



**Orange County Sanitation District  
OPERATIONS COMMITTEE  
Regular Meeting Agenda  
Wednesday, November 6, 2019 - 5:00 PM  
Board Room  
Administration Building  
10844 Ellis Avenue  
Fountain Valley, CA 92708  
(714) 593-7433**

**ACCOMMODATIONS FOR THE DISABLED:** Meeting Rooms are wheelchair accessible. If you require any special disability related accommodations, please contact the Orange County Sanitation District Clerk of the Board's office at (714) 593-7433 at least 72 hours prior to the scheduled meeting. Requests must specify the nature of the disability and the type of accommodation requested.

**AGENDA POSTING:** In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted outside the main gate of the Sanitation District's Administration Building located at 10844 Ellis Avenue, Fountain Valley, California, and on the Sanitation District's website at [www.ocsd.com](http://www.ocsd.com) not less than 72 hours prior to the meeting date and time above. All public records relating to each agenda item, including any public records distributed less than 72 hours prior to the meeting to all, or a majority of the Board of Directors, are available for public inspection in the office of the Clerk of the Board.

**AGENDA DESCRIPTION:** The agenda provides a brief general description of each item of business to be considered or discussed. The recommended action does not indicate what action will be taken. The Board of Directors may take any action which is deemed appropriate.

**MEETING AUDIO:** An audio recording of this meeting is available within 24 hours after adjournment of the meeting. Please contact the Clerk of the Board's office at (714) 593-7433 to request the audio file.

**NOTICE TO DIRECTORS:** To place items on the agenda for a Committee or Board Meeting, the item must be submitted in writing to the Clerk of the Board: Kelly A. Lore, MMC, (714) 593-7433 / [klore@ocsd.com](mailto:klore@ocsd.com) at least 14 days before the meeting.

**FOR ANY QUESTIONS ON THE AGENDA, BOARD MEMBERS MAY CONTACT STAFF AT:**

General Manager: Jim Herberg, [jherberg@ocsd.com](mailto:jherberg@ocsd.com) / (714) 593-7300  
Asst. General Manager: Lorenzo Tyner, [ltyner@ocsd.com](mailto:ltyner@ocsd.com) / (714) 593-7550  
Asst. General Manager: Rob Thompson, [rthompson@ocsd.com](mailto:rthompson@ocsd.com) / (714) 593-7310  
Director of Human Resources: Celia Chandler, [cchandler@ocsd.com](mailto:cchandler@ocsd.com) / (714) 593-7202  
Director of Engineering: Kathy Millea, [kmillea@ocsd.com](mailto:kmillea@ocsd.com) / (714) 593-7365  
Director of Environmental Services: Lan Wiborg, [lwiborg@ocsd.com](mailto:lwiborg@ocsd.com) / (714) 593-7450

**CALL TO ORDER****PLEDGE OF ALLEGIANCE****DECLARATION OF QUORUM:****PUBLIC COMMENTS:**

*If you wish to address the Committee on any item, please complete a Speaker's Form (located at the table outside of the Board Room) and submit it to the Clerk of the Board or notify the Clerk of the Board the item number on which you wish to speak. Speakers will be recognized by the Chairperson and are requested to limit comments to three minutes.*

**REPORTS:**

*The Committee Chairperson and the General Manager may present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.*

**CONSENT CALENDAR:**

*Consent Calendar Items are considered to be routine and will be enacted, by the Committee, after one motion, without discussion. Any items withdrawn from the Consent Calendar for separate discussion will be considered in the regular order of business.*

**1. APPROVAL OF MINUTES****[2019-641](#)****RECOMMENDATION:**

Approve Minutes of the Regular Meeting of the Operations Committee held October 2, 2019.

**Originator:** Kelly Lore

**Attachments:** [Agenda Report](#)  
[10-02-2019 Operations Committee Minutes](#)

**2. QUARTERLY ODOR COMPLAINT REPORT****[2019-528](#)****RECOMMENDATION:**

Receive and file the Fiscal Year 2019/20 First Quarter Odor Complaint Report.

**Originator:** Rob Thompson

**Attachments:** [Agenda Report](#)  
[FY 2019-20 1st Quarter Odor Complaint Report](#)

**3. ANNUAL LANDSCAPE MAINTENANCE SERVICES CONTRACT [2019-672](#)****RECOMMENDATION:**

- A. Award a Service Contract to Tropical Plaza Nursery, Inc., for landscape maintenance services per Specification No. S-2019-1100BD, for the period of January 1, 2020 through December 31, 2020, for a total annual amount not to exceed \$152,420, with four one-year renewal options; and
- B. Approve an annual contingency of \$15,242 (10%).

