



SPECIAL NOTICE
PUBLIC ATTENDANCE & PARTICIPATION AT PUBLIC MEETINGS
Administration Committee Special Meeting
Wednesday, March 12, 2025
4:00 p.m.

Your participation is always welcome. OC San offers several ways in which to interact during meetings. You will find information as to these opportunities below.

IN-PERSON MEETING ATTENDANCE

You may attend the meeting in-person at the following location:

Orange County Sanitation District
Headquarters
18480 Bandilier Circle
Fountain Valley, CA 92708

ONLINE MEETING PARTICIPATION

You may join the meeting live via Teams on your computer or similar device or web browser by using the link below:

[Click here to join the meeting](#)

We suggest testing joining a Teams meeting on your device prior to the commencement of the meeting. For recommendations, general guidance on using Teams, and instructions on joining a Teams meeting, [please click here](#).

Please mute yourself upon entry to the meeting. Please raise your hand if you wish to speak during the public comment section of the meeting. The Clerk of the Board will call upon you by using the name you joined with.

Meeting attendees are not provided the ability to make a presentation during the meeting. Please contact the Clerk of the Board at least 48 hours prior to the meeting if you wish to present any items. Additionally, camera feeds may be controlled by the meeting moderator to avoid inappropriate content.

HOW TO PARTICIPATE IN THE MEETING BY TELEPHONE

To join the meeting from your phone: Dial (213) 279-1455
When prompted, enter the Phone Conference ID: 905 606 346#

All meeting participants may be muted during the meeting to alleviate background noise. If you are muted, please use *6 to unmute. You may also mute yourself on your device.

Please raise your hand to speak by use *5, during the public comment section of the meeting. The Clerk of the Board will call upon you by using the last 4 digits of your phone number as identification.

NOTE: All attendees will be disconnected from the meeting at the beginning of Closed Session. If you would like to return to the Open Session portion of the meeting, please login or dial-in to the Teams meeting again and wait in the Lobby for admittance.

WATCH THE MEETING ONLINE

The meeting will be available for online viewing at:

<https://ocsd.legistar.com/Calendar.aspx>

SUBMIT A COMMENT

You may submit your comments and questions in writing for consideration in advance of the meeting by using the eComment feature available online at: <https://ocsd.legistar.com/Calendar.aspx> or sending them to OCSanClerk@ocsan.gov with the subject line "PUBLIC COMMENT ITEM # (insert the item number relevant to your comment)" or "PUBLIC COMMENT NON-AGENDA ITEM".

You may also submit comments and questions for consideration during the meeting by using the eComment feature available online at: <https://ocsd.legistar.com/Calendar.aspx>. The eComment feature will be available for the duration of the meeting.

All written public comments will be provided to the legislative body and may be read into the record or compiled as part of the record.

For any questions and/or concerns, please contact the Clerk of the Board's office at 714-593-7433. Thank you for your interest in OC San!



18480 Bandilier Circle
Fountain Valley, CA 92708
714.962.2411
www.ocsan.gov

March 6, 2025

NOTICE OF SPECIAL MEETING

**ADMINISTRATION COMMITTEE
ORANGE COUNTY SANITATION DISTRICT**

Wednesday, March 12, 2025 – 4:00 P.M.

**Headquarters
18480 Bandilier Circle
Fountain Valley, CA 92708**

ACCESSIBILITY FOR THE GENERAL PUBLIC

Your participation is always welcome. Specific information as to how to participate in this meeting is detailed on the Special Notice attached to this agenda. In general, OC San offers several ways in which to interact during this meeting: you may participate in person, join the meeting live via Teams on your computer or similar device or web browser, join the meeting live via telephone, view the meeting online, and/or submit comments for consideration before or during the meeting.

The Special Meeting of the Administration Committee of the Orange County Sanitation District will be held at the above location and in the manner indicated on Wednesday, March 12, 2025 at 4:00 p.m.



Clerk of the Board

- Serving:
- Anaheim
- Brea
- Buena Park
- Cypress
- Fountain Valley
- Fullerton
- Garden Grove
- Huntington Beach
- Irvine
- La Habra
- La Palma
- Los Alamitos
- Newport Beach
- Orange
- Placentia
- Santa Ana
- Seal Beach
- Stanton
- Tustin
- Villa Park
- County of Orange
- Costa Mesa Sanitary District
- Midway City Sanitary District
- Irvine Ranch Water District
- Yorba Linda Water District

ADMINISTRATION COMMITTEE MEETING DATE	BOARD MEETING DATE
03/12/25	03/26/25
04/09/25	04/23/25
05/14/25	05/28/25
06/11/25	06/25/25
07/09/25	07/23/25
AUGUST DARK	08/27/25
09/10/25	09/24/25
10/08/25	10/22/25
11/12/25	11/19/25 *
12/10/25	12/17/25 *
JANUARY DARK	01/28/26
02/11/26	02/25/26

**** Meeting will be held on the third Wednesday of the month***

**ROLL CALL
ADMINISTRATION COMMITTEE
Finance, Information Technology, Environmental Services
and Human Resources**

Meeting Date: March 12, 2025

Time: 4:00 p.m.

COMMITTEE MEMBERS (13)

Christine Marick, Chair	
Glenn Grandis, Vice-Chair	
Melinda Liu	
Jose Medrano	
Jordan Nefulda	
Andrew Nguyen	
David Shawver	
Chad Wanke	
Erik Weigand	
John Withers	
Jordan Wu	
Ryan Gallagher (Board Chair)	
Jon Dumitru (Board Vice-Chair)	

OTHERS

Scott Smith, General Counsel	
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STAFF

Rob Thompson, General Manager	
Lorenzo Tyner, Assistant General Manager	
Jennifer Cabral, Director of Communications	
Mike Dorman, Director of Engineering	
Laura Maravilla, Director of Human Resources	
Riaz Moinuddin, Director of Operations & Maintenance	
Wally Ritchie, Director of Finance	
Lan Wiborg, Director of Environmental Services	
Kelly Lore, Clerk of the Board	

ORANGE COUNTY SANITATION DISTRICT
BOARD OF DIRECTORS
Complete Roster

Effective 2/11/2025

AGENCY/CITIES	ACTIVE DIRECTOR	ALTERNATE DIRECTOR
Anaheim	Carlos A. Leon	Ryan Balias
Brea	Christine Marick	Cecilia Hupp
Buena Park	Joyce Ahn	Lamiya Hoque
Cypress	Scott Minikus	Bonnie Peat
Fountain Valley	Glenn Grandis	Ted Bui
Fullerton	Jamie Valencia	Shana Charles
Garden Grove	Stephanie Klopfenstein	Cindy Ngoc Tran
Huntington Beach	Pat Burns	Gracey Van Der Mark
Irvine	Melinda Liu	Kathleen Treseder
La Habra	Jose Medrano	Rose Espinoza
La Palma	Debbie Baker	Vikesh Patel
Los Alamitos	Jordan Nefulda	Tanya Doby
Newport Beach	Erik Weigand	Michelle Barto
Orange	Jon Dumitru	John Gyllenhammer
Placentia	Chad Wanke	Ward Smith
Santa Ana	Johnathan Ryan Hernandez	Jessie Lopez
Seal Beach	Lisa Landau	Ben Wong
Stanton	David Shawver	John D. Warren
Tustin	Ryan Gallagher	Austin Lumbard
Villa Park	Jordan Wu	Kelly McBride

Sanitary/Water Districts

Costa Mesa Sanitary District	Bob Ooten	Art Perry
Midway City Sanitary District	Andrew Nguyen	Tyler Diep
Irvine Ranch Water District	John Withers	Dan Ferons
Yorba Linda Water District	Tom Lindsey	Gene Hernandez

County Areas

Board of Supervisors	Doug Chaffee	Janet Nguyen
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ADMINISTRATION COMMITTEE
Special Meeting Agenda - Amended
Wednesday, March 12, 2025 - 4:00 PM
Board Room
Headquarters
18480 Bandilier Circle
Fountain Valley, CA 92708
(714) 593-7433

ACCOMMODATIONS FOR THE DISABLED: If you require any special disability related accommodations, please contact the Orange County Sanitation District (OC San) Clerk of the Board's office at (714) 593-7433 at least 72 hours prior to the scheduled meeting. Requests must specify the nature of the disability and the type of accommodation requested.

AGENDA POSTING: In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted outside OC San's Headquarters located at 18480 Bandilier Circle, Fountain Valley, California, and on the OC San's website at www.ocsan.gov not less than 72 hours prior to the meeting date and time above. All public records relating to each agenda item, including those distributed less than 72 hours prior to the meeting to a majority of the Board of Directors, are available for public inspection with the Clerk of the Board.

AGENDA DESCRIPTION: The agenda provides a brief general description of each item of business to be considered or discussed. The recommended action does not indicate what action will be taken. The Board of Directors may take any action which is deemed appropriate.

MEETING RECORDING: A recording of this meeting is available within 24 hours after adjournment of the meeting at <https://ocsd.legistar.com/Calendar.aspx> or by contacting the Clerk of the Board.

NOTICE TO DIRECTORS: To place items on the agenda for a Committee or Board Meeting, the item must be submitted to the Clerk of the Board: Kelly A. Lore, MMC, (714) 593-7433 / klore@ocsan.gov at least 14 days before the meeting. For any questions on the agenda, Board members may contact staff at:

General Manager: Rob Thompson, rthompson@ocsan.gov / (714) 593-7110
Asst. General Manager: Lorenzo Tyner, ltwyner@ocsan.gov / (714) 593-7550
Director of Communications: Jennifer Cabral, jcabral@ocsan.gov / (714) 593-7581
Director of Engineering: Mike Dorman, mdorman@ocsan.gov / (714) 593-7014
Director of Environmental Services: Lan Wiborg, lwiborg@ocsan.gov / (714) 593-7450
Director of Finance: Wally Ritchie, writchie@ocsan.gov / (714) 593-7570
Director of Human Resources: Laura Maravilla, lmavilla@ocsan.gov / (714) 593-7007
Director of Operations & Maintenance: Riaz Moinuddin, rmoinuddin@ocsan.gov / (714) 593-7269

CALL TO ORDER

Members of the Administration Committee will take a tour of Plant No. 1 beginning at 4:00 p.m., with the business meeting reconvening thereafter.

RECESS - TOUR OF PLANT NO. 1

RECONVENE

PLEDGE OF ALLEGIANCE

ROLL CALL AND DECLARATION OF QUORUM:

Clerk of the Board

PUBLIC COMMENTS:

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REPORTS:

The Committee Chairperson and the General Manager may present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.

CONSENT CALENDAR:

Consent Calendar Items are considered to be routine and will be enacted, by the Committee, after one motion, without discussion. Any items withdrawn from the Consent Calendar for separate discussion will be considered in the regular order of business.

1. APPROVAL OF MINUTES

[2025-4141](#)

RECOMMENDATION:

Approve minutes of the Regular meeting of the Administration Committee held February 12, 2025.

Originator: Kelly Lore

Attachments: [Agenda Report](#)
[02-12-2025 Administration Committee Meeting Minutes](#)

2. FLEET VEHICLE REPLACEMENT PURCHASES [2025-4134](#)

RECOMMENDATION: Recommend to the Board of Directors to:

Delegate to the General Manager and Purchasing Manager the authority to purchase new and replacement vehicles during the fiscal year, not to exceed the previously Board-approved amount of \$859,827, utilizing the method of procurement determined by the General Manager to be in the best interest of OC San, to include cooperative contract, competitive solicitation, or sole source purchase.

Originator: Lorenzo Tyner

Attachments: [Agenda Report](#)

3. CASA STATEWIDE POOLED EMISSIONS STUDY [2025-4142](#)

RECOMMENDATION: Recommend to the Board of Directors to:

A. Approve the Memorandum of Agreement (MOA) between Orange County Sanitation District and California Association of Sanitation Agencies for CY 2025-2029 to complete the Statewide Wastewater Air Toxics Pooled Emissions Study (Study); and

B. Approve funding for a total amount not to exceed \$800,000.

Originator: Lan Wiborg

Attachments: [Agenda Report](#)
[MOA - Pooled Emissions Study](#)

NON-CONSENT:**4. LEGISLATIVE AFFAIRS UPDATE FOR THE MONTH OF FEBRUARY 2025 [2025-4145](#)**

RECOMMENDATION: Recommend to the Board of Directors to:

Receive and file the Legislative Affairs Update for the month of February 2025.

Originator: Jennifer Cabral

Attachments: [Agenda Report](#)
[Federal Legislative Update](#)
[Federal Matrix](#)
[State Legislative Update](#)
[State Matrix](#)
[Local Legislative Update](#)
[Presentation - Federal Update](#)

5. HEADQUARTERS EDUCATIONAL DISPLAY [2025-4108](#)

RECOMMENDATION: Recommend to the Board of Directors to:

Approve the design recommendations for the Headquarters Educational Display.

Originator: Jennifer Cabral

Attachments: [Agenda Report](#)
[Presentation - HQ Educational Display](#)

6. PUBLIC AFFAIRS UPDATE FOR THE MONTH OF FEBRUARY 2025 [2025-4147](#)

RECOMMENDATION: Recommend to the Board of Directors to:

Receive and file the Public Affairs Update for the month of February 2025.

Originator: Jennifer Cabral

Attachments: [Agenda Report](#)
[Outreach and Media Report for February 2025](#)
[Presentation - PAO Update](#)

7. UNIFORM AND JANITORIAL ARTICLES RENTAL SERVICE (Item Added) [2025-4093](#)

RECOMMENDATION: Recommend to the Board of Directors to:

A. Approve Amendment No. 2 to the existing service contract to Cintas Corporation No. 3 to provide Uniform and Janitorial Articles Rental Service, Specification No. S-2021-1277BD, for an increase of \$160,488 to the current term for a new total amount not to exceed \$1,000,000 for the period through March 31, 2025;

B. Approve an increase of \$410,488 for the upcoming three-year renewal period option, for a new total amount not to exceed \$1,250,000 for the period through March 31, 2028; and

C. Approve a revised three-year contingency of \$187,500 (15%).

Originator: Wally Ritchie

Attachments: [Agenda Report](#)
[Service Contract - Amendment No. 2](#)

INFORMATION ITEMS:**8. PROCUREMENT PROCESS, BIDS VS. RFPS, SOLE SOURCE CONTRACTS VS. COMPETITIVE CONTRACTS [2025-4149](#)**

RECOMMENDATION:

Information Item.

