



ADMINISTRATION COMMITTEE

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Agenda Report

File #: 2024-3589

Agenda Date: 5/8/2024

Agenda Item No: 3.

FROM: Robert Thompson, General Manager
Originator: Wally Ritchie, Director of Finance

SUBJECT:

GENERAL MANAGER APPROVED PURCHASES AND ADDITIONS TO THE PRE-APPROVED OEM SOLE SOURCE LIST

GENERAL MANAGER'S RECOMMENDATION

RECOMMENDATION: Recommend to the Board of Directors to:

- A. Receive and file Orange County Sanitation District purchases made under the General Manager's authority for the period of January 1, 2024 to March 31, 2024; and
- B. Approve the following additions to the pre-approved Original Equipment Manufacturers (OEM) Sole Source List:
 - NORIA - Lube Awareness Training
 - SULZER - Pumps and Parts

BACKGROUND

Staff provides the Administration Committee and the Board of Directors quarterly reports of General Manager approved and executed purchases between \$50,000 and \$150,000; maintenance and repair Services Task Orders between \$50,000 and \$500,000; and additions to the pre-approved OEM Sole Source List.

The list of additions to the pre-approved OEM Sole Source List displays the OEM added this quarter that require sole source procurement to maintain, service, or replace equipment currently in operation at District facilities, because the parts and/or service can only be provided by the OEM or their designated representative.

RELEVANT STANDARDS

- Quarterly financial reporting
- Ensure the public's money is wisely spent

PRIOR COMMITTEE/BOARD ACTIONS

December 2016 - Minute Order 12(b) authorized the General Manager to ratify additions or deletions to the OEM Sole Source list on the General Manager's quarterly approved purchases agenda report.

ADDITIONAL INFORMATION

In accordance with Board purchasing policies, Ordinance No. OC SAN-61, the General Manager has authority to approve and execute purchases between \$50,000 and \$150,000. Below is a summary of General Manager approved purchases, in amounts exceeding \$50,000, for the third quarter of fiscal year 2023-24:

Vendor Name	Amount	Department	Description/Discussion
AGILENT TECHNOLOGIES INC	\$54,824.40	Environmental Services	Annual PO for Crosslab Silver Science Service Plan 4/7/24 - 4/6/25 Board Approved OEM Sole Source List M.O. 12/14/16, Item 12(B)
AVO TRAINING INSTITUTE INC.	\$125,728.00	Operations & Maintenance	Substation Maintenance I On-Site Training Board Approved OEM Sole Source List M.O. 8/23/17, Item 9(B)
BENTLY NEVADA LLC	\$97,000.00	Operations & Maintenance	Training Services for Bently Nevada Vibration Monitoring Systems (BNVMS) Sole Source Justification 2781 Reason: Unique Product/Service
BRAX COMPANY, INC.	\$59,661.00	Operations & Maintenance	Purchase of One (1) Sulzer/ABS Submersible Dry-Pit Pump for Lido Pump Station Sole Source Justification 2780 Reason: OEM Equipment/Part/Service
BURKE, WILLIAMS AND SORENSEN, LLP	\$65,000.00	Human Resources	Blanket PO for Confidential Professional Services 1/5/23 - 12/17/24 Control Number: 2023-1130
CDW GOVERNMENT INC	\$78,427.78	Administrative Services	Purchase of One (1) Milestone Husky IVO 1800R Standalone NVR and One (1) Milestone Husky IVO 350T Tower Workstation Sourcewell Contract # 081419-CDW, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
COLLICUTT ENERGY SERVICES INC.	\$90,000.00	Operations & Maintenance	Convenience Blanket PO for Urgent Support and Corrective Maintenance on EPSA and Headworks Generator at Plant 2 4/5/24 - 3/31/25 GM Article 2, Section 2.2 (b) (1)
COOPER MACHINERY SERVICES LLC	\$50,599.82	Operations & Maintenance	Customized On-Site Training for Instrumentation Staff Board Approved OEM Sole Source List M.O. 5/22/22, Item 15(B)
CUBIC ITS, INC.	\$71,548.00	Engineering	Purchase of Cubic ITS Traffic Cameras and Parts for the 2-49 Taft Branch Improvement Project Sole Source Justification 2775 Reason: OEM Equipment/Part/Service