**Originator:** Rob Thompson**Attachments:** [Agenda Report](#)  
[S-2019-1100BD Final Service Contract](#)**4. PURCHASE OF THIRTY-SIX ELECTRIC CARTS [2019-676](#)****RECOMMENDATION:** Recommend to the Board of Directors to:

- A. Award a Purchase Order to Southwest Material Handling for the purchase of 36 electric carts using US Communities Cooperative Contract EV2024-01 for a total amount not to exceed \$684,506; and
- B. Approve a contingency of \$34,226 (5%)

**Originator:** Rob Thompson**Attachments:** [Agenda Report](#)**5. LABORATORY BOILER BURNER REPLACEMENT AT PLANT NO. 1, PROJECT NO. MP-485 [2019-653](#)****RECOMMENDATION:** Recommend to the Board of Directors to:

- A. Receive and file Bid Tabulation and Recommendation for Laboratory Boiler Burner Replacement at Plant No. 1, Project No. MP-485;
- B. Award a contract agreement to ODC Engineering & Technology for Laboratory Boiler Burner Replacement at Plant No. 1, Project No. MP-485, for an amount not to exceed \$283,000; and
- C. Approve a contingency of \$28,300 (10%).

**Originator:** Kathy Millea**Attachments:** [Agenda Report](#)  
[MP-485 Contract Agreement](#)

**6. UNINTERRUPTIBLE POWER SUPPLY IMPROVEMENTS AT PLANT NO. 1, PROJECT NO. P1-132** [2019-552](#)

RECOMMENDATION: Recommend to the Board of Directors to:

- A. Approve a Professional Design Services Agreement with Tetra Tech, Inc. to provide engineering services for Uninterruptible Power Supply Improvements at Plant No. 1, Project No. P1-132, for an amount not to exceed \$784,680; and
- B. Approve a contingency of \$78,468 (10%).

**Originator:** Kathy Millea

**Attachments:** [Agenda Report](#)  
[P1-132 Professional Design Services Agreement](#)

**7. CAPITAL IMPROVEMENT PROGRAM CONTRACT PERFORMANCE REPORT** [2019-668](#)

RECOMMENDATION: Recommend to the Board of Directors to:

Receive and file the Capital Improvement Program Contract Performance Report for the period ending September 30, 2019.

**Originator:** Kathy Millea

**Attachments:** [Agenda Report](#)  
[CIP Contract Performance Report Period Ending 09-30-19](#)

**NON-CONSENT:**

**8. PLANT NO. 2 MAIN SEWAGE PUMPS, VARIABLE FREQUENCY DRIVE, 10 YEAR PREVENTATIVE MAINTENANCE** [2019-535](#)

- A. Approve Sole Source Purchase Order Contract with OneSource Distributors for performing the 10-year manufacturer recommended Preventative Maintenance (PM) on all seven of Plant No. 2 Main Sewage Pump Variable Frequency Drives for an amount not to exceed \$438,751, which includes the purchase of the full scope of supply, freight, and taxes; and
- B. Approve a contingency of \$43,876 (10%).

**Originator:** Rob Thompson

**Attachments:** [Agenda Report](#)

**9. PLANT NO. 2 MAIN SEWAGE PUMPS MOTOR OVERHAUL [2019-553](#)**

RECOMMENDATION: Recommend to the Board of Directors to:

- A. Award a service contract to R.A. Reed Electric Company to provide Plant No. 2 Main Sewage Pump Motor Overhaul, Specification No. S-2019-1089BD, for a total amount not to exceed \$430,680; and
- B. Approve a contingency of \$43,068 (10%).

**Attachments:** [Agenda Report](#)  
[S-2019-1089BD Final Service Contract](#)

**10. CARBON CANYON PIPELINE SAG REPAIRS, PROJECT NO. FE17-01 [2019-515](#)**

RECOMMENDATION: Recommend to the Board of Directors to:

- A. Receive and file Bid Tabulation and Recommendation for Carbon Canyon Pipeline Sag Repairs, Project No. FE17-01;
- B. Reject low bid from Creative Home Corporation (CHI Construction) as non-responsive;
- C. Award a construction contract to Mike Prlich and Sons, Inc. for Carbon Canyon Pipeline Sag Repairs, Project No. FE17-01, for a total amount not to exceed \$510,000; and
- D. Approve a contingency amount of \$51,000 (10%).

**Originator:** Kathy Millea

**Attachments:** [FE17-01 Contract Agreement](#)  
[Agenda Report](#)

**11. PRIMARY SEDIMENTATION BASINS NO. 6-31 RELIABILITY IMPROVEMENTS AT PLANT NO. 1, PROJECT NO. P1-133 [2019-521](#)**

RECOMMENDATION: Recommend to the Board of Directors to:

- A. Approve a Professional Design Services Agreement with Carollo Engineers, Inc. to provide engineering services for Primary Sedimentation Basins No. 6-31 Reliability Improvements at Plant No. 1, Project No. P1-133, for an amount not to exceed \$1,219,667; and
- B. Approve a contingency of \$121,967 (10%).

**Originator:** Kathy Millea

**Attachments:** [Agenda Report](#)  
[P1-133 PDSA Agreement](#)

**INFORMATION ITEMS:**

**12. CLIMATE RESILIENCY STUDY, PROJECT NO. SP-152**

[2019-682](#)

**RECOMMENDATION:**

Information Item.

**Originator:** Kathy Millea

**Attachments:** [Agenda Report](#)  
[SP-152 OCSD Climate Resiliency Executive Summary](#)

**DEPARTMENT HEAD REPORTS:**

**CLOSED SESSION:**

None.

**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

At this time Board members may request staff to place an item on a future agenda.

**ADJOURNMENT:**

Adjourn the Committee meeting until the Regular Meeting of the Operations Committee on December 2, 2019 at 6:00 p.m.