Originator: Wally Ritchie

Attachments: [Agenda Report](#)
[Presentation - Purchasing Contracts and Materials Mgmt.](#)

**9. FY 2025-26 ORANGE COUNTY SANITATION DISTRICT BUDGET [2024-3829](#)
UPDATE REVENUES AND RESERVES OVERVIEW**

RECOMMENDATION:

Information Item.

Originator: Wally Ritchie

Attachments: [Agenda Report](#)
[FY 2025-26 Budget Update Revenue Detail](#)
[Reserve Summary - FY 2024-25](#)
[Presentation - FY 2025-26 Budget Update - Revenues](#)
[Reserves](#)

DEPARTMENT HEAD REPORTS:

CLOSED SESSION:

None.

OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:

BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:

At this time Directors may request staff to place an item on a future agenda.

ADJOURNMENT:

Adjourn the meeting until the Special Meeting of the Administration Committee on April 9, 2025 at 4:00 p.m. at Plant No. 2 in Huntington Beach.



ADMINISTRATION COMMITTEE

Agenda Report

Headquarters
18480 Bandilier Circle
Fountain Valley, CA 92708
(714) 593-7433

File #: 2025-4141

Agenda Date: 3/12/2025

Agenda Item No: 1.

FROM: Robert Thompson, General Manager
Originator: Kelly A. Lore, Clerk of the Board

SUBJECT:

APPROVAL OF MINUTES

GENERAL MANAGER'S RECOMMENDATION

RECOMMENDATION:

Approve minutes of the Regular meeting of the Administration Committee held February 12, 2025.

BACKGROUND

In accordance with the Board of Directors Rules of Procedure, an accurate record of each meeting will be provided to the Directors for subsequent approval at the following meeting.

RELEVANT STANDARDS

- Resolution No. OC SAN 24-09

ATTACHMENT

The following attachment(s) may be viewed on-line at the OC San website (www.ocsan.gov) with the complete agenda package:

- February 12, 2025 Administration Committee meeting minutes



CALL TO ORDER

A regular meeting of the Administration Committee of the Orange County Sanitation District was called to order by Committee Chairwoman Christine Marick on Wednesday, February 12, 2025 at 5:01 p.m. in the Orange County Sanitation District Headquarters. Director Jordan Wu led the pledge of allegiance.

ROLL CALL AND DECLARATION OF QUORUM:

Assistant Clerk of the Board Jackie Castro declared a quorum present as follows:

- PRESENT:** Jon Dumitru, Ryan Gallagher, Glenn Grandis, Melinda Liu, Christine Marick, Jose Medrano, Jordan Nefulda, Andrew Nguyen, David Shawver, Chad Wanke, Erik Weigand, John Withers and Jordan Wu
- ABSENT:** None

STAFF PRESENT: Rob Thompson, General Manager; Lorenzo Tyner, Assistant General Manager; Jennifer Cabral, Director of Communications; Mike Dorman, Director of Engineering; Laura Maravilla, Director of Human Resources; Riaz Moinuddin, Director of Operations and Maintenance; Wally Ritchie, Director of Finance; Lan Wiborg, Director of Environmental Services; Jackie Castro, Assistant Clerk of the Board; Mo Abiodun; Cheri Calisang; Yiping Cao; Morty Caparas; Sam Choi; Daisy Covarrubias; Rhea De Guzman; Thys DeVries; Al Garcia; Mark Kawamoto; Tina Knapp; Rebecca Long; Tom Meregillano; Rob Michaels; Don Stokes; Thomas Vu; Kevin Work; and Ruth Zintzun were present in the Board Room.

OTHERS PRESENT: Scott Smith, General Counsel; Ben Wong, Alternate Director, City of Seal Beach; Cori Takkinen and Eric O'Donnell, Townsend Public Affairs; and Jason Celente and Dave Witthohn, Insight North America, were present in the Board Room.

PUBLIC COMMENTS:

None.

REPORTS:

Chair Marick advised the Committee that all new Board Members would be receiving an OC San polo shirt and noted that a sample shirt and signup sheet were available at the back of the room. She further requested that Board Members contact the Clerk of the Board with any questions or to place an order after the meeting. Chair Marick also reminded the Committee of the Special Board of Directors meeting scheduled for Wednesday, February 19, 2025, at

5:00 p.m. for the second part of Board orientation. Lastly, she informed the Committee that next month, the Administration Committee would meet at a special time, 4:00 p.m., here at Headquarters. This will be followed by a tour of Plant No. 1, and the regular meeting will begin at 5:00 p.m.

General Manager Rob Thompson did not provide a report.

Assistant General Manager Lorenzo Tyner provided an update regarding the RFP issued in October for Janitorial Services for Headquarters and Plants Nos. 1 and 2. He stated that six proposals were received, two of which were deemed non-responsive. A selection was made however, a protest was received. Mr. Tyner stated that the matter is currently being reviewed and will be resolved after this meeting and as a result, this item will bypass the Committee and be presented directly to the Board.

CONSENT CALENDAR:

1. APPROVAL OF MINUTES

[2025-4022](#)

Originator: Kelly Lore

MOVED, SECONDED, AND DULY CARRIED TO:

Approve minutes of the Regular meeting of the Administration Committee held December 11, 2024.

AYES: Jon Dumitru, Ryan Gallagher, Glenn Grandis, Christine Marick, Jose Medrano, Jordan Nefulda, Andrew Nguyen, David Shawver, Chad Wanke, John Withers and Jordan Wu

NOES: None

ABSENT: Melinda Liu

ABSTENTIONS: Erik Weigand

At the request of Committee Vice-Chairman Glenn Grandis Item No. 2 was pulled and heard separately.

**2. GENERAL MANAGER APPROVED PURCHASES AND ADDITIONS
TO THE PRE-APPROVED OEM SOLE SOURCE LIST**

[2025-4085](#)

Originator: Wally Ritchie

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Receive and file Orange County Sanitation District purchases made under the General Manager’s authority for the period of October 1, 2024 to December 31, 2024; and
- B. Approve the following additions to the pre-approved Original Equipment Manufacturers (OEM) Sole Source List:
 - OVIVO - All Ovivo Parts and Equipment Used in Water and Wastewater Treatment Processes

AYES: Jon Dumitru, Ryan Gallagher, Christine Marick, Jose Medrano, Jordan Nefulda, Andrew Nguyen, David Shawver, Chad Wanke, Erik Weigand, John Withers and Jordan Wu

NOES: None

ABSENT: Melinda Liu

ABSTENTIONS: None

RECUSED: Glenn Grandis

3. PUBLIC AFFAIRS UPDATE FOR THE MONTHS OF DECEMBER 2024 AND JANUARY 2025 [2025-4088](#)

Originator: Jennifer Cabral

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Public Affairs Update for the months of December 2024 and January 2025.

AYES: Jon Dumitru, Ryan Gallagher, Glenn Grandis, Christine Marick, Jose Medrano, Jordan Nefulda, Andrew Nguyen, David Shawver, Chad Wanke, Erik Weigand, John Withers and Jordan Wu

NOES: None

ABSENT: Melinda Liu

ABSTENTIONS: None

4. LANDSCAPE MAINTENANCE SERVICES, SPECIFICATION NO. S-2024-640BD [2025-4051](#)

Originator: Lorenzo Tyner

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Approve a General Services Contract to Tropical Plaza Nursery, Inc., for Landscape Maintenance Services, Specification No. S-2024-640BD, for a total annual amount not to exceed \$239,589, with four (4) one-year renewal options; and
- B. Approve an annual contingency of \$23,959 (10%).

AYES: Jon Dumitru, Ryan Gallagher, Glenn Grandis, Christine Marick, Jose Medrano, Jordan Nefulda, Andrew Nguyen, David Shawver, Chad Wanke, Erik Weigand, John Withers and Jordan Wu

NOES: None

ABSENT: Melinda Liu

ABSTENTIONS: None

NON-CONSENT:

Director Melinda Liu arrived at the meeting at 5:15 p.m., Director John Withers left the room at 5:19 p.m., and Director Chad Wanke left the room at 5:21 p.m.

**5. LEGISLATIVE AFFAIRS UPDATE FOR THE MONTHS OF DECEMBER [2025-4087](#)
2024 AND JANUARY 2025**

Originator: Jennifer Cabral

Director of Communications Jennifer Cabral introduced the item and introduced Townsend Public Affairs Director Eric O'Donnell, who provided a PowerPoint presentation on the State Legislative Update. The presentation covered the Sacramento Legislative Overview, the Governor's January budget proposal, key issues for 2025, AB 259 (Rubio) - Teleconferencing, 2025 legislative concepts, and the bid advertising reform.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Legislative Affairs Update for the months of December 2024 and January 2025.

AYES: Jon Dumitru, Ryan Gallagher, Glenn Grandis, Melinda Liu, Christine Marick, Jose Medrano, Jordan Nefulda, Andrew Nguyen, David Shawver, Erik Weigand and Jordan Wu

NOES: None

ABSENT: Chad Wanke and John Withers

ABSTENTIONS: None

6. **MID-YEAR FINANCIAL REPORT FOR THE PERIOD ENDED DECEMBER 31, 2024** [2024-3825](#)

Originator: Wally Ritchie

Director of Finance Wally Ritchie introduced the item and introduced Finance Manager Ruth Zintzun, who provided a PowerPoint presentation on the Mid-Year Financial Report. The presentation covered an overview of the budget cycle, revenue, the operating budget, operating detail, the Capital Improvement Program, outstanding debt, and next steps.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Orange County Sanitation District Mid-Year Financial Report for the period ended December 31, 2024.

AYES: Jon Dumitru, Ryan Gallagher, Glenn Grandis, Melinda Liu, Christine Marick, Jose Medrano, Jordan Nefulda, Andrew Nguyen, David Shawver, Erik Weigand and Jordan Wu

NOES: None

ABSENT: Chad Wanke and John Withers

ABSTENTIONS: None

Director Wanke and Director Withers returned to the room at 5:32 p.m.

7. **ACCEPTANCE OF CREDIT CARDS AND DEBIT CARDS AS FORMS OF PAYMENT** [2024-3993](#)

Originator: Wally Ritchie

Ms. Zintzun gave a brief verbal report of the item.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Adopt Resolution No. OC SAN 25-XX entitled: "A Resolution of the Board of Directors of the Orange County Sanitation District Authorizing Acceptance of Credit Cards and Debit Cards as Payment for OC San Fees and Charges".

AYES: Jon Dumitru, Ryan Gallagher, Glenn Grandis, Melinda Liu, Christine Marick, Jose Medrano, Jordan Nefulda, Andrew Nguyen, David Shawver, Chad Wanke, Erik Weigand, John Withers and Jordan Wu

NOES: None

ABSENT: None

ABSTENTIONS: None

8. FLEET CUSTOM EQUIPMENT REPLACEMENT

[2025-4052](#)

Originator: Lorenzo Tyner

Mr. Tyner introduced the item and introduced Maintenance Manager Don Stokes, who provided a PowerPoint presentation on the Fleet Custom Equipment Replacement - Pull Rig. The presentation included an overview of what a pull rig is, its working components, and how it operates.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Approve an Equipment and Services Contract to Idaho Truck Specialties, LLC DBA Cobalt Truck Equipment, for the Collections Pull Rig Project, to provide a custom-built replacement piece of equipment (Unit) that is similar in nature to the existing Pull Rig equipment in operation, for a total amount not to exceed \$247,621, to be completed within three hundred sixty five (365) calendar days from the effective date of the Notice to Proceed;
- B. Approve two (2) optional one-year renewals, each for a total amount not to exceed \$247,621, with an application of annual adjustment based on the Consumer Price Index (CPI) for Nevada not to exceed 3.5% per year; and
- C. Approve a total contingency of \$148,573 (20%).

AYES: Jon Dumitru, Ryan Gallagher, Glenn Grandis, Melinda Liu, Christine Marick, Jose Medrano, Jordan Nefulda, Andrew Nguyen, David Shawver, Chad Wanke, Erik Weigand, John Withers and Jordan Wu

NOES: None

ABSENT: None

ABSTENTIONS: None

INFORMATION ITEMS:

9. INVESTMENT PERFORMANCE RESULTS

[2024-3826](#)

Originator: Wally Ritchie

Mr. Witchie briefly introduced the item, and Ms. Zintzun provided additional information and context for the presentation. She then turned the presentation over to Insight North America Senior Portfolio Specialists Dave Witthohn and Jason Celente, who provided an overview of the investment performance results.

ITEM RECEIVED AS AN:

Information Item.

DEPARTMENT HEAD REPORTS:

None.

CLOSED SESSION:

None.

OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:

None.

BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:

Director Erik Weigand requested that staff study a sharing agreement between the Orange County Sanitation District (OC San) and the Orange County Water District (OCWD) regarding the use of the OC San shuttle bus, to allow for more tours at OCWD showcasing GWRS. He left it to staff's discretion whether the item returns to this Committee or goes to the GWRS Steering Committee.

ADJOURNMENT:

Chair Marick declared the meeting adjourned at 6:03 p.m. to the next Special Administration Committee meeting to be held on Wednesday, March 12, 2025 at 4:00 p.m.

Submitted by:

Jackie Castro, CMC
Assistant Clerk of the Board



ADMINISTRATION COMMITTEE

Headquarters
18480 Bandilier Circle
Fountain Valley, CA 92708
(714) 593-7433

Agenda Report

File #: 2025-4134

Agenda Date: 3/12/2025

Agenda Item No: 2.

FROM: Robert Thompson, General Manager
Originator: Lorenzo Tyner, Assistant General Manager

SUBJECT:

FLEET VEHICLE REPLACEMENT PURCHASES

GENERAL MANAGER'S RECOMMENDATION

RECOMMENDATION: Recommend to the Board of Directors to:

Delegate to the General Manager and Purchasing Manager the authority to purchase new and replacement vehicles during the fiscal year, not to exceed the previously Board-approved amount of \$859,827, utilizing the method of procurement determined by the General Manager to be in the best interest of OC San, to include cooperative contract, competitive solicitation, or sole source purchase.

BACKGROUND

Orange County Sanitation District (OC San) maintains a fleet of vehicles necessary to meet business needs. The fleet comprises 10 heavy-duty equipment trucks, one bus, 28 medium-duty trucks, 77 light-duty trucks, 20 sedans, 15 SUVs, and 19 vans, totaling 170 vehicles.

OC San's Fleet Services Division replaces vehicles as part of a fleet right-sizing and modernization strategy. The replacement is based on the current vehicle's ability to meet the assigned departmental needs, vehicle age, maintenance cost, condition, and mileage. All new and replacement proposed vehicles were identified as required for business needs during the fiscal year 2024-25 budget preparation process.

