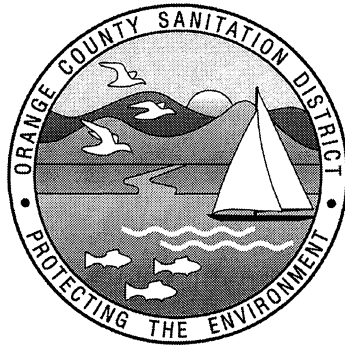


**ORANGE COUNTY SANITATION DISTRICT**

**MINUTES**

**BOARD OF DIRECTORS**

**SEPTEMBER 25, 2019**



**Board Room  
Administration Building  
10844 Ellis Avenue  
Fountain Valley, CA 92708  
(714) 593-7433**

**CALL TO ORDER**

A regular meeting of the Board of Directors of the Orange County Sanitation District was called to order by Board Chairman David Shawver on September 25, 2019 at 6:01 p.m. in the Administration Building. Director Jesus J. Silva delivered the invocation and led the Pledge of Allegiance.

**ROLL CALL (Clerk of the Board)**

The Clerk of the Board declared a quorum present as follows:

**Present:** Brad Avery, Allan Bernstein, Doug Chaffee, Robert Collacott, James Ferryman, Cecilia Iglesias, Peter Kim, Lucille Kring, Sandra Massa-Lavitt, Richard Murphy, Andrew Nguyen, David Shawver, Christina Shea, Jesus Silva, Fred Smith, Chad Wanke, John Withers, Tom Beamish (Alternate), Stacy Berry (Alternate), Patrick Harper (Alternate), Brooke Jones (Alternate) and John O'Neill (Alternate)

**Absent:** Mark Murphy, Glenn Parker and Erik Peterson

**STAFF MEMBERS PRESENT:** Jim Herberg, General Manager; Rob Thompson, Assistant General Manager; Lorenzo Tyner, Assistant General Manager; Celia Chandler, Director of Human Resources; Kathy Millea, Director of Engineering; Lan Wiborg, Director of Environmental Services; Kelly Lore, Clerk of the Board; Janine Aguilar, Jennifer Cabral, Rod Collins, Ron Coss, Raul Cueller, Mike Dorman, Dean Fisher, Jim Kavalec, Laurie Klinger, Laura Maravilla, Jeff Mohr, Riaz Moinuddin, Andrew Nau, Adam Nazaroff, Kelly Newell, Tyler Ramirez, Wally Ritchie, Merrill Seiler, Roya Sohanaki, and John Swindler.

**OTHERS PRESENT:** Brad Hogin (General Counsel); Bob Ooten (Alternate Director, CMSD); and Minter Stallworth, Shimmick Construction.

**PUBLIC COMMENTS:**

None.

**SPECIAL PRESENTATIONS:**

Director of Environmental Services provided a 30 year Employee Service Award to Merrill Seiler, Principal Environmental Specialist, Division 620.

**REPORTS:**

Board Chair Shawver announced that he and Operations Committee Chair Collacott would be attending the California Special District Association Conference in Anaheim on behalf of OCSD.

Chair Shawver stated that an invitation to OCSD's State of the District was included in the Director's blue books. He announced the event will be held on Friday, October 25 from 8 a.m. to 10 a.m. at the Mile Square Golf Course clubhouse in Fountain Valley and will host local, state, and federal dignitaries and provide an update on OCSD, our accomplishments, and the future direction of the agency. A form was distributed to the Directors to assist in extending invitations and the Directors were encouraged to fill out and return to the Clerk of the Board.

General Manager Herberg announced that OCSD was honored by several national water sector organizations through the Utility of the Future Recognition Program at the Water Environment Federation's WEFTEC Conference in Chicago. He attended and accepted the award on behalf of the agency. He stated that this is the second time OCSD was recognized as a Utility of the Future.

Mr. Herberg reported that the OCSD CIP Annual Report covering over 100 active Engineering projects this past fiscal year was distributed to the Directors and will be mailed to City/Agency Public Works Directors and Engineers in an effort to maintain continuous coordination and information sharing.

Mr. Herberg reported that the Headquarters Ad Hoc Committee met Wednesday, September 18. He stated that the City of Fountain Valley provided a presentation and requested payment in lieu of lost property tax revenue on the parcels purchased for the Headquarters Building. Mr. Herberg stated the committee directed him to continue to work with the City Manager on a workable solution. In addition, staff presented an update on the project which is on schedule and on budget currently at the 60% design completion point.

