

**ORANGE COUNTY SANITATION DISTRICT**

**MINUTES**

**BOARD OF DIRECTORS**

**JANUARY 22, 2025**



**Board Room  
Headquarters  
18480 Bandilier Circle  
Fountain Valley, CA 92708  
(714) 593-7433**

**CALL TO ORDER**

A regular meeting of the Board of Directors of the Orange County Sanitation District was called to order by Board Chairman Ryan Gallagher on Wednesday, January 22, 2025 at 6:03 p.m. in the Orange County Sanitation District Headquarters. Director Joyce Ahn delivered the invocation and led the Pledge of Allegiance.

**ROLL CALL AND DECLARATION OF QUORUM**

The Clerk of the Board declared a quorum present as follows:

**PRESENT:** Joyce Ahn, Pat Burns, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Glenn Grandis, Johnathan Ryan Hernandez, Stephanie Klopfenstein, Lisa Landau, Carlos Leon, Tom Lindsey, Melinda Liu, Christine Marick, Jose Medrano, Scott Minikus, Jordan Nefulda, Andrew Nguyen, Robert Ooten, David Shawver, Jaime Valencia, Chad Wanke, Erik Weigand, John Withers, Vikesh Patel (Alternate) and Jordan Wu (Alternate)

**ABSENT:** None

**STAFF PRESENT:** Rob Thompson, General Manager; Lorenzo Tyner, Assistant General Manager; Jennifer Cabral, Director of Communications; Mike Dorman, Director of Engineering; Laura Maravilla, Director of Human Resources; Riaz Moinuddin, Director of Operations and Maintenance; Wally Ritchie, Director of Finance; Lan Wiborg, Director of Environmental Services; Kelly Lore, Clerk of the Board; Mo Abiodun; Yiping Cao; Sam Choi; Daisy Covarrubias; Raul Cuellar; Don Cutler; Martin Dix; Justin Fenton; Al Garcia; Mark Kawamoto; Tina Knapp; Tom Meregillano; Rob Michaels; Nick Oswald; Aldwin Ramirez; Valerie Ratto; Thomas Vu; Kevin Work; and Ruth Zintzun were present in the Board Room. Don Stokes was present telephonically.

**OTHERS PRESENT:** Scott Smith, General Counsel; Rich Maher, KDM Meridian; Danielle Dychter, Michael Sullivan & Associates; Phil Lem, Payne & Fears LLP; Alternate Director Ben Wong, City of Seal Beach; Ken Seiff, Seal Beach resident; Mark Mendoza and Brett Brown, Paragon Partners; and David Woolley, D. Woolley & Associates, were present in the Board Room.

1. **APPOINTMENTS TO THE ORANGE COUNTY SANITATION DISTRICT BOARD OF DIRECTORS** [2024-3907](#)

**Originator:** Kelly Lore

Clerk of the Board Kelly Lore provided a late communication regarding Item No. 1.

WITHOUT OBJECTION ACTION TAKEN TO RECEIVE AND FILE THE FOLLOWING:

Receive and file minute excerpts of member agencies relating to appointments to the Orange County Sanitation District Board of Directors:

<b>Agency</b>	<b>Director</b>	<b>Alternate Director</b>
City of Buena Park	Joyce Ahn	Lamiya Hoque
City of Cypress	Scott Minikus	Bonnie Peat
City of Fullerton	Jamie Valencia	Shana Charles
City of Garden Grove	Stephanie Klopfenstein	Cindy Ngoc Tran
City of Irvine	Melinda Liu	Kathleen Treseder
City of Newport Beach	Erik Weigand	Michelle Barto
City of Orange	Jon Dumitru	John Gyllenhammer
City of Placentia	Chad Wanke	Ward Smith
City of Seal Beach	Lisa Landau	Ben Wong
City of Stanton	David Shawver	John D. Warren
City of Tustin	Ryan Gallagher	Austin Lumbard
City of Brea	Christine Marick	Cecilia Hupp

**PUBLIC COMMENTS:**

Ken Seiff, Seal Beach resident, commented on an upcoming Los Angeles County Sanitation Districts' annexation of the Haynes Generation Station; and stated that this project may include an area within OC San. Chair Gallagher stated that staff would look into this and would respond if necessary.

**SPECIAL PRESENTATIONS:**

**2. EMPLOYEE SERVICE AWARDS**

[2025-4045](#)

**Originator:** Kelly Lore

Chair Gallagher recognized the following for their service at OC San:

**25-year Service Awards**

Jay Kaura, Contracts Administrator - Division 230  
 Steve Thornburg, Maintenance Supervisor - Division 870

**20-year Service Awards**

Thys DeVries, Human Resources Manager - Division 520  
 Cheryl Scott, Administrative Assistant - Division 340

**REPORTS:**

Chair Gallagher announced that all Director and Alternate Directors would receive talking points regarding OC San activities to use while reporting out to councils, boards, and community groups.