The new and replacement vehicles are proposed annually during budget preparation. The Board subsequently approves vehicle procurements under the capital equipment section of the budget in June of each year. OC San enters into a purchase order agreement with entities that work directly with vehicle manufacturers to capitalize on the most cost-effective means to purchase the vehicles. OC San benefits from eliminating unnecessary options in the retail market through dealer shopping and ensures adherence to internal vehicle specifications.

All vehicle purchases are evaluated for "Green" (electric, hybrid, CNG) technology applications to ensure adherence to the appropriate regulations.

RELEVANT STANDARDS

- Participate in local, state, and national cooperative purchasing programs
- Ensure the public's money is wisely spent
- Maintain a proactive asset management program

PROBLEM

OC San Fleet Services obtained Board approval in September 2024 to purchase replacement vehicles solely through cooperative contracts. Attempts to purchase vehicles through this sole method has resulted in the inability to obtain vehicles.

PROPOSED SOLUTION

Authorize the General Manager and Purchasing Manager more flexibility to utilize the method of procurement determined to be in the best interest of OC San, to include cooperative contracts, competitive solicitation, or sole source purchase. This will allow staff to obtain vehicles in markets where inventory is readily available.

TIMING CONCERNS

Due to supply chain variability, vehicle manufacturers have been prematurely closing ordering windows due to part shortages and demand which is exceeding supply. Manufacturer order periods for the coming model year are late to open and expected to remain open for 45-90 days instead of six months. OC San's internal process requires additional committee and board action time, jeopardizing the ability to replace vehicles with external deadlines beyond OC San's control.

RAMIFICATIONS OF NOT TAKING ACTION

The vehicles selected for replacement are costly, unreliable, and lack modern safety features currently required for fleet vehicles. Unscheduled maintenance costs are increasing, and vehicle reliability will compromise the mobility needs of staff.

PRIOR COMMITTEE/BOARD ACTIONS

September 2024 - Approved the purchase of new and replacement vehicles for Orange County Sanitation District's fleet as initially approved in the adopted Fiscal Year 2024-25 Budget in the amount of \$859,827; and delegated to the General Manager and Purchasing Manager the authority to purchase new and replacement vehicles through cooperative contracts during the fiscal year in the not to exceed amount listed above, during the fiscal year.

ADDITIONAL INFORMATION

OC San proceeded to purchase Board-approved replacement vehicles in fiscal year 2023-24 and successfully secured vehicles in short supply due to the agility to execute this process. This allowed staff to meet manufacturer deadlines when they prematurely closed and sustained the fleet's reliability. The requested vehicle type composition is shown in the table below:

Purchase Type	Vehicle Type	Quantity	Total Cost
Replacement	PHEV SUV(s)	8	\$414,827
New	PHEV SUV(s)	1	\$45,000
New	Service Body Truck(s)	4	\$260,000
New	Light Duty Pickup Truck	1	\$50,000
New	Cargo Van(s)	2	\$90,000

CEQA

N/A

FINANCIAL CONSIDERATIONS

This request complies with authority levels of OC San's Purchasing Ordinance. This item has been budgeted (Budget FY 2024-25 and 2025-26, Section 8, Page 92, Proposed Capital Equipment Budget Detail) and the budget is sufficient for the recommended action.

ATTACHMENT

The following attachment(s) may be viewed on-line at the OC San website (www.ocsan.gov) with the complete agenda package:

N/A



ADMINISTRATION COMMITTEE

Headquarters
18480 Bandilier Circle
Fountain Valley, CA 92708
(714) 593-7433

Agenda Report

File #: 2025-4142

Agenda Date: 3/12/2025

Agenda Item No: 3.

FROM: Robert Thompson, General Manager
Originator: Lan C. Wiborg, Director of Environmental Services

SUBJECT:

CASA STATEWIDE POOLED EMISSIONS STUDY

GENERAL MANAGER'S RECOMMENDATION

RECOMMENDATION: Recommend to the Board of Directors to:

- A. Approve the Memorandum of Agreement (MOA) between Orange County Sanitation District and California Association of Sanitation Agencies for CY 2025-2029 to complete the Statewide Wastewater Air Toxics Pooled Emissions Study (Study); and
- B. Approve funding for a total amount not to exceed \$800,000.

BACKGROUND

As a Title V facility, Orange County Sanitation District (OC San) is subject to stringent reporting requirements for both criteria air pollutants and toxic air emissions. The California State Air Toxics "Hot Spots" Information and Assessment Act of 1987 (AB 2588) established a regulatory framework to track and assess emissions of over 400 toxic air contaminants across various facilities. In response, a Pooled Emissions Estimation Program study was developed by 25 wastewater agencies, including OC San, to identify and quantify air toxic emissions associated with wastewater treatment processes. The success of this study led SCAQMD to approve a shortlist of 20 toxic substances, which continues to serve as the basis for permitting assessments and compliance with AB 2588 reporting requirements.

In 2022, CARB updated the Emission Inventory Criteria and Guidelines (EICG) and the Reporting of Criteria Air Pollutants and Toxic Air Contaminants Regulations, expanding the scope of reportable air toxics to over 1,700 substances. To comply with these new requirements, wastewater agencies, including OC San, must complete a two-step emissions evaluation process by 2028:

- Step 1: Conduct an emissions scan across various wastewater treatment processes to identify detectable air toxic compounds; and
- Step 2: Quantify the detectable air toxic compounds identified in Step 1.

To enhance compliance across 114 wastewater agencies, CASA is coordinating a statewide Pooled Emissions Study (Study). This approach aims to eliminate the need for individual emission

assessments at each wastewater treatment facility, thereby reducing potential inconsistencies within the sector and financial burden to individual POTW.

RELEVANT STANDARDS

- Ensure the public's money is wisely spent
- Comply with environmental permit requirements
- Maintain collaborative and cooperative relationships with regulators, stakeholders, and neighboring communities

PROBLEM

Wastewater agencies are required to conduct a two-step process (on their own or as a group) to determine which of the 1,700+ air toxics referenced in the latest EICG need to be monitored and reported beginning in 2028. If OC San decides to independently perform the two-step process, OC San will be responsible for test plan development, source testing negotiations, project management, contractor procurement, and sampling and laboratory analyses of all 1700+ air toxics across the various treatment processes which is cost and resource prohibitive. In addition, independent efforts pose challenges for the wastewater community due to the variability across source testing service providers and laboratories, which would make it difficult to determine a consistent emission factor for each air toxic.

PROPOSED SOLUTION

Approve the MOA and funding with CASA for OC San to participate in the Study.

TIMING CONCERNS

An approved MOA is needed to authorize participation in the Study. CASA has commenced preliminary activities focusing on the recruitment of a project manager and source test protocol development.

RAMIFICATIONS OF NOT TAKING ACTION

If the MOA is not approved, OC San would have to independently perform the two-step process for the 1700+ air toxics identified by CARB. That approach poses significant challenges with limited resource allocations and increased costs for OC San. Should OC San complete the two-step emissions evaluation process independent of the CASA Study project costs are estimated to exceed \$3M. Under this scenario OC San will be responsible for test plan development, source testing negotiations, project management, contractor procurement, and sampling and laboratory analyses of all air toxics across the various treatment process.

PRIOR COMMITTEE/BOARD ACTIONS

N/A

ADDITIONAL INFORMATION

CASA anticipates the total budget of the Study to be roughly \$10,000,000 to be shared by 114 wastewater agencies in California. Preliminary wastewater agency contributions are calculated based on \$3,700 per MGD of average annual daily flows from CY 2019-2021. As one of the largest wastewater agencies in California, OC San's contribution is projected not to exceed \$800,000.

The proposed statewide approach offers numerous benefits, including:

- Estimated cost savings to OC San of over \$2.2M through representative testing at select wastewater agencies (plus management and overhead);
- Streamlined project execution producing a sound technical approach and consistency across California;
- Coordinated statewide action between wastewater sector and regulators to successfully complete the Study; and
- Production of a single set of emissions factors for a shortlist of air toxics that the wastewater sector can use for reporting beginning in 2028.

CEQA

N/A

FINANCIAL CONSIDERATIONS

This request complies with authority levels of the OC San Purchasing Ordinance. This item has been budgeted (Budget FY 2024-25 and 2025-26, Section 6, Page 64, Research & Monitoring) and the budget is sufficient for the recommended action.

ATTACHMENT

The following attachment(s) may be viewed on-line at the OC San website (www.ocsan.gov) with the complete agenda package:

- Memorandum of Agreement

MEMORANDUM OF AGREEMENT BETWEEN ORANGE COUNTY SANITATION DISTRICT AND THE CALIFORNIA ASSOCIATION OF SANITATION AGENCIES

This Memorandum of Agreement (MOA), made and entered into by and between the Orange County Sanitation District and the California Association of Sanitation Agencies (CASA), is set forth as follows:

RECITALS

WHEREAS, CASA is organized under California Nonprofit Mutual Benefit corporation laws, with over 60 years working to advance wastewater interests, including the recycling of wastewater into usable water, generation of renewable energy, biosolids, and other valuable resources; and

WHEREAS, Orange County Sanitation District and

WHEREAS, reporting requirements for air toxics emitted from permitted stationary sources in California (including WWTPs) have expanded since CARB's latest amendments to the Emissions Inventory Criteria and Guidelines (EICG) and the Reporting of Criteria Air Pollutants and Toxic Air Contaminants Regulations (CTR) became effective January 1, 2022; and

WHEREAS, WWTPs can report business-as-usual through 2027 but are required to conduct a two-step process (on their own or as a group) to determine which of the air toxics referenced in the latest CTR and EICG need to be monitored and reported beginning in 2028; and

WHEREAS, for the past few years, CASA has been working with a variety of agencies, regional associations, and the Air Quality, Climate Change, and Energy (ACE) Air Toxics Subgroup to develop an appropriate approach to initiating this two-step process on behalf of the wastewater community; and

WHEREAS, through CASA and the regional associations' leadership, the wastewater sector is uniquely positioned to help lead the execution of a statewide two-step process in the form of a Pooled Emissions Study (Study), and conducting the Study as a statewide group offers numerous benefits to the sector; and

WHEREAS, CASA is currently serving as the fiscal agent and project lead for this multi-year Study being conducted on behalf of a group of CASA, Bay Area Clean Water Agencies (BACWA), Clean Water SoCal, and Central Valley Clean Water Association (CVCWA) members; and

WHEREAS, the purpose of this MOA is for Orange County Sanitation District to provide, along with the other participating member agencies, funding to conduct the Study; and

WHEREAS, CASA has developed a preliminary budget estimate for the Study based on a previous effort of similar structure where each participating entity's contribution is based on its

average annual daily flow (for 2019-2021 flows) to share the total cost of the pooled emissions study by more than 145 WWTPs across the state; and

WHEREAS, this MOA is being used by Orange County Sanitation District to secure services which are deemed to be vital to ensuring that the two-step process prescribed by CARB is reasonable and representative; and

WHEREAS, the work being conducted in support of the Study is a unique and technical service for a temporary duration, for which the use of competitive bidding for such services is not practical or advantageous, nor reasonably practicable or compatible with Orange County Sanitation District's interests. Thus, this Agreement is exempt from competitive bidding and competitive proposal; and

WHEREAS, numerous other CASA, BACWA, CVCWA, and Clean Water SoCal member agencies have agreed to contribute to the cost of the Study; and

NOW, THEREFORE, in consideration of the covenants and conditions contained herein and the performance thereof, the parties hereto mutually agree as follows:

Section 1. RESPONSIBILITIES OF CASA

On behalf of its participating member agencies, CASA will coordinate and manage the tasks and subtasks for the Study, which includes Phase 1 (2024-2025), working with the selected project manager and Source Test Specialists to develop (and gain approval from CARB and air districts for) the overarching Source Test Protocol necessary to perform the two-step process; and Phase 2 (2025-2027), working to coordinate completion of the two-step process with the selected Source Test Specialist(s) in close collaboration with CARB, air districts, the Steering Committee and participating WWTPs.

Section 2. RESPONSIBILITIES OF PARTICIPANT

Orange County Sanitation District will contribute toward the cost of the Pooled Emissions Study at an overall amount of \$689,310.

Section 3. LIABILITY

Neither Party shall incur any liability for participating in or arising out of this MOA. Each Party shall bear their own defense, investigation, funding, and legal representation in the result of any claim being instituted in contract, tort, or any other theory of liability.

Section 4. TERM

This MOA shall expire three years from the date of execution unless terminated as provided under Section 8 or extended by a duly approved amendment to this MOA and signed by both parties.

Section 5. TERMINATION

Either party shall have the right to terminate this MOA, in whole or in part, by giving the other party thirty (30) days' written notice thereof.

Section 6. INVOICING AND PAYMENT

CASA shall submit to Orange County Sanitation District invoices based on the amount per MGD of average annual daily flow and for the relevant fiscal years. Invoices shall be addressed to:

10844 Ellis Avenue
Fountain Valley, CA 92708

Orange County Sanitation District shall make a good faith effort to pay CASA all amounts approved for payment within thirty (30) calendar days after receipt of the invoice.

Section 7. CONTACT PERSONS - PROPER ADDRESSES - NOTIFICATION

All notices shall be made in writing and may be given by personal delivery, regular mail, or electronic mail. Notices sent by regular mail should be registered or certified and sent to the designated contact person for each party and addressed as follows:

To Orange County Sanitation District:

Randa J. AbuShaban
10844 Ellis Avenue
Fountain Valley, CA 92708

To California Association of Sanitation Agencies:

Shacara Gamboa / Adam Link
California Association of Sanitation Agencies
925 L St., Suite 200
Sacramento, CA 95814
Office: 916-446-0388

Section 8. ENTIRE AGREEMENT

This MOA contains all of the agreements, representations, and understandings of the parties hereto and supersedes and/or incorporates any previous understandings, proposals, commitments, or agreements, whether oral or written, and may be modified or amended only as herein provided.

Section 9. AMENDMENTS, CHANGES, OR MODIFICATIONS

Amendments, changes, or modifications in the terms of this MOA may be made at any time by mutual written agreement between the parties hereto and shall be signed by the persons authorized to bind the parties thereto.

Section 10. SEVERABILITY

Should any portion of this MOA be determined to be void or unenforceable, such shall be severed from the whole and the MOA will continue as modified.

Section 11. DISPUTES

Should a dispute or controversy arise concerning provisions of this MOA or the performance of work hereunder, the parties may elect to submit such to a court of competent jurisdiction.

