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**Special Meeting - Tour of Plant No. 1**

**CALL TO ORDER**

A special meeting of the Operations Committee of the Orange County Sanitation District was called to order by Committee Chairman Pat Burns on Wednesday, March 5, 2025 at 4:00 p.m. in the Orange County Sanitation District Headquarters.

**RECESS - TOUR OF PLANT NO. 1**

Chair Burns recessed the meeting at 4:00 p.m. to proceed to the tour of Plant No. 1.

**RECONVENE**

Chair Burns reconvened the meeting of the Operations Committee at 5:00 p.m. Director Bob Ooten led the Pledge of Allegiance.

**ROLL CALL AND DECLARATION OF QUORUM:**

Assistant Clerk of the Board Jackie Castro declared a quorum present as follows:

**PRESENT:** Joyce Ahn, Pat Burns, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Johnathan Ryan Hernandez, Stephanie Klopfenstein, Lisa Landau, Carlos Leon, Tom Lindsey, Scott Minikus, Robert Ooten, Jamie Valencia and Vikesh Patel (Alternate)

**ABSENT:** None

**STAFF PRESENT:** Rob Thompson, General Manager; Lorenzo Tyner, Assistant General Manager; Jennifer Cabral, Director of Communications; Mike Dorman, Director of Engineering; Laura Maravilla, Director of Human Resources; Riaz Moinuddin, Director of Operations and Maintenance; Wally Ritchie, Director of Finance; Lan Wiborg, Director of Environmental Services; Jackie Castro, Assistant Clerk of the Board; Mo Abiodun; Jon Bradley; Cheri Calisang; Morty Caparas; Sam Choi; Raul Cuellar; Don Cutler; Thys DeVries; Martin Dix; Justin Fenton; Al Garcia; David Haug; Mark Kawamoto; Tom Meregillano; Kelly Newell; Nick Oswald; Aldwin Ramirez; Kevin Schuler; Vianey Sorto-Gaona; Thomas Vu; Brian Waite; Kevin Work; and Ruth Zintzun were present in the Board Room.

**OTHERS PRESENT:** Mal Richardson, General Counsel; Alternate Director Gene Hernandez, Yorba Linda Water District; Alternate Director Cindy Ngoc Tran, City of Garden Grove; and Gregory Sebourn, PLS Stantec, were present in the Board Room.

**PUBLIC COMMENTS:**

None.

Ms. Castro announced that Late Communication had been received, after the publication of the agenda, from the Director of Engineering, regarding changes to the attachment for Item No. 8.

**REPORTS:**

Chair Burns announced that a Special Board of Directors meeting would take place on Wednesday, March 19, at 5:00 p.m. for the first part of a two-part Strategic Plan Workshop. He also reported that the Operations Committee meeting next month would be held at Plant No. 2 in Huntington Beach at the special time of 4:00 p.m. He stated that the location details would be included with the agenda and sent one week prior to the meeting.

General Manager Rob Thompson thanked the Committee for joining the tour of Plant No. 1 and encouraged them to reach out to him if they have any questions or would like further information.

**CONSENT CALENDAR:****1. APPROVAL OF MINUTES**[2025-4125](#)

**Originator:** Kelly Lore

MOVED, SECONDED, AND DULY CARRIED TO:

Approve minutes of the Regular meeting of the Operations Committee held February 5 2025.

**AYES:** Pat Burns, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Johnathan Ryan Hernandez, Stephanie Klopfenstein, Lisa Landau, Carlos Leon, Tom Lindsey, Scott Minikus, Robert Ooten, Jamie Valencia and Vikesh Patel (Alternate)

**NOES:** None

**ABSENT:** Joyce Ahn

**ABSTENTIONS:** None

**2. BACK-UP POWER FOR LABORATORY EQUIPMENT AT PLANT NO. 1, PROJECT NO. FR1-0022**[2025-4112](#)

**Originator:** Mike Dorman

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Receive and file Bid Tabulation and Recommendation for Back-up Power for Laboratory Equipment at Plant No. 1, Project No. FR1-0022;
- B. Award a Construction Contract Agreement to LEED Electric, Inc., for Back-up Power for Laboratory Equipment at Plant No. 1, Project No. FR1-0022, for a total amount not to exceed \$133,000; and
- C. Approve a contingency of \$13,300 (10%).

