



# ADMINISTRATION COMMITTEE

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## Agenda Report

**File #:** 2025-4085

**Agenda Date:** 2/12/2025

**Agenda Item No:** 2.

**FROM:** Robert Thompson, General Manager  
Originator: Wally Ritchie, Director of Finance

**SUBJECT:**

**GENERAL MANAGER APPROVED PURCHASES AND ADDITIONS TO THE PRE-APPROVED OEM SOLE SOURCE LIST**

**GENERAL MANAGER'S RECOMMENDATION**

RECOMMENDATION: Recommend to the Board of Directors to:

- A. Receive and file Orange County Sanitation District purchases made under the General Manager's authority for the period of October 1, 2024 to December 31, 2024; and
- B. Approve the following additions to the pre-approved Original Equipment Manufacturers (OEM) Sole Source List:
  - OVIVO - All Ovivo Parts and Equipment Used in Water and Wastewater Treatment Processes

**BACKGROUND**

Staff provides the Administration Committee, and the Board of Directors quarterly reports of General Manager approved and executed purchases between \$50,000 and \$150,000; maintenance and repair Services Task Orders between \$50,000 and \$500,000; and additions to the pre-approved OEM Sole Source List.

This list of additions to the pre-approved OEM Sole Source List displays the OEM added this quarter that require sole source procurement to maintain, service, or replace equipment currently in operation at Orange County Sanitation District (OC San) facilities because the parts and/or service can only be provided by the OEM or their designated representative.

**RELEVANT STANDARDS**

- Quarterly financial reporting
- Ensure the public's money is wisely spent

**PRIOR COMMITTEE/BOARD ACTIONS**

December 2016 - Minute Order 12(b) authorized the General Manager to ratify additions or deletions to the OEM Sole Source list on the General Manager's quarterly approved purchases agenda report.

**ADDITIONAL INFORMATION**

In accordance with Board purchasing policies, Ordinance No. OC SAN-61, the General Manager has authority to approve and execute purchases between \$50,000 and \$150,000. Below is a summary of General Manager approved purchases, in amounts exceeding \$50,000, for the second quarter of fiscal year 2024-25:

Vendor Name	Amount	Department	Description/Discussion
AVEVA SELECT CALIFORNIA	\$101,040.00	Administrative Services	Annual PO for Wonderware Premium First Level Support Service 11/16/24 - 11/15/25 Board Approved OEM Sole Source List M.O. 8/28/19, Item 3(B)
BAY CITY INDUSTRIAL SUPPLY	\$56,823.65	Operations & Maintenance	Purchase of One (1) Inline Helical Gearmotor for Secondary Clarifiers at Plant 1 Informal Bid 137372-OR
CARAHSOFT TECHNOLOGY CORPORATION	\$59,798.34	Administrative Services	Annual PO for Granicus Software Subscription Including eComment, Legistar, and GovMeetings Live Cast 11/19/24 - 11/18/25 GSA Contract # 47QSWA18D008F, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
CARAHSOFT TECHNOLOGY CORPORATION	\$148,466.72	Administrative Services	ServiceNow Software Implementation NASPO Master Contract # AR2472, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
CLEAN HARBORS ENVIRONMENTAL SERVICES INC	\$140,000.00	Operations & Maintenance	Convenience Blanket PO for Vactor Services at Plant 1 and 2 11/15/24 - 11/14/25 GM Article 2, Section 2.2 (b) (1)
COOPER MACHINERY SERVICES LLC	\$59,600.68	Operations & Maintenance	Disassembly, Cleaning, Inspection, and Rebuild of Cooper Bessemer ET18NR Turbocharger Board Approved OEM Sole Source List M.O. 8/23/17, Item 9(B)
DC FROST ASSOCIATES, INC.	\$53,600.00	Administrative Services	Stock Item Purchase of Eight Thousand (8,000) Sanitaire-Xylem Membrane Disc Diffusers Board Approved OEM Sole Source List M.O. 8/28/24, Item 7(B)
DXP ENTERPRISES, INC.	\$70,196.00	Administrative Services	Stock Item Purchase of Two (2) SEEPEX 60/300-12T Stators and One (1) SEEPEX Progressive Cavity Pump Board Approved OEM Sole Source List M.O. 12/14/16, Item 12(B)