Section 12. WAIVER

A waiver of a default of any part, term, or provision of this MOA shall not be construed as a waiver of any succeeding default or as a waiver of the part, term, or provision itself. A party's performance after the other party's default shall not be construed as a waiver of that default.

Section 13. BREACH

Except for Force Majeure, if any party fails to perform, in whole or in part, any promise, covenant, or agreement set forth herein, or should any representation made by it be untrue, any aggrieved party may avail itself of all rights and remedies, at law or equity, in the courts of law. Said rights and remedies are cumulative of those provided for herein except that in no event shall any party recover more than once, suffer a penalty or forfeiture, or be unjustly compensated.

IN WITNESS WHEREOF, the parties hereto have executed this MOA on the day and year written below.

By: _____
Title: _____
Date: _____
Orange County Sanitation District

By: _____
Adam D. Link
Title: Executive Director
Date: _____
California Association of Sanitation Agencies



ADMINISTRATION COMMITTEE

Agenda Report

Headquarters
18480 Bandilier Circle
Fountain Valley, CA 92708
(714) 593-7433

File #: 2025-4145

Agenda Date: 3/5/2025

Agenda Item No: 4.

FROM: Robert Thompson, General Manager
Originator: Jennifer Cabral, Director of Communications

SUBJECT:

LEGISLATIVE AFFAIRS UPDATE FOR THE MONTH OF FEBRUARY 2025

GENERAL MANAGER'S RECOMMENDATION

RECOMMENDATION: Recommend to the Board of Directors to:

Receive and file the Legislative Affairs Update for the month of February 2025.

BACKGROUND

The Orange County Sanitation District's (OC San) legislative affairs program includes advocating for OC San's legislative interests; sponsoring legislation (where appropriate); and seeking local, state, and federal funding for projects and programs.

RELEVANT STANDARDS

- Maintain influential legislative advocacy and a public outreach program
- Build brand, trust, and support with policy makers and community leaders
- Maintain collaborative and cooperative relationships with regulators, stakeholders, and neighboring communities

PROBLEM

Without a strong advocacy program, elected officials may not be aware of OC San's mission, programs, and projects and how they could be impacted by proposed legislation.

PROPOSED SOLUTION

Continue to work with local, state, and federal officials to advocate for OC San's legislative interests. Help to create and monitor legislation and grants that would benefit OC San, the wastewater industry, and the community. To assist in relationship building efforts, OC San will continue to reach out to elected officials through facility tours, one-on-one meetings, and trips to Washington D.C. and Sacramento.

RAMIFICATIONS OF NOT TAKING ACTION

If OC San does not work with Local, State, and Federal elected officials, legislation could be passed that negatively affects OC San and the wastewater industry. Additionally, a lack of engagement may result in missed funding opportunities.

ADDITIONAL INFORMATION

On a quarterly basis, legislative updates are provided to the committee by our local, state, and federal advocates. This month, we will receive a federal report, followed by the local report next month.

Bid Advertising Reform Bill Proposal:

Background:

Currently, Sanitation Districts are required to advertise construction bids in print newspapers. This can cost several hundred thousand dollars annually in advertising fees for local and regional newspapers, without evidence showing an increase in bidders.

OC San ran a bill in 2018, AB 2003 (Daly), to try to expand the allowable public notification methods for construction bids. AB 2003 died in the Assembly Local Government Committee. The legislative climate around the issue has potentially changed since 2018.

OC San was looking to run a bill this legislative session. However, no author has been secured for the proposed bill due to the current legislative climate and allotted budgetary funds.

Looking Forward:

OC San staff and lobbyist will continue to do research and information gathering. Based on the legislative climate and potential interests, we will look at the opportunity of running this bill next year.

ATTACHMENT

The following attachment(s) may be viewed on-line at the OC San website (www.ocsan.gov) with the complete agenda package:

- Federal Legislative Update
- Federal Matrix
- State Legislative Update
- State Matrix
- Local Legislative Update
- Presentation



TO: Rebecca Long

FROM: Eric Sapirstein

DATE: February 18, 2025

SUBJECT: Washington Update

Over the past month, Congress and the Administration continued to advance the process of budget reconciliation and completion of the fiscal year 2025 spending bills. Both efforts advanced in a limited manner as the narrow majorities in the House and Senate have been complicated by differences within each party on spending levels and budget baselines. At the same time, President Trump saw almost all of his cabinet appointments confirmed by the Senate with the outstanding nominees expected to receive Senate approval within the next few weeks. For OC San, all key nominees with responsibilities over water quality issues have been approved and sworn into office including U.S. Environmental Protection Agency Administrator Lee Zeldin.

House and Senate Budget Committees Approve Budget Resolutions

The House and Senate Budget Committees took the first steps toward a final budget reconciliation bill later this summer when a budget blueprint was approved by both committees. The House approved a single budget resolution that would address immigration, defense, border, tax cuts and overall program spending reductions over the next five years. As passed out of committee, \$1.5 trillion in spending cuts would be required to help offset the \$4.5 trillion in tax cuts and increased spending in defense and other priorities. The Senate decided to approve a two-track budget resolution. The first would address immigration, energy, and defense spending. Following action on this effort, a second resolution would be acted upon to deliver tax cuts, extending the expiring tax provisions. The key challenge to the development of a resolution is dissension in the House within the Republican conference over the level of spending reductions with House Freedom Caucus members seeking more reductions that has generated concerns from moderate members. At the same time, Democrats appear unified in opposing the pending budget resolution. With a two to three vote margin of majority, the prospect of when House floor debate might be scheduled to pass the resolution is unclear. Should the House be unable to pass its version, the prospect exists that the Senate resolution will become the vehicle to set the stage for development of the reconciliation bill later this summer.

Regardless of the outcome in the House and Senate, passage of a final reconciliation measure is expected as early as late spring.

Potential of Government Shutdown Grows as House and Senate FY 2025 Budget Discussions Stall

Congress must reach a final spending agreement for FY 2025 by March 14, 2025 or a shutdown will be triggered. As of this writing, House and Senate spending committees' leaders have been unable to reach an agreement on overall spending that dictates funding levels for the twelve annual spending bills that fund federal agencies. Absent of this agreement it is close to impossible to finalize a spending bill. Therefore, if this impasse persists, another short term stopgap spending bill must be enacted, or a final Continuing Resolution could be passed and enacted to fund the federal government through September 30, 2025. Should this latter outcome take place, programs would be funded without increases and community projects would not be funded.

NPDES Permitting Reforms

During a recent House Committee on Transportation & Infrastructure hearing into Clean Water Act permitting reform needs to expedite project constructions while minimizing bureaucratic delays, Representative John Garamendi (D-CA) announced that he would reintroduce his bipartisan bill to allow states to issue NPDES permits to clean water agencies for ten years. Under current law, permits are issued for five years. Garamendi cited the need for a ten year permits given the complexities of constructing today's clean treatment systems that often extend beyond five years.

Importance of Ten Year Permits Legislation

Last Congress, the House passed, without objection, the Garamendi ten year permit provision. The bill was not considered in the Senate, dying at the end of session. However, with the new Congress and Administration, the prospect for overall permitting reforms in both chambers have grown more positive and could signal passage of ten year NPDES permit terms that would likely be signed into law.

Draft Risk Assessment for PFOS and PFAS Pending

The U.S. Environmental Protection Agency (USEPA) published its Draft Sewage Sludge Risk Assessment for Perfluorooctanoic Acid (PFOA) and Perfluorooctane Sulfonic Acid (PFOS). The draft risk assessment will be open for public comment for 60-days. Comments must be submitted to the Agency on or before March 17, 2025. Given the questionable assumptions that USEPA relied upon to establish a 4 PPT thresholds for Per- and polyfluoroalkyl substances (PFAS) in biosolids and the voluminous data published, formal requests from numerous stakeholders to extend the comment period by an additional sixty days have been submitted.

Importance of Public Comment Period Extension Requests

An extended public comment period is vital to ensure that the new USEPA leadership has the benefit to review the draft model that was published less than a week before the Trump Administration came into office. The extended time to provide public comments will allow stakeholders to develop informed feedback on the model's assumptions and benefits that USEPA could use to revise the model, if appropriate. Last, it is important to note that if USEPA does not extend the deadline, it is highly unlikely that any final risk assessment model would be published until 2026 at the earliest.

Senate Approves USEPA Administrator Nominee and Assistant Administrator, Office of Water Nominated

The Senate overwhelmingly voted approval of the nomination of Lee Zeldin to be the Administrator of USEPA. Zeldin was swiftly sworn into office and has begun the process of assembling his new policy team. To this end, the White House formally nominated Jessica Kramer to be the next Assistant Administrator for the Office of Water that oversees the implementation of the Clean Water and Safe Drinking Water Acts, including water infrastructure assistance programs. Kramer served most recently as a Deputy Director for the Florida Department of Environmental Protection. Prior to this role, she served as an Attorney Advisor for then Assistant Administrator for Water Dave Ross. Kramer was a counsel on the Senate Committee on Environment and Public Works for then Ranking Member Shelley Moore Capito (R-WV) who is now the committee's chair. The committee will review Kramer's nomination and is expected to vote to confirm her nomination.

Importance of Kramer Nomination

Kramer's nomination is important because her professional work has focused on key issues of concern to OC San. This includes PFAS biosolids regulation and PFAS Superfund liability created by the Biden Administration's decision to designate PFAS as a hazardous substance under Superfund. While any decisions on how existing rules and guidance might be impacted (including support for Superfund liability protection to the water sector), the Kramer nomination and her likely confirmation means that the agency will have a seasoned official managing the Office of Water that understands the interests of clean water agencies like OC San.

Former OC San Board Chair Nomination to Department of Homeland Security Proceeds in Senate

Troy Edgar, former Board Chair and Board Member of OC San, was formally nominated by President Trump several weeks ago to become the Deputy Secretary to the Department of Homeland Security. Edgar's nomination will be heard by the Senate Committee on Homeland Security on Thursday, February 20. If the committee approves the nomination and Edgar receives Senate confirmation, he will become the second in command for the sprawling Homeland Security Department effectively serving as the day-to-day manager of the Department.

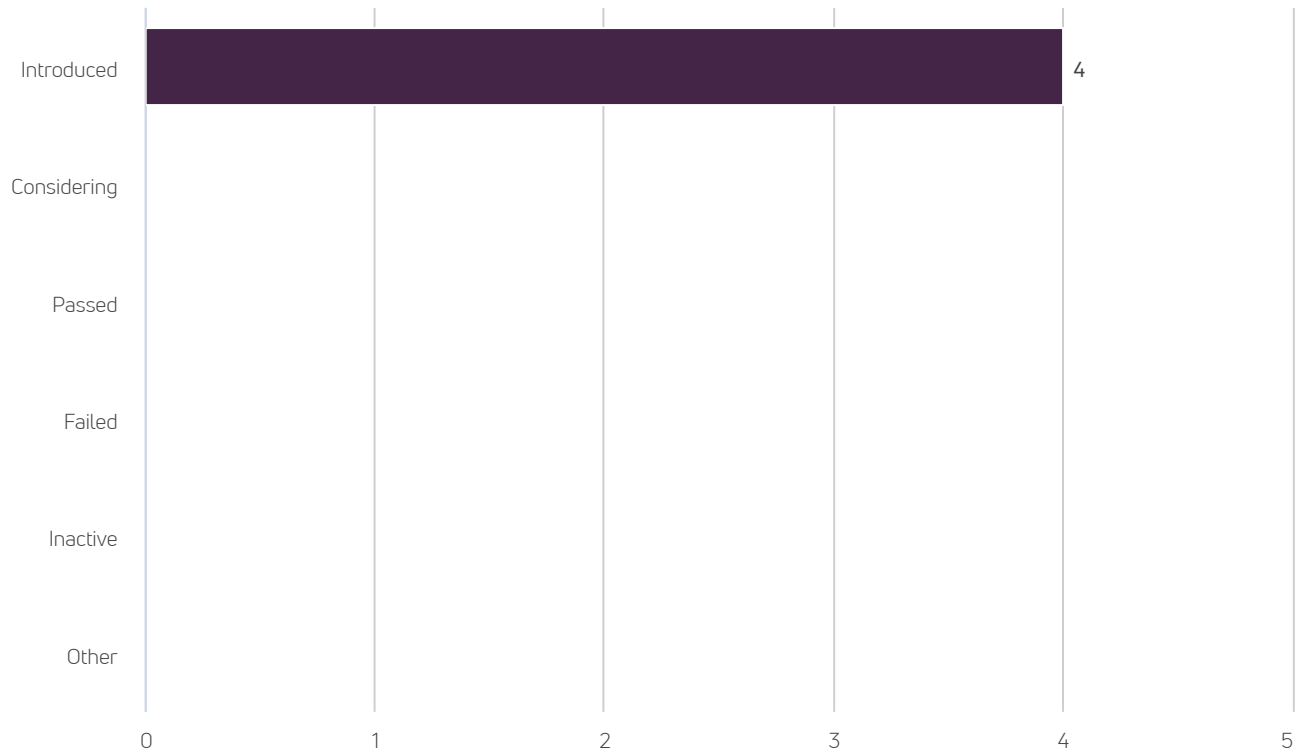
Importance of Nomination

If confirmed, Edgar will have responsibility over disaster assistance, cybersecurity and other policy matters of interest to OC San. His intimate understanding of the challenges that clean water agencies face in protecting their Information Technology and Operational Technologies could help in the development of potential rulemakings that clean water agencies could face as cybersecurity needs increase.

OC SAN Federal Policy Report - Feb 17, 2025

Bills by Status

■ Bills by Status



Highcharts.com

OCSAN Bills

4 Bills

US HR 1285

Title: To amend the Water Infrastructure Finance and Innovation Act of 2014 to establish payment and performance security requirements for projects, and for other purposes.

Current Status: In House

Introduction Date: 2025-02-13

Last Action Date: Introduced in House. 2025-02-13

Summary: H.R. 1285 would amend the Water Infrastructure Finance and Innovation Act of 2014. The key points: **Payment and Performance Security Requirements:** The bill establishes new requirements for payment and performance security for projects funded under the act. **Project Funding:** Ensure that projects financed through the Water Infrastructure Finance and Innovation Act have adequate financial safeguards.

Location: United States

US HR 1265

Title: To amend the Save Our Seas 2.0 Act to expand eligibility for certain wastewater infrastructure grants, and for other purposes.

