



**Orange County Sanitation District
BOARD OF DIRECTORS
Regular Meeting Agenda
Wednesday, September 25, 2019 - 6:00 PM
Board Room
Administration Building
10844 Ellis Avenue
Fountain Valley, CA 92708
(714) 593-7433**

ACCOMMODATIONS FOR THE DISABLED: Meeting Rooms are wheelchair accessible. If you require any special disability related accommodations, please contact the Orange County Sanitation District Clerk of the Board's office at (714) 593-7433 at least 72 hours prior to the scheduled meeting. Requests must specify the nature of the disability and the type of accommodation requested.

AGENDA POSTING: In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted outside the main gate of the Sanitation District's Administration Building located at 10844 Ellis Avenue, Fountain Valley, California, and on the Sanitation District's website at www.ocsd.com not less than 72 hours prior to the meeting date and time above. All public records relating to each agenda item, including any public records distributed less than 72 hours prior to the meeting to all, or a majority of the Board of Directors, are available for public inspection in the office of the Clerk of the Board.

AGENDA DESCRIPTION: The agenda provides a brief general description of each item of business to be considered or discussed. The recommended action does not indicate what action will be taken. The Board of Directors may take any action which is deemed appropriate.

MEETING AUDIO: An audio recording of this meeting is available within 24 hours after adjournment of the meeting. Please contact the Clerk of the Board's office at (714) 593-7433 to request the audio file.

NOTICE TO DIRECTORS: To place items on the agenda for a Committee or Board Meeting, the item must be submitted in writing to the Clerk of the Board: Kelly A. Lore, MMC, (714) 593-7433 / klore@ocsd.com at least 14 days before the meeting.

FOR ANY QUESTIONS ON THE AGENDA, BOARD MEMBERS MAY CONTACT STAFF AT:

General Manager: Jim Herberg, jherberg@ocsd.com / (714) 593-7300
Asst. General Manager: Lorenzo Tyner, ltyner@ocsd.com / (714) 593-7550
Asst. General Manager: Rob Thompson, rthompson@ocsd.com / (714) 593-7310
Director of Human Resources: Celia Chandler, cchandler@ocsd.com / (714) 593-7202
Director of Engineering: Kathy Millea, kmillea@ocsd.com / (714) 593-7365
Director of Environmental Services: Lan Wiborg, lwiborg@ocsd.com / (714) 593-7450

CALL TO ORDER

(Board Chairman David Shawver)

INVOCATION AND PLEDGE OF ALLEGIANCE

(Jesus J. Silva, City of Fullerton)

ROLL CALL (Clerk of the Board)

DECLARATION OF QUORUM

PUBLIC COMMENTS:

If you wish to address the Board of Directors on any item, please complete a Speaker's Form (located at the table outside of the Board Room) and submit it to the Clerk of the Board or notify the Clerk of the Board the item number on which you wish to speak. Speakers will be recognized by the Chairperson and are requested to limit comments to three minutes.

SPECIAL PRESENTATIONS:

Employee Service Awards

REPORTS:

The Board Chairperson and the General Manager may present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.

CONSENT CALENDAR:

Consent Calendar Items are considered to be routine and will be enacted, by the Board of Directors, after one motion, without discussion. Any items withdrawn from the Consent Calendar for separate discussion will be considered in the regular order of business.

1. APPROVAL OF MINUTES

[2019-568](#)

RECOMMENDATION:

Approve Minutes of the Regular Meeting of the Board of Directors held August 28, 2019.

Originator: Kelly Lore

Attachments: [Agenda Report](#)
[08-28-2019 Board Meeting Minutes](#)

RECEIVE AND FILE:**2. COMMITTEE MEETING MINUTES [2019-569](#)**

RECOMMENDATION: Receive and file the following:

- A. Minutes of the Legislative and Public Affairs Committee held July 8, 2019
- B. Minutes of the Operations Committee Meeting held July 10, 2019
- C. Minutes of the Administration Committee Meeting held July 17, 2019
- D. Minutes of the Steering Committee Meeting held July 24, 2019

Originator: Kelly Lore

Attachments: [Agenda Report](#)
[07-08-2019 Legislative Committee Minutes](#)
[07-10-2019 Operations Committee Minutes](#)
[07-17-2019 Administration Committee Minutes](#)
[07-24-2019 Steering Committee Minutes](#)

3. REPORT OF THE INVESTMENT TRANSACTIONS FOR THE MONTH OF AUGUST 2019 [2019-577](#)

RECOMMENDATION: Receive and file the following:

Report of the Investment Transactions for the month of August 2019.

Originator: Lorenzo Tyner

Attachments: [Agenda Report](#)
[Investment Transactions for the Month of August 2019](#)

4. STATUS OF EARLY LEASE TERMINATION NEGOTIATIONS [2019-594](#)

RECOMMENDATION: Receive and file the following:

Summary of Early Lease Termination Agreements.

