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**CALL TO ORDER**

A regular meeting of the Operations Committee of the Orange County Sanitation District was called to order by Committee Chairman Jon Dumitru on Wednesday, February 7, 2024 at 5:00 p.m. in the Administration Building of the Orange County Sanitation District. Chair Dumitru led the pledge of allegiance.

**ROLL CALL AND DECLARATION OF QUORUM:**

Assistant Clerk of the Board Tina Knapp declared a quorum present as follows:

**PRESENT:** Joyce Ahn, Debbie Baker, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Stephen Faessel, Johnathan Ryan Hernandez, Stephanie Klopfenstein, Scott Minikus, Robert Ooten, Schelly Sustarsic and Bruce Whitaker

**ABSENT:** Phil Hawkins and Chad Wanke

**STAFF PRESENT:** Rob Thompson, General Manager; Lorenzo Tyner, Assistant General Manager; Mike Dorman, Director of Engineering; Laura Maravilla, Director of Human Resources; Riaz Moinuddin, Director of Operations and Maintenance; Wally Ritchie, Director of Finance; Lan Wiborg, Director of Environmental Services; Tina Knapp, Assistant Clerk of the Board; Mo Abiodun; Daniel Berokoff; Jennifer Cabral; Jackie Castro; Tanya Chong; Raul Cuellar; Thys DeVries; Martin Dix; Brian Engeln; Justin Fenton; Al Garcia; Tom Meregillano; Victoria Pilko; Giti Radvar; Valerie Ratto; Kevin Schuler; Don Stokes; Eros Yong; and Ruth Zintzun were present in the Board Room. Rob Michaels was present telephonically.

**OTHERS PRESENT:** Brad Hogin, General Counsel, and Jesus Gaona Perez were present in the Board Room. Laura Drottz Kalty, Liebert Cassidy Whitmore; Anni Larkins, Jacobs; Doug Lanning, Elias Mageaes, Rich Nagel, Paul Vranesic, and Brent Yamasaki were present telephonically.

**PUBLIC COMMENTS:**

None.

**REPORTS:**

Chair Dumitru informed the Committee that the OC San administrative offices will be closed on Monday, February 19, 2024 in observance of Presidents' Day.

General Manager Rob Thompson reported to the Committee that all operations were successfully managed during the recent storm event.

**CONSENT CALENDAR:****1. APPROVAL OF MINUTES**[2024-3454](#)**Originator:** Kelly Lore

MOVED, SECONDED, AND DULY CARRIED TO:

Approve minutes of the Regular meeting of the Operations Committee held December 6, 2023.

**AYES:** Joyce Ahn, Debbie Baker, Jon Dumitru, Ryan Gallagher, Stephen Faessel, Stephanie Klopfenstein, Scott Minikus, Robert Ooten, Schelly Sustarsic and Bruce Whitaker**NOES:** None**ABSENT:** Doug Chaffee, Phil Hawkins, Johnathan Ryan Hernandez and Chad Wanke**ABSTENTIONS:** None**2. HEAVY MECHANICS GROUP OFFICE SPACE UPGRADE AT PLANT NO. 2, PROJECT NO. FR2-0027**[2023-2964](#)**Originator:** Mike Dorman

MOVED, SECONDED, AND DULY CARRIED TO:

A. Receive and file Bid Tabulation and Recommendation for Heavy Mechanics Group Office Space Upgrade at Plant No. 2, Project No. FR2-0027;

B. Award a Construction Contract to M. Brey Electric, Inc. dba MBE Construction for Heavy Mechanics Group Office Space Upgrade at Plant No. 2, Project No. FR2-0027, for a total amount not to exceed \$195,676; and

C. Approve a contingency of \$19,568 (10%).

**AYES:** Joyce Ahn, Debbie Baker, Jon Dumitru, Ryan Gallagher, Stephen Faessel, Stephanie Klopfenstein, Scott Minikus, Robert Ooten, Schelly Sustarsic and Bruce Whitaker**NOES:** None**ABSENT:** Doug Chaffee, Phil Hawkins, Johnathan Ryan Hernandez and Chad Wanke**ABSTENTIONS:** None

**3. COOPER BESSEMER PISTONS FOR SPARE INVENTORY**[2024-3401](#)**Originator:** Riaz Moinuddin

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Approve a Sole Source Purchase Order to Cooper Machinery Services LLC for the procurement of 16 spare piston assemblies for the Central Generation (CenGen) engines, for a total amount not to exceed \$367,931 including applicable sales tax & freight; and
- B. Approve a contingency of \$36,793 (10%).