Chair Gallagher reported that the Board Orientation process began in early January and will

continue with the second session on Wednesday, February 19 at 5pm. He also stated that in March, the Operations and Administration committees will start early at 4 p.m., to allow for tours of Plant No. 1. He identified March as the beginning of the Strategic Planning process and noted Special Board Meetings on the third Wednesday of both March and April for this process.

Chair Gallagher reminded Directors of the informational items provided in their blue books and described the monthly attendance sheet process. He also reminded everyone to turn on microphones when speaking.

General Manager Rob Thompson reported on his recent presentation at the ACC-OC Newly Elected Council Member Orientation. He further reported that he, Chair Gallagher, Board Vice-Chair Jon Dumitru, and Director of Communications Jennifer Cabral, would be attending the CASA Winter Conference and the NACWA awards dinner to receive two National Environmental Achievement Awards.

Mr. Thompson reported that the Wastewater 101 Citizens Academy will begin another session in March. He stated that the free Academy offers a behind-the-scenes look at how OC San operates one of the largest resource recovery facilities in the country. The program consists of four sessions, a facility tour, and concludes with a graduation at a board meeting.

Mr. Thompson introduced Director of Operations Riaz Moinuddin who introduced Nick Oswald, who has been promoted to Maintenance Manager for the Collections Division.

Mr. Thompson requested that the meeting be adjourned in memory of former OC San Board Chairwoman Shirley McCracken

General Counsel Scott Smith report that a Settlement Agreement between OHLA USA, Inc. formerly known as OHL USA, Inc. and OC San regarding Project 2-72B and 2-72C. had been executed on December 27, 2024. A copy of the agreement is on file with the Clerk of the Board.

### **CONSENT CALENDAR:**

#### **3. APPROVAL OF MINUTES**

**[2025-4024](#)**

**Originator:** Kelly Lore

MOVED, SECONDED, AND DULY CARRIED TO:

Approve minutes of the Regular meeting of the Board of Directors held December 18, 2024.

- AYES:** Joyce Ahn, Pat Burns, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Glenn Grandis, Johnathan Ryan Hernandez, Stephanie Klopfenstein, Lisa Landau, Carlos Leon, Tom Lindsey, Melinda Liu, Christine Marick, Jose Medrano, Scott Minikus, Jordan Nefulda, Andrew Nguyen, Robert Ooten, David Shawver, Jaime Valencia, Chad Wanke, John Withers, Vikesh Patel (Alternate) and Jordan Wu (Alternate)
- NOES:** None
- ABSENT:** None
- ABSTENTIONS:** Erik Weigand

**RECEIVE AND FILE:****4. COMMITTEE MEETING MINUTES**[2025-4030](#)

**Originator:** Kelly Lore

WITHOUT OBJECTION ACTION TAKEN TO RECEIVE AND FILE THE FOLLOWING:

- A. Minutes of the GWRS Steering Committee Meeting held October 14, 2024
- B. Minutes of the Steering Committee Meeting held November 20, 2024

**5. REPORT OF THE INVESTMENT TRANSACTIONS FOR THE MONTH OF DECEMBER 2024**[2024-3797](#)

**Originator:** Wally Ritchie

WITHOUT OBJECTION ACTION TAKEN TO RECEIVE AND FILE THE FOLLOWING:

Report of the Investment Transactions for the month of December 2024.

**OPERATIONS COMMITTEE:**

None.

**ADMINISTRATION COMMITTEE:**

None.

**STEERING COMMITTEE:****6. GENERAL MANAGER'S FY 2024-2025 WORK PLAN MID-YEAR UPDATE**[2025-4061](#)

**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO:

Receive and file the General Manager's FY 2024-2025 Work Plan Mid-Year Update.

**AYES:** Joyce Ahn, Pat Burns, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Glenn Grandis, Johnathan Ryan Hernandez, Stephanie Klopfenstein, Lisa Landau, Carlos Leon, Tom Lindsey, Melinda Liu, Christine Marick, Jose Medrano, Scott Minikus, Jordan Nefulda, Andrew Nguyen, Robert Ooten, David Shawver, Jaime Valencia, Chad Wanke, Erik Weigand, John Withers, Vikesh Patel (Alternate) and Jordan Wu (Alternate)

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

**NON-CONSENT:**

**7. EASEMENT EVALUATION SERVICES**

[2024-3984](#)

**Originator:** Lorenzo Tyner

Assistant General Manager Lorenzo Tyner introduced Director of Finance Wally Ritchie who provided an overview of the item and responded to questions regarding the work allocation of the contracts.

MOVED, SECONDED, AND DULY CARRIED TO:

- A. Approve aggregate Professional Consultant Services Agreements to Paragon Partners Consultants, Inc.; Michael Baker International, Inc.; and D. Woolley & Associates, Inc. to provide assessments and documentation of all OC San easements and full surveys for selected easements, Specification No. CS-2024-639BD, for a total amount not to exceed \$2,700,000; and
- B. Approve a contingency of \$540,000 (20%) to address unknown field conditions.