EJ USA, INC	\$97,446.10	Administrative Services	Stock Item Purchase of Twenty (20) 24-Inch and One Hundred (100) 36-Inch Manhole Frames and Covers Specification No. E-2022-1367BD
EPLUS TECHNOLOGY, INC.	\$91,352.11	Administrative Services	Purchase of Spare Parts for ICS Network Upgrade Project (J-117B) at Plant No. 2 NASPO Valuepoint AR3227 # 7-20-70-47-01, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
FLO-SYSTEMS, INC.	\$62,199.56	Operations & Maintenance	Purchase of One (1) Fairbanks Morse Pump for MacArthur Pump Station and One (1) Hidrostal Rotating Assembly for Edinger Pump Station Board Approved OEM Sole Source List M.O. 8/28/19, Item 3(B) (Fairbanks); M.O. 2/24/21 Item 10(B) (Hidrostal)
INTEGRATED POWER SERVICES LLC	\$67,249.00	Operations & Maintenance	Purchase of One (1) New Toshiba Severe Duty Horizontal AC Induction Motor Informal Bid 131875-OR
INTERTECH INCORPORATED	\$72,630.00	Operations & Maintenance	Technical Education for Modicon Unity Combined On-Site Training for Instrumentation Staff Board Approved OEM Sole Source List M.O. 2/23/22, Item 12(B)
ISMG MACHINERY AND TOOLING AGENCY	\$77,948.67	Operations & Maintenance	Purchase of One (1) Colchester 21" Variable Speed Gap Bed with Standard Equipment and Accessories Approved CORF Budget FY22/23 Informal Bid 132115-OR
JL GROUP, LLC	\$60,000.00	Human Resources	Blanket PO for Confidential Professional Services 3/25/24 - 3/24/25 Control Number: 2024-1135
MERRIMAC ENERGY GROUP	\$100,000.00	Operations & Maintenance	Purchase of Renewable Diesel Fuel #2 For Vehicles and Portable Equipment County of Orange Master Agreement # RCA-017-23010002, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
MONTROSE ENVIRONMENTAL GROUP, INC.	\$83,400.00	Environmental Services	Required Supercritical Water Oxidation (SCWO) Research Project Emissions Testing at Plant No. 1 Informal Bid 132907-OR
NEWPORT HARBOR SHIPYARD	\$145,000.00	Environmental Services	Paint and Repair Services for the Nerissa Vessel Board Approved OEM Sole Source List M.O. 8/24/22, Item 4(B)
PHILIP J. W. ROBERTS, PHD, PE	\$140,000.00	Environmental Services	Consultant to Conduct a National Pollutant Discharge Elimination System (NPDES) Permit Update Following the Completion of the Groundwater Replenishment System Final Expansion Project Sole Source Justification 2778 Reason: Unique Product/Service

PONTON INDUSTRIES, INC.	\$121,942.00	Environmental Services	Purchase of Twelve (12) Hach AS950 Portable Samplers Board Approved OEM Sole Source List M.O. 12/14/16, Item 12(B)
PUTZMEISTER AMERICA INC	\$90,000.00	Operations & Maintenance	Blanket PO to Conduct Annual Services on Putzmeister HPUs, Augers, and Support Equipment at Plant No. 2 6/1/24 - 5/31/25 Board Approved OEM Sole Source List M.O. 5/27/20, Item 14(B)
QUADIENT LEASING USA, INC.	\$66,000.00	Administrative Services	Mail Automation Services, Equipment and Subscription 3/27/24 - 3/27/29 NASPO Contract # CTR058809, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
SADDLEBACK ENVIRONMENTAL EQUIPMENT, INC.	\$96,680.00	Administrative Services	Stock Item Purchase of Two (2) Gooch Thermal Systems Spiral Heat Exchangers Board Approved OEM Sole Source List M.O. 2/24/21, Item 10(B)
SCHWING BIOSET	\$56,292.42	Administrative Services	Stock Item Purchase of Sludge Transfer Pump Parts Board Approved OEM Sole Source List M.O. 12/14/16, Item 12(B)
TONY DEMARIA ELECTRIC INC.	\$90,000.00	Operations & Maintenance	Convenience Blanket PO for Urgent Electrical Parts and Services at Plant Nos. Nos. 1 and 2 5/30/24 to 6/30/25 GM Article 2, Section 2.2 (b) (1)
TUTTNAUER USA CO. LTD.	\$61,051.00	Environmental Services	Purchase of One (1) Pre-Vac Steam Sterilizer and One (1) Reverse Osmosis Water Treatment System Informal Bid 132385-OR
VEOLIA WTS SERVICES USA, INC.	\$51,358.82	Operations & Maintenance	Purchase of Bar Screen Repair Parts for Plant No. 2 Board Approved OEM Sole Source List M.O. 8/23/17, Item 9(B)
WHITTINGHAM PUBLIC AFFAIRS ADVISORS	\$78,000.00	General Manager's Office	Blanket PO for Local Legislative Advocacy Services 3/20/24 - 3/19/25 with 4 Optional 1-Year Renewal Periods

Additionally, in accordance with Board purchasing policies, Ordinance No. OC SAN-61, the General Manager has authority to approve and execute maintenance and repair Services Task Orders between \$50,000 and \$500,000. Below is a summary of General Manager approved maintenance and repair Services Task Orders, in amounts exceeding \$50,000, for the third quarter of fiscal year 2023-24:

Vendor Name	Amount	Department	Description/Discussion
J R FILANC CONSTRUCTION	\$413,775.00	Operations & Maintenance	Waste Sidestream Pump Station (WSSPS) Pump Replacement at Plant No.1 Specification No. TOB-2023-1438 of Master Service Contract S-2021-1234BD-2

ATTACHMENT

The following attachment(s) may be viewed on-line at the OC San website (www.ocsan.gov) with the complete agenda package:

N/A