### **CONSENT CALENDAR:**

#### **1. APPROVAL OF MINUTES**

**2019-568**

**Originator:** Kelly Lore

MOVED, SECONDED, AND DULY CARRIED TO:

Approve Minutes of the Regular Meeting of the Board of Directors held August 28, 2019.

**Ayes:** Brad Avery, Allan Bernstein, Doug Chaffee, Robert Collacott, James Ferryman, Cecilia Iglesias, Peter Kim, Lucille Kring, Sandra Massa-Lavitt, Richard Murphy, Andrew Nguyen, David Shawver, Christina Shea, Jesus Silva, Fred Smith, Chad Wanke, John Withers, Tom Beamish (Alternate), Stacy Berry (Alternate), Patrick Harper (Alternate) and John O'Neill (Alternate)

**Noes:** None

**Absent:** Mark Murphy, Glenn Parker, Erik Peterson and Brooke Jones (Alternate)

**Abstentions:** None

**RECEIVE AND FILE:****2. COMMITTEE MEETING MINUTES 2019-569****Originator:** Kelly Lore

WITHOUT OBJECTION, THE CHAIR DIRECTED STAFF TO: Receive and File the:

- A. Minutes of the Legislative and Public Affairs Committee held July 8, 2019
- B. Minutes of the Operations Committee Meeting held July 10, 2019
- C. Minutes of the Administration Committee Meeting held July 17, 2019
- D. Minutes of the Steering Committee Meeting held July 24, 2019

**3. REPORT OF THE INVESTMENT TRANSACTIONS FOR THE MONTH OF 2019-577  
AUGUST 2019****Originator:** Lorenzo Tyner

WITHOUT OBJECTION, THE CHAIR DIRECTED STAFF TO: Receive and File the:

Report of the Investment Transactions for the month of August 2019.

**4. STATUS OF EARLY LEASE TERMINATION NEGOTIATIONS 2019-594****Originator:** Lorenzo Tyner

WITHOUT OBJECTION, THE CHAIR DIRECTED STAFF TO: Receive and File the:

Summary of Early Lease Termination Agreements.

**OPERATIONS COMMITTEE:****5. RETURN ACTIVATED SLUDGE PIPING REPLACEMENT AT PLANT 2019-601  
NO. 2, PROJECT NO. P2-123****Originator:** Kathy Millea

MOVED, SECONDED, AND DULY CARRIED TO:

- A. Approve a Professional Construction Services Agreement with Spec Services, Inc. to provide construction support services for Return Activated Sludge Piping Replacement at Plant No. 2, Project No. P2-123, for a total amount not to exceed \$252,329; and
- B. Approve a contingency of \$25,233 (10%).

**Ayes:** Brad Avery, Allan Bernstein, Doug Chaffee, Robert Collacott, James Ferryman, Cecilia Iglesias, Peter Kim, Lucille Kring, Sandra Massa-Lavitt, Richard Murphy, Andrew Nguyen, David Shawver, Christina Shea, Jesus Silva, Fred Smith, Chad Wanke, John Withers, Tom Beamish (Alternate), Stacy Berry (Alternate), Patrick Harper (Alternate) and John O'Neill (Alternate)

**Noes:** None

**Absent:** Mark Murphy, Glenn Parker, Erik Peterson and Brooke Jones (Alternate)

**Abstentions:** None

**6. RETURN ACTIVATED SLUDGE PIPING REPLACEMENT AT PLANT NO. 2, PROJECT NO. P2-123** 2019-602

**Originator:** Kathy Millea

MOVED, SECONDED, AND DULY CARRIED TO:

- A. Receive and file Bid Tabulation and Recommendation for Return Activated Sludge Piping Replacement at Plant No. 2, Project P2-123;
- B. Receive and file Orange County Sanitation District's Notice of Intent to Award dated August 8, 2019;
- C. Receive and file Award Protest from W.M. Lyles Co. dated August 13, 2019, concerning the award to Shimmick Construction Company;
- D. Receive and file response letter from Shimmick Construction Company dated August 20, 2019, regarding the bid protest of W.M. Lyles Co.;
- E. Receive and file Orange County Sanitation District's determination letter dated August 23, 2019, to W.M. Lyles Co. responding to Award Protest;
- F. Deny award protest filed by W.M. Lyles Co.;
- G. Award a Construction Contract to Shimmick Construction Company for Return Activated Sludge Piping Replacement at Plant No. 2, Project No. P2-123, for a total amount not to exceed \$6,042,111; and
- H. Approve a Construction Contract contingency of \$604,211 (10%).

