



**BOARD OF DIRECTORS**  
**Regular Meeting Agenda**  
**Wednesday, May 28, 2025 - 6:00 PM**  
**Board Room**  
**Headquarters**  
**18480 Bandilier Circle**  
**Fountain Valley, CA 92708**  
**(714) 593-7433**

**ACCOMMODATIONS FOR THE DISABLED:** If you require any special disability related accommodations, please contact the Orange County Sanitation District (OC San) Clerk of the Board's office at (714) 593-7433 at least 72 hours prior to the scheduled meeting. Requests must specify the nature of the disability and the type of accommodation requested.

**AGENDA POSTING:** In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted outside OC San's Headquarters located at 18480 Bandilier Circle, Fountain Valley, California, and on the OC San's website at [www.ocsan.gov](http://www.ocsan.gov) not less than 72 hours prior to the meeting date and time above. All public records relating to each agenda item, including those distributed less than 72 hours prior to the meeting to a majority of the Board of Directors, are available for public inspection with the Clerk of the Board.

**AGENDA DESCRIPTION:** The agenda provides a brief general description of each item of business to be considered or discussed. The recommended action does not indicate what action will be taken. The Board of Directors may take any action which is deemed appropriate.

**MEETING RECORDING:** A recording of this meeting is available within 24 hours after adjournment of the meeting at <https://ocsd.legistar.com/Calendar.aspx> or by contacting the Clerk of the Board.

**NOTICE TO DIRECTORS:** To place items on the agenda for a Committee or Board Meeting, the item must be submitted to the Clerk of the Board: Kelly A. Lore, MMC, (714) 593-7433 / [klore@ocsan.gov](mailto:klore@ocsan.gov) at least 14 days before the meeting. For any questions on the agenda, Board members may contact staff at:

General Manager: Rob Thompson, [\(rthompson@ocsan.gov\)](mailto:rthompson@ocsan.gov) / (714) 593-7110  
Asst. General Manager: Lorenzo Tyner, [\(ltynner@ocsan.gov\)](mailto:ltynner@ocsan.gov) / (714) 593-7550  
Director of Communications: Jennifer Cabral, [\(jcabral@ocsan.gov\)](mailto:jcabral@ocsan.gov) / (714) 593-7581  
Director of Engineering: Mike Dorman, [\(mdorman@ocsan.gov\)](mailto:mdorman@ocsan.gov) / (714) 593-7014  
Director of Environmental Services: Lan Wiborg, [\(lwiborg@ocsan.gov\)](mailto:lwiborg@ocsan.gov) / (714) 593-7450  
Director of Finance: Wally Ritchie, [\(writchie@ocsan.gov\)](mailto:writchie@ocsan.gov) / (714) 593-7570  
Director of Human Resources: Laura Maravilla, [\(lmaravilla@ocsan.gov\)](mailto:lmaravilla@ocsan.gov) / (714) 593-7007  
Director of Operations & Maintenance: Riaz Moinuddin, [\(rmoinuddin@ocsan.gov\)](mailto:rmoinuddin@ocsan.gov) / (714) 593-7269

**CALL TO ORDER**

Board Chairman Ryan Gallagher

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Director Stephanie Klopfenstein, City of Garden Grove

**ROLL CALL AND DECLARATION OF QUORUM****PUBLIC COMMENTS:****SPECIAL PRESENTATIONS:****1. EMPLOYEE SERVICE AWARDS**[2025-4256](#)**20-year Service Award**

Ryan McMullin, Senior Scientist - Division 630

**25-year Service Awards**

Marc Brown, Principal Staff Analyst - Division 250

Darrin Canen, Source Control Inspector I - Division 620

Cristina Stanford, Principal Accountant - Division 220

**Originator:** Kelly Lore

**REPORTS:****PUBLIC HEARING:****2. AB 2561 COMPLIANCE - ANNUAL REPORT ON EMPLOYEE VACANCIES, RECRUITMENT AND RETENTION**[2025-4295](#)**RECOMMENDATION:**

