



ORANGE COUNTY SANITATION DISTRICT

**NOTICE OF REGULAR MEETING AGENDA
PUBLIC PARTICIPATION NOTICE**

**ORANGE COUNTY SANITATION DISTRICT
ADMINISTRATION COMMITTEE**

JULY 8, 2026 - 5:00 PM

ACCESSIBILITY FOR THE GENERAL PUBLIC

Your participation is always welcome. OC San offers several ways in which to interact during this meeting.

MEETING PARTICIPATION INSTRUCTIONS

Details on how to participate can be found on our website at www.ocsan.gov

IN-PERSON MEETING ATTENDANCE

OC San Headquarters: 18480 Bandilier Circle, Fountain Valley, CA 92708

ONLINE MEETING PARTICIPATION

Join the live meeting on Teams: [Join the meeting now](#)

PARTICIPATE BY TELEPHONE

Dial: (213) 279-1455
Phone Conference ID: 799 776 731#

WATCH THE MEETING ONLINE

The meeting will be available for online viewing at: <https://ocsd.legistar.com/Calendar.aspx>

SUBMIT A COMMENT

Online at: <https://ocsd.legistar.com/Calendar.aspx> or by emailing: OCSanClerk@ocsan.gov

For any questions and/or concerns, please contact the Clerk of the Board's office at 714-593-7433. Thank you for your interest in OC San!



ADMINISTRATION COMMITTEE

Regular Meeting Agenda

Wednesday, July 8, 2026 - 5:00 PM

Headquarters - Board Room

18480 Bandilier Circle

Fountain Valley, CA 92708

(714) 593-7433

[View Current Board of Directors](#)

ACCOMMODATIONS FOR THE DISABLED: If you require any special disability related accommodations, please contact the Orange County Sanitation District (OC San) Clerk of the Board's office at (714) 593-7433 at least 72 hours prior to the scheduled meeting. Requests must specify the nature of the disability and the type of accommodation requested.

AGENDA DESCRIPTION: The agenda provides a brief general description of each item of business to be considered or discussed. The recommended action does not indicate what action will be taken. The Board of Directors may take any action which is deemed appropriate.

MEETING RECORDING: A recording of this meeting is available within 24 hours after adjournment of the meeting at <https://ocsd.legistar.com/Calendar.aspx> or by contacting the Clerk of the Board.

SUBMIT A COMMENT: You may submit your comments and questions in writing in advance of, or during the meeting by using the eComment feature available online at: <https://ocsd.legistar.com/Calendar.aspx> or by sending them to OCSanClerk@ocsan.gov with the subject line "PUBLIC COMMENT ITEM # [insert relevant item number]" or "PUBLIC COMMENT NON-AGENDA ITEM". All written public comments will be provided to the legislative body and may be read into the record or compiled as part of the record.

NOTICE TO DIRECTORS: To place items on the agenda for a Committee or Board Meeting, the item must be submitted to the Clerk of the Board: Kelly A. Lore, MMC, (714) 593-7433 / kllore@ocsan.gov at least 14 days before the meeting. For any questions on the agenda, Board members may contact staff at:

General Manager: Rob Thompson, rthompson@ocsan.gov / (714) 593 7110

Asst. General Manager: Lorenzo Tyner, ltyner@ocsan.gov / (714) 593 7550

Director of Communications: Jennifer Cabral, jcabral@ocsan.gov / (714) 593 7581

Director of Engineering: Mike Dorman, mdorman@ocsan.gov / (714) 593 7014

Director of Environmental Services: Lan Wiborg, lwiborg@ocsan.gov / (714) 593 7450

Director of Finance: Wally Ritchie, writchie@ocsan.gov / (714) 593 7570

Director of Human Resources: Laura Maravilla, lmavilla@ocsan.gov / (714) 593 7007

Director of Operations & Maintenance: Riaz Moinuddin, rmoinuddin@ocsan.gov / (714) 593 7269

[Upcoming Meeting Dates](#)

CALL TO ORDER**PLEDGE OF ALLEGIANCE****ROLL CALL AND DECLARATION OF QUORUM:**

Clerk of the Board

PUBLIC COMMENTS:

Your participation is always welcome. Specific information as to how to participate in a meeting is detailed in the Special Notice attached to this agenda. In general, OC San offers several ways in which to interact during meetings: you may participate in person, join the meeting live via Teams on your computer or similar device or web browser, join the meeting live via telephone, view the meeting online, and/or submit comments for consideration before or during the meeting.

REPORTS:

The Committee Chairperson and the General Manager may present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.

CONSENT CALENDAR:

Consent Calendar Items are considered to be routine and will be enacted, by the Committee, after one motion, without discussion. Any items withdrawn from the Consent Calendar for separate discussion will be considered in the regular order of business.

1. APPROVAL OF MINUTES [2026-4734](#)**RECOMMENDATION:**

Approve minutes of the Regular meeting of the Administration Committee held June 10, 2026.

