



# ADMINISTRATION COMMITTEE

Headquarters  
18480 Bandilier Circle  
Fountain Valley, CA 92708  
(714) 593-7433

## Agenda Report

**File #:** 2024-3942

**Agenda Date:** 11/20/2024

**Agenda Item No:** 22.

**FROM:** Robert Thompson, General Manager  
Originator: Wally Ritchie, Director of Finance

**SUBJECT:**

**GENERAL MANAGER APPROVED PURCHASES AND ADDITIONS TO THE PRE-APPROVED OEM SOLE SOURCE LIST**

**GENERAL MANAGER'S RECOMMENDATION**

RECOMMENDATION:

- A. Receive and file Orange County Sanitation District purchases made under the General Manager's authority for the period of July 1, 2024 to September 30, 2024; and
- B. Approve the following additions to the pre-approved Original Equipment Manufacturers (OEM) Sole Source List:
  - ROCKWELL ENGINEERING & EQUIPMENT CO - Horizontal Pump (*Replaces OEM Manufacturer VAUGHAN COMPANY, INC. - Designated Representative*)
  - VEOLIA WTS SERVICES USA, INC. - Bar Screen Repair Parts (*Replaces OEM Manufacturer SUEZ WTS/ VEOLIA WTS - Name Change*)

**BACKGROUND**

Staff provides the Administration Committee and the Board of Directors quarterly reports of General Manager approved and executed purchases between \$50,000 and \$150,000; maintenance and repair Services Task Orders between \$50,000 and \$500,000; and additions to the pre-approved OEM Sole Source List.

This list of additions to the pre-approved OEM Sole Source List displays the OEM added this quarter that require sole source procurement to maintain, service, or replace equipment currently in operation at Orange County Sanitation District (OC San) facilities because the parts and/or service can only be provided by the OEM or their designated representative.

**RELEVANT STANDARDS**

- Quarterly financial reporting
- Ensure the public's money is wisely spent

**PRIOR COMMITTEE/BOARD ACTIONS**

December 2016 - Minute Order 12(b) authorized the General Manager to ratify additions or deletions to the OEM Sole Source list on the General Manager's quarterly approved purchases agenda report.

**ADDITIONAL INFORMATION**

In accordance with Board purchasing policies, Ordinance No. OC SAN-61, the General Manager has authority to approve and execute purchases between \$50,000 and \$150,000. Below is a summary of General Manager approved purchases, in amounts exceeding \$50,000, for the first quarter of fiscal year 2024-25:

Vendor Name	Amount	Department	Description/Discussion
ADVANCED BATTERY SYSTEMS, INC.	\$58,710.06	Operations & Maintenance	Purchase of Batteries and Parts for Headworks Power Building B at Plant 2 County of Los Angeles Contract MA-IS-2240017-11, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
AIRGAS USA, LLC	\$77,432.41	Environmental Services	Annual Renewal for Laboratory Gases 7/1/24 - 6/30/25 GM Article 2, Section 2.2 (b) (1)
ARI PHOENIX, INC.	\$93,874.75	Operations & Maintenance	Purchase of Six (6) Complete Mobile Column Lift Systems Sourcewell Contract 013020-ARP, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
BEC BUILDING ELECTRONIC CONTROLS INC	\$140,000.00	Operations & Maintenance	Blanket PO for Fire Alarm System Response at Plant 1 and Plant 2 and Maintenance and Testing on Aspirating Smoke Detector Systems 7/30/24 - 8/25/25 GM Article 2, Section 2.2 (b) (1)
BENTLY NEVADA LLC	\$64,000.00	Operations & Maintenance	Blanket PO for Multiple Training Courses Board Approved OEM Sole Source List M.O. 12/14/16, Item 12(B)
CARASOFT TECHNOLOGY CORPORATION	\$148,877.16	Administrative Services	Annual Renewal for ServiceNow License 8/30/24-6/30/26 NASPO Master Contract No. AR2472, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
CARASOFT TECHNOLOGY CORPORATION	\$148,451.38	Administrative Services	Strategic Portfolio Management Implementation NASPO C Master Contract No. AR2472, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
CENTRE FOR ORGANIZATION EFFECTIVENESS	\$108,801.00	Human Resources	Blanket PO for Three (3) Supervisory Academy Cohorts Sole Source Justification 2809 Reason: Unique Product/Service