**AYES:** Joyce Ahn, Debbie Baker, Jon Dumitru, Ryan Gallagher, Stephen Faessel, Stephanie Klopfenstein, Scott Minikus, Robert Ooten, Schelly Sustarsic and Bruce Whitaker**NOES:** None**ABSENT:** Doug Chaffee, Phil Hawkins, Johnathan Ryan Hernandez and Chad Wanke**ABSTENTIONS:** None**4. COLLECTION SYSTEM LEASE AGREEMENT**[2024-3446](#)**Originator:** Riaz Moinuddin

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Approve a new Site Access and License Agreement with Pacific Quality Partners to lease property to operate a chemical dosing station at 1355 West Imperial Highway in the City of Brea for a term of 36 months at the following lease terms in a form approved by General Counsel:

- April 22, 2024 - April 21, 2025, not to exceed \$3,200 monthly, annual total \$38,400.
- April 22, 2025 - April 21, 2026, not to exceed \$3,296 monthly, annual total \$39,552.
- April 22, 2026 - April 21, 2027, not to exceed \$3,395 monthly, annual total \$40,740.

**AYES:** Joyce Ahn, Debbie Baker, Jon Dumitru, Ryan Gallagher, Stephen Faessel, Stephanie Klopfenstein, Scott Minikus, Robert Ooten, Schelly Sustarsic and Bruce Whitaker**NOES:** None**ABSENT:** Doug Chaffee, Phil Hawkins, Johnathan Ryan Hernandez and Chad Wanke**ABSTENTIONS:** None

**5. SEWER PIPELINE CCTV INSPECTION SERVICES**[2024-3447](#)**Originator:** Riaz Moinuddin

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Approve General Services Contracts to two contractors: Pro-Pipe, Inc. (Primary) for \$1,076,373 and National Plant Services, Inc. (Secondary) for \$480,000 for Sewer Pipeline CCTV Inspection Services, Specification No. S-2023-1423BD for the period beginning March 1, 2024, through February 28, 2025, with four one-year renewal options for each service provider;
- B. Approve an annual contingency of a 10% increase over the prior year for all renewal periods and service providers; and
- C. Authorize the General Manager or his designee to amend the General Services Contracts to move funds from one contract to another as necessary due to business needs, with the total of both contracts not exceeding the Board-authorized amount of \$1,556,373 plus contingencies.

**AYES:** Joyce Ahn, Debbie Baker, Jon Dumitru, Ryan Gallagher, Stephen Faessel, Stephanie Klopfenstein, Scott Minikus, Robert Ooten, Schelly Sustarsic and Bruce Whitaker**NOES:** None**ABSENT:** Doug Chaffee, Phil Hawkins, Johnathan Ryan Hernandez and Chad Wanke**ABSTENTIONS:** None**6. QUARTERLY ODOR COMPLAINT REPORT**[2024-3448](#)**Originator:** Riaz Moinuddin

MOVED, SECONDED, AND DULY CARRIED TO:

Receive and file the Fiscal Year 2023-24 Second Quarter Odor Complaint Report.

**AYES:** Joyce Ahn, Debbie Baker, Jon Dumitru, Ryan Gallagher, Stephen Faessel, Stephanie Klopfenstein, Scott Minikus, Robert Ooten, Schelly Sustarsic and Bruce Whitaker**NOES:** None**ABSENT:** Doug Chaffee, Phil Hawkins, Johnathan Ryan Hernandez and Chad Wanke**ABSTENTIONS:** None

**NON-CONSENT:****7. BIOSOLIDS HAULING SERVICES - SPECIFICATION NO. [2024-3450](#)  
S-2020-1208BD CONTINGENCY INCREASE****Originator:** Lan Wiborg

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Approve an additional contingency increase of 3.25% to the unit price per wet ton for Denali Water Solutions, LLC (Denali) for Biosolids Hauling for an overall contingency of 23.25% per wet ton, for a new unit price of \$19.14 per wet ton of biosolids plus fuel surcharges, with the total annual amount not to exceed \$600,000 per year effective March 1, 2024, through December 31, 2024; and
- B. Approve an annual unit price contingency increase of 5% for each of the two optional remaining one-year renewal periods that are based on a good faith estimate from Denali.