Originator: Kelly Lore

Attachments: [Agenda Report](#)
[06-10-2026 Administration Committee Minutes](#)

**2. RENEW NUTANIX SOFTWARE SUBSCRIPTION, SPECIFICATION NO. [2026-4994](#)
S-2026-731BD**

RECOMMENDATION: Recommend to the Board of Directors to:

- A. Approve a Purchase Order Contract to Saitech Inc. for the Purchase of Nutanix Software, Specification No. S-2026-731BD, for a total amount not to exceed \$428,173; and

B. Approve a contingency of \$42,817 (10%).

Originator: Wally Ritchie

Attachments: [Agenda Report](#)

NON-CONSENT:

3. 2027 BENEFITS INSURANCE RENEWAL

2026-5000

RECOMMENDATION: Recommend to the Board of Directors to:

A. Approve the Orange County Sanitation District 2027 Benefits Insurance Renewal with the carriers listed below for an overall not-to-exceed amount of \$21,321,535 as specified below:

1. Benefit Coordinators Company (BCC) (medical, dental, vision plans, and Employee Assistance Program [EAP]) - Not to Exceed \$18,721,669;
2. Lincoln Financial (basic life, short- and long-term disability) - Not to Exceed \$551,619;
3. Lincoln Financial (EMT & Manager disability) - Not to Exceed \$36,000;
4. HealthEquity (Health Savings Accounts [HSA]) - Not to Exceed \$55,386;
5. Voya (Health Reimbursement Arrangement [HRA]) - Not to Exceed \$217,980;
6. WEX (Flexible Spending Accounts [FSA]) - Not to Exceed \$11,606;
7. BCC (retiree-paid health premiums, recouped from retirees through monthly payments) - Not to Exceed \$711,964;
8. Approve a contingency of \$1,015,311 (5%); and

B. Authorize the General Manager to revise the carriers within the not-to-exceed amounts listed above for operational efficiency and/or to better meet the needs of the Orange County Sanitation District and participants.

Originator: Laura Maravilla

Attachments: [Agenda Report](#)

4. RENEW VMWARE SOFTWARE ENTERPRISE LICENSE AGREEMENT, SPECIFICATION NO. S-2026-732BD

2026-4993

RECOMMENDATION: Recommend to the Board of Directors to:

A. Approve a Purchase Order Contract to Nth Generation Computing, Inc. for the purchase of the VMware Software Enterprise License Agreement (ELA) Subscription, Specification No. S-2026-732BD, for a five (5)-year term, with a total amount not to exceed \$3,565,600 plus applicable sales tax; and

B. Approve a contingency in the amount of \$356,560 (10%).

Originator: Wally Ritchie

Attachments: [Agenda Report](#)

5. PUBLIC AFFAIRS STRATEGIC PLAN FOR FISCAL YEARS 2024-2026 SUMMARY [2026-4955](#)

RECOMMENDATION: Recommend to the Board of Directors to:

Receive and file the Public Affairs Strategic Plan for Fiscal Years 2024-2026 Summary.

Originator: Jennifer Cabral

Attachments: [Agenda Report](#)
[Public Affairs Strategic Plan, FY2024-26](#)
[Public Affairs Portfolio, FY2024-26](#)
[Presentation - PAO Strat Plan Summary](#)

6. LEGISLATIVE AFFAIRS UPDATE FOR THE MONTH OF JUNE 2026 [2026-4999](#)

RECOMMENDATION: Recommend to the Board of Directors to:

Receive and file the Legislative Affairs Update for the month of June 2026.

Originator: Jennifer Cabral

Attachments: [Agenda Report](#)
[Federal Legislative Update](#)
[Federal Matrix](#)
[State Legislative Update](#)
[State Matrix](#)
[Local Legislative Update](#)
[Presentation - Local Update](#)

7. WASTEWATER REFUNDING REVENUE OBLIGATIONS, SERIES 2026A [2026-5001](#)

RECOMMENDATION: Recommend to the Board of Directors to:

Authorize the General Manager to issue fixed rate Certificates of Participation, to be referred to as Wastewater Refunding Revenue Obligations, in an amount sufficient to refund up to \$50,700,000 of Wastewater Refunding Revenue Obligations, Series 2017A.

Originator: Wally Ritchie

Attachments: [Agenda Report](#)

INFORMATION ITEMS:

8. FY 2025-26 BUDGET AMENDMENT

[2026-5002](#)

RECOMMENDATION:

Information Item.

Originator: Lorenzo Tyner

Attachments: [Agenda Report](#)
[Presentation - FY 2025-26 Budget Amendment](#)

DEPARTMENT HEAD REPORTS:

CLOSED SESSION:

None.

OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:

BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:

At this time Directors may request staff to place an item on a future agenda.

ADJOURNMENT:

Adjourn the meeting until the Regular Meeting of the Administration Committee on September 9, 2026 at 5:00 p.m.

AFFIDAVIT OF POSTING:

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted online at www.ocsan.gov, in the lobby, and outside the main door of Orange County Sanitation District Headquarters at 18480 Bandilier Cir. Fountain Valley, CA 92708 not less than 72 hours prior to the meeting date and time above. All public records relating to each agenda item, including those distributed less than 72 hours prior to the meeting to a majority of the Board of Directors, are available for public inspection with the Clerk of the Board.

*/s/ Kelly A. Lore, MMC
Clerk of the Board July 1, 2026*