CORITY SOFTWARE, INC.	\$82,844.07	Administrative Services	Annual Renewal for Cority Software Subscription 9/24/24 - 9/23/25 GSA Contract# GS-35F-0032U, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
DETECTION INSTRUMENTS CORPORATION	\$78,770.62	Operations & Maintenance	Blanket PO to Manage Odor Emissions and Comply with AQMD Regulations 8/19/24 - 8/18/25 Sole Source Justification 2803 Reason: Unique Product/Service
ELECTRABOND	\$65,000.00	Operations & Maintenance	Blanket PO for Epoxy Coating of Material and Equipment at Plant 1, Plant 2, and Pump Stations 8/6/24 - 6/30/2025 GM Article 2, Section 2.2 (b) (1)
EPLUS TECHNOLOGY, INC.	\$149,055.52	Administrative Services	Annual Nutanix Renewal for Two (2) ICS Clusters at Plant 2 8/18/24 - 8/17/25 NASPO 7-17-70-40-05 CA-CARAHSOFT -NVP AR2472, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
FILANC	\$110,400.00	Operations & Maintenance	Thickening and Dewatering Facility Handrail Installation at Plant 1 Project No. FE21-04
FISHER SCIENTIFIC COMPANY LLC	\$95,000.00	Environmental Services	Convenience Blanket PO for Miscellaneous Laboratory Supplies 7/1/24 - 6/30/25 GM Article 2, Section 2.2 (b) (1) * <i>This PO replaces the entry from last quarter, which was canceled due to incorrect coding; Ref. File ID 2024-3754.</i>
FLUKE ELECTRONICS CORPORATION	\$82,974.28	Operations & Maintenance	Purchase of Two (2) Full Rotalign Touch Board Approved OEM Sole Source List M.O. 5/26/21, Item 20(B)
GALLAGHER BENEFIT SERVICES, INC.	\$99,540.00	Human Resources	Service Purchase Order for Class and Total Compensation Study and Market Data Refresh Sole Source Justification 2815 Reason: Unique Product/Service
GEA MECHANICAL EQUIPMENT US, INC.	\$100,000.00	Operations & Maintenance	On-Call Maintenance Service Contract for P1-101 GEA Westfalia Thickening and Dewatering Centrifuges 10/21/24 - 10/20/25 Board Approved OEM Sole Source List M.O. 9/23/20, Item 12(B)
GEA MECHANICAL EQUIPMENT US, INC.	\$63,795.26	Operations & Maintenance	Stock Item Purchase of GEA Westfalia Centrifuge Parts 7/1/24 - 6/30/25 Board Approved OEM Sole Source List M.O. 9/23/20, Item 12(B)
GEA MECHANICAL EQUIPMENT US, INC.	\$60,026.72	Operations & Maintenance	Purchase of One (1) GEA Mechanical Hex Head Screw Board Approved OEM Sole Source List M.O. 9/23/20, Item 12 (B)

