



# ADMINISTRATION COMMITTEE

## Agenda Report

Administration Building  
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**File #:** 2024-3806

**Agenda Date:** 9/11/2024

**Agenda Item No:** 3.

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**FROM:** Robert Thompson, General Manager  
Originator: Wally Ritchie, Director of Finance

**SUBJECT:**

### REIMBURSEMENTS TO BOARD MEMBERS AND STAFF

### GENERAL MANAGER'S RECOMMENDATION

RECOMMENDATION: Recommend to the Board of Directors to:

Receive and file report of reimbursements to Board Members and Staff per Government Code Section 53065.5 for the period July 1, 2023 through June 30, 2024.

### BACKGROUND

Government Code Section 53065.5 requires all Special Districts to disclose any reimbursements paid by the District within the immediately preceding fiscal year of at least one hundred dollars (\$100) or more for each individual charge for services or product received. The individual charge includes, but is not limited to, tuition reimbursement; certificate or license reimbursement; or meals, lodging, transportation, or registration fee reimbursed to any employee or member of the governing body of the District. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by the District and shall be made available for public inspection. Attached is the report of these reimbursements for the fiscal year ended June 30, 2024.

### RELEVANT STANDARDS

- Government Code Section 53065.5

### PROBLEM

N/A

### PROPOSED SOLUTION

N/A

**TIMING CONCERNS**

Disclosure of reimbursements must be made at least annually for costs incurred the immediately preceding fiscal year.

**RAMIFICATIONS OF NOT TAKING ACTION**

N/A

**PRIOR COMMITTEE/BOARD ACTIONS**

N/A

**ADDITIONAL INFORMATION**

N/A

**CEQA**

N/A

**FINANCIAL CONSIDERATIONS**

All listed reimbursements have already been paid.

**ATTACHMENT**

*The following attachment(s) may be viewed on-line at the OC San website ([www.ocsan.gov](http://www.ocsan.gov)) with the complete agenda package:*

- FY 23-24 Board Members & Staff Reimbursement Report