**Ayes:** Brad Avery, Allan Bernstein, Doug Chaffee, Robert Collacott, James Ferryman, Cecilia Iglesias, Peter Kim, Lucille Kring, Sandra Massa-Lavitt, Richard Murphy, Andrew Nguyen, David Shawver, Christina Shea, Jesus Silva, Fred Smith, Chad Wanke, John Withers, Tom Beamish (Alternate), Stacy Berry (Alternate), Patrick Harper (Alternate) and John O'Neill (Alternate)

**Noes:** None

**Absent:** Mark Murphy, Glenn Parker, Erik Peterson and Brooke Jones (Alternate)

**Abstentions:** None

**7. CAPITAL IMPROVEMENT PROGRAM CONTRACT PERFORMANCE REPORT 2019-603**

**Originator:** Kathy Millea

MOVED, SECONDED, AND DULY CARRIED TO:

Receive and file the Capital Improvement Program Contract Performance Report for the period ending June 30, 2019.

**Ayes:** Brad Avery, Allan Bernstein, Doug Chaffee, Robert Collacott, James Ferryman, Cecilia Iglesias, Peter Kim, Lucille Kring, Sandra Massa-Lavitt, Richard Murphy, Andrew Nguyen, David Shawver, Christina Shea, Jesus Silva, Fred Smith, Chad Wanke, John Withers, Tom Beamish (Alternate), Stacy Berry (Alternate), Patrick Harper (Alternate) and John O'Neill (Alternate)

**Noes:** None

**Absent:** Mark Murphy, Glenn Parker, Erik Peterson and Brooke Jones (Alternate)

**Abstentions:** None

**8. SUNFLOWER AND RED HILL INTERCEPTOR REPAIR, PROJECT NO. 7-66 2019-605**

**Originator:** Kathy Millea

MOVED, SECONDED, AND DULY CARRIED TO:

- A. Approve a Professional Design Services Agreement with GHD Inc. to provide engineering services for Sunflower and Red Hill Interceptor Repair, Project No. 7-66, for an amount not to exceed \$308,712; and
- B. Approve a contingency of \$30,871 (10%).

**Ayes:** Brad Avery, Allan Bernstein, Doug Chaffee, Robert Collacott, James Ferryman, Cecilia Iglesias, Peter Kim, Lucille Kring, Sandra Massa-Lavitt, Richard Murphy, Andrew Nguyen, David Shawver, Christina Shea, Jesus Silva, Fred Smith, Chad Wanke, John Withers, Tom Beamish (Alternate), Stacy Berry (Alternate), Patrick Harper (Alternate) and John O'Neill (Alternate)

**Noes:** None

**Absent:** Mark Murphy, Glenn Parker, Erik Peterson and Brooke Jones (Alternate)

**Abstentions:** None

**9. PLANT NO. 2 EFFLUENT PUMP STATION ANNEX, VARIABLE FREQUENCY DRIVE MODERNIZATION, AND MANUFACTURER SERVICE AGREEMENT 2019-606**

**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO:

- A. Approve Sole Source Purchase Order to the Original Equipment Manufacturer, Siemens Industry, Inc., to modernize three Effluent Pump Station Annex (EPSA) Variable Frequency Drives (VFDs) for a fixed amount not to exceed \$368,879, plus applicable tax and shipping;
- B. Approve Sole Source Purchase Order for SIEPRO® Technical Service Agreement with Siemens Industry, Inc. to perform annual preventative maintenance, for a three-year period, for an amount not to exceed \$68,805, plus applicable tax and shipping; and
- C. Approve contingency funds of 20% for each contract, for a combined total not to exceed \$87,537.