HACH COMPANY	\$81,967.20	Operations & Maintenance	Two-Year Blanket PO to Provide Preventive Maintenance and Calibrations for Sensors and Meters at Plants 1 and 2 8/08/24 - 6/30/26 Board Approved OEM Sole Source List M.O. 12/14/16, Item 12 (B)
HARTZELL AIR MOVEMENT	\$58,369.00	Operations & Maintenance	Purchase of Fiberglass Backward Curved Centrifugal Fan Board Approved OEM Sole Source List M.O. 5/24/17, Item 17 (B)
HOME DEPOT	\$75,000.00	Administrative Services	Convenience Blanket PO for Miscellaneous Parts, Supplies, and Tools 7/1/24 - 6/30/25 GM Article 2, Section 2.2 (b) (1)
HOWARD RIDLEY CO	\$149,000.00	Operations & Maintenance	Annual Blanket PO to Repair Cracks in Structures Within Plant 1 & Plant 2 7/5/24 - 6/30/25 GM Article 2, Section 2.2 (b) (1)
INSIGHT PUBLIC SECTOR, INC.	\$73,700.00	Administrative Services	ICS Network Refresh at Plant 1 Omnia Partners (Cobb County) IT Products and Services (# 23-6692-03), in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
INTERTECH INCORPORATED	\$76,166.00	Operations & Maintenance	Technical Education for Unity Combined On-Site Training for Instrumentation Staff Board Approved OEM Sole Source List M.O. 2/23/22, Item 16 (B)
ISA	\$91,980.00	Operations & Maintenance	On-Site Instrumentation Technician Training Board Approved OEM Sole Source List M.O. 11/28/18, Item 15 (B)
KARBONOUS, INC	\$115,265.58	Operations & Maintenance	Turnkey Filter Media Services at Three (3) Tanks at Plant 1 Sole Source Justification 2817 Reason: Urgent Need
MAXIM SECURITY SYSTEMS	\$100,000.00	Administrative Services	Convenience Blanket PO for Miscellaneous Services, Supplies, Materials, Licenses, and Equipment 10/23/24 - 10/22/25 GM Article 2, Section 2.2 (b)
MAXIM SECURITY SYSTEMS	\$91,447.00	Administrative Services	Evacuation Mustering & Visitor Management System Specification CS-2024-1444BD
MH3 CORPORATION	\$90,000.00	Operations & Maintenance	Blanket PO to Perform Odor Assessment Services as Part of The Odor Control Master Plan 8/22/24 - 8/21/25 Board Approved OEM Sole Source List M.O. 10/25/23, Item 9(B)

NATIONAL AUTO FLEET GROUP	\$52,927.23	Operations & Maintenance	Purchase of One (1) New Royal Truck Body #0484815 - 11' Service Body for V0742 Weld Truck Sourcewell Contract 091521-NAF, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
PARKHOUSE TIRE INC	\$60,000.00	Administrative Services	Convenience Blanket PO for Purchase of New Vehicle Tires, Repairs, and Rotation Services 7/1/24 - 6/30/25 GM Article 2, Section 2.2 (b)
PdMA CORPORATION	\$57,565.80	Operations & Maintenance	Purchase of MCEmax AC Offline/Online Motor Tester Sole Source Justification 2804 Reason: Unique Product/Service
PETRO-LUBRICANT TESTING LABORATORIES	\$55,000.00	Operations & Maintenance	Blanket PO for Testing of Various Lubricants, Testing and Miscellaneous. Services for Plants 1, 2 and Pump Stations. 9/1/24 - 8/31/25 GM Article 2, Section 2.2 (b)
QUINCY COMPRESSOR	\$51,000.00	Operations & Maintenance	Blanket PO for Preventive Guardian Service Agreement 8/23/24 - 8/22/25 Board Approved OEM Sole Source List M.O. 2/28/18 Item 13(B)
ROCKWELL ENGINEERING & EQUIPMENT CO	\$68,860.00	Operations & Maintenance	Purchase of One (1) Vaughan Horizontal Pump (HE16W20CS) Board Approved OEM Sole Source List M.O. 12/14/16 Item 12(B)
SAFETY SHOE SERVICES	\$80,000.00	Human Resources	Convenience Blanket PO for On-Site Safety Shoe Services 7/1/24 - 6/30/25 GM Article 2, Section 2.2 (b) (1)
SCHWING BIOSET	\$100,000.00	Operations & Maintenance	Blanket PO for Parts and Services for Truck Loading and Dewatering Hydraulic Units 10/10/24 - 10/9/25 Board Approved OEM Sole Source List M.O. 12/14/16, Item 12(B)
SOUTH COAST WATER	\$90,000.00	Operations & Maintenance	Annual Renewal for Maintenance of Reverse Osmosis Water Purification System and Four (4) Point-of-Use ELGA PureLab Flex Dispenser Units 7/1/24 - 6/30/25 GM Article 2, Section 2.2 (b)
SOUTHERN TIRE MART, LLC	\$60,000.00	Operations & Maintenance	Convenience Blanket PO for Purchase of New Vehicle Tires, Repairs, and Rotation Services 9/1/24 - 6/30/25 GM Article 2, Section 2.2 (b)
AMETEK SPECTRO SCIENTIFIC, INC.	\$108,419.00	Operations & Maintenance	Purchase of SpectrOil 120C Optical Emission Spectrometer Board Approved OEM Sole Source List M.O. 2/22/23 Item No.18 (B)