**AYES:** Joyce Ahn, Debbie Baker, Jon Dumitru, Ryan Gallagher, Stephen Faessel, Stephanie Klopfenstein, Scott Minikus, Robert Ooten, Schelly Sustarsic and Bruce Whitaker**NOES:** None**ABSENT:** Doug Chaffee, Phil Hawkins, Johnathan Ryan Hernandez and Chad Wanke**ABSTENTIONS:** None*Director Johnathan Ryan Hernandez arrived at the meeting at 5:04 p.m.***8. LIQUID OXYGEN TANK B REPLACEMENT AT PLANT NO. 2, [2023-3180](#)  
PROJECT NO. FE22-02****Originator:** Mike Dorman

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Approve a Services Contract with J.R. Filanc Construction Company, Inc. to provide the Liquid Oxygen Tank B Replacement at Plant No. 2 (FE22-02), Specification No. S-2023-1426BD, for a total amount not to exceed \$3,098,000; and
- B. Approve a contingency in the amount of \$309,800 (10%).

**AYES:** Joyce Ahn, Debbie Baker, Jon Dumitru, Ryan Gallagher, Stephen Faessel, Johnathan Ryan Hernandez, Stephanie Klopfenstein, Scott Minikus, Robert Ooten, Schelly Sustarsic and Bruce Whitaker**NOES:** None

**ABSENT:** Doug Chaffee, Phil Hawkins and Chad Wanke

**ABSTENTIONS:** None

**9. HEADQUARTERS COMPLEX AT PLANT NO. 1, PROJECT NO. [2023-3264](#)  
P1-128A**

**Originator:** Mike Dorman

Director of Engineering Mike Dorman introduced Andrew Brown, Engineering Supervisor, who provided a PowerPoint presentation that included an overview of the project to-date, Distributed Antenna System needs for the building, stormwater system in the parking lot, and the additional request for funds to complete the project.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Approve a contingency increase of \$147,000 (3%) to the Professional Construction Services Agreement with HDR Engineering, Inc. for Headquarters Complex at Plant No. 1, Project No. P1-128A, for a total contingency of \$735,000 (15%) and a total contract amount not to exceed \$5,635,000.

**AYES:** Joyce Ahn, Debbie Baker, Jon Dumitru, Ryan Gallagher, Stephen Faessel, Johnathan Ryan Hernandez, Stephanie Klopfenstein, Scott Minikus, Robert Ooten, Schelly Sustarsic and Bruce Whitaker

**NOES:** None

**ABSENT:** Doug Chaffee, Phil Hawkins and Chad Wanke

**ABSTENTIONS:** None

**INFORMATION ITEMS:**

*Director Doug Chaffee arrived at the meeting at 5:19 p.m.*

**10. PROGRESSIVE DESIGN-BUILD DELIVERY [2024-3407](#)**

**Originator:** Mike Dorman

Mr. Dorman provided a PowerPoint presentation regarding progressive design-build delivery which included an overview of construction delivery methods and design-bid-build versus progressive design-build. The presentation also included an overview/comparison of Project No. J-137 Outfall Rehab and Project No. J-133 Lab Replacement and the next steps to be taken.

ITEM RECEIVED AS AN:

Information Item.

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**11. CLASSIFICATION AND COMPENSATION COMPARISON AGENCIES** [2024-3392](#)

**Originator:** Laura Maravilla

Director of Human Resources Laura Maravilla provided a PowerPoint presentation regarding OC San comparison agencies which included an overview of classification and compensation definitions, contractual obligations, the purpose of the studies, comparison agencies, and next steps.

ITEM RECEIVED AS AN:

Information Item.

**12. MID-YEAR FINANCIAL REPORT FOR THE PERIOD ENDED DECEMBER 31, 2023** [2024-3438](#)

**Originator:** Wally Ritchie

Director of Finance Wally Ritchie introduced the item and Finance and Procurement Manager Ruth Zintzun who provided a PowerPoint presentation regarding the mid-year financial report. The presentation included an overview of the budget cycle, revenue sources, the operating budget, the Capital Improvement Program, outstanding debt, and next steps.

ITEM RECEIVED AS AN:

Information Item.

**DEPARTMENT HEAD REPORTS:**

None.

**CLOSED SESSION:**

None.

**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

None.

**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

None.

**ADJOURNMENT:**

Chair Dumitru declared the meeting adjourned at 5:45 p.m. to the next Regular Operations Committee meeting to be held on Wednesday, March 6, 2024 at 5:00 p.m.

Submitted by:

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Tina Knapp, MMC  
Assistant Clerk of the Board