ECS IMAGING INC	\$73,611.39	Administrative Services	Blanket PO for Laserfiche Rio Software and Annual Maintenance for Phase III of the Laserfiche / RIMS Implementation Project Region 14 ESC - TX Contract # 01-159, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
EJ USA, INC	\$79,657.60	Administrative Services	Stock Item Purchase of Forty (40) 24-Inch and Sixty (60) 36-Inch Manhole Frames and Covers Specification No. E-2022-1367BD
EPLUS TECHNOLOGY, INC.	\$80,000.00	Administrative Services	Blanket PO to Provide IT Consulting Services and Resources on a Time and Materials Basis GSA Contract # 47QTCA23D00CZ, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
EVERON, LLC	\$127,988.02	Operations & Maintenance	Blanket PO for Preventive Maintenance, Testing & Inspection of Portable Fire Extinguishers (Plants 1 & 2 And Pump Stations) 1/1/25 - 12/31/25 with One (1) Optional 1-year Renewal Period Specification No. S-2021-1278
FLO-SERVICES, INC.	\$125,000.00	Operations & Maintenance	Convenience Blanket PO for Emergency and Urgent Pump Services, Repairs, and Parts at Pump Stations 11/1/24 - 10/31/25 GM Article 2, Section 2.2 (b) (1)
GEA MECHANICAL EQUIPMENT US, INC.	\$62,225.96	Administrative Services	Stock Item Purchase of Two (2) GEA Westfalia Centrifuge Slide Ring Packing Units Board Approved OEM Sole Source List M.O. 9/23/20, Item 12(B)
GEA MECHANICAL EQUIPMENT US, INC.	\$112,299.92	Administrative Services	Stock Item Purchase of GEA Westfalia Centrifuge Parts Board Approved OEM Sole Source List M.O. 9/23/20, Item 12(B)
GOVERNMENT JOBS.COM INC	\$63,157.28	Administrative Services	Blanket PO for NeoGov Onboard and Insight Subscription 12/18/24 - 10/30/27 Board Approved OEM Sole Source List M.O. 12/14/16, Item 12(B)
HARTZELL AIR MOVEMENT	\$76,337.00	Operations & Maintenance	Purchase of One (1) Fiberglass Backward Curved Centrifugal Fan and One (1) Inlet Flex Connector Board Approved OEM Sole Source List M.O. 5/24/17, Item 17(B)
INSIGHT PUBLIC SECTOR, INC.	\$50,958.60	Administrative Services	Purchase of Four (4) Cisco Catalyst IE9320 Rugged Series and Eight (8) 250W Cisco Power Supplies Omnia Partners Contract # 23-6692-03, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
INTEGRATED POWER SERVICES LLC	\$65,588.00	Operations & Maintenance	Purchase of Two (2) HVK-10M40A-VV-MOC Toshiba Vacuum Circuit Breakers Informal Bid 137336-OR

JAMISON ENGINEERING CONTRACTORS, INC.	\$63,000.00	Engineering	Plant 1 Digester Mixing Chopper Pump Replacement Project No. FE24-01 Informal Bid 135640-OR
JAMISON ENGINEERING CONTRACTORS, INC.	\$139,150.00	Operations & Maintenance	Blanket PO for Repair Services for Primary Clarifier N at Plant 2 Sole Source Justification 2823 Reason: OEM Equipment/Part/Service
MICROSOFT CORPORATION	\$115,885.40	Administrative Services	Blanket PO for Microsoft Enterprise Support Services 1/1/25 - 12/31/25 Board Approved OEM Sole Source List M.O. 12/14/16, Item 12(B)
MISCO WATER	\$59,280.00	Operations & Maintenance	Purchase of Sixteen (16) Fontaine-Aquanox Series 92 Stop Plates for PRN-01011 Slide Gate Replacement Board Approved OEM Sole Source List M.O. 2/24/21, Item 10(B)
NTH GENERATION COMPUTING INC	\$115,540.00	Administrative Services	Annual PO for Fortinet Support and Maintenance NCPA Contract # 001-170, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
ODYSSEY POWER CORPORATION	\$102,292.00	Operations & Maintenance	Blanket PO for Quarterly, Semi-Annual, and Annual Inspection/Maintenance of Switchgear, Batteries, & UPS Systems 11/1/24 - 10/31/25 with Four (4) Optional 1-year Renewal Periods Specification No. S-2024-617BD
OVIVO USA, LLC	\$128,775.00	Operations & Maintenance	Purchase of One (1) Ovivo C60LT Replacement Clarifier Drive Sole Source Justification 2823 Reason: OEM Equipment/Part/Service
PFM FINANCIAL ADVISORS LLC	\$100,000.00	Administrative Services	Blanket PO for Municipal Financial Advisory Services 12/1/24 - 11/30/25 with Four (4) Optional 1-year Renewal Periods Specification No. S-2024-619BD
POWERFLO PRODUCTS INC	\$79,500.00	Administrative Services	Stock Item Purchase of Six (6) Chesterton Split Seal Repair Kits for Process Pumps Board Approved OEM Sole Source List M.O. 12/14/16, Item 12(B)
QUINN POWER SYSTEMS	\$78,396.95	Operations & Maintenance	Service PO to Provide 2000KW Generator Rental with Cables Sourcwell Contract # 092222-CAT, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
QUINN POWER SYSTEMS	\$140,000.00	Operations & Maintenance	Blanket PO for Generator Rentals to Sustain Normal Plant Operations During Maintenance and Project Shutdowns 11/1/24 -10/31/25 Sourcwell Contract # 092222-CAT, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases

ROD INTERNATIONAL HOLDINGS, LLC	\$148,835.52	Operations & Maintenance	Site Access and License Agreement to Operate and Maintain a Chemical Dosing Station 2/1/25 - 1/31/28 Board Award M.O. 12/18/24, Item 13(A)
SADDLEBACK ENVIRONMENTAL EQUIPMENT, INC.	\$50,700.00	Administrative Services	Stock Item Purchase of One (1) Gooch Spiral Heat Exchanger Board Approved OEM Sole Source List M.O. 2/24/21, Item 10 (B)
SADDLEBACK ENVIRONMENTAL EQUIPMENT, INC.	\$79,800.00	Operations & Maintenance	Purchase of One (1) Gooch Thermal Type 1-DO/SLU Model 220SF Spiral Sludge Heat Exchanger for Digesters P, Q, R, and S at Plant 2 Board Approved OEM Sole Source List M.O. 2/24/21, Item 10(B)
SMITH SYSTEM DRIVER IMPROVEMENT INSTITUE	\$126,874.00	Human Resources	Blanket PO for Hands-On Driver Training for Plant 1 and Plant 2 Drivers Sole Source Justification 2830 Reason: Unique Product/Service
SUNSET INDUSTRIAL PARTS	\$52,914.42	Administrative Services	Stock Item Purchase of Eight (8) SKF Cylindrical Bearings, Four (4) SKF Deep Groove Ball Bearings, and Two (2) SKF Ball Bearings Informal Bid 45282-OQ
TEAM ONE MANAGEMENT	\$120,000.00	Administrative Services	Blanket PO for Headquarters Janitorial Services County of Orange Contract # MA-080-23011674, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
THEODORE ROBINS FORD	\$125,600.00	Administrative Services	Purchase of Four (4) New 2025 Ford Maverick Hybrid (W8A0) XL FWD Supercrew Trucks Approved CORF Budget FY 23/24 Sole Source Justification 2829 Reason: Unique Product/Service
TONY DEMARIA ELECTRIC INC.	\$85,000.00	Operations & Maintenance	Service PO to Rewind 865 KVA Hitran Transformer Model CAT Z10151-00 Informal Bid 136362-OR
TRANE COMPANY - EQUIPMENT	\$59,170.00	Administrative Services	Blanket PO for Quarterly HVAC Preventative Maintenance Services of Absorption Chillers at Plant 1 and 2 Omnia Racine Contract # 3341, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
TRANE U.S. INC. - PARTS	\$50,527.96	Administrative Services	Purchase of One (1) 200-230/460V Motor and Various Parts for Absorption Chiller Board Approved OEM Sole Source List M.O. 2/26/20, Item 13(B)
VASQUEZ + COMPANY LLP	\$75,000.00	Administrative Services	Blanket PO for Internal Auditing Services 10/3/24 - 10/2/25 with 4 Optional 1-Year Renewal Periods Specification No. CS-2024-616

VEOLIA WTS SERVICES USA, INC.	\$63,599.81	Operations & Maintenance	Purchase of Climber Screen Repair Parts for Plant 1 Board Approved OEM Sole Source List M.O. 11/20/24, Item 22(B)
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Additionally, in accordance with Board purchasing policies, Ordinance No. OC SAN-61, the General Manager has authority to approve and execute maintenance and repair Services Task Orders between \$50,000 and \$500,000.

There were no General Manager approved maintenance and repair Services Task Orders, in amounts exceeding \$50,000, for the second quarter of fiscal year 2024-25.

**ATTACHMENT**

*The following attachment(s) may be viewed on-line at the OC San website ([www.ocsan.gov](http://www.ocsan.gov)) with the complete agenda package:*

N/A