**AYES:** Pat Burns, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Johnathan Ryan Hernandez, Stephanie Klopfenstein, Lisa Landau, Carlos Leon, Tom Lindsey, Scott Minikus, Robert Ooten, Jamie Valencia and Vikesh Patel (Alternate)

**NOES:** None

**ABSENT:** Joyce Ahn

**ABSTENTIONS:** None

**3. DIGITAL ASSET MANAGEMENT STUDY, PROJECT NO. PS23-04**

[2025-4095](#)

**Originator:** Mike Dorman

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Approve a Professional Services Agreement with Black & Veatch Corporation to provide engineering services for the Digital Asset Management Study, Project No. PS23-04, for an amount not to exceed \$799,917; and
- B. Approve a contingency of \$79,992 (10%).

**AYES:** Pat Burns, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Johnathan Ryan Hernandez, Stephanie Klopfenstein, Lisa Landau, Carlos Leon, Tom Lindsey, Scott Minikus, Robert Ooten, Jamie Valencia and Vikesh Patel (Alternate)

**NOES:** None

**ABSENT:** Joyce Ahn

**ABSTENTIONS:** None

**4. ON-CALL COATING INSPECTION AND CORROSION TESTING SERVICES FOR ORANGE COUNTY SANITATION DISTRICT'S CAPITAL IMPROVEMENT PROGRAM, FACILITIES ENGINEERING, OPERATIONS, AND MAINTENANCE PROJECTS, PSA 2025-001**

[2025-4096](#)

**Originator:** Mike Dorman

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Approve Professional Services Agreements to provide on-call Coating Inspection and Corrosion Testing Services for Orange County Sanitation District's Capital Improvement Program, Facilities Engineering, Operations, and Maintenance Projects, PSA2025-001, for a three-year period commencing May 1, 2025, through April 30, 2028, with two one-year renewal options, for an amount not to exceed \$500,000 per individual agreement (\$1,500,000 total) with the following three firms:

- Corpro Companies, Inc.
- Diversified Project Services International, Inc.
- TKE Engineering, Inc.

**AYES:** Pat Burns, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Johnathan Ryan Hernandez, Stephanie Klopfenstein, Lisa Landau, Carlos Leon, Tom Lindsey, Scott Minikus, Robert Ooten, Jamie Valencia and Vikesh Patel (Alternate)

**NOES:** None

**ABSENT:** Joyce Ahn

**ABSTENTIONS:** None

**5. ON-CALL SURVEYING SERVICES FOR ORANGE COUNTY SANITATION DISTRICT'S CAPITAL IMPROVEMENT PROGRAM, FACILITIES ENGINEERING, OPERATIONS, AND MAINTENANCE PROJECTS, PSA2025-002**

2025-4097

**Originator:** Mike Dorman

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Approve Professional Services Agreements to provide on-call Surveying Services for Orange County Sanitation District's Capital Improvement Program, Facilities Engineering, Operations, and Maintenance Projects, PSA2025-002, for a three-year period commencing May 1, 2025, through April 30, 2028, with two one-year renewal options, for an amount not to exceed \$500,000 per individual agreement (\$2,000,000 total) with the following four firms:

- Michael Baker International, Inc.
- Psomas
- Stantec Consulting Services Inc.
- D. Woolley & Associates, Inc.

**AYES:** Pat Burns, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Johnathan Ryan Hernandez, Stephanie Klopfenstein, Lisa Landau, Carlos Leon, Tom Lindsey, Scott Minikus, Robert Ooten, Jamie Valencia and Vikesh Patel (Alternate)

**NOES:** None

**ABSENT:** Joyce Ahn

**ABSTENTIONS:** None

**6. ON-CALL MATERIALS TESTING, INSPECTION, AND OTHER GEOTECHNICAL TESTING SERVICES FOR ORANGE COUNTY SANITATION DISTRICT'S CAPITAL IMPROVEMENT PROGRAM, FACILITIES ENGINEERING, OPERATIONS, AND MAINTENANCE PROJECTS, PSA2025-003**

[2025-4098](#)