A. Conduct a Public Hearing to present the status of vacancies, recruitment and retention:

1. Open Public Hearing
2. Receive Staff report and recommendations
3. Report of written communications by the Clerk of the Board
4. Public Comment
5. Close Public Hearing
6. Discussion by Board

B. Receive and file the Annual Report on Employee Vacancies, Recruitment and Retention.

**Originator:** Laura Maravilla

**Attachments:** [Agenda Report](#)  
[Presentation - Assembly Bill 2561](#)

**ELECTIONS:**

**3. NOMINATIONS FOR CHAIRPERSON AND VICE CHAIRPERSON OF THE ORANGE COUNTY SANITATION DISTRICT BOARD OF DIRECTORS** [2025-4143](#)

**RECOMMENDATION:**

A. Open nominations for Chairperson of the Board of Directors. (Election to be held at the regular June Board of Directors meeting unless only one candidate is nominated.)

B. Open nominations for Vice Chairperson of the Board of Directors. (Election to be held at the regular June Board of Directors meeting unless only one candidate is nominated.)

**Originator:** Kelly Lore

**Attachments:** [Agenda Report](#)

**CONSENT CALENDAR:**

**4. APPROVAL OF MINUTES** [2025-4255](#)

**RECOMMENDATION:**

Approve minutes of the Special meeting of the Board of Directors held April 16, 2025; and the Regular meeting of the Board of Directors held April 23, 2025.

**Originator:** Kelly Lore

**Attachments:** [Agenda Report](#)  
[04-16-2025 Board of Directors Special Meeting Minutes](#)  
[04-23-2025 Board of Directors Meeting Minutes](#)

**5. PUBLIC MASS NOTIFICATION SYSTEM MEMORANDUM OF UNDERSTANDING WITH THE COUNTY OF ORANGE** [2025-4297](#)

**RECOMMENDATION:**

Approve the Memorandum of Understanding with the County of Orange for the use of the countywide public mass notification system.

**Originator:** Laura Maravilla

**Attachments:** [Agenda Report](#)  
[Memorandum of Understanding](#)

**RECEIVE AND FILE:**

**6. REPORT OF THE INVESTMENT TRANSACTIONS FOR THE MONTH OF APRIL 2025** [2024-3835](#)

**RECOMMENDATION:** Receive and file the following:

Report of the Investment Transactions for the month of April 2025.

**Originator:** Wally Ritchie

**Attachments:** [Agenda Report](#)  
[Report of the Investment Transactions - April 2025](#)

**7. COMMITTEE MEETING MINUTES** [2025-4034](#)

**RECOMMENDATION:** Receive and file the following:

- A. Minutes of the Steering Committee Meeting held March 26, 2025
- B. Minutes of the Operations Committee Special Meeting held April 2, 2025
- C. Minutes of the Administration Committee Special Meeting held April 9, 2025

**Originator:** Kelly Lore

**Attachments:** [Agenda Report](#)  
[03-26-2025 Steering Committee Meeting Minutes](#)  
[04-02-2025 Operations Committee Special Meeting Minutes](#)  
[04-09-2025 Administration Committee Special Meeting Minutes](#)

**OPERATIONS COMMITTEE:**

**8. PURCHASE AND INSTALLATION OF CENTRIFUGE ISOLATORS AT PLANT NO. 1** [2025-4291](#)

**RECOMMENDATION:**

- A. Approve a Sole Source General Services Contract to GEA Mechanical Equipment US, Inc. for the purchase and installation of isolator units on six (6) Thickening and Dewatering centrifuges, for a total amount not to exceed \$696,726; and

B. Approve a contingency of \$69,673 (10%).

**Originator:** Riaz Moinuddin

**Attachments:** [Agenda Report](#)  
[General Services Contract](#)

**9. SAFETY SHOWER AND EYEWASH STATIONS INSPECTIONS AND TESTING, SPECIFICATION NO. S-2025-669BD** [2025-4292](#)

**RECOMMENDATION:**

- A. Receive and file Zeco, Inc. protest statement dated April 2, 2025;
- B. Receive and file Orange County Sanitation District's Protest Response letter dated April 16, 2025;
- C. Approve a General Services Contract to Haws Corporation for Safety Shower and Eyewash Stations Inspections and Testing, Specification No. S-2025-669BD, for a total amount not to exceed \$224,594; and
- D. Approve a contingency of \$33,689 (15%).

