specific Plan to demolish five warehouse buildings, construct and operate an administrative headquarters building, pedestrian bridge, signage, landscaping, lighting, and surface parking lot in the City of Fountain Valley;
- C. Receive and file Bid Tabulation and Recommendation for Headquarters Complex Site Preparation, Project No. P1-128C;
- D. Accept the formal bid withdrawal request received on March 13, 2020 from the initial lowest bidder, Interior Demolition, Inc.;
- E. Reject the bid from the second apparent low bidder AMPCO North, Inc. as non-responsive;
- F. Award a Demolition Contract to Resource Environmental, Inc. for Headquarters Complex Site Preparation, Project No. P1-128C, for a total amount not to exceed \$1,555,000; and
- G. Approve a contingency of \$155,500 (10%).

**AYES:** Robert Collacott, Mariellen Yarc, Allan Bernstein, Doug Chaffee, Brooke Jones, Lucille Kring, Sandra Massa-Lavitt, Tim Shaw, Jesus Silva, Fred Smith, David Shawver and John Withers

**NOES:** None

**ABSENT:** Brad Avery and Steve Jones

**ABSTENTIONS:** None

**6. HEADQUARTERS COMPLEX SITE PREPARATION, PROJECT NO. [2020-1033](#)  
P1-128C**

**Originator:** Kathy Millea

Assistant General Manager Rob Thompson provided a brief introduction to this Item.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:



- A. Approve a Professional Construction Services Agreement with HDR, Inc. to provide construction support services for Headquarters Complex Site Preparation, Project No. P1-128C, for a total amount not to exceed \$178,000; and
- B. Approve a contingency of \$17,800 (10%).

**AYES:** Robert Collacott, Mariellen Yarc, Allan Bernstein, Doug Chaffee, Brooke Jones, Lucille Kring, Sandra Massa-Lavitt, Tim Shaw, Jesus Silva, Fred Smith, David Shawver and John Withers

**NOES:** None

**ABSENT:** Brad Avery and Steve Jones

**ABSTENTIONS:** None

**INFORMATION ITEMS:**

**7. FY 2020-21 & FY 2021-22 BUDGET PRESENTATION**

**[2020-1067](#)**

**Originator:** Lorenzo Tyner

Assistant General Manager Lorenzo Tyner introduced this Item. Controller Wally Ritchie provided an informative PowerPoint presentation of the FY 2020-21 & FY 2021-22 Budget including: revenues and outlays; user fee and property tax revenues; proposed operating expense summary focusing on salaries and benefits, contractual services, repairs and maintenance, operating materials and supplies, and utilities; departmental operating summaries; CIP program; and future debt service. Mr. Ritchie noted that the current proposed budget does not include the potential rate freeze, proposed by the Board Chairman, that will be presented to the Administration Committee on June 10.

ITEM RECEIVED AS AN:

Information Item.

**DEPARTMENT HEAD REPORTS:**

None.

**CLOSED SESSION:**

None.

**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

None.

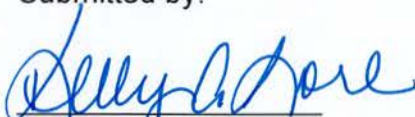
**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

None.

**ADJOURNMENT:**

Chair Collacott declared the meeting adjourned at 5:42 p.m. to the meeting to be held on Wednesday, July 1, 2020 at 5:00 p.m.

Submitted by:



Kelly A. Lore, MMC  
Clerk of the Board