Originator: Lorenzo Tyner

Attachments: [Agenda Report](#)
[Summary of Early Lease Termination Agreements](#)

OPERATIONS COMMITTEE:**5. RETURN ACTIVATED SLUDGE PIPING REPLACEMENT AT PLANT NO. 2, PROJECT NO. P2-123 [2019-601](#)**

RECOMMENDATION:

- A. Approve a Professional Construction Services Agreement with Spec Services,

Inc. to provide construction support services for Return Activated Sludge Piping Replacement at Plant No. 2, Project No. P2-123, for a total amount not to exceed \$252,329; and

- B. Approve a contingency of \$25,233 (10%).

Originator: Kathy Millea

Attachments: [Agenda Report](#)
[Professional Construction Services Agreement](#)
[09-04-19 Operations Committee Presentation](#)

Legislative History

9/4/19 OPERATIONS COMMITTEE Recommended for Approval

6. RETURN ACTIVATED SLUDGE PIPING REPLACEMENT AT PLANT NO. 2, PROJECT NO. P2-123 [2019-602](#)

RECOMMENDATION:

- A. Receive and file Bid Tabulation and Recommendation for Return Activated Sludge Piping Replacement at Plant No. 2, Project P2-123;
- B. Receive and file Orange County Sanitation District's Notice of Intent to Award dated August 8, 2019;
- C. Receive and file Award Protest from W.M. Lyles Co. dated August 13, 2019, concerning the award to Shimmick Construction Company;
- D. Receive and file response letter from Shimmick Construction Company dated August 20, 2019, regarding the bid protest of W.M. Lyles Co.;
- E. Receive and file Orange County Sanitation District's determination letter dated August 23, 2019, to W.M. Lyles Co. responding to Award Protest;
- F. Deny award protest filed by W.M. Lyles Co.;
- G. Award a Construction Contract to Shimmick Construction Company for Return Activated Sludge Piping Replacement at Plant No. 2, Project No. P2-123, for a total amount not to exceed \$6,042,111; and
- H. Approve a Construction Contract contingency of \$604,211 (10%).

Originator: Kathy Millea

- Attachments:** [Agenda Report](#)
[W.M. Lyles Co. Award Protest Letter](#)
[Shimmick Construction Company Response to Bid Protest Letter](#)
[Sanitation District Response to W.M. Lyles Co. Award Protest Sanitation District Intent to Award Letter](#)
[Construction Contract](#)
[09-04-19 Operations Committee Presentation](#)

Legislative History

9/4/19 OPERATIONS COMMITTEE Recommended for Approval

7. CAPITAL IMPROVEMENT PROGRAM CONTRACT PERFORMANCE REPORT [2019-603](#)

RECOMMENDATION:

Receive and file the Capital Improvement Program Contract Performance Report for the period ending June 30, 2019.

Originator: Kathy Millea

- Attachments:** [Agenda Report](#)
[OCSD CIP Quarterly Contracts Report August 2019](#)

Legislative History

9/4/19 OPERATIONS COMMITTEE Recommended for Approval

8. SUNFLOWER AND RED HILL INTERCEPTOR REPAIR, PROJECT NO. 7-66 [2019-605](#)

RECOMMENDATION:

- A. Approve a Professional Design Services Agreement with GHD Inc. to provide engineering services for Sunflower and Red Hill Interceptor Repair, Project No. 7-66, for an amount not to exceed \$308,712; and
- B. Approve a contingency of \$30,871 (10%).

Originator: Kathy Millea

- Attachments:** [Agenda Report](#)
[7-66 Professional Design Services Agreement](#)

Legislative History

9/4/19 OPERATIONS COMMITTEE Recommended for Approval

9. PLANT NO. 2 EFFLUENT PUMP STATION ANNEX, VARIABLE FREQUENCY DRIVE MODERNIZATION, AND MANUFACTURER SERVICE AGREEMENT [2019-606](#)

RECOMMENDATION:

- A. Approve Sole Source Purchase Order to the Original Equipment Manufacturer, Siemens Industry, Inc., to modernize three Effluent Pump Station Annex (EPSA) Variable Frequency Drives (VFDs) for a fixed amount not to exceed \$368,879, plus applicable tax and shipping;
- B. Approve Sole Source Purchase Order for SIEPRO® Technical Service Agreement with Siemens Industry, Inc. to perform annual preventative maintenance, for a three-year period, for an amount not to exceed \$68,805, plus applicable tax and shipping; and
- C. Approve contingency funds of 20% for each contract, for a combined total not to exceed \$87,537.