**Originator:** Riaz Moinuddin

**Attachments:** [Agenda Report](#)  
[Letter of Protest - Zeco, Inc.](#)  
[OC San Protest Response Letter - Zeco, Inc.](#)  
[General Services Contract, S-2025-669BD](#)  
[Correspondence received at Operations Committee 5/7/2025](#)  
[Correspondence received by COB 5/13/2025](#)  
[Late Communication 05-28-2025](#)

**10. BUILDING 6, CONTROL CENTER, AND LABORATORY ELEVATOR REHABILITATION AT PLANT NO. 1, PROJECT NO. FE24-06** [2025-4293](#)

**RECOMMENDATION:**

- A. Approve a Purchase Order Contract to TK Elevator (TKE) for Building 6, Control Center, and Laboratory Elevator Rehabilitation at Plant No. 1, Project No. FE24-06, using Sourcewell Cooperative Contract No. 080420-TKE, for a total amount not to exceed \$633,000; and
- B. Approve a contingency of \$126,600 (20%).

**Originator:** Mike Dorman

**Attachments:** [Agenda Report](#)

**ADMINISTRATION COMMITTEE:**

11. **CONSOLIDATED FINANCIAL REPORT FOR THE THIRD QUARTER  
ENDED MARCH 31, 2025** [2025-4299](#)

**RECOMMENDATION:**

Receive and file the Orange County Sanitation District Third Quarter Financial Report for the period ended March 31, 2025.

**Originator:** Wally Ritchie

**Attachments:** [Agenda Report](#)  
[Third Quarter Financial Report](#)

12. **GENERAL MANAGER APPROVED PURCHASES AND ADDITIONS TO  
THE PRE-APPROVED OEM SOLE SOURCE LIST** [2025-4300](#)

**RECOMMENDATION:**

- A. Receive and file Orange County Sanitation District (OC San) purchases made under the General Manager's authority for the period of January 1, 2025 to March 31, 2025; and
- B. Approve the following additions to the pre-approved Original Equipment Manufacturers (OEM) Sole Source List:
  - MANITOWOC CRANE - Crane and Heavy Equipment Parts and Service
  - MODEC USA INC - Portable Valve Actuators and Associated Equipment
  - PITBULL INDUSTRIAL PUMPS - Pumps and Parts
  - SPAANS BABCOCK - Parts and Equipment

**Originator:** Wally Ritchie

**Attachments:** [Agenda Report](#)

13. **MIGRATE PRIMAVERA P6 PROFESSIONAL TO PRIMAVERA P6  
ENTERPRISE PROJECT PORTFOLIO MANAGEMENT** [2025-4301](#)

**RECOMMENDATION:**

- A. Approve a Purchase Order Contract to Mythics VIII, LLC for the purchase of Primavera P6 Enterprise Project Portfolio Management software licenses, utilizing the cooperative OMNIA Contract No. 180233-002 for a total amount not to exceed \$112,728;
- B. Approve a Purchase Order Contract to Mythics VIII, LLC for Phase II Primavera Migration Services utilizing the cooperative OMNIA Contract No. 180233-002,

for a total amount not to exceed \$121,599;

- C. Approve a Purchase Order Contract to Carahsoft Technology Corp., for Phase III Primavera P6 Enterprise Project Portfolio Management system integrations utilizing Naspo ValuePoint Master Contract AR2472-CAR001-101, for a total amount not to exceed \$101,271; and
- D. Approve a 10% contingency for each contract.

**Originator:** Wally Ritchie

**Attachments:** [Agenda Report](#)

**14. INTERNAL AUDIT UPDATE**

[2025-4302](#)

**RECOMMENDATION:**

Receive and file the Orange County Sanitation District Enterprise Risk Assessment Report.