**AYES:** Joyce Ahn, Pat Burns, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Glenn Grandis, Johnathan Ryan Hernandez, Stephanie Klopfenstein, Lisa Landau, Carlos Leon, Tom Lindsey, Melinda Liu, Christine Marick, Jose Medrano, Scott Minikus, Jordan Nefulda, Andrew Nguyen, Robert Ooten, David Shawver, Jaime Valencia, Chad Wanke, Erik Weigand, John Withers, Vikesh Patel (Alternate) and Jordan Wu (Alternate)

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

8. **CONSIDERATION OF BUDGET ASSUMPTIONS AND BUDGET CALENDAR FOR PREPARATION OF THE FISCAL YEAR 2025-26 BUDGET UPDATE** [2024-3817](#)

**Originator:** Wally Ritchie

Mr. Ritchie introduced Finance Manager Ruth Zintzun who provided a PowerPoint presentation regarding the FY 2025-26 Budget Assumptions. The presentation included an overview of budget development, revenue, operating expenses, staffing, the Capital Improvement Program, debt financing, the budget summary, and key meeting dates.

MOVED, SECONDED, AND DULY CARRIED TO:

Approve the FY 2025-26 budget assumptions and calendar. Direct staff to incorporate these parameters in the preparation of the FY 2025-26 budget update.

**AYES:** Joyce Ahn, Pat Burns, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Glenn Grandis, Johnathan Ryan Hernandez, Stephanie Klopfenstein, Lisa Landau, Carlos Leon, Tom Lindsey, Melinda Liu, Christine Marick, Jose Medrano, Scott Minikus, Jordan Nefulda, Andrew Nguyen, Robert Ooten, David Shawver, Jaime Valencia, Chad Wanke, Erik Weigand, John Withers, Vikesh Patel (Alternate) and Jordan Wu (Alternate)

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

**INFORMATION ITEMS:**

None.

**AB 1234 DISCLOSURE REPORTS:**

Chair Gallagher and Directors Chad Wanke, Pat Burns, Bob Ooten, and Dave Shawver provided reports on their recent attendance at various Regional Board Meetings.

*Directors Bob Ooten and John Withers departed the meeting prior to Closed Session.*

**CLOSED SESSION:**

**CONVENED IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS 54956.9(d)(2), 54956.8, & 54956.9(d)(1).**

The Board convened in closed session at 6:38 p.m. Confidential minutes of the Closed Sessions have been prepared in accordance with the above Government Code Sections and are maintained by the Clerk of the Board in the Official Book of Confidential Minutes of Board and Committee Closed Session meetings.

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**CS-1 CONFERENCE WITH LEGAL COUNSEL RE ANTICIPATED LITIGATION - GOVERNMENT CODE SECTION 54956.9(d)(2)** [2025-4065](#)

CONVENED IN CLOSED SESSION:

Number of Potential Cases: (1)

Significant exposure to litigation: Claim of Glenn Suchor.

*A copy of this claim is on file with the Clerk of the Board and available for public inspection.*

**CS-2 CONFERENCE WITH REAL PROPERTY NEGOTIATORS - GOVERNMENT CODE SECTION 54956.8** [2025-4066](#)

CONVENED IN CLOSED SESSION:

Property: 18475 Bandilier Circle, Fountain Valley, CA - APN No.156-163-15

Agency negotiators: General Manager Rob Thompson, Assistant General Manager Lorenzo Tyner, and Director of Finance Wally Ritchie.

Negotiating parties: Chandler Real Properties

Under negotiation: Price and terms of payment

**CS-3 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION - GOVERNMENT CODE SECTION 54956.9(d)(1)** [2025-4067](#)

CONVENED IN CLOSED SESSION:

Number of Cases: 2

1. Jose Salcido, Workers' Compensation Claim, Workers Compensation Appeals Board, Case No. ADJ14774129.
2. David Rodriguez, Workers' Compensation Claim, Workers Compensation Appeals Board, Case No. ADJ11047084 & ADJ12918127.

**RECONVENED IN REGULAR SESSION.**

The Board reconvened in regular session at 6:57 p.m.

**CONSIDERATION OF ACTION, IF ANY, ON MATTERS CONSIDERED IN CLOSED SESSION:**

General Counsel Scott Smith stated that the Board voted unanimously in Closed Session Item No. CS-1 to deny the claim of Glenn Suchor.



**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

None.

**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

None.

**ADJOURNMENT:**

At 6:59 p.m., Chair Gallagher adjourned the meeting until the Special Meeting of the Board of Directors on February 19, 2025 at 5:00 p.m. in memory of former OC San Board Chairwoman Shirley McCracken.

Submitted by:

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Kelly A. Lore, MMC  
Clerk of the Board