



STEERING COMMITTEE

Agenda Report

Administration Building
10844 Ellis Avenue
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File #: 2021-1503

Agenda Date: 2/24/2021

Agenda Item No: 16.

FROM: James D. Herberg, General Manager

SUBJECT:

UPDATE TO THE ESTABLISHED RULES OF PROCEDURE FOR THE CONDUCT OF BUSINESS OF THE ORANGE COUNTY SANITATION DISTRICT

GENERAL MANAGER'S RECOMMENDATION

RECOMMENDATION:

Adopt Resolution No. OC SAN 21-04 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District establishing Rules of Procedure for the Conduct of Business of the Orange County Sanitation District; and repealing Resolution No. OC SAN 21-01".

BACKGROUND

The Rules of Procedure are being updated to include changes to the times of the meetings of the Legislative and Public Affairs Committee. At the request of the Legislative and Public Affairs Committee Chairman, the Committee meeting times were reviewed due to schedule conflicts with members of the Committee. It was the consensus of the Committee to keep the meetings on the 2nd Monday of the month but to change the regular meeting start times to 4:30 p.m.; and to 4:00 p.m. for meetings held in April and July.

RELEVANT STANDARDS

- California Government Code Section 54950 et seq.
- Comply with transparency and communication requirements, including the Brown Act

PRIOR COMMITTEE/BOARD ACTIONS

January 2021 - Adopted Resolution No. OC SAN 21-01 entitled, "A Resolution of the Board of Directors of Orange County Sanitation District establishing Rules of Procedure for the Conduct of Business of the District; and repealing Resolution No. OCSD 19-19".

ATTACHMENT

The following attachment(s) may be viewed on-line at the OC San website (www.ocsan.gov) with the complete agenda package:

- Draft Resolution No. OC SAN 21-04 Rules of Procedure (Redline)
- Draft Resolution No. OC SAN 21-04 Rules of Procedure (Clean)