TIANO CONSTRUCTION	\$99,000.00	Operations & Maintenance	Convenience Blanket PO for Cleaning and Removing Debris from OC San Collection System Property and Easements 10/18/24 - 10/17/25 GM Article 2, Section 2.2 (b) (1)
TOSHIBA BUSINESS SOLUTIONS (USA) INC	\$70,000.00	Administrative Services	Annual Blanket PO for Toshiba Parts, Labor, and Toner 8/1/24 - 7/31/25 NASPO Master Contract 188037, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
VEOLIA WTS SERVICES USA, INC.	\$105,590.70	Operations & Maintenance	Stock Item Purchase of One (1) VEOLIA TYPE IIIAS Drive Shaft Assembly Board Approved OEM Sole Source List M.O. 8/23/17, Item 9(B)
WATERLINE TECHNOLOGIES INC	\$90,000.00	Operations & Maintenance	Blanket PO for Sodium Hypochlorite Solution-Bleach (NaOCl) (Tote Deliveries) for Plants 1 and 2 10/1/24 - 9/30/25 Informal Bid 134164-OR
WESTAIR GASES & EQUIPMENT INC - LOX	\$85,000.00	Operations & Maintenance	Convenience Blanket PO for the Emergency Purchase of Bulk Liquid Oxygen (LOX) 8/21/24 - 8/20/25 GM Article 2, Section 2.2

Additionally, in accordance with Board purchasing policies, Ordinance No. OC SAN-61, the General Manager has authority to approve and execute maintenance and repair Services Task Orders between \$50,000 and \$500,000. Below is a summary of General Manager approved maintenance and repair Services Task Orders, in amounts exceeding \$50,000, for the first quarter of fiscal year 2024-25:

Vendor Name	Amount	Department	Description/Discussion
CHARLES KING CO INC	\$390,758.42	Operations & Maintenance	Partial Bypass of Sunflower Trunkline Upstream of M&D Building Specification No. TOB-2024-643 of Master Service Contract S-2021-1234BD-1
CHARLES KING CO INC	\$82,700.00	Operations & Maintenance	Decommissioning of the Yorba Linda Pump Station Specification No. TOB-2024-620 of Master Service Contract S-2021-1234BD-1
FILANC	\$204,500.00	Operations & Maintenance	Water Pump Station 12 KV Transformer Secondary Replacement (TFR-PWA and TFR-PWB) at Plant 2 Specification No. TOB -2024-621 of Master Service Contract S-2021-1234BD-2
JAMISON ENGINEERING CONTRACTOR S, INC.	\$149,500.00	Operations & Maintenance	Temporary Repair Damages to Sunflower Pump Station Effluent Channel Specification No. TOB-2024-637 of Master Service Contract S-2021-1234BD-3

**ATTACHMENT**

*The following attachment(s) may be viewed on-line at the OC San website ([www.ocsan.gov](http://www.ocsan.gov)) with the complete agenda package:*

N/A