**Originator:** Mike Dorman

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Approve Professional Services Agreements to provide on-call Materials Testing, Inspection, and Other Geotechnical Testing Services for Orange County Sanitation District's Capital Improvement Program, Facilities Engineering, Operations, and Maintenance Projects, PSA2025-003, for a three-year period commencing May 1, 2025, through April 30, 2028, with two one-year renewal options, for an amount not to exceed \$750,000 per individual agreement (\$3,000,000 total) with the following four firms:

- Kleinfelder, Inc.
- Barnett Quality Control Services, Inc. dba NOVA Services, Inc.
- Ninyo & Moore Geotechnical & Environmental Sciences Consultants
- Atlas Technical Consultants LLC

**AYES:** Pat Burns, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Johnathan Ryan Hernandez, Stephanie Klopfenstein, Lisa Landau, Carlos Leon, Tom Lindsey, Scott Minikus, Robert Ooten, Jamie Valencia and Vikesh Patel (Alternate)

**NOES:** None

**ABSENT:** Joyce Ahn

**ABSTENTIONS:** None

**7. REDHILL RELIEF SEWER RELOCATION AT STATE ROUTE 55, PROJECT NO. FE18-13**

[2025-4111](#)

**Originator:** Mike Dorman

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Approve a construction contingency increase of \$531,120 (24%) to the existing Construction Contract with SRK Engineering, Inc. for Redhill Relief Sewer Relocation at State Route 55, Project No. FE18-13, for a total contract amount not to exceed \$2,213,000 and a new total construction contingency of \$1,327,800 (60%), with all costs to be reimbursed by the Orange County Transportation Authority.

**AYES:** Pat Burns, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Johnathan Ryan Hernandez, Stephanie Klopfenstein, Lisa Landau, Carlos Leon, Tom Lindsey, Scott Minikus, Robert Ooten, Jamie Valencia and Vikesh Patel (Alternate)

**NOES:** None

**ABSENT:** Joyce Ahn

**ABSTENTIONS:** None

## 8. ENGINEERING PROGRAM CONTRACT PERFORMANCE REPORTS

[2025-4123](#)

**Originator:** Mike Dorman

MOVED, SECONDED, AND DULY CARRIED TO:

Receive and file the Engineering Program Contract Performance Report for the period ending December 31, 2024.

**AYES:** Pat Burns, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Johnathan Ryan Hernandez, Stephanie Klopfenstein, Lisa Landau, Carlos Leon, Tom Lindsey, Scott Minikus, Robert Ooten, Jamie Valencia and Vikesh Patel (Alternate)

**NOES:** None

**ABSENT:** Joyce Ahn

**ABSTENTIONS:** None

## 9. COLLECTION SYSTEM SPARE PUMP PROCUREMENT FOR THE WESTSIDE AND COLLEGE PUMP STATIONS

[2025-4089](#)

**Originator:** Riaz Moinuddin

MOVED, SECONDED, AND DULY CARRIED TO:

- A. Approve a Sole Source Purchase Order to Flo-Systems, Inc. for the purchase of two spare rotating pump assemblies: one rotating assembly for the Westside Pump Station and one rotating assembly for the College Pump Station, for a total amount not to exceed \$225,349, including applicable sales tax and freight; and
- B. Approve a contingency of \$22,535 (10%).

**AYES:** Pat Burns, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Johnathan Ryan Hernandez, Stephanie Klopfenstein, Lisa Landau, Carlos Leon, Tom Lindsey, Scott Minikus, Robert Ooten, Jamie Valencia and Vikesh Patel (Alternate)

**NOES:** None

**ABSENT:** Joyce Ahn

**ABSTENTIONS:** None

**10. PURCHASE OF PORTABLE VALVE ACTUATORS**

[2025-4105](#)

**Originator:** Riaz Moinuddin

MOVED, SECONDED, AND DULY CARRIED TO:

- A. Approve a Sole Source Purchase Order to Division of Unex Corporation dba Hytorc for the purchase of four (4) Modoc Portable Valve Actuators for a total amount not to exceed \$166,992, including applicable sales tax and freight; and
- B. Approve a contingency of \$8,350 (5%).