Current Status: In House

Introduction Date: 2025-02-12

Last Action Date: Introduced in House. 2025-02-12

Summary: H.R. 1265 aims to expand eligibility for certain wastewater infrastructure grants under the Save Our Seas 2.0 Act¹². This expansion would allow communities and projects to qualify for federal funding, which can be used to improve and modernize wastewater treatment facilities. By increasing access to these grants, the bill seeks to enhance the capacity of wastewater management systems to handle pollutants, reduce environmental impacts, and support public health. This could lead to more efficient and effective wastewater treatment processes, ultimately contributing to cleaner waterways and a healthier environment.

Location: United States

US S 508

Title: A bill to amend the Federal Water Pollution Control Act relating to grants for beach monitoring, and for other purposes.

Current Status: In Senate

Introduction Date: 2025-02-11

Last Action Date: Introduced in Senate. 2025-02-11

Location: United States

US HR 403

Title: Preventing Our Next Natural Disaster Act

Current Status: In House

Introduction Date: 2025-01-14

Last Action Date: Referred to the Subcommittee on Economic Development, Public Buildings, and Emergency Management.. 2025-01-15

Location: United States

MEMORANDUM

To: Orange County Sanitation District
From: Townsend Public Affairs
Date: February 18, 2025
Subject: Legislative Monthly Report

STATE UPDATES

The Legislature reconvened in January for the 2025-2026 Legislative Session, commencing with the release of Governor Newsom’s proposed FY 2025-26 State Budget. Legislators also began introducing new bills and resumed the Special Session declared by Governor Newsom in November 2024, aimed at allocating funding for potential federal litigation against the Trump Administration. In response to the devastating wildfires impacting Southern California communities, the Special Session was expanded to include measures related to a Los Angeles County wildfire recovery package.

Below is an overview of pertinent state actions in the last month.

Senate Budget and Fiscal Review Committee Informational Hearing

In the last week of January, the Senate Budget and Fiscal Review Committee held an informational hearing containing an overview of Governor Newsom’s proposed 2025–26 State Budget.

The Legislative Analyst's Office (LAO) presented an overview of the Governor's budget, highlighting key proposals and fiscal projections for the upcoming fiscal year. Overall, the LAO stated that while the Governor’s proposed FY2025–26 budget appears balanced, ongoing structural deficits pose significant long-term challenges, and the LAO reiterated the importance of prudent fiscal management to mitigate projected structural deficits in the coming years.

The LAO recommended that policymakers take a cautious approach to new spending initiatives and consider additional strategies to strengthen the State’s fiscal position. Some recommendations include identifying further opportunities for cost containment, reassessing revenue policies, or implementing structural reforms to reduce long-term expenditure growth. The report suggests that careful fiscal management in the coming years will be essential to maintaining budget stability and avoiding deeper cuts in the future.

Overall, the questions and comments from Committee Members focused on ensuring fiscal responsibility while balancing the need for continued investments in education, housing, climate action, and social services. Numerous legislators expressed concerns over proposed funding shifts, the sustainability of certain programs, and the potential long-term consequences of the budgetary decisions.

Looking forward, Budget Subcommittees in both chambers will begin detailed reviews of specific budget areas, and will begin to hold hearings where legislators, experts, and the public can provide testimony on funding priorities and potential revisions.

Primarily due to the Los Angeles Wildfires and the subsequent income tax delays from Los Angeles County, the State Budget is not expected to have significant surpluses, which may have an impact on priority pots of funding for OC San.

Ralph M. Brown Act Modernization Legislation Update

In March 2020, Governor Gavin Newsom issued an Executive Order to provide flexibility under public meeting requirements to local governments in response to the COVID-19 pandemic. The Executive Order temporarily suspended specific provisions of the Ralph M. Brown Act (Brown Act), enabling public agencies to hold meetings via teleconference without the traditional in-person attendance requirements. Public agencies were still required to provide a method for public participation, ensuring the continuity of governmental operations while prioritizing public health and safety during the crisis. The temporary suspension under the Governor’s Executive Order expired on September 30, 2021. Since then, legislators have introduced various measures to modernize and expand provisions in the Brown Act.

In late-January, two Brown Act modernization measures were introduced in the Assembly and Senate. [AB 259](#) introduced by Assembly Member Blanca Rubio makes permanent certain provisions added to the Ralph M. Brown Act by Assembly Bill 2449 (Rubio, 2022). AB 2449 (Rubio, 2022) provides local agencies the option to invoke alternative Brown Act meeting procedures in the event of a board member’s absence in connection with a “just cause” or “emergency circumstance.”

[SB 239](#) introduced by Senator Jesse Arreguín expands existing teleconferencing provisions under the Ralph M. Brown Act by allowing certain subsidiary bodies of local agencies to use alternative teleconferencing procedures while maintaining public access and transparency. This measure imposes specific requirements for agenda posting, public participation, and on-camera visibility during meetings. Subsidiary bodies overseeing police oversight, elections, or budgets are exempt from teleconferencing provisions. SB 239 (Arreguín) is a reintroduction of AB 817 (Pacheco, 2023), which failed passage in the 2023-24 Legislative Session. SB 239 (Arreguín) currently contains amendments which were recommended by the Senate Local Government Committee for AB 817 (Pacheco, 2023), which were not incorporated into AB 817.

Currently, AB 259 (Rubio) and SB 239 (Arreguín) are pending committee assignment.

Both of these bills would impact OC San and its member agencies and could potentially provide additional flexibility for remote participation.

CARB’s 2025 Priorities: Advanced Clean Fleets (ACF) Regulations and Local Government Compliance

As local agencies across California continue working toward a cleaner transportation future, the California Air Resources Board (CARB) has reaffirmed its commitment to enforcing Advanced Clean Fleets (ACF) regulations on state and local fleets. Despite recent shifts at the federal level—including CARB’s withdrawal of several Clean Air Act waiver requests—the requirements for public sector fleets remain in place. Local governments, including OC San, therefore must continue their compliance efforts as CARB moves forward with its broader climate agenda.

ACF Regulations: What Public Agencies Need to Know

The ACF regulations are a key component of California's strategy to transition medium- and heavy-duty vehicle fleets to zero-emission alternatives. These regulations mandate a phased transition, requiring local governments to begin replacing aging fleet vehicles with zero-emission alternatives. The timeline for compliance is already underway:

- January 1, 2024 – State and local agencies must begin replacing fleet vehicles with zero-emission alternatives.
- In the years 2025-2035 – Compliance benchmarks will increase incrementally, leading up to a full transition by 2045.

Although CARB withdrew three pending United States Environmental Protection Agency (EPA) waivers—affecting ACF requirements for private and federal fleets, in-use locomotive standards, and commercial harbor craft regulations—the agency has been clear that the ACF rules still apply to public sector fleets. *Local agencies like OC San should not assume exemptions or delays in enforcement.*

Potential State Mandate Reimbursement

One major development stemming from CARB's waiver withdrawal is the potential reclassification of ACF regulations as reimbursable state mandates. Previously, CARB maintained that ACF was not a state mandate because it applied to both public and private fleets. However, with private sector enforcement now uncertain, local governments may be able to file a test claim with the Commission on State Mandates to seek reimbursement for the costs incurred in complying with the regulations. This process is complex and often takes years to yield funding, but it could provide a pathway to partial financial relief for local agencies burdened by the transition.

Next Steps for Local Agencies

Local governments should remain proactive in ensuring compliance with the ACF regulations while also exploring potential cost recovery options. Key actions include:

- Continuing Compliance Efforts: The regulations remain in effect—public agencies should stay on track with their fleet transition plans and compliance.
- Staying Engaged with CARB's Broader Priorities: In addition to ACF, CARB's 2025 agenda includes updating SB 375 vehicle miles traveled targets, landfill methane regulations, carbon capture rules, and corporate climate risk reporting. Local agencies should track these developments to ensure they remain informed about new regulatory requirements that could impact their operations.

Resources

- CARB's Jan. 23rd meeting recording (Steve Cliff's presentation at 1:32:00): [CAL-SPAN](#)
- State-Mandated Cost Programs: [State Controller's Office](#)
- Mandate Reimbursement Guidance: [Commission on State Mandates](#)

**OC San
State
Bills of Interest**

BILL	AUTHOR	SUMMARY	LATEST ACTION	OC SAN POSITION	LEGISLATIVE PLAN	OTHER POSITIONS
Proposed Legislation 2025						
High Priority						
AB 259	Rubio [D]	This bill would remove the January 1, 2026, date from the provisions of AB 2449 (Rubio), thereby extending the alternative teleconferencing procedures that are currently in effect indefinitely.	Introduced	Watch	Legislative and Regulatory Policies: Special Districts - Oppose further state regulations that adversely impact special district financing, operations, and administration.	ACC-OC - NYC LOCC - Support CASA - NYC CSDA - Support ACWA - NYC
AB 339	Ortega [D]	This bill would require the governing body of a public agency, and boards and commissions designated by law or by the governing body of a public agency, to give the recognized employee organization no less than 120 days' written notice before issuing a request for proposals, request for quotes, or renewing or extending an existing contract to perform services that are within the scope of work of the job classifications represented by the recognized employee organization. The bill would require the notice to include specified information, including the anticipated duration of the contract.	Introduced	Watch	Legislative and Regulatory Policies: Labor Relations/Human Resources: Oppose efforts reducing local control over public employee disputes and imposing regulations on an outside agency.	ACC-OC - NYC LOCC - NYC CASA - NYC CSDA - NYC ACWA - NYC
AB 340	Ahrens [D]	This bill proposes to further restrict employers, including local public agencies, state employers, schools, universities, and certain public transit districts, from questioning employees or their representatives about confidential communications related to representation matters.	Introduced	Watch	Legislative and Regulatory Policies: Labor Relations/Human Resources: Oppose efforts reducing local control over public employee disputes and imposing regulations on an outside agency.	ACC-OC - NYC LOCC - NYC CASA - NYC CSDA - NYC ACWA - NYC
AB 370	Carrillo [D]	The California Public Records Act mandates that state and local agencies must provide public access to their records, with some exceptions. Current law requires agencies to decide within 10 days if a record request is viable and inform the requester, potentially extending the deadline by 14 days if "unusual circumstances" arise, such as emergencies impacting agency operations. This bill adds cyberattacks to the list of unusual circumstances as it relates to an extension of records requests.	Introduced	Watch	Legislative and Regulatory Policies: Special Districts - Oppose further state regulations that adversely impact special district financing, operations, and administration.	ACC-OC - NYC LOCC - NYC CASA - NYC CSDA - NYC ACWA - NYC

**OC San
State
Bills of Interest**

BILL	AUTHOR	SUMMARY	LATEST ACTION	OC SAN POSITION	LEGISLATIVE PLAN	OTHER POSITIONS
AB 638	C. Rodriguez [D]	The Stormwater Resource Planning Act authorizes one or more public agencies to develop a stormwater resource plan that meets certain standards to address the capture of stormwater, as defined, and dry weather runoff, as defined. The act requires the State Water Resources Control Board, by July 1, 2016, to establish guidance for purposes of the act. This bill would require the board, by June 1, 2026, to establish guidance for stormwater capture and reuse for the irrigation of urban public lands, as defined. The bill would require the guidance to include, but not be limited to, the use of captured stormwater for irrigation to offset the use of potable water, as specified, and criteria including, among other things, pathogens and pathogen indicators and total suspended solids.	Introduced	Watch	Legislative and Regulatory Policies: Special Districts - Oppose further state regulations that adversely impact special district financing, operations, and administration.	ACC-OC - NYC LOCC - NYC CASA - NYC CSDA - NYC ACWA - NYC
SB 31	McNerney [D]	The Water Recycling Law generally provides for the use of recycled water. Current law requires any person who, without regard to intent or negligence, causes or permits an unauthorized discharge of 50,000 gallons or more of recycled water in or on any waters of the state to immediately notify the appropriate regional water board. This bill would, for the purposes of the above provision, redefine "recycled water" and provide that water discharged from a decorative body of water during storm events is not to be considered an unauthorized discharge if recycled water was used to restore levels due to evaporation.	Introduced	Watch	Legislative and Regulatory Policies: Special Districts - Oppose further state regulations that adversely impact special district financing, operations, and administration.	ACC-OC - NYC LOCC - NYC CASA - NYC CSDA - NYC ACWA - NYC
SB 72	Caballero [D]	The bill would require the Department of Water Resources, as part of the 2033 update to the plan, to update the interim planning target for 2050. The bill would require the target to consider the identified and future water needs for a sustainable urban sector, agricultural sector, and environment, and ensure safe drinking water for all Californians, among other things.	Introduced	Watch	Legislative and Regulatory Policies: Special Districts - Oppose further state regulations that adversely impact special district financing, operations, and administration.	ACC-OC - NYC LOCC - NYC CASA - NYC CSDA - NYC ACWA - NYC

**OC San
State
Bills of Interest**

BILL	AUTHOR	SUMMARY	LATEST ACTION	OC SAN POSITION	LEGISLATIVE PLAN	OTHER POSITIONS
SB 239	Arreguin [D]	Current law, until January 1, 2026, authorizes specified neighborhood city councils to use alternate teleconferencing provisions related to notice, agenda, and public participation, as prescribed, if, among other requirements, the city council has adopted an authorizing resolution and 2/3 of the neighborhood city council votes to use alternate teleconference provisions, as specified. This bill would authorize a subsidiary body, as defined, to use alternative teleconferencing provisions and would impose requirements for notice, agenda, and public participation, as prescribed. The bill would require the subsidiary body to post the agenda at the primary physical meeting location. The bill would require the members of the subsidiary body to visibly appear on camera during the open portion of a meeting that is publicly accessible via the internet or other online platform, as specified.	Introduced	Watch	Legislative and Regulatory Policies: Special Districts - Oppose further state regulations that adversely impact special district financing, operations, and administration.	ACC-OC - NYC LOCC - NYC CASA - NYC CSDA - NYC ACWA - NYC

Legend:

ACC-OC - Association of California Cities, Orange County
LOCC - League of California Cities
NYC - Not Yet Considered
CASA - California Association of Sanitation Agencies
ACWA - Association of California Water Agencies
CSDA - California Special Districts Association



TO: Orange County Sanitation District

FROM: Whittingham Public Affairs Advisors

DATE: February 18, 2025

SUBJECT: Local Legislative Report

The months of January and February were dominated by rainstorms, mudslides, and high winds across the region and the tragic fires in Los Angeles County. This has led to a subsequent emphasis on infrastructure and emergency preparedness here in Orange County. In addition, many newly elected City Council members were seated and participated in their first Council meetings. Following is a few of the more notable developments and issues for the last two months:

- Orange County’s Interim Chief Executive Officer Michelle Aguirre and Chief Financial Officer Kim Engleby have instructed all County departments to implement a variety of cost-cutting measures, including a “hard freeze” on vacant positions, restrictions on discretionary spending and reductions in service levels and non-mandated services. The memo to all departments cited forecasts showing national, state and local economies being below trend growth, with the County already experiencing this trend in fiscal year 2024-25, which began last July 1. Of the \$9.5 billion in appropriations for the County’s 2024-25 budget, 39 percent, or \$3.7 billion, comes from state or federal allocations or grants to administer specific programs, much of which is likely to be impacted by state resources being strained by wildfire recovery.
- In the wake of the Palisades and Eaton fires, numerous cities and water districts in high fire areas shared updates on both their water supplies and backup power available in the event of emergency. Since the 1993 Laguna Canyon Fire, the Laguna Beach County Water District has added two reservoirs, bringing its total number to 21 with a combined storage capacity of 33.5 million gallons. In addition, numerous pumps equipped with generators have been incorporated into the system to ensure water transport in an emergency.

