



### **CALL TO ORDER**

A regular meeting of the Steering Committee of the Orange County Sanitation District was called to order by Board Chairman Chad Wanke on Wednesday, February 22, 2023 at 5:03 p.m. Chair Wanke stated the meeting was being held in person, telephonically, and via internet accessibility.

### **ROLL CALL AND DECLARATION OF QUORUM:**

The Clerk of the Board declared a quorum present as follows:

**PRESENT:** Chad Wanke, Ryan Gallagher, Pat Burns, Marshall Goodman, Christine Marick, John Withers and Jon Dumitru  
**ABSENT:** None

**STAFF PRESENT:** Ron Thompson, General Manager; Lorenzo Tyner, Assistant General Manager; Celia Chandler, Director of Human Resources; Kelly Lore, Clerk of the Board; Mo Abiodun; and Thomas Vu were present in the Board Room. Kathy Millea, Director of Engineering; Riaz Moinuddin, Director of Operations and Maintenance; Lan Wiborg, Director of Environmental Services; Jennifer Cabral; Belen Carillo; Daisy Covarrubias; Raul Cuellar; Tina Knapp; Rebecca Long; Laura Maravilla; Shallee Milligan; Cindy Murra; Kelly Newell; Valerie Ratto; Wally Ritchie; Eros Yong; and Ruth Zintzun were present telephonically.

**OTHERS PRESENT:** Brad Hogin, General Counsel; and Carolyn Byrne and Gary Weisberg, Associate Counsel, were present in the Board Room. Eric Sapirstein, ENS Resources, and Cori Takkinen, Townsend Public Affairs, were present telephonically.

### **PUBLIC COMMENTS:**

None.

### **REPORTS:**

Chair Wanke reported on the Sewer Service Fee notification process and stated that OC San's current five-year sewer fee rate schedule will expire at the end of the current fiscal year. He reported that Proposition 218 notifications were mailed to affected property owners and posted on OC San's website and stated the fee schedule increase is approximately 3.5 percent for fiscal years 2023-24 through 2027-28.

General Manager Rob Thompson reported that the Governor's Emergency COVID-19 Order expires at the end of February and that all OC San Committee and Board meetings will be in

person beginning on March 1. He stated that if a Director is unable to attend any meeting, to please notify the Clerk of the Board.

**CONSENT CALENDAR:****1. APPROVAL OF MINUTES**[2023-2803](#)

**Originator:** Kelly Lore

MOVED, SECONDED, AND DULY CARRIED TO:

Approve minutes of the Special meeting of the Steering Committee held January 25, 2023.

**AYES:** Chad Wanke, Ryan Gallagher, Pat Burns, Marshall Goodman, Christine Marick, John Withers and Jon Dumitru

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

**2. PUBLIC AFFAIRS UPDATE FOR THE MONTHS OF JANUARY AND FEBRUARY 2023**[2023-2818](#)

**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Public Affairs Update for the months of January and February 2023.

**AYES:** Chad Wanke, Ryan Gallagher, Pat Burns, Marshall Goodman, Christine Marick, John Withers and Jon Dumitru

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

**3. LEGISLATIVE AFFAIRS UPDATE FOR THE MONTHS OF JANUARY AND FEBRUARY 2023**[2023-2798](#)

**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Legislative Affairs Update for the months of January and February 2023.

**AYES:** Chad Wanke, Ryan Gallagher, Pat Burns, Marshall Goodman, Christine Marick, John Withers and Jon Dumitru  
**NOES:** None  
**ABSENT:** None  
**ABSTENTIONS:** None

**NON-CONSENT:**

**4. PUBLIC AFFAIRS STRATEGIC PLAN FOR FISCAL YEARS 2022-2024 [2023-2740](#)  
MID-YEAR UPDATE**

**Originator:** Rob Thompson

Administration Manager Jennifer Cabral and Principal Public Affairs Specialist Daisy Covarrubias provided a PowerPoint presentation and overview of the Public Affairs Division, staff, Strategic Plan, and upcoming events.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Public Affairs Strategic Plan for Fiscal Years 2022- 2024 Mid-year Update.

**AYES:** Chad Wanke, Ryan Gallagher, Pat Burns, Marshall Goodman, Christine Marick, John Withers and Jon Dumitru  
**NOES:** None  
**ABSENT:** None  
**ABSTENTIONS:** None

**INFORMATION ITEMS:**

None.

**DEPARTMENT HEAD REPORTS:**

None.

**CLOSED SESSION:**

**CONVENED IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS 54956.9(d)(2) & 54956.9(d)(1).**

The Committee convened in closed session at 5:25 p.m. Confidential minutes of the Closed Sessions have been prepared in accordance with the above Government Code Sections and are maintained by the Clerk of the Board in the Official Book of Confidential Minutes of Board and Committee Closed Session meetings.

**CS-1 CONFERENCE WITH LEGAL COUNSEL RE ANTICIPATED LITIGATION - GOVERNMENT CODE SECTION 54956.9(d)(2)** [2023-2809](#)

CONVENED IN CLOSED SESSION:

Number of Potential Cases: 2

- A. Claim/Demand Letter received from Branscomb Law re: United Plant Services (UPS) Midstream Services, Inc. - Demand for payment of past due invoice.
- B. Claim/Demand Letter received from attorney for OHL USA, Inc. and the City of Anaheim in connection with personal injury lawsuit brought by Ignacio Castro.

**CS-2 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION - GOVERNMENT CODE SECTION 54956.9(d)(1)** [2023-2797](#)

CONVENED IN CLOSED SESSION:

Number of Cases: 1

Jose O. Cruz v. Orange County Sanitation District Financing Corporation, a California corporation; and Does 1-50, inclusive, Superior Court of California, County of Orange, Case No. 30-2019-01100180-CU-WT-CJC.

**CS-3 PUBLIC EMPLOYEE PERFORMANCE EVALUATION 54957(b)(1)** [2022-2654](#)

ITEM NOT HEARD IN CLOSED SESSION:

Public Employee Performance Evaluation

Number of Employees: 1

- General Counsel

**CS-4 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION - GOVERNMENT CODE SECTION 54956.9(d)(1)** [2023-2825](#)

ITEM NOT HEARD IN CLOSED SESSION:

Number of Cases: 2

- A. Bayside Village Marina, LLC v. Orange County Sanitation District; Orange County Sanitation District Board of Directors; and Does 1-25, Inclusive, Superior Court of the State of California for the County of Orange - Central Justice Center Case No. 30-2021-01194238-CU-WM-CXC.
- B. Orange County Sanitation District, a public entity v. Bayside Village Marina, LLC, a limited liability company; Laguna Beach County Water District, a public entity; and Does 1-100, inclusive; and all Persons Unknown Claiming an Interest in the Property, Superior Court of California, County of Orange, Case No. 30-2022-01251890.

**RECONVENED IN REGULAR SESSION.**

The Committee reconvened in regular session at 6:00 p.m.

**CONSIDERATION OF ACTION, IF ANY, ON MATTERS CONSIDERED IN CLOSED SESSION:**

General Counsel Brad Hogin did not provide a report.

**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

None.

**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

None.

**ADJOURNMENT:**

Chair Wanke declared the meeting adjourned at 6:00 p.m. until the next Regular Steering Committee meeting to be held on Wednesday, March 22, 2023 at 5:00 p.m.

Submitted by:

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Kelly A. Lore, MMC  
Clerk of the Board