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## **CALL TO ORDER**

A regular meeting of the Steering Committee of the Orange County Sanitation District was called to order by Board Chairman Ryan Gallagher on Wednesday, August 28, 2024 at 5:00 p.m. in the Administration Building of the Orange County Sanitation District.

## **ROLL CALL AND DECLARATION OF QUORUM:**

The Clerk of the Board declared a quorum present as follows:

**PRESENT:** Ryan Gallagher, Jon Dumitru, Pat Burns, Christine Marick, Chad Wanke and John Withers  
**ABSENT:** Glenn Grandis

**STAFF PRESENT:** Rob Thompson, General Manager; Lorenzo Tyner, Assistant General Manager; Jennifer Cabral, Director of Communications; Mike Dorman, Director of Engineering; Laura Maravilla, Director of Human Resources; Riaz Moinuddin, Director of Operations and Maintenance; Wally Ritchie, Director of Finance; Lan Wiborg, Director of Environmental Services; Kelly Lore, Clerk of the Board; Cheri Calisang; Jackie Castro; Don Cutler; Thys DeVries; Martin Dix; Rob Michaels; Aldwin Ramirez; Perla Rodriguez; Vianey Sorto-Gaona; Kevin Work; and Ruth Zintzun were present in Conference Room A.

**OTHERS PRESENT:** Scott Smith, General Counsel; Guillermo Frias, Associate Counsel; Shawn Cobb, Special Counsel, Allen Matkins; and Mike D'Angelo, Special Counsel, Woodruff & Smart; were present in Conference Room A.

## **PUBLIC COMMENTS:**

None.

## **REPORTS:**

Chair Gallagher announced that all future Board and Committee meetings will be held at the Headquarters Building, starting with the Operations Committee meeting on September 4th. He also noted that the Board of Directors annual photo will be taken between the Steering Committee and Board meetings on September 25th. Additionally, Chair Gallagher provided instructions on how to exit the Plant after the meeting due to the front gate being inoperable.

General Manager Rob Thompson did not provide a report.

**CONSENT CALENDAR:****1. APPROVAL OF MINUTES**[2024-3742](#)**Originator:** Kelly Lore

MOVED, SECONDED, AND DULY CARRIED TO:

Approve minutes of the Regular meeting of the Steering Committee held July 24, 2024.

**AYES:** Ryan Gallagher, Jon Dumitru, Pat Burns, Christine Marick and John Withers**NOES:** None**ABSENT:** Glenn Grandis and Chad Wanke**ABSTENTIONS:** None**2. LEGISLATIVE AFFAIRS UPDATE FOR THE MONTH OF JULY 2024**[2024-3762](#)**Originator:** Jennifer Cabral

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Legislative Affairs Update for the month of July 2024.

**AYES:** Ryan Gallagher, Jon Dumitru, Pat Burns, Christine Marick and John Withers**NOES:** None**ABSENT:** Glenn Grandis and Chad Wanke**ABSTENTIONS:** None**3. PUBLIC AFFAIRS UPDATE FOR THE MONTH OF JULY 2024**[2024-3767](#)**Originator:** Jennifer Cabral

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Public Affairs Update for the month of July 2024.

**AYES:** Ryan Gallagher, Jon Dumitru, Pat Burns, Christine Marick and John Withers**NOES:** None**ABSENT:** Glenn Grandis and Chad Wanke**ABSTENTIONS:** None

**NON-CONSENT:****4. BAY BRIDGE PUMP STATION REPLACEMENT, PROJECT NO. 5-67 [2024-3748](#)**

**Originator:** Mike Dorman

Director of Engineering Mike Dorman provided an overview of the item.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Approve a Project Specific Maintenance Agreement with the California Department of Transportation (Caltrans) for the construction and maintenance of force mains, drainage pipes, retaining wall, sidewalk, curb and gutter hardscape, and landscaping within the Caltrans right-of-way for the Bay Bridge Pump Station Replacement, Project No. 5-67.