**Originator:** Wally Ritchie

**Attachments:** [Agenda Report](#)  
[Enterprise Risk Assessment Report - April 2025](#)  
[Presentation - Enterprise Risk Assessment](#)

**15. PURCHASE ORDER FOR CALIFORNIA RECREATION COMPANY  
MARINA SLIP RENTAL AGREEMENT**

[2025-4303](#)

**RECOMMENDATION:**

- A. Approve a purchase order to California Recreation Company (CRC) Marinas for the rental of an end tie boat slip in Newport Beach Harbor, in an amount not to exceed \$159,794 for the period of July 1, 2025, through June 30, 2026, with nine (9) optional one-year renewals; and
- B. Approve an annual increase not to exceed 10% of the previous year's amount.

**Originator:** Lan Wiborg

**Attachments:** [Agenda Report](#)

**16. OCEAN ACIDIFICATION AND HYPOXIA MINI-MOORING**

[2025-4304](#)

**RECOMMENDATION:**

- A. Approve a Sole Source Service Contract with The Regents of the University of California on behalf of its San Diego campus' Scripps Institution of Oceanography to build and maintain an ocean acidification and hypoxia (OAH)

mini-mooring and to provide field and data support, in an amount not to exceed \$290,000 for the period July 1, 2025, to June 30, 2026;

- B. Approve three (3) optional one-year renewals to maintain and calibrate the mini-mooring sensors as well as provide field and data support, in an amount not to exceed \$130,000 for each renewal; and
- C. Approve a 10% contingency per year.

**Originator:** Lan Wiborg

**Attachments:** [Agenda Report](#)  
[Sole Source Service Contract](#)

**17. TRIPLE QUADRUPOLE INDUCTIVELY COUPLED PLASMA MASS SPECTROMETER** [2025-4305](#)

**RECOMMENDATION:**

- A. Approve a Purchase Order to Avantor (VWR) for the purchase of a Triple Quadrupole Inductively Coupled Plasma Mass Spectrometer (TQ-ICP/MS) System using NASPO Master Agreement No. MA2024005 for a total amount not to exceed \$328,000; and
- B. Approve a contingency of \$16,400 (5%).

**Originator:** Lan Wiborg

**Attachments:** [Agenda Report](#)

**18. PUBLIC AFFAIRS UPDATE FOR THE MONTH OF APRIL 2025** [2025-4306](#)

**RECOMMENDATION:**

Receive and file the Public Affairs Update for the month of April 2025.

**Originator:** Jennifer Cabral

**Attachments:** [Agenda Report](#)  
[Outreach and Media Report for April 2025](#)

**19. ELECTRONIC RECORDING MEMORANDUM OF UNDERSTANDING COUNTY OF ORANGE CLERK-RECORDER'S OFFICE** [2025-4307](#)

**RECOMMENDATION:**

- A. Approve the Memorandum of Understanding with the counties of Los Angeles, Orange, Riverside, and San Bernardino, for the use of the Statewide Electronic Courier Universal Recording Environment (SECURE) Government to Government (G2G) Portal for a term of five (5) years beginning June 15, 2025

through June 15, 2030; and

B. Authorize the Clerk of the Board, or designee, to transmit/record any and all required Orange County Sanitation District real property documents in an electronic format with the County of Orange Clerk-Recorder's Office.

**Originator:** Jennifer Cabral

**Attachments:** [Agenda Report](#)  
[MOU - SECURE G2G Portal](#)

**20. IBM TIVOLI MAXIMO ANNUAL SUBSCRIPTION AND SUPPORT, SPECIFICATION NO. S-2025-681BD** [2025-4308](#)

**RECOMMENDATION:**

A. Approve a Purchase Order Contract to Lantrasoft, Inc. to purchase IBM Tivoli Maximo application point licenses, Specification No. S-2025-681BD, for a total amount not to exceed \$290,000; with four (4) one-year renewal options; and

B. Approve an annual contingency in the amount of \$43,500 (15%).

**Originator:** Wally Ritchie

**Attachments:** [Agenda Report](#)

**21. LEGISLATIVE AFFAIRS UPDATE FOR THE MONTH OF APRIL 2025** [2025-4309](#)

**RECOMMENDATION:**

Receive and file the Legislative Affairs Update for the month of April 2025.

