

ORANGE COUNTY SANITATION DISTRICT

HONOR WALK NOMINEE FORM

Please complete this form and return it to the Clerk of the Board

Name of nominee _____

Relationship to OCSD _____

On a separate sheet, please describe:

- The length and nature of the nominee’s relationship to OCSD;
- How he or she has enhanced the quality of operations and/or leadership; and
- How the nominee has made an exceptional contribution to OCSD or people served by OCSD.

Please use the attached leadership competencies and resolution adopted by the Board of Directors establishing the program, as reference.

Nominees should be past Board Members who made a significant impact to the District

Name of requestor _____

Phone/email address _____

Steering Committee approval Date _____

*Please return this form to Clerk of the Board Kelly Lore no later than March 13th. Thank you.

RESOLUTION NO. OCSD 08-08

A RESOLUTION OF THE BOARD OF DIRECTORS OF ORANGE COUNTY SANITATION DISTRICT ESTABLISHING A POLICY FOR NAMING FACILITIES AND THE PLACEMENT OF MONUMENTS AND OTHER MEMORIALS

WHEREAS, the Orange County Sanitation District wishes to recognize individuals that have provided meaningful and important service to the Sanitation District;

WHEREAS, the District recognizes the need for guidance in the naming of facilities and placing of monuments and other memorials;

NOW THEREFORE, the Board of Directors of the Orange County Sanitation District
DOES HEREBY RESOLVE, DETERMINE AND ORDER:

Section 1: The naming of District facilities or the placement of monuments and other memorials will be a rare event designed to honor an individual who has made distinct and significant contributions to the District.

Section 2: To be recognized by the District, the individual must have demonstrated or performed the following:

- Have a long standing affiliation with and made an exceptional contribution to, the Orange County Sanitation District
- Significantly enhanced the quality of operations and/or leadership directly contributing to the well-being of the District and the people served by OCSD

Section 3: By a majority vote of the Steering Committee, an individual may be recognized by the naming of a component, building, support facility, or through the placement of a plaque, marker, or other memorial.

Section 4: Only new or unnamed facilities will be named in honor of an individual.

PASSED AND ADOPTED at a regular meeting held June 25, 2008.

Board Chair

ATTEST:

Clerk of the Board

OCSD Leadership Competencies

COMPETENCY	DESCRIPTION
Communication	Ability to communicate ideas, thoughts, and facts both verbally and written. Ability to interpret, comprehend, or understand ideas, thoughts, and facts expressed by others. Conveying information using correct grammar, appropriate body language, proper tone and inflection, recognizing verbal and nonverbal cues, and respecting and listening to the audience to effectively communicate ideas.
Integrity/ Honesty	Degree to which an individual can be trusted. Operates in an ethical manner. Degree of trustworthiness and ethical behavior of an individual with consideration for the knowledge one has of the impact and consequences when making a decision or taking action.
Interpersonal Skills (Working with Others)	Extent to which an individual gets along and interacts positively with co-workers. Degree and style of understanding and relating to others.
Conflict Management	Ability to effectively resolve disputes among others. Manages disagreements. Methods and style of dealing with disagreements. Requires the ability to remain impartial and unbiased.
Team Leadership	Ability to effectively manage and guide group efforts. Includes providing appropriate level of feedback concerning group process.
Teaching Others	Overall concern for the developmental level of an individual or group. Takes steps to explain and provide guidance.
Decisiveness	Degree to which an individual successfully determines, follows, and persists with a timely course of action. Requires the consideration of multiple factors and influences in making decisions.
Planning and Evaluation	The concurrent management of projects, time, self, and other resources including prioritizing, planning, goal setting, and coordinating with respect to goals and objectives. Ability to create and follow a set path in order to achieve a goal. Ability to determine the effectiveness of a given plan.
Problem Solving	The identification of various types of problems along with the creating of workable solutions. Requires the identification and analysis of problems, evaluation of alternatives, and provision of solutions.
Goal & Task Management	The extent to which one plans, prioritizes, sets goals, establishes standards, coordinates tasks, shows concern for deadlines, and tracks progress with respect to personal performance. Includes the ability to perform under pressure and in stressful situations.
Effort & Initiative	Level of concern for own effort and initiative. Refers to effort an employee will display during a particular task. The extent that an individual will work and take action without specific direction and without being monitored. Also refers to the degree that an individual is a self-starter, motivated, and is a risk-taker.

Vision	Understanding of how an organization must change in light of internal and external trends and influences.
Organizational Awareness	Understanding of the formal and informal structures within an organization, and the ability to operate effectively within them.
Career Specific Expertise	Extent to which an individual possesses and applies job-related knowledge in the completion of work tasks and activities. Includes knowledge gained through formal and informal education or training.