



# STEERING COMMITTEE

## Agenda Report

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**File #:** 2021-1790

**Agenda Date:** 8/25/2021

**Agenda Item No:** 2.

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**FROM:** James D. Herberg, General Manager  
Originator: James D. Herberg, General Manager

**SUBJECT:**

**GENERAL MANAGER'S FISCAL YEAR 2021-22 WORK PLAN**

**GENERAL MANAGER'S RECOMMENDATION**

RECOMMENDATION: Recommend to the Board of Directors to:

Approve the General Manager's Fiscal Year 2021-22 Work Plan.

**BACKGROUND**

Each year, the General Manager prepares a work plan of activities supporting the Orange County Sanitation District's strategic goals and initiatives to be accomplished during the fiscal year. The proposed work plan was submitted to the Steering Committee for review and input from the Directors in July. The final work plan is being submitted to the Steering Committee and Board of Directors for approval.

**RELEVANT STANDARDS**

- Sustain 1, 5, 20-year planning horizons
- 24/7/365 treatment plant reliability
- Negotiate fair and equitable labor agreements
- Commitment to safety & reducing risk in all operations
- Meet volume and water quality needs for the GWRS
- Maintain a culture of improving efficiency to reduce the cost to provide the current service level or standard

**PRIOR COMMITTEE/BOARD ACTIONS**

July 2021 - Received and filed the General Manager's Fiscal Year 2021-22 Proposed Work Plan.

**ADDITIONAL INFORMATION**

The General Manager's work plan includes goals for the 2021-2022 fiscal year. The work plan has four areas of focus, which follows the structure of the 2019 Strategic Plan adopted by the Board of Directors on November 20, 2019, that include: Business Principles, Environmental Stewardship,

Wastewater Management, and Workplace Environment. This final work plan includes feedback received from the Board on the draft that was included in the July Steering Committee and Board agenda packages.

### **FINANCIAL CONSIDERATIONS**

All items included in the General Manager's work plan are budgeted in the 2021-2022 Budget and are in alignment with the policy set forth by the Board of Directors in the 2019 Strategic Plan.

### **ATTACHMENT**

*The following attachment(s) may be viewed on-line at the OC San website ([www.ocsan.gov](http://www.ocsan.gov)) with the complete agenda package:*

- General Manager's Fiscal Year 2021-2022 Work Plan
- 2019 Strategic Plan