**Originator:** Jennifer Cabral

**Attachments:** [Agenda Report](#)  
[Federal Legislative Update](#)  
[Federal Matrix](#)  
[State Legislative Update](#)  
[State Matrix](#)  
[Local Legislative Update](#)  
[Presentation - State Legislative Update](#)

**22. ADOPT ORANGE COUNTY SANITATION DISTRICT'S DEBT POLICY** [2025-4310](#)

**RECOMMENDATION:**

Adopt Resolution No. OC SAN 25-02 entitled: "A Resolution of the Board of Directors of the Orange County Sanitation District Adopting the Orange County Sanitation District's Debt Policy and Repealing Resolution No. OC SAN 23-22".

**Originator:** Wally Ritchie

**Attachments:** [Agenda Report](#)  
[OC San Debt Policy \(Clean\)](#)  
[OC San Debt Policy \(Redline\)](#)  
[Proposed Resolution No. OC SAN 25-02](#)

**STEERING COMMITTEE:**

None.

**NON-CONSENT:**

None.

**INFORMATION ITEMS:**

None.

**AB 1234 DISCLOSURE REPORTS:**

- Report from Board Delegate - ISDOC
- Report from Board Delegate - NWRI
- Report from Board Delegate - OCCOG
- Report from Board Delegate - SARFPA
- Report from GWRS Steering Committee Member(s)
- Other

**CLOSED SESSION:**

**CS-1 CONFERENCE WITH LABOR NEGOTIATORS - GOVERNMENT CODE [2025-4317](#)**  
**SECTION 54957.6**

**RECOMMENDATION:** Convene in Closed Session:

Designated Representatives: General Manager Robert Thompson, Assistant General Manager Lorenzo Tyner, Director of Human Resources Laura Maravilla, and Chief Negotiator Laura Kalty.

Employee Organizations: (3)

International Union of Operating Engineers, Local 501; Orange County Employees Association; and the Supervisory and Professional Management Group.

**Attachments:** [Agenda Report](#)  
[Board CS Memo re Labor Negotiation 05-28-25](#)

**CS-2 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION - GOVERNMENT CODE SECTION 54956.9(d)(1)**[2025-4318](#)

RECOMMENDATION: Convene in Closed Session:

Number of Cases: 1

PCL Construction Inc. v. Orange County Sanitation District et al., Orange County Superior Court Case No. 30-2025-01472899-CU-BC-WJC.

**Attachments:** [Agenda Report](#)

[Board CS Memo re Existing Litigation-PCL 05-28-25](#)

**CS-3 THREAT TO PUBLIC SERVICES OR FACILITIES - GOVERNMENT CODE SECTION 54957(a)(1)**[2025-4319](#)

RECOMMENDATION: Convene in Closed Session:

Conference with Risk Management regarding security.

**Attachments:** [Agenda Report](#)

[Board CS Memo re Threat to Security 05-28-25](#)

**CS-4 CONFERENCE WITH REAL PROPERTY NEGOTIATORS - GOVERNMENT CODE SECTION 54956.8**[2025-4312](#)

RECOMMENDATION: Convene in Closed Session:

Property: 10700 Spencer Street, Fountain Valley, CA - APN No.156-154-07 and 156-163-16.

Agency negotiators: General Manager Rob Thompson; Assistant General Manager Lorenzo Tyner; and Director of Finance Wally Ritchie.

Negotiating parties: Shabtai Itzhak Tr Ins Tr

Under negotiation: Price and terms of payment

**Attachments:** [Agenda Report](#)

[Board CS Memo re Real Property 05-28-25](#)

**RECONVENED IN REGULAR SESSION.**

**CONSIDERATION OF ACTION, IF ANY, ON MATTERS CONSIDERED IN CLOSED SESSION:****OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

At this time Directors may request staff to place an item on a future agenda.

**ADJOURNMENT:**