**Ayes:** Brad Avery, Allan Bernstein, Doug Chaffee, Robert Collacott, James Ferryman, Cecilia Iglesias, Peter Kim, Lucille Kring, Sandra Massa-Lavitt, Richard Murphy, Andrew Nguyen, David Shawver, Christina Shea, Jesus Silva, Fred Smith, Chad Wanke, John Withers, Tom Beamish (Alternate), Stacy Berry (Alternate), Patrick Harper (Alternate) and John O'Neill (Alternate)

**Noes:** None

**Absent:** Mark Murphy, Glenn Parker, Erik Peterson and Brooke Jones (Alternate)

**Abstentions:** None

**10. ON-CALL PREVENTATIVE MAINTENANCE SERVICES FOR ELECTRICAL EQUIPMENT (MP-278) 2019-609**

**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO:

- A. Approve a Contract to provide on-call electrical maintenance services, Specification No. S-2019-1006BD-R, with Hampton Tedder Technical Services for a one-year period effective November 1, 2019 through October 31, 2020, for an amount not to exceed \$1,657,950, and approve four, one-year renewal options; and
- B. Approve a contingency of \$82,898 (5%).

**Ayes:** Brad Avery, Allan Bernstein, Doug Chaffee, Robert Collacott, James Ferryman, Cecilia Iglesias, Peter Kim, Lucille Kring, Sandra Massa-Lavitt, Richard Murphy, Andrew Nguyen, David Shawver, Christina Shea, Jesus Silva, Fred Smith, Chad Wanke, John Withers, Tom Beamish (Alternate), Stacy Berry (Alternate), Patrick Harper (Alternate) and John O'Neill (Alternate)

**Noes:** None

**Absent:** Mark Murphy, Glenn Parker, Erik Peterson and Brooke Jones (Alternate)

**Abstentions:** None

11. **BLANKET PURCHASE ORDER FOR ARC FLASH SUIT &  
GLOVE RENTAL PROGRAM FROM CINTAS CORPORATION**

2019-610

**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO:

- A. Approve Blanket Purchase Order with Cintas Corporation for 12 calorie per square centimeter rated daily wear uniform and 65 calorie per square centimeter rated Arc Flash Suit and Electrically Insulated Glove Lease Program per Cooperative Agreement Contract: R-BB-19002, for a total amount not to exceed \$380,185 for a three-year contract term, plus one additional three-year renewal option; and
- B. Approve contingency of \$19,000 (5%).

**Ayes:** Brad Avery, Allan Bernstein, Doug Chaffee, Robert Collacott, James Ferryman, Cecilia Iglesias, Peter Kim, Lucille Kring, Sandra Massa-Lavitt, Richard Murphy, Andrew Nguyen, David Shawver, Christina Shea, Jesus Silva, Fred Smith, Chad Wanke, John Withers, Tom Beamish (Alternate), Stacy Berry (Alternate), Patrick Harper (Alternate) and John O'Neill (Alternate)

**Noes:** None

**Absent:** Mark Murphy, Glenn Parker, Erik Peterson and Brooke Jones (Alternate)

**Abstentions:** None



**ADMINISTRATION COMMITTEE:****12. 2019 ORANGE COUNTY REGIONAL WATER AND WASTEWATER HAZARD MITIGATION PLAN 2019-613****Originator:** Celia Chandler

MOVED, SECONDED, AND DULY CARRIED TO:

Adopt Resolution No. OCSD 19-17 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District Approving and Adopting the 2019 Orange County Regional Water and Wastewater Hazard Mitigation Plan," in accordance with the Disaster Mitigation Act (DMA) of 2000.

**Ayes:** Brad Avery, Allan Bernstein, Doug Chaffee, Robert Collacott, James Ferryman, Cecilia Iglesias, Peter Kim, Lucille Kring, Sandra Massa-Lavitt, Richard Murphy, Andrew Nguyen, David Shawver, Christina Shea, Jesus Silva, Fred Smith, Chad Wanke, John Withers, Tom Beamish (Alternate), Stacy Berry (Alternate), Patrick Harper (Alternate) and John O'Neill (Alternate)**Noes:** None**Absent:** Mark Murphy, Glenn Parker, Erik Peterson and Brooke Jones (Alternate)**Abstentions:** None**13. REIMBURSEMENTS TO BOARD MEMBERS AND STAFF 2019-611****Originator:** Lorenzo Tyner

MOVED, SECONDED, AND DULY CARRIED TO:

Receive and file report of reimbursements to Board Members and Staff per Government Code Section 53065.5 for the period July 1, 2018 through June 30, 2019.