Two heli-hydrants, which are water tanks that provide a remote water source for helicopters to use in fighting wildfires have been installed near Laguna Canyon.

- A stretch of beaches in Laguna Beach were closed for approximately ten days after a broken sewer line near Laguna Niguel Regional Park released roughly 600,000 gallons of sewage. Approximately 130,000 gallons were recovered before reaching the Sulphur Creek and Aliso Creek confluence, and about one million gallons of creek water were removed by Moulton Niguel Water District, owner of the main line.
- The filing period closed for the April 15 special election to fill the City of Irvine Fifth District City Council seat created by former Councilmember Larry Agran's election as Mayor. Four candidates qualified for the ballot but former Councilmember Tammy Kim, who finished second to Mayor Agran last November, withdrew from the race on February 7.
- The Newport Beach City Council approved a plan in January that put an end to years of debate over the disposal of contaminated sediment in Newport Harbor. When the Army Corps of Engineers begins dredging the main navigational channels of Newport Harbor this June, a portion of the contaminated sediment will be transported to the Port of Long Beach to fill a huge slip that once fit some of the largest container ships. Roughly 225,000 of the 950,000 cubic yards to be dredged will help fill the slip, with the remainder to be dumped roughly six miles out in the open ocean.
- Powerful atmospheric river storms brought the first significant rainfall of the season to Southern California, with four to five inches of rain falling over a 24-hour period in many of Orange County's canyon communities. Evacuation orders were issued for many canyon residents and Trabuco Canyon Road was closed for several days, with Trabuco Creek Road through the President's Day weekend to allow work crews to clear out debris and reposition barriers. Mudslides came in much of the area impacted by last year's Airport Fire, which burned more than 23,000 acres after a county public works crew accidentally started a fire in the canyons.
- At its meeting of February 11, the Orange County Board of Supervisors approved settlement offers from Southern California Edison for \$18.125 million to pay for county damages from the 2020 Silverado fire and the 2022 Coastal fire. The Silverado fire broke out on Oct. 26, 2020, near Santiago and Silverado Canyon roads, blackening roughly 12,400 acres and leading to evacuation orders for some 70,000 people in Irvine and about 9,500 in Lake Forest. Two firefighters suffered severe burns while battling the blaze.

As part of our scope of work, Whittingham Public Affairs Advisors (WPAA) has continued to monitor the various City Council agendas of each of the District's members and highlighted issues and items of relevance to OC San. We also continued to monitor activities at the South Coast Air Quality Management District, including the ongoing consideration of Proposed Amended Rule (PAR) 410, dealing with Odors from Transfer Stations and Materials Recovery Facilities; Proposed Rules 1110.2 and 1110.4, related to Emissions from Emergency Generators; and PAR 1133.3, which will seek to reduce VOC and ammonia emissions from green waste and organics composting.

It is a pleasure to work with you and to represent the Orange County Sanitation District.

Sincerely,

A handwritten signature in blue ink, appearing to read "Peter Whittingham". The signature is fluid and cursive, with the first name "Peter" being more prominent than the last name "Whittingham".

Peter Whittingham



FEDERAL UPDATE

OC SAN
ORANGE COUNTY SANITATION DISTRICT

PRESENTED BY: ERIC SAPIRSTEIN
ENS RESOURCES
ADMINISTRATION COMMITTEE
MARCH 12, 2025

1

1

ISSUES

Legislative Priorities: Budget and Everything Else

Administration Transition

Outlook

2

2

LEGISLATIVE PRIORITIES

- Budget Resolution and Reconciliation
- Fiscal Year 2025 Appropriations
- Fiscal Year 2026 Appropriations
- Regulatory Reform –10 Year NPDES Permits
- Program Authorizations

3

3

TRUMP ADMINISTRATION TRANSITION

- Cabinet Appointments
- Regulation Development 10 Out – 1 In
- Department of Government Efficiency -DOGE
- Claw Back of Grants
- California Water
- Per- and polyfluoroalkyl substances (PFAS)
- Clean Energy

4

4

OUTLOOK

- ❑ Budget
- ❑ Program Fundings and Impoundment
- ❑ Agency Reform and Reorganization
- ❑ Special House Elections
- ❑ Supreme Court

5

5

ANY
QUESTIONS?



6

6



ADMINISTRATION COMMITTEE

Agenda Report

Headquarters
18480 Bandilier Circle
Fountain Valley, CA 92708
(714) 593-7433

File #: 2025-4108

Agenda Date: 3/12/2025

Agenda Item No: 5.

FROM: Robert Thompson, General Manager
Originator: Jennifer Cabral, Director of Communications

SUBJECT:

HEADQUARTERS EDUCATIONAL DISPLAY

GENERAL MANAGER'S RECOMMENDATION

RECOMMENDATION: Recommend to the Board of Directors to:

Approve the design recommendations for the Headquarters Educational Display.

BACKGROUND

One of the General Manager’s Work Plan goals for Fiscal Year 2024-2025 is to develop a Board-approved design for a hands-on educational display for the outdoor patio area by June 30, 2025.

RELEVANT STANDARDS

- Maintain influential legislative advocacy and a public outreach program
- Maintain collaborative and cooperative relationships with regulators, stakeholders, and neighboring communities
- Make it easy for people to understand OC San’s roles and value to the community

PROBLEM

The Orange County Sanitation District (OC San) is a distinguished entity in the water/wastewater industry. The recently completed Headquarters incorporates an engaging educational display in the lobby that showcases the overall function of OC San, our history, service area, and interesting facts. As part of OC San’s educational outreach program, a second phase was incorporated to develop a hands-on display that would further illustrate OC San’s role in protecting public health and the environment.

PROPOSED SOLUTION

OC San staff has developed several options for the outdoor Headquarters Educational Display, as noted in the General Manager’s Work Plan. Staff explored various options, visited similar facilities, and consulted with vendors to create a proposed plan that incorporates a mix of hands-on displays and historical components, which further illustrate OC San’s long-term role in the community.

RAMIFICATIONS OF NOT TAKING ACTION

Neglecting to inform the community, local agencies, and area businesses about OC San could lead to insufficient support for our mission, hindering our ability to fulfill our responsibilities effectively.

PRIOR COMMITTEE/BOARD ACTIONS

June 2024 - Received and filed the General Manager's Fiscal Year 2024-2025 Work Plan.

ADDITIONAL INFORMATION

There are three components proposed for the Educational Display, all of which were fully developed in-house by the Public Affairs team with support from the maintenance team.

The proposed educational display consists of an outdoor, hands-on display highlighting a variety of sewer pipes sizes, ranging from private laterals to local sewer lines, to OC San's regional sewer pipes, including the largest one owned and operated by OC San- the ocean outfall. The intent of the display is to illustrate the magnitude of our pipes showcasing the level of effort to repair or replace them as well as highlight the What 2 Flush messaging. An additional element to this component is the installation of the various pipe materials OC San uses, including a historical pipe retrieved from Plant No. 2 that is believed to have been installed in the 1920s. This will show the evolution of our sewer collection system.

A secondary component would be an artifact wall in the lobby, highlighting OC San's long history of protecting public health and the environment in Orange County.

A third component being considered during Phase 3 is a mini replica of the clarifier structure. This would be a fully functioning model that would be housed on our patio to give a close-up view of the function and operation of a circular clarifier. It would showcase the scum and sludge removal process highlighting a key component of our treatment process.

The displays will be incorporated over the next year.

CEQA

N/A

FINANCIAL CONSIDERATIONS

All items mentioned are included in OC San's FY 2024-25 and 2025-26 Budget (Section 6, Page 36, Professional & Contractual Services). The estimated costs for the various elements at the time of conceptual design are as follows: Pipe Size Comparison Display - \$30,000; History Wall - \$5,000; Clarifier - \$80,000. This cost may increase based on bids and installation costs.

ATTACHMENT

The following attachment(s) may be viewed on-line at the OC San website (www.ocsan.gov) with the complete agenda package:

- Presentation

Educational Display Proposal

Phase 2

Jennifer Cabral
Director of Communications

Administration Committee Meeting
March 12, 2025

OC SAN
ORANGE COUNTY SANITATION DISTRICT

1

GM Work Plan Goal

Headquarters Educational Display –Develop a Board-approved design for the hands-on educational display for the outdoor patio by June 30, 2025.

- **Increase Awareness:** Educate visitors on OC San's role in wastewater treatment and sustainability.
- **Promote Interactive Learning:** Make complex processes engaging and understandable.
- **Encourage Sustainability:** Highlight OC San's innovative approaches.
- **Foster Environmental Stewardship:** Inspire advocacy for proper wastewater practices.

2

2

Educational Display Proposals

1. Pipe Display
 - Pipe Size Comparison
 - Historical Pipe
2. Artifact Wall
3. Clarifier Model

3

3

Pipe Size Comparison Display

- Showcase various pipe sizes used in the wastewater system and teach What 2 Flush messaging
- Location: Front of HQ



4

4

Historical Pipe

- Showcase OC San's history and pipe evolution
- Location: Front of HQ



5

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Pipe Display Location




6

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Artifact Wall


- Showcase OC San’s artifacts
- Signs will provide descriptive context for each item
- Location: HQ – Lobby wall in front of the staircase




7

Clarifiers Model (Phase 3)

- Mini replica of clarifier showing scum and sludge removal
- Interactive arms to mimic solid removal
- Location: Outdoor Patio (off Ellis Avenue)



Model



Location

8

Recommendation

Recommend to the Board of Directors to:

- Approve the design recommendations for the Headquarters Educational Display.

9

9

Questions?

10

10



ADMINISTRATION COMMITTEE

Headquarters
18480 Bandilier Circle
Fountain Valley, CA 92708
(714) 593-7433

Agenda Report

File #: 2025-4147

Agenda Date: 3/12/2025

Agenda Item No: 6.

FROM: Robert Thompson, General Manager
Originator: Jennifer Cabral, Director of Communications

SUBJECT:

PUBLIC AFFAIRS UPDATE FOR THE MONTH OF FEBRUARY 2025

GENERAL MANAGER'S RECOMMENDATION

RECOMMENDATION: Recommend to the Board of Directors to:

Receive and file the Public Affairs Update for the month of February 2025.

BACKGROUND

Included in this report are recent activities of interest, managed by the Public Affairs Office for the month of February 2025.

RELEVANT STANDARDS

- Maintain influential legislative advocacy and a public outreach program
- Maintain collaborative and cooperative relationships with regulators, stakeholders, and neighboring communities
- Listen to and seriously consider community input on environmental concerns

PROBLEM

The Orange County Sanitation District (OC San) is a distinguished entity in the water/wastewater industry. Despite our industry recognition, there may be limited awareness among our customers regarding the pivotal role we play in protecting public health and the environment. The absence of direct communication through a billing method may contribute to this gap in knowledge.

It is our responsibility to ensure that our ratepayers comprehend the vital services we provide. Many customers may not realize that improper waste disposal into the sanitation system can adversely impact our sewer lines, reclamation plants, and the quality of water supplied through GWRS. By enhancing communication channels and fostering understanding, we aim to bridge the gap and empower our ratepayers with the knowledge needed to support and appreciate the essential work we undertake for the well-being of our community and the environment.

PROPOSED SOLUTION

By providing tours, community outreach, education, and general communication via OC San's website, social media, and direct mailings, we can share information with the community, local agencies, and businesses on our messaging such as the What2Flush program, energy production, water recycling, biosolids, and our source control program. This, in turn, helps improve the quality of wastewater that is recycled or released to the ocean and the knowledge and understanding of wastewater treatment.

RAMIFICATIONS OF NOT TAKING ACTION

Neglecting to inform the community, local agencies, and area businesses about OC San could lead to insufficient support for our mission, hindering our ability to fulfill our responsibilities effectively.

PRIOR COMMITTEE/BOARD ACTIONS

June 2024 - Received and filed the Public Affairs Strategic Plan for Fiscal Years 2024-2026.

ADDITIONAL INFORMATION

Activities in February 2025:

Outreach Report

An outreach report that includes tours, website updates, social media posts, construction notifications, speaking engagements, and more is attached to this Agenda Report.

Social Media (through February 24)

OC San messaging, announcements, and program updates were posted across OC San's social media platforms. Our social media handle is @OCSanDistrict.

- Facebook: 21 posts reaching 2.6k people
- X: 22 posts reaching 770 people
- Instagram: 23 posts reaching 5.3k people
- LinkedIn: 6 posts reaching 3.9k people

Presentations and Outreach Events

In February, five presentations were given to various groups, including the California Water Environmental Association P3S Conference, Coalition for Environmental Protection - Restoration and Development, Orange County Water Association, UC Riverside Industry Night, and Unity Middle College Career Day.

Staff conducted eight tours, including Godinez High School, Cal State Long Beach, Bassett Adult School, the Orange County Health Care Agency, the Orange County Transportation Authority, a Chinese Delegation, the California Association of Sanitation Agencies staff, and a public tour. In total, we reached approximately 250 people. Details are included in the Outreach and Media Report.

Internal Communication

Over the course of the month, 35 posts were made on the employee intranet -*The San Box*, and four emails were distributed to staff on relevant weekly topics through our 'Three Things to Know' email. Additionally, the employee newsletter, *The Pipeline*, was published at the end of February.

Construction Outreach Update

Outreach efforts continue for OC San construction activities throughout the service area. Projects are ongoing in Orange, Costa Mesa, Seal Beach, and Newport Beach. Website updates, email text alerts, and direct notifications continue to be distributed as projects progress. Details on each project can be found at www.ocsan.gov/construction.

