



CALL TO ORDER

A regular meeting of the Steering Committee of the Orange County Sanitation District was called to order by Board Chairman David Shawver on Wednesday, July 22, 2020 at 5:05 p.m. in the Administration Building of the Orange County Sanitation District. Chair Shawver stated that the meeting was being held telephonically and via audio/video teleconferencing in accordance with the Governor's Executive Order No. N-29-20, due to the Coronavirus Pandemic (COVID-19).

The Clerk of the Board announced the teleconference meeting guidelines and stated that votes will be taken by roll call.

ROLL CALL AND DECLARATION OF QUORUM:

A quorum was declared present, as follows:

PRESENT: David Shawver, John Withers, Robert Collacott, Peter Kim, Glenn Parker, Tim Shaw and Chad Wanke

ABSENT: None

STAFF MEMBERS PRESENT: Jim Herberg, General Manager; Kelly Lore, Clerk of the Board; Al Garcia, and Tyler Ramirez were present in the Board Room; Assistant General Manager Lorenzo Tyner, Assistant General Manager Rob Thompson, Director of Engineering Kathy Millea, Director of Environmental Services Lan Wiborg, Director of Human Resources Celia Chandler, Tom Grant, Laurie Klinger, Tina Knapp, Laura Maravilla, and Jeff Mohr participated telephonically.

OTHERS PRESENT: Brad Hogin (General Counsel) was present in the Board Room.

PUBLIC COMMENTS:

None.

REPORTS:

Chair Shawver announced that the Operations, Administration, and Legislative and Public Affairs Committee meetings would be dark in August. The Steering Committee and Board of Directors meetings will be held telephonically on their regularly scheduled date and time.

General Manager Jim Herberg provided information regarding his comprehensive COVID-19 weekly update during the pandemic. He stated that operations remain stable and steady, but, unfortunately, there have been additional staff cases of COVID-19, bringing the total to eight

employees. Of the eight, five have returned to work after being cleared by their physician and OCSD. Mr. Herberg stated that safeguarding the health and well-being of our employees continues to be his highest priority.

CONSENT CALENDAR:

1. APPROVAL OF MINUTES

[2020-1090](#)

Originator: Kelly Lore

MOVED, SECONDED, AND DULY CARRIED TO:

Approve Minutes of the Regular Meeting of June 24, 2020.

AYES: David Shawver, Robert Collacott, Peter Kim, Glenn Parker, Tim Shaw and Chad Wanke

NOES: None

ABSENT: John Withers

ABSTENTIONS: None

2. JOINT POWERS AGREEMENT, SOUTHERN CALIFORNIA COASTAL WATER RESEARCH PROJECT AUTHORITY (SCCWRP)

[2020-985](#)

Originator: Jim Herberg

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

A. Adopt Resolution No. OCSD 20-04 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District approving the Tenth Amended Joint Powers Agreement confirming the creation of the agency known as Southern California Coastal Water Research Project Authority (SCCWRP), providing for continuation of SCCWRP for five years from July 1, 2021 through June 30, 2026"; and

B. Approve annual funding in the amount of \$515,000 for FY 2021/22; \$530,450 for FY 2022/23; \$546,363 for FY 2023/24; \$562,754 for FY 2024/25; and \$579,637 for FY 2025/26.

AYES: David Shawver, Robert Collacott, Peter Kim, Glenn Parker, Tim Shaw and Chad Wanke

NOES: None

ABSENT: John Withers

ABSTENTIONS: None

Board Vice-Chair Withers arrived at the meeting at 5:14 p.m.

NON-CONSENT:**3. GENERAL MANAGER'S FISCAL YEAR 2020-21 DRAFT WORK PLAN [2020-1167](#)**

Originator: Jim Herberg

Mr. Herberg provided an overview of his 2020-21 Draft Work Plan.

MOVED, SECONDED, AND DULY CARRIED TO:

Receive and file the General Manager's Fiscal Year 2020-21 Draft Work Plan.

INFORMATION ITEMS:

None.

DEPARTMENT HEAD REPORTS:

None.

CLOSED SESSION:**CONVENED IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS 54956.9(d)(1), 54956.9(d)(4) & 54957(b)(1):**

The Committee convened in closed session at 5:17 p.m. to discuss two items. Item No. CS-1 was not heard. Confidential minutes of the Closed Sessions have been prepared in accordance with the above Government Code Sections and are maintained by the Clerk of the Board in the Official Book of Confidential Minutes of Board and Committee Closed Session Meetings.

**CS-1 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION - [2020-1166](#)
GOVERNMENT CODE SECTION 54956.9(D)(1)**

ITEM NOT HEARD.

Number of Cases: 1

Victor Garcia vs. OCSD, Workers Compensation Appeals Board Case No.
WC648C32852

**CS-2 CONFERENCE WITH LEGAL COUNSEL RE ANTICIPATED [2020-1165](#)
LITIGATION - GOVERNMENT CODE SECTION 54956.9(d)(4)**

CONVENED IN CLOSED SESSION:

Number of Potential Cases: 1

Initiation of litigation regarding development fees and conditions at Project OCSD
Headquarters Building: City of Fountain Valley

CS-3 PUBLIC EMPLOYEE PERFORMANCE EVALUATION 54957(b)(1)

[2020-1164](#)

CONVENED IN CLOSED SESSION:

Public Employee Performance Evaluation

Number of Employees: 1

- General Manager

RECONVENED IN REGULAR SESSION.

The Committee reconvened in regular session at 6:00 p.m.

CONSIDERATION OF ACTION, IF ANY, ON MATTERS CONSIDERED IN CLOSED SESSION:

General Counsel Brad Hogin did not provide a report.

OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:

None.

BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:

None.

ADJOURNMENT:

Chair Shawver declared the meeting adjourned at 6:00 p.m. to the next Steering Committee meeting to be held on Wednesday, August 26, 2020 at 5:00 p.m.

Submitted by:

Kelly A. Lore, MMC
Clerk of the Board