**AYES:** Ryan Gallagher, Jon Dumitru, Pat Burns, Christine Marick and John Withers

**NOES:** None

**ABSENT:** Glenn Grandis and Chad Wanke

**ABSTENTIONS:** None

**5. BAY BRIDGE PUMP STATION REPLACEMENT, PROJECT NO. 5-67 [2024-3749](#)**

**Originator:** Mike Dorman

Mr. Dorman provided an overview of the item.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

A. Approve a Utility Permit Agreement with the County of Orange for installing force mains under the Lower Newport Bay Channel for the Bay Bridge Pump Station Replacement, Project No. 5-67; and

B. Approve a one-time payment of \$5,000 to the County of Orange for fees associated with the Utility Permit Agreement.

**AYES:** Ryan Gallagher, Jon Dumitru, Pat Burns, Christine Marick and John Withers

**NOES:** None

**ABSENT:** Glenn Grandis and Chad Wanke

**ABSTENTIONS:** None

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**6. UPDATE TO RULES OF PROCEDURE FOR THE CONDUCT OF BUSINESS OF THE ORANGE COUNTY SANITATION DISTRICT** [2024-3764](#)

**Originator:** Jennifer Cabral

Chair Gallagher provided an update on the Rules of Procedure for the Conduct of Business.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Approve moving the consideration of legislative and public affairs matters from the Steering Committee to the Administration Committee; and
- B. Adopt Resolution No. OC SAN 24-09 entitled: "A Resolution of the Board of Directors of the Orange County Sanitation District establishing Rules of Procedure for the Conduct of Business of the Orange County Sanitation District, and repealing Resolution No. OC SAN 22-37".

**AYES:** Ryan Gallagher, Jon Dumitru, Pat Burns, Christine Marick and John Withers

**NOES:** None

**ABSENT:** Glenn Grandis and Chad Wanke

**ABSTENTIONS:** None

*Director Chad Wanke arrived at the meeting at 5:05 p.m.*

*General Manager Thompson left the meeting during the discussion and vote on this item.*

**7. GENERAL MANAGER'S COMPENSATION AND BENEFITS** [2024-3765](#)

**Originator:** Laura Maravilla

Director of Human Resources Laura Maravilla provided a brief report of the item.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Adopt Resolution No. OC SAN 24-10 entitled: "A Resolution of the Board of Directors of the Orange County Sanitation District approving a salary increase and salary range adjustment for the General Manager for Fiscal Year 2024/2025." The increase consists of a salary range adjustment and corresponding salary increase of 7.3%, effective in the first pay period of July 2024.

**AYES:** Ryan Gallagher, Jon Dumitru, Pat Burns, Christine Marick, Chad Wanke and John Withers

**NOES:** None  
**ABSENT:** Glenn Grandis  
**ABSTENTIONS:** None

**INFORMATION ITEMS:**

None.

**DEPARTMENT HEAD REPORTS:**

None.

**CLOSED SESSION:****CONVENED IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS 54956.9(d)(1) & 54957.6.**

The Committee convened in closed session at 5:07 p.m. Confidential minutes of the Closed Sessions have been prepared in accordance with the above Government Code Sections and are maintained by the Clerk of the Board in the Official Book of Confidential Minutes of Board and Committee Closed Session meetings.

**CS-1 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION - [2024-3772](#)  
GOVERNMENT CODE SECTION 54956.9(d)(1)**

CONVENED IN CLOSED SESSION:

Number of Cases: 1

BKK Working Group, et al. v. Albertsons Companies, Inc., et al., United States District Court Central District of California, Court Case No. 2:18-CV-05836-MWF(PLAx).

**CS-2 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION - [2024-3750](#)  
GOVERNMENT CODE SECTION 54956.9(d)(1)**

CONVENED IN CLOSED SESSION:

Number of Cases: 1

Orange County Sanitation District, a public entity v. Bayside Village Marina, LLC, a limited liability company; Laguna Beach County Water District, a public entity; and Does 1-100, inclusive; and all Persons Unknown Claiming an Interest in the Property, Superior Court of California, County of Orange, Case No. 30-2022-01251890.

**CS-3 CONFERENCE WITH LABOR NEGOTIATORS - GOVERNMENT [2024-3763](#)  
CODE SECTION 54957.6**

CONVENED IN CLOSED SESSION:

Designated Representatives: General Manager Robert Thompson, Assistant General Manager Lorenzo Tyner, and Director of Human Resources Laura Maravilla.

Employee Organizations: (3)

International Union of Operating Engineers, Local 501; Orange County Employees Association; and the Supervisory and Professional Management Group.

Unrepresented Employees: (3)

Confidential Group; Managers Group; and Executive Managers Group

**RECONVENE IN REGULAR SESSION.**

The Committee reconvened in regular session at 5:56 p.m.

**CONSIDERATION OF ACTION, IF ANY, ON MATTERS CONSIDERED IN CLOSED SESSION:**

General Counsel Scott Smith stated there was no reportable action.

**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

None.

**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

None.

**ADJOURNMENT:**

Chair Gallagher declared the meeting adjourned at 5:58 p.m. to the next Regular Steering Committee meeting to be held on Wednesday, September 25, 2024 at 5:00 p.m.

Submitted by:

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Kelly A. Lore, MMC  
Clerk of the Board