Originator: Rob Thompson

Attachments: [Agenda Report](#)

Legislative History

9/4/19 OPERATIONS COMMITTEE Recommended for Approval

- 10. ON-CALL PREVENTATIVE MAINTENANCE SERVICES FOR [2019-609](#)
ELECTRICAL EQUIPMENT (MP-278)

RECOMMENDATION:

- A. Approve a Contract to provide on-call electrical maintenance services, Specification No. S-2019-1006BD-R, with Hampton Tedder Technical Services for a one-year period effective November 1, 2019 through October 31, 2020, for an amount not to exceed \$1,657,950, and approve four, one-year renewal options; and
- B. Approve a contingency of \$82,898 (5%).

Originator: Rob Thompson

Attachments: [Agenda Report](#)
[Specification No. S-2019-1006BD-R](#)

Legislative History

9/4/19 OPERATIONS COMMITTEE Recommended for Approval

- 11. BLANKET PURCHASE ORDER FOR ARC FLASH SUIT & GLOVE [2019-610](#)
RENTAL PROGRAM FROM CINTAS CORPORATION

RECOMMENDATION:

- A. Approve Blanket Purchase Order with Cintas Corporation for 12 calorie per

square centimeter rated daily wear uniform and 65 calorie per square centimeter rated Arc Flash Suit and Electrically Insulated Glove Lease Program per Cooperative Agreement Contract: R-BB-19002, for a total amount not to exceed \$380,185 for a three-year contract term, plus one additional three-year renewal option; and

B. Approve contingency of \$19,000 (5%).

Originator: Rob Thompson

Attachments: [Agenda Report](#)

Legislative History

9/4/19 OPERATIONS COMMITTEE Recommended for Approval

ADMINISTRATION COMMITTEE:

12. 2019 ORANGE COUNTY REGIONAL WATER AND WASTEWATER HAZARD MITIGATION PLAN [2019-613](#)

RECOMMENDATION:

Adopt Resolution No. OCSD 19-17 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District Approving and Adopting the 2019 Orange County Regional Water and Wastewater Hazard Mitigation Plan," in accordance with the Disaster Mitigation Act (DMA) of 2000.

Originator: Celia Chandler

Attachments: [Agenda Report](#)
[Annex C of the 2019 Orange County Regional Water and Wastewater Hazard Mitigation Plan](#)
[Resolution No. OCSD 19-17](#)
[Resolution Exhibit "A" 2019 Orange County Regional Water and Wastewater Hazard Mitigation Plan](#)
[09-11-19 Administration Committee Presentation](#)

Legislative History

9/11/19 ADMINISTRATION COMMITTEE Recommended for Approval

13. REIMBURSEMENTS TO BOARD MEMBERS AND STAFF [2019-611](#)

RECOMMENDATION:

Receive and file report of reimbursements to Board Members and Staff per Government Code Section 53065.5 for the period July 1, 2018 through June 30, 2019.

Originator: Lorenzo Tyner

Attachments: [Agenda Report](#)
[Report of Reimbursements for 7-1-18 through 6-30-19](#)

Legislative History

9/11/19 ADMINISTRATION Recommended for Approval
 COMMITTEE

LEGISLATIVE AND PUBLIC AFFAIRS COMMITTEE:

14. PUBLIC AFFAIRS UPDATE FOR THE MONTHS OF JULY AND [2019-604](#)
AUGUST 2019

RECOMMENDATION:

Receive and file the Public Affairs Update for the months of July and August 2019.

Originator: Jim Herberg

Attachments: [Agenda Report](#)
[Outreach Report July-August 2019](#)
[Media Clips July-August 2019](#)
[09-09-19 LaPA Committee Presentation](#)

Legislative History

9/9/19 LEGISLATIVE AND PUBLIC Recommended for Approval
 AFFAIRS COMMITTEE

15. LEGISLATIVE AFFAIRS UPDATE FOR THE MONTHS OF JULY AND [2019-608](#)
AUGUST 2019

RECOMMENDATION:

Receive and file the Legislative Affairs Update for the months of July and August 2019.

Originator: Jim Herberg

Attachments: [Agenda Report](#)
[Federal Update - ENS Resources](#)
[Federal Legislative Matrix - ENS Resources](#)
[State Update - Townsend Public Affairs](#)
[Legislative Matrix - Townsend Public Affairs](#)
[Grant Matrix](#)
[09-09-19 LaPA Committee Presentations](#)

Legislative History

9/9/19 LEGISLATIVE AND PUBLIC Recommended for Approval
 AFFAIRS COMMITTEE

STEERING COMMITTEE:**16. GENERAL MANAGER'S FISCAL YEAR 2019-2020 WORK PLAN [2019-600](#)****RECOMMENDATION:**

Receive and file the General Manager's Fiscal Year 2019-2020 Work Plan.