**AYES:** Pat Burns, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Johnathan Ryan Hernandez, Stephanie Klopfenstein, Lisa Landau, Carlos Leon, Tom Lindsey, Scott Minikus, Robert Ooten, Jamie Valencia and Vikesh Patel (Alternate)

**NOES:** None

**ABSENT:** Joyce Ahn

**ABSTENTIONS:** None

**11. HAZARDOUS WASTE DISPOSAL SERVICES, SPECIFICATION NO.**

[2025-4114](#)

**S-2022-1304BD**

**Originator:** Riaz Moinuddin

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Approve a contingency increase of \$220,905 (64%), to the existing General Services Contract with Clean Harbors Environmental Services, Inc., for Hazardous Waste Disposal Services, Specification No. S-2022-1304BD, for a total contract amount not to exceed \$345,165 and a new total contingency amount of \$255,421 (74%); and
- B. Approve an increase of \$250,000 per year for a new contract total amount not to exceed \$595,165 per year for the remaining two (2) one-year contract renewals options; and maintain the approved annual contingency of \$34,516.

**AYES:** Pat Burns, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Johnathan Ryan Hernandez, Stephanie Klopfenstein, Lisa Landau, Carlos Leon, Tom Lindsey, Scott Minikus, Robert Ooten, Jamie Valencia and Vikesh Patel (Alternate)

**NOES:** None

**ABSENT:** Joyce Ahn

**ABSTENTIONS:** None

*Director Joyce Ahn arrived at the meeting at 5:03 p.m.*

**NON-CONSENT:**

**12. SOLID WASTE HAULING SERVICES, SPECIFICATION NO. [2025-4109](#)  
S-2024-647BD**

**Originator:** Lan Wiborg

Director of Environmental Services Lan Wiborg provided a verbal report of the item.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Approve General Services Contracts to two contractors: Roll Off Solutions, Inc. and Synagro-West, LLC to collect and haul Orange County Sanitation District's solid waste from Reclamation Plants Nos. 1 and 2 to the various disposal facilities, Specification No. S-2024-647BD, each for a three (3) year period, effective July 1, 2025 through June 30, 2028, for a total amount not to exceed \$2,130,000 per contract that includes the unit prices per ton for solid waste hauling and annual CPI (consumer price index) adjustment;
- B. Approve two (2) optional one-year renewals for \$710,000 per year per contract; and
- C. Approve a 10% contingency per contract on an annual basis.

**AYES:** Joyce Ahn, Pat Burns, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Johnathan Ryan Hernandez, Stephanie Klopfenstein, Lisa Landau, Carlos Leon, Tom Lindsey, Scott Minikus, Robert Ooten, Jamie Valencia and Vikesh Patel (Alternate)

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

**INFORMATION ITEMS:**

13. **PROCUREMENT PROCESS, BIDS VS. RFPS, SOLE SOURCE CONTRACTS VS. COMPETITIVE CONTRACTS** [2025-4071](#)

**Originator:** Wally Ritchie

Director of Finance Wally Ritchie introduced Purchasing and Contracts Manager Kevin Work, who provided a PowerPoint presentation on the Purchasing, Contracts, and Materials Management Division. The presentation covered an overview of the mission statement, team, materials management, contracts, purchasing, rules and regulations, purchasing approval thresholds, procurement methods, exemptions, procurement process, threshold matrix, master contracts, and recent developments.

ITEM RECEIVED AS AN:

Information Item.

14. **FY 2025-26 ORANGE COUNTY SANITATION DISTRICT BUDGET UPDATE REVENUES AND RESERVES OVERVIEW** [2024-3827](#)

**Originator:** Wally Ritchie

Mr. Ritchie introduced the item and introduced Finance Manager Ruth Zintzun, who provided a PowerPoint presentation on the FY 2025-26 Budget Update - Revenues and Reserves. The presentation included an overview of the four major revenue categories, fees and charges, general and other income, debt financing, a summary of reserve policy, and key meeting dates.

ITEM RECEIVED AS AN:

Information Item.

**DEPARTMENT HEAD REPORTS:**

None.

**CLOSED SESSION:**

None.

**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

None.

**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

None.

**ADJOURNMENT:**

Chair Burns declared the meeting adjourned at 5:30 p.m. to the next Special Meeting of the Operations Committee to be held on Wednesday, April 2, 2025 at 4:00 p.m. at Plant No. 2 in Huntington Beach.

Submitted by:

*Jackie Castro*  
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Jackie Castro, CMC  
Assistant Clerk of the Board