



# ADMINISTRATION COMMITTEE

Administration Building  
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## Agenda Report

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**File #:** 2021-1468

**Agenda Date:** 3/10/2021

**Agenda Item No:** 3.

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**FROM:** James D. Herberg, General Manager  
Originator: Lorenzo Tyner, Assistant General Manager

**SUBJECT:**

**SETTLEMENT OF CLAIMS, COLLECTION OF DELINQUENT ACCOUNTS, AND WORKERS' COMPENSATION ACTIONS**

**GENERAL MANAGER'S RECOMMENDATION**

RECOMMENDATION: Recommend to the Board of Directors to:

Adopt Resolution No. OC SAN 21-XX entitled, "A Resolution of the Board of Directors of Orange County Sanitation District Adopting Procedures for Settlement of Claims Made Against the Orange County Sanitation District; Settlement of Claims Made By the Orange County Sanitation District; Collection of Delinquent Accounts Owing to the Orange County Sanitation District; Settlement of Civil or Administrative Enforcement Actions; and Settlement of Workers' Compensation Actions; and repealing Resolution No. OCSD 11-04".

**BACKGROUND**

Resolution No. OCSD 11-04 was adopted on March 23, 2011, updating and repealing Resolution No. OCSD 98-23 concerning settlement of claims, collection of delinquent accounts, and workers' compensation actions. Since that time, the Orange County Sanitation District (Sanitation District) has undergone organizational changes as well as operational changes that make the current Resolution outdated. The Resolution has been updated to reflect these organizational changes as well as delegation of authority changes with respect to claims made against and by the Sanitation District, collection of delinquent accounts, civil or administrative actions, and workers' compensation actions.

**RELEVANT STANDARDS**

- Sanitation District Policies and Procedures

**PROBLEM**

Since Resolution No. OCSD 11-04 was adopted, the Sanitation District has undergone organizational changes as well as operational changes that make the current resolution outdated.

## **PROPOSED SOLUTION**

The Resolution has been updated to reflect these organizational changes as well as process changes and delegation of authority changes with respect to claims made against and by the Sanitation District, collection of delinquent accounts, civil or administrative actions, and workers' compensation actions.

## **TIMING CONCERNS**

N/A

## **RAMIFICATIONS OF NOT TAKING ACTION**

The current Resolution is outdated and may cause delays in actions regarding settlement of claims, collection of delinquent accounts, and workers' compensation issues.

## **PRIOR COMMITTEE/BOARD ACTIONS**

March 2011 - Adopted Resolution No. OCSD 11-04 Adopting Procedures for Settlement of Claims Made Against the Orange County Sanitation District (OCSD); Settlement of Claims Made by OCSD; Collection of Delinquent Accounts Owing to OCSD; Settlement of Civil or Administrative Actions; and Settlement of Worker's Compensation Actions; and repealing Resolution No. OCSD 98-23.

## **ATTACHMENT**

*The following attachment(s) may be viewed on-line at the OC San website ([www.ocsan.gov](http://www.ocsan.gov)) with the complete agenda package:*

- Draft Resolution No. OC SAN 21-XX (Redlined)
- Draft Resolution No. OC SAN 21-XX (Clean)