**Ayes:** Brad Avery, Allan Bernstein, Doug Chaffee, Robert Collacott, James Ferryman, Cecilia Iglesias, Peter Kim, Lucille Kring, Sandra Massa-Lavitt, Richard Murphy, Andrew Nguyen, David Shawver, Christina Shea, Jesus Silva, Fred Smith, Chad Wanke, John Withers, Tom Beamish (Alternate), Stacy Berry (Alternate), Patrick Harper (Alternate) and John O'Neill (Alternate)**Noes:** None**Absent:** Mark Murphy, Glenn Parker, Erik Peterson and Brooke Jones (Alternate)**Abstentions:** None**LEGISLATIVE AND PUBLIC AFFAIRS COMMITTEE:**

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**14. PUBLIC AFFAIRS UPDATE FOR THE MONTHS OF JULY AND AUGUST 2019** 2019-604**Originator:** Jim Herberg

WITHOUT OBJECTION, THE CHAIR DIRECTED STAFF TO:

Receive and file the Public Affairs Update for the months of July and August 2019.

**15. LEGISLATIVE AFFAIRS UPDATE FOR THE MONTHS OF JULY AND AUGUST 2019** 2019-608**Originator:** Jim Herberg

WITHOUT OBJECTION, THE CHAIR DIRECTED STAFF TO:

Receive and file the Legislative Affairs Update for the months of July and August 2019.

**STEERING COMMITTEE:****16. GENERAL MANAGER'S FISCAL YEAR 2019-2020 WORK PLAN** 2019-600**Originator:** Jim Herberg

MOVED, SECONDED, AND DULY CARRIED TO:

Receive and file the General Manager's Fiscal Year 2019-2020 Work Plan.

**Ayes:** Brad Avery, Allan Bernstein, Doug Chaffee, Robert Collacott, James Ferryman, Cecilia Iglesias, Peter Kim, Lucille Kring, Sandra Massa-Lavitt, Richard Murphy, Andrew Nguyen, David Shawver, Christina Shea, Jesus Silva, Fred Smith, Chad Wanke, John Withers, Tom Beamish (Alternate), Stacy Berry (Alternate), Patrick Harper (Alternate) and John O'Neill (Alternate)**Noes:** None**Absent:** Mark Murphy, Glenn Parker, Erik Peterson and Brooke Jones (Alternate)**Abstentions:** None**17. GENERAL MANAGER'S COMPENSATION AND BENEFITS** 2019-612

Mr. Herberg left the meeting during the discussion and vote. Board Chair Shawver presented the item and information regarding the salary range adjustments and increases.

MOVED, SECONDED, AND DULY CARRIED TO:

Adopt Resolution No. OCSD 19-12 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District approving salary increases and salary range adjustments for the General Manager for Fiscal Year 2019/2020, Fiscal Year 2020/2021, and Fiscal Year 2021/2022", authorizing the Board Chair to implement increases consisting of a 3% salary range adjustment and corresponding salary increase annually and up to a 2.5% merit increase annually based on job performance as determined by the Board of Directors commencing in the first pay period of July 2019 for Fiscal Year 2019/2020.

**Ayes:** Brad Avery, Allan Bernstein, Doug Chaffee, Robert Collacott, James Ferryman, Peter Kim, Lucille Kring, Sandra Massa-Lavitt, Richard Murphy, Andrew Nguyen, David Shawver, Christina Shea, Jesus Silva, Fred Smith, Chad Wanke, John Withers, Tom Beamish (Alternate), Stacy Berry (Alternate) and John O'Neill (Alternate)

**Noes:** Cecilia Iglesias

**Absent:** Mark Murphy, Glenn Parker, Erik Peterson and Brooke Jones (Alternate)

**Abstentions:** Patrick Harper (Alternate)

**18. EXECUTIVE MANAGEMENT TEAM COMPENSATION AND BENEFITS      2019-614  
AND MANAGER GROUP COMPENSATION AND BENEFITS**

**Originator:** Celia Chandler

MOVED, SECONDED, AND DULY CARRIED TO:

- A. Adopt Resolution No. OCSD 19-13 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District approving salary increases, salary range adjustments, and a minor increase to 457(b) matching contributions for At-Will Executive Management Team employees for Fiscal Year 2019/2020, Fiscal Year 2020/2021, and Fiscal Year 2021/2022", authorizing the General Manager to implement increases consisting of a 3% salary range adjustment annually and corresponding salary increases and up to a 5% merit increase annually based on job performance as determined by the General Manager, not to exceed Step 5 of the corresponding salary range, commencing in the first pay period of July 2019 fo Fiscal Year 2019/2020.
- B. Adopt Resolution No. OCSD 19-14 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District approving salary increases, salary range adjustments, and a minor increase to 457(b) matching contributions for unrepresented management employees for Fiscal Year 2019/2020, Fiscal Year 2020/2021, and Fiscal Year 2021/2022", authorizing the General Manager to implement increases consisting of a 3% salary range adjustment annually and corresponding salary increases and up to a 5% merit increase annually based on job performance as determined by the General Manager, not to exceed Step 5 of the corresponding salary range, commencing in the first pay period of July 2019 fo Fiscal Year 2019/2020.

- Ayes:** Brad Avery, Allan Bernstein, Doug Chaffee, Robert Collacott, James Ferryman, Peter Kim, Lucille Kring, Sandra Massa-Lavitt, Richard Murphy, Andrew Nguyen, David Shawver, Christina Shea, Jesus Silva, Fred Smith, Chad Wanke, John Withers, Tom Beamish (Alternate), Stacy Berry (Alternate) and John O'Neill (Alternate)
- Noes:** Cecilia Iglesias
- Absent:** Mark Murphy, Glenn Parker, Erik Peterson and Brooke Jones (Alternate)
- Abstentions:** Patrick Harper (Alternate)

**19. CONFIDENTIAL EMPLOYEE GROUP COMPENSATION BENEFITS 2019-615**

**Originator:** Celia Chandler

MOVED, SECONDED, AND DULY CARRIED TO:

- A. Adopt Resolution No. OCSD 19-15 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District approving salary range adjustments and consideration to establish a Health Retirement Account for unrepresented exempt confidential employees for Fiscal Year 2019/2020, Fiscal Year 2020/2021, and Fiscal Year 2021/2022".
- B. Adopt Resolution No. OCSD 19-16 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District approving salary range adjustments, a minor increase in Development Pay, and consideration to establish a Health Retirement Account for unrepresented non-exempt confidential employees for Fiscal Year 2019/2020, Fiscal Year 2020/2021, and Fiscal Year 2021/2022".

- Ayes:** Brad Avery, Allan Bernstein, Doug Chaffee, Robert Collacott, James Ferryman, Cecilia Iglesias, Peter Kim, Lucille Kring, Sandra Massa-Lavitt, Richard Murphy, Andrew Nguyen, David Shawver, Christina Shea, Jesus Silva, Fred Smith, Chad Wanke, John Withers, Tom Beamish (Alternate), Stacy Berry (Alternate), Patrick Harper (Alternate) and John O'Neill (Alternate)
- Noes:** None
- Absent:** Mark Murphy, Glenn Parker, Erik Peterson and Brooke Jones (Alternate)
- Abstentions:** None

**NON-CONSENT:****20. STRATEGIC PLAN DEVELOPMENT****2019-590****Originator:** Rob Thompson

Staff presented the final four initiatives for the development of the Strategic Plan. The Board was asked to:

Provide input to staff on the development of the Strategic Plan.

Staff will compile the input received from the Board of Directors on all 14 initiatives and provide a Final Strategic Plan at the Board of Directors Meeting in November. Alternate Director Brooke Jones arrived at the meeting at 6:52 p.m. during the presentation of the Strategic Plan.

**INFORMATION ITEMS:**

None.

**AB 1234 DISCLOSURE REPORTS:**

Director Ferryman provided information regarding upcoming meetings of OCCOG and the CSDA Conference.

**CLOSED SESSION:**

None.

**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

At the request of Director Iglesias, the Clerk of the Board announced for the record that the Director's vote on Item No. 16 would be changed to a Yes.

**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

None.

**ADJOURNMENT:**

Chair Shawver adjourned the Board meeting until the Regular Meeting of the Board of Directors on October 23, 2019 at 6:00 p.m.

Submitted by:



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Kelly A. Lore, MMC  
Clerk of the Board