Honor Wall Nominations

The Honor Wall, formerly known as Honor Walk, recognizes former employees and board members who have made meaningful, lasting contributions to OC San's operations and leadership. Previously, honorees were celebrated with a custom-engraved brick located at Plant No. 1. Since the move to Headquarters, honorees will now be commemorated with their names displayed on a dedicated wall outside of Headquarters as a lasting tribute to their impact. Nominations closed on Friday, February 28.

Member Agency Outreach Toolkits

As part of our outreach efforts to our member agencies, two toolkits were distributed this quarter. One focused on the upcoming Wastewater 101 Citizens Academy and a bonus toolkit focused on the heavy rain event experienced this month. The kits included graphics and write ups for use on social media, newsletters, and website.

New Employee Welcome Kit

As part of our welcoming and onboarding process, new hires will receive a welcome kit on their first day at OC San. The kit is both digital and physical, it includes: a welcome note from our General Manager, OC San swag, and a link to an online page with quick access to important information. The distribution of the kit to new hires will begin in March.

Activities in March:

Social Media

OC San continues to share messaging across the various social media platforms.

March Retirement Celebration

On March 19, OC San will host a celebration in the Headquarters courtyard for all employees retiring. This will give staff an opportunity to share stories and send off our dedicated employees with a heartfelt goodbye. Retirees from the past few years are also invited to attend.

Wastewater 101 Citizens Academy

OC San's Wastewater 101 Citizens Academy began its spring session on March 6 with over 80 participants registered. The virtual Academy features four workshops over the course of two months and is hosted and presented by OC San staff. The four workshops focus on: Who We Are and What We Do, Protecting Our Environment: Fundamentals of Environmental Services, OC San: The Nuts

and Bolts, and Building for the Future: OC San's Capital Improvement Program and Our People. Upon completion of all four sessions, participants will graduate at the April 23 Board meeting.

OC San Connection Newsletter - Spring Edition

The spring issue of the *Connection Newsletter*, distributed electronically to over 4,000 subscribers, will include updates on construction projects, details about upcoming community events we are participating in, and so much more. To subscribe to the newsletter or view past issues, please visit www.ocsan.gov/newsletter.

CEQA

N/A

FINANCIAL CONSIDERATIONS

All items mentioned are included in OC San's FY 2024-25 and FY 2025-26 Budget.

ATTACHMENT

The following attachment(s) may be viewed on-line at the OC San website (www.ocsan.gov) with the complete agenda package:

- Outreach and Media Report for February 2025
- Presentation

Outreach and Media Summary



February 2025

OC San Public Affairs Office

Table of Contents

OUTREACH REPORT.....	PAGE 1
FACEBOOK POSTINGS	PAGE 3
TWITTER POSTINGS	PAGE 4
INSTAGRAM POSTINGS.....	PAGE 5
LINKEDIN POSTINGS.....	PAGE 6
NEWS ARTICLES.....	PAGE 7

Outreach Report February 2025

Date	Tours	Attendees	Tour Guide
2/5/25	Orange County Health Care Agency	23	Cortney Light
2/7/25	Orange County Transportation Authority	2	Rob Thompson
2/8/25	Bassett Adult School	7	Shabbir Basrai
2/12/25	CASA New Director Tour	3	Rob Thompson
2/18/25	Cal State Long Beach Nursing	27	Cortney Light
2/19/25	Cal State Long Beach Nursing	19	Cortney Light
2/24/25	Chinese Delegation	6	Sharon Yin/ Jennifer Cabral
2/28/25	Godinez High School	30	Donald Herrera
Date	Speaking Engagements/Events	Attendees	Presenter
2/5/25	CWEA P3S Conference	50	Mark Kawamoto
2/13/25	Coalition for Environmental Protection, Restoration and Development	25	Rob Thompson
2/18/25	Orange County Water Association	70	Rob Thompson and Ryan Gallagher
2/19/25	Unity Middle College High School-Career Day	7	Jenny Gomez
2/28/25	UC Riverside Industry Night		Kayla Arias/Giti Radvar/Warren Liu
Project Area	Outreach Notifications	# of People Reached	Website Posts and Text Alerts
Costa Mesa	Costa Mesa Sewer Along I-405	350	1 website post
Costa Mesa	Costa Mesa Sewer Along 1-405	100	Printed Notification
Orange	Taft Sewer Replacement Project Update	421	1 website post
Seal Beach	Seal Beach Pump Station	278	1 website post
External Communications	Distribution	# of People Reached	
5 Minutes Per Month	OC San's Wastewater 101 Citizens Academy Announcement	132	
Board Member Talking Points	One	50	

Website Posts	One post	15 views	Website
Facebook	21 posts	2.6k reached	Social Media
Twitter	22 tweets	770 reached	Social Media
Instagram	23 posts	5.3k reached	Social Media
LinkedIn	6 posts	3.9k reached	Social Media

Post performance - Facebook Pages

Data from 01 Feb, 2025 to 24 Feb, 2025

Sources

Orange County Sanitation District

DATE ▼	POST	IMPRESSIONS	REACH
Feb 24, 16:25	Celebrating #MemberAgencyMonday with a special highlight of City of Villa Park - City Hall! Villa Park operates about 29 miles of collector and trunk sewer mains, ranging from 8-15 inches in diameter. After traveling through these pipe...	0	0
Feb 24, 16:13	The OC San Steering Committee Meeting (5 PM) and Board of Directors Meeting (6 PM) will be happening on Wednesday, February 26. You can view the agenda here: ocsd.legistar.com	0	0
Feb 21, 15:56	It's Government Communications Day! 🎉 Our talented Public Affairs team wears many hats from graphic designers and educators to social media experts and construction liaisons. Our team plays a key role in streamlining internal an...	165	164
Feb 20, 16:29	Over the past weeks, OC San has welcomed several new members to our Board of Directors! We look forward to working alongside them to serve our community. Learn more at ocsan.gov/boardmembers .	70	70
Feb 20, 16:24	Over the past weeks, OC San has welcomed several new members to our Board of Directors! We look forward to working alongside them to serve our community. Learn more at ocsan.gov/boardmembers . City of Anaheim...	87	86
Feb 19, 22:56	Tonight, OC San's Board of Directors will hold a new Board Member Orientation, covering board member roles and agency functions. For more information, visit www.ocsan.gov/calendar .	130	124
Feb 19, 21:05	Less than a month away! It's not too late to sign up for our Wastewater 101 Citizens Academy, where YOU can learn all about what we do it and how we do it. Register now at ocsan.gov/wastewater101 📄	123	120
Feb 18, 17:58	At OC San, we have tons of skilled engineers across all our divisions! This #EngineersWeek, we're shining a light on our talented team that helps us protect public health and the environment everyday 🌱	109	104
Feb 17, 21:00	Happy #MemberAgencyMonday to City of Santa Ana - Municipal Government. We've started gearing up for our Santa Ana Trunk Rehabilitation Project, slated to start construction in 2026. This project will reline nearly 3 miles of existing...	97	92
Feb 16, 22:00	In observance of Presidents Day, our Administrative Offices will be closed on Monday, February 17. Our reclamation plants will continue to operate as always. In case of a sewer emergency, please call 714-593-7025.	65	60
Feb 14, 17:01	In case you need a last minute Valentine's Day card, we've got you covered. Choose one of our wastewater-themed cards to make sure your special day doesn't end up down the drain. 🗑️	178	166
Feb 13, 21:00	An engineer, scientist, and operator walk into a room... sorry, no joke coming. We actually have an engineer, scientist, and operator in a room at our Wastewater 101 Citizens Academy. Join the room at ocsan.gov/wastewater101 .	104	97
Feb 12, 23:28	Thank you to California Association of Sanitation Agencies newly appointed Director of Renewable Resources, Maile Lono-Batura; current Director of Renewable Resources, Greg Kester; and Director of Air, Climate, and Energy,...	88	88
Feb 12, 23:24	Thank you to CASA's newly appointed Director of Renewable Resources, Maile Lono-Batura; current Director of Renewable Resources, Greg Kester; and Director of Air, Climate, and Energy, Sarah Deslauriers for visiting our...	245	233
Feb 12, 16:10	OC San is expecting heavier flows due to the upcoming rain through Friday. During heavy rains, and in the hours immediately following, the sewer lines carry significantly higher levels of water to the reclamation plants due to the inflow...	72	67
Feb 11, 18:30	It's International Women in STEM Day! We're proud to celebrate the incredible women who are driving sustainability and innovation forward at OC San and in the wastewater industry! 🌱💧🌍 #CareersInWastewater #OCSanCareers	422	402
Feb 10, 16:15	Fun fact! Almost 10 years ago, OC San transferred over 150 miles of local sewers serving City of Tustin - Municipal Government and unincorporated area of Orange County to the East Orange County Water District. This change allowed ...	95	91
Feb 09, 19:00	We're rooting for clean pipes this Superbowl! Sunday. Remember to make the right call by disposing of fats, oils, and grease in trash. For easy clean up, pour grease into a can, let it cool, then dispose in the trash. Visit ocsan.gov/FOG for...	94	86
Feb 07, 23:00	It's National Green Week — a time to teach the importance of reducing, reusing, and recycling. Through our biosolids program, we're able to recycle solids from our treatment process into nutrient-rich soil for land application. Learn about ...	95	88
Feb 05, 18:28	The OC San Administration Committee Meeting is happening on Feb. 12 at 5 PM. Click here to view the agenda:	70	62
Feb 05, 17:30	There's no better time than now! Visit www.ocsan.gov/careers to learn about our open positions and join the team. #OCSanCareers #JobsInWastewater	175	157
Feb 03, 20:00	A big shoutout to Garden Grove City Hall this #MemberAgencyMonday! They've been an incredible partner, always helping us spread the word on how to keep our pipes in tip-top shape.	90	81
Feb 01, 20:00	Whether we get an early spring or more winter, clean pipes are always in season. Only flush the 3 P's — pee, poop, and toilet paper — to keep your pipes happy and healthy for the season ahead 🌱💧 Visit ocsan.gov/what2flush !	153	136

Post performance - Twitter

Data from 01 Feb, 2025 to 24 Feb, 2025

Sources

@OCSanDistrict

DATE	POST	ENGAGEMENT RATE	ENGAGEMENTS	IMPRESSIONS
@OCSanDistrict Feb 24, 16:25	Celebrating #MemberAgencyMonday with a highlight of @cityofvp! Villa Park operates about 29 miles of collector and trunk sewer mains, ranging from 8-15 inches in diameter. After traveling through these pipes, wastewater flows into ...	3.33%	1	30
@OCSanDistrict Feb 21, 17:20	It's Government Communications Day! 🎉 Our talented Public Affairs team plays a key role in streamlining communication and enhancing transparency for everyone - from the public and our employees to the Board of Directors and a...	0%	0	0
@OCSanDistrict Feb 21, 16:14	It's Government Communications Day! 🎉 Our talented Public Affairs team wears many hats from graphic designers and educators to social media experts and construction liaisons. 📌 #GovCommsDay2025 https://twitter.com/OCSan...	7.55%	4	53
@OCSanDistrict Feb 21, 16:13	It's Government Communications Day! 🎉 Our talented Public Affairs team wears many hats from graphic designers and educators to social media experts and construction liaisons. 📌 #GovCommsDay2025 https://twitter.com/OCSan...	0%	0	0
@OCSanDistrict Feb 20, 16:32	Over the past weeks, OC San has welcomed several new members to our Board of Directors! We look forward to working alongside them to serve our community. Learn more at http://ocsan.gov/boardmembers . https://twitter.com/OCSan...	6.9%	2	29
@OCSanDistrict Feb 19, 22:56	Tonight, OC San's Board of Directors will hold a new Board Member Orientation, covering board member roles and agency functions. For more information, visit http://www.oc-san.gov/c-alendar . https://twitter.com/OCSanDistrict/status/18...	0%	0	29
@OCSanDistrict Feb 19, 21:05	Less than a month away! It's not too late to sign up for our Wastewater 101 Citizens Academy, where YOU can learn all about what we do it and how we do it. Register now at http://ocsan.gov/wastewater101 📞 https://twitter.com/OCSan...	0%	0	29
@OCSanDistrict Feb 18, 17:01	At OC San, we have tons of skilled engineers across all our divisions! This #EngineersWeek, we're shining a light on our talented team that helps us protect public health and the environment everyday 🌍 https://twitter.com/OCSanDi...	17.65%	9	51
@OCSanDistrict Feb 17, 21:00	Happy #MemberAgencyMonday to @CityofSantaAna. We're gearing up for our Santa Ana Trunk Rehabilitation Project, slated to start construction in 2026. This project will reline nearly 3 miles of existing sewer line to extend its service life...	3.39%	2	59
@OCSanDistrict Feb 16, 22:00	In observance of Presidents Day, our Administrative Offices will be closed on Monday, February 17. Our reclamation plants will continue to operate as always. In case of a sewer emergency, please call 714-593-7025. https://twitt...	0%	0	37
@OCSanDistrict Feb 14, 17:01	In case you need a last minute Valentine's Day card, we've got you covered. Choose one of our wastewater-themed cards to make sure your special day doesn't end up down the drain. 🗑️ https://twitter.com/OCSanDistrict/status/1...	3.03%	1	33
@OCSanDistrict Feb 13, 21:00	An engineer, scientist, and operator walk into a room... sorry, no joke coming. We actually have an engineer, scientist, and operator in a room at our Wastewater 101 Citizens Academy. Join the room at http://ocsan.gov/wastewater101 , http://...	11.11%	3	27
@OCSanDistrict Feb 12, 23:33	Thank you to @CASA_CleanWater Directors Maile Lono-Batura, Greg Kester, and Sarah Deslauriers for visiting our Headquarters and Plant No. 1 today. We truly appreciate your advocacy for clean water initiatives in California and hope yo...	11.32%	6	53
@OCSanDistrict Feb 12, 16:10	OC San is expecting higher peak flows to the plant due to the upcoming storm. We're asking residents to please defer using water-using chores until after the storm has passed. Thank you for your cooperation. https://twitter.com/OCSan...	2.94%	1	34
@OCSanDistrict Feb 11, 18:30	It's International Women in STEM Day! We're proud to celebrate the incredible women who are driving sustainability and innovation forward at OC San and in the wastewater industry! 🌱💧👩🏫 #CareersInWastewater #OCSanCareers http://...	8.16%	4	49
@OCSanDistrict Feb 10, 16:15	Nearly 10 years ago, OC San transferred 150+ miles of sewers serving @CityofTustin and unincorporated Orange County to the East Orange County Water District, allowing us to provide regional collection, treatment, and...	0%	0	34
@OCSanDistrict Feb 09, 19:00	We're rooting for clean pipes this Superbowl Sunday. Remember to make the right call by disposing of fats, oils, and grease in trash. For easy clean up, pour grease into a can, let it cool, then dispose in the trash. Visit http://ocsan.gov/E...	0.91%	1	110
@OCSanDistrict Feb 07, 23:00	It's National Green Week — a time to teach the importance of reducing, reusing, and recycling. Through our biosolids program, we're able to recycle solids from our treatment process into nutrient-rich soil for land application. Learn more a...	8.33%	2	24
@OCSanDistrict Feb 05, 18:03	There's no better time than now! Visit http://ocsan.gov/careers to learn about our open positions and join the team. #OCSanCareers #JobsInWastewater https://twitter.com/OCSanDistrict/status/1887200364828762571/video/1	9.09%	2	22
@OCSanDistrict Feb 05, 17:30	There's no better time than now! Visit http://ocsan.gov/jobs to learn about our open positions and join the team. #OCSanCareers #JobsInWastewater https://twitter.com/OCSanDistrict/status/1887191994960646260/video/1	0%	0	0
@OCSanDistrict Feb 03, 20:00	A big shoutout to @CityGardenGrove this #MemberAgencyMonday! They've been an incredible partner, always helping us spread the word on how to keep our pipes in tip-top shape. https://twitter.com/OCSanDistrict/status/1886505...	0%	0	27
@OCSanDistrict Feb 01, 20:00	Whether we get an early spring or more winter, clean pipes are always in season. Only flush the 3 P's — pee, poop, and toilet paper — to keep your pipes happy and healthy for the season ahead 🌱💧 Visit http://ocsan.gov/what2flush! http://...	0%	0	40

Post performance - Instagram Business

Data from 01 Feb, 2025 to 24 Feb, 2025

Sources


ocsandistrict












DATE ▼	POST	ENGAGEMENT RATE	IMPRESSIONS	LIKES	REACH
ocsandistrict Feb 24, 16:25	Celebrating #MemberAgencyMonday with a special highlight of @cityofvilapark! Vila Park operates about 29 miles of collector and trunk sewer mains, ranging from 8-15 inches in diameter. After traveling through thes...	4.65%	43	3	43
ocsandistrict Feb 22, 17:49	(No description)	0%	157	0	155
ocsandistrict Feb 21, 15:59	(No description)	0%	289	0	279
ocsandistrict Feb 21, 15:56	It's Government Communications Day! 🎉 Our talented Public Affairs team wears many hats from graphic designers and educators to social media experts and construction liaisons. Our team plays a key role in streamlining internal an...	11.3%	662	50	478
ocsandistrict Feb 20, 16:29	Over the past weeks, OC San has welcomed several new members to our Board of Directors! We look forward to working alongside them to serve our community. Learn more at ocsan.gov/boardmembers .	4.73%	177	8	169
ocsandistrict Feb 19, 22:56	Tonight, OC San's Board of Directors will hold a new Board Member Orientation, covering board member roles and agency functions. For more information, visit www.ocsan.gov/calendar .	5.71%	181	10	175
ocsandistrict Feb 19, 21:05	Less than a month away! It's not too late to sign up for our Wastewater 101 Citizens Academy, where YOU can learn all about what we do and how we do it. Register now at ocsan.gov/wastewater101 📄	6.18%	276	15	259
ocsandistrict Feb 18, 17:00	At OC San, we have tons of skilled engineers across all our divisions! This #EngineersWeek, we're shining a light on our talented team that helps us protect public health and the environment everyday 🌱	12%	0	34	300
ocsandistrict Feb 17, 21:00	Happy #MemberAgencyMonday to @CityofSantaAna. We've started gearing up for our Santa Ana Trunk Rehabilitation Project, slated to start construction in 2026. This project will reline nearly 3 miles of existing sewer line to extend its...	7.22%	201	14	194
ocsandistrict Feb 16, 22:00	In observance of Presidents Day, our Administrative Offices will be closed on Monday, February 17. Our reclamation plants will continue to operate as always. In case of a sewer emergency, please call 714-593-7025.	1.49%	138	2	134
ocsandistrict Feb 14, 17:03	In case you need a last minute Valentine's Day card, we've got you covered. Choose one of our wastewater-themed cards to make sure your special day doesn't end up down the drain. 🗑️	18.32%	648	45	535
ocsandistrict Feb 13, 21:00	An engineer, scientist, and operator walk into a room... sorry, no joke coming. We actually have an engineer, scientist, and operator in a room at our Wastewater 101 Citizens Academy. Join the room at ocsan.gov/wastewater101 .	7.14%	214	11	196
ocsandistrict Feb 12, 23:24	Thank you to CASA's newly appointed Director of Renewable Resources, Maile Lono-Batura; current Director of Renewable Resources, Greg Kester; and Director of Air, Climate, and Energy, Sarah Deslauriers for visiting our...	8.64%	432	31	359
ocsandistrict Feb 12, 16:10	OC San is expecting heavier flows due to the upcoming rain through Friday. During heavy rains, and in the hours immediately following, the sewer lines carry significantly higher levels of water to the reclamation plants due to the inflow...	5.49%	192	8	182
ocsandistrict Feb 11, 18:30	It's International Women in STEM Day! We're proud to celebrate the incredible women who are driving sustainability and innovation forward at OC San and in the wastewater industry! 💧🌱 #CareersInWastewater #OCSanCareers	12.46%	302	32	281
ocsandistrict Feb 10, 16:15	Fun fact! Almost 10 years ago, OC San transferred over 150 miles of local sewers serving Tustin and unincorporated area of Orange County to the East Orange County Water District. This change allowed us to provide regional collection,...	6.25%	204	11	192
ocsandistrict Feb 09, 19:00	We're rooting for clean pipes this Superbowl! Sunday. Remember to make the right call by disposing of fats, oils, and grease in trash. For easy clean up, pour grease into a can, let it cool, then dispose in the trash. Visit ocsan.gov/FOG for...	10.83%	166	17	157
ocsandistrict Feb 07, 23:00	It's National Green Week — a time to teach the importance of reducing, reusing, and recycling. Through our biosolids program, we're able to recycle solids from our treatment process into nutrient-rich soil for land application. Learn about...	5.57%	322	16	305
ocsandistrict Feb 05, 17:30	There's no better time than now! Visit ocsan.gov/careers to learn about our open positions and join the team. #OCSanCareers #JobsInWastewater	9.32%	0	13	161
ocsandistrict Feb 05, 17:11	beautiful rainbow spotted from OC San's HQ 🌈	0%	253	0	250
ocsandistrict Feb 04, 17:39	(No description)	0%	170	0	168
ocsandistrict Feb 03, 20:00	A big shoutout to @gardengrovecityhall this #MemberAgencyMonday! They've been an incredible partner, always helping us spread the word on how to keep our pipes in tip-top shape.	6.94%	151	10	144
ocsandistrict Feb 01, 20:00	Whether we get an early spring or more winter, clean pipes are always in season. Only flush the 3 P's — pee, poop, and toilet paper — to keep your pipes happy and healthy for the season ahead 🌊 Visit ocsan.gov/what2flush !	7.94%	205	14	189

Post performance - LinkedIn Pages

Data from 01 Feb, 2025 to 24 Feb, 2025

Sources

 Orange County Sanitation District

DATE ▼	POST	ENGAGEMENT RATE	IMPRESSIONS	REACTIONS	SHARES
 Orange County Sanitation District Feb 21, 21:13	It's Government Communications Day! 🎉 Our talented Public Affairs team wears many hats— including graphic designers, educators, social media experts, and even construction liaisons. They play a key role in streamlining internal and external communication and enhancing transparency...	22.27%	458	11	0
 Orange County Sanitation District Feb 20, 16:31	 Over the past weeks, OC San has welcomed several new members to our Board of Directors! We look forward to working alongside them to serve our community. Learn more at ocsan.gov/boardmembers .	7.76%	322	12	0
 Orange County Sanitation District Feb 18, 17:01	 At OC San, we have tons of skilled engineers across all our divisions! This #EngineersWeek, we're shining a light on our talented team that helps us protect public health and the environment everyday 🌱	13.64%	1,393	37	0
 Orange County Sanitation District Feb 13, 21:00	 An engineer, scientist, and operator walk into a room...sorry, no joke coming. We actually have an engineer, scientist, and operator in a room at our Wastewater 101 Citizens Academy. Join the room at ocsan.gov/wastewater101 .	6.2%	677	17	0
 Orange County Sanitation District Feb 11, 18:30	 It's International Women in STEM Day! We're proud to celebrate the incredible women who are driving sustainability and innovation forward at OC San and in the wastewater industry! 🌱💧🔧 #CareersInWastewater #OCSanCareers	7.84%	459	18	0
 Orange County Sanitation District Feb 05, 17:30	 There's no better time than now! Visit www.ocsan.gov/careers to learn about our open positions and join the team. #OCSanCareers #JobsInWastewater	15.25%	669	8	3

Media Articles

Leading the Way in Water Reuse	2/7/2025	CDM Smith	https://www.cdmsmith.com/en/client-solutions/projects/orange-county-groundwater-replenishment-system
374Water Announces Timeline for Deployment of AirSCO Technology at OC San	2/13/2025	One World Daily Brief	374Water Announces Timeline for Deployment of AirSCO Technology at Orange County, California Sanitation District One World Daily Brief
374Water Announces Timeline for Deployment of AirSCO Technology at OC San	2/13/2025	Sogotrade	https://sogotradedev.websol.barchart.com/?module=topNews&storyID=30928488&selected=news&symbol=
374Water Inc. Partners with Orange County Sanitation District for Deployment of Advanced AirSCWO Waste Management Technology	2/13/2025	Nasdaq	374Water Inc. Partners with Orange County Sanitation District for Deployment of Advanced AirSCWO Waste Management Technology Nasdaq
374Water Announces Timeline for Deployment of AirSCWO Technology at Orange County, California Sanitation District	2/13/2025	GlobeNewsWire	374Water Announces Timeline for Deployment of AirSCWO
374Water Announces Timeline for Deployment of AirSCWO Technology at Orange County, California Sanitation District	2/13/2025	Morningstar	https://www.morningstar.com/news/globe-newswire/9358397/374water-announces-timeline-for-deployment-of-airscwo-technology-at-orange-county-california-sanitation-district
374Water Inc. Partners with Orange County Sanitation District for Deployment of Advanced AirSCWO Waste Management Technology	2/13/2025	Quiver Quantitative	https://www.quiverquant.com/news/374Water+Inc.+Partners+with+Orange+County+Sanitation+District+for+Deployment+of+Advanced+Air+SCWO+Waste+Management+Technology

374Water to Demonstrate Commercial-Scale PFAS Destruction Capabilities in Upcoming DoD ESTCP/DIU Project	2/13/2025	BeamStart	https://beamstart.com/news/374water-to-demonstrate-commercial-scale-173876242
374Water Announces Timeline for Deployment of AirSCWO Technology at Orange County, California Sanitation District	2/13/2025	Marketscreener	https://www.marketscreener.com/quote/stock/374WATER-INC-120791885/news/374Water-Announces-Timeline-for-Deployment-of-AirSCWO-Technology-at-Orange-County-California-Sanita-49061233/
374Water Advances Waste Tech with Orange County Deal	2/13/2025	Investing.com	https://www.investing.com/news/company-news/374water-advances-waste-tech-with-orange-county-deal-93CH-3869040
374Water Announces timeline for deployment of AirSCWO Technology at Orange County, California	2/13/2025	Bakersfield Californian	https://www.bakersfield.com/ap/news/374water-announces-timeline-for-deployment-of-airscwo-technology-at-orange-county-california/article_22601a60-df68-5b6b-a25c-61e772887404.html
374Water inc. offers technology that converts wet wastes into recoverable resources in US	2/19/2025	Simply WallSt.	February 2025's Top US Penny Stocks To Consider - Simply Wall St News

Public Affairs Update

Daisy Covarrubias
Public Affairs Supervisor

Administration Committee Meeting
March 12, 2025



1

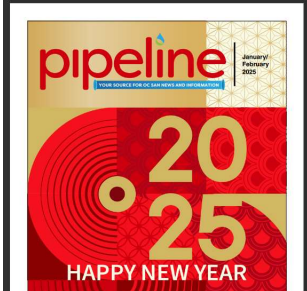
Public Affairs Programs

- Internal and External Communication
- Support OC San's existing programs
- New Items:
 - ✓ New Website
 - ✓ Employee Engagement Survey
 - ✓ *Headquarters Educational Display – Phase 2*
 - Library Educational Program
 - ✓ *New Employee Welcome Kit*
 - Employee Art Contest

2

2

Employee Engagement / Education



OC SAN New Employee Welcome Kit

OC San is the regional wastewater provider for 2.6 million people in central and northeast Orange County, operating two reclamation plants, 19 pump stations, and nearly 400 miles of sewer pipes.

WHO WE ARE

- WHAT WE DO GENERAL BROCHURE
- TOUR VIDEO
- Mission & Vision
- Core Values
- Brochures & FactSheets
- Annual Reports

RESOURCES

- THE BOX: Stay informed on all things OC San and more!
- HUMAN RESOURCES: Benefits, Employee Development, Policies and Procedures
- Employee Recognition Programs
- OC San Branding

Follow us on social media @OCsanDistrict



3

Branding / Construction Outreach



Filter by Status: Current Projects | Filter by City: All Cities | Search Projects: [Search Box]

- Taft Avenue Sewer Improvement** (Orange) - View On Map | Read More
- Seal Beach Pump Station Replacement** (Seal Beach) - View On Map | Read More
- Costa Mesa Sewer Rehabilitation Along the I-405** (Costa Mesa) - View On Map | Read More
- Airway-Airport Loop Sewer Rehabilitation Project** (Costa Mesa) - View On Map | Read More

Orange County Sanitation District Construction Notice



Costa Mesa Sewer Rehabilitation Along the I-405

Starting later this month, the Orange County Sanitation District (OC San) will begin construction within the Brookview Community.

As part of the OC San Costa Mesa Sewer Rehabilitation Along the I-405 Project (Along the 405), the following work is scheduled:



- What: Tree removal, approximately six trees.

4

Experts / Govt. Affairs

CWEA ANNUAL AWARDS

National Environmental