Originator: Jim Herberg

Attachments: [Agenda Report](#)
[General Manager's Fiscal Year 2019-2020 Work Plan](#)

17. GENERAL MANAGER'S COMPENSATION AND BENEFITS [2019-612](#)**RECOMMENDATION:**

Adopt Resolution No. OCSD 19-12 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District approving salary increases and salary range adjustments for the General Manager for Fiscal Year 2019/2020, Fiscal Year 2020/2021, and Fiscal Year 2021/2022", authorizing the Board Chair to implement increases consisting of a 3% salary range adjustment and corresponding salary increase annually and up to a 2.5% merit increase annually based on job performance as determined by the Board of Directors commencing in the first pay period of July 2019 for Fiscal Year 2019/2020.

Attachments: [Agenda Report](#)
[Resolution No. OCSD 19-12](#)
[General Manager's Current and Proposed Salary Schedule](#)
[General Manager's At-Will Employment Agreement](#)

18. EXECUTIVE MANAGEMENT TEAM COMPENSATION AND BENEFITS AND MANAGER GROUP COMPENSATION AND BENEFITS [2019-614](#)**RECOMMENDATION:**

A. Adopt Resolution No. OCSD 19-13 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District approving salary increases, salary range adjustments, and a minor increase to 457(b) matching contributions for At-Will Executive Management Team employees for Fiscal Year 2019/2020, Fiscal Year 2020/2021, and Fiscal Year 2021/2022", authorizing the General Manager to implement increases consisting of a 3% salary range adjustment annually and corresponding salary increases and up to a 5% merit increase annually based on job performance as determined by the General Manager, not to exceed Step 5 of the corresponding salary range, commencing in the first pay period of July 2019 for Fiscal Year 2019/2020.

B. Adopt Resolution No. OCSD 19-14 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District approving salary increases,

salary range adjustments, and a minor increase to 457(b) matching contributions for unrepresented management employees for Fiscal Year 2019/2020, Fiscal Year 2020/2021, and Fiscal Year 2021/2022”, authorizing the General Manager to implement increases consisting of a 3% salary range adjustment annually and corresponding salary increases and up to a 5% merit increase annually based on job performance as determined by the General Manager, not to exceed Step 5 of the corresponding salary range, commencing in the first pay period of July 2019 for Fiscal Year 2019/2020.

Originator: Celia Chandler

Attachments: [Agenda Report](#)
[Resolution No. OCSD 19-13 - Executive Management Team Current Executive Management Team Pay Table](#)
[Proposed Executive Management Team Pay Tables, July 2019 to June 2022](#)
[Resolution No. OCSD 19-14 - Manager Group Current Manager Group Pay Table](#)
[Proposed Manager Group Pay Tables, July 2019 to July 2022](#)

19. CONFIDENTIAL EMPLOYEE GROUP COMPENSATION BENEFITS [2019-615](#)

RECOMMENDATION:

- A. Adopt Resolution No. OCSD 19-15 entitled, “A Resolution of the Board of Directors of the Orange County Sanitation District approving salary range adjustments and consideration to establish a Health Retirement Account for unrepresented exempt confidential employees for Fiscal Year 2019/2020, Fiscal Year 2020/2021, and Fiscal Year 2021/2022”.
- B. Adopt Resolution No. OCSD 19-16 entitled, “A Resolution of the Board of Directors of the Orange County Sanitation District approving salary range adjustments, a minor increase in Development Pay, and consideration to establish a Health Retirement Account for unrepresented non-exempt confidential employees for Fiscal Year 2019/2020, Fiscal Year 2020/2021, and Fiscal Year 2021/2022”.

Originator: Celia Chandler

Attachments: [Agenda Report](#)
[Resolution No. OCSD 19-15 - Exempt Confidential](#)
[Resolution No. OCSD 19-16 - Non-Exempt Confidential](#)
[Current Salary Schedule for Confidential Group \(FY 2018/2019\)](#)
[Proposed Salary Schedules for Confidential Group](#)

NON-CONSENT:

20. STRATEGIC PLAN DEVELOPMENT

[2019-590](#)

RECOMMENDATION:

Provide input to staff on the development of the Strategic Plan.

Originator: Rob Thompson

Attachments: [Agenda Report](#)
[OCSD Resilient Staffing Policy Statement](#)
[OCSD Safety and Physical Security Policy Statement](#)
[OCSD Cyber Security Policy Statement](#)
[OCSD Property Management Policy Statement](#)

INFORMATION ITEMS:

AB 1234 DISCLOSURE REPORTS:

This item allows Board members to provide a brief oral report regarding the disclosure of outside committees, conferences, training, seminars, etc. attended at the Agency's expense, per Government Code §53232.3(d).

CLOSED SESSION:

None.

OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:

BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:

At this time Board members may request staff to place an item on a future agenda.

ADJOURNMENT:

Adjourn the Board meeting until the Regular Meeting of the Board of Directors on October 23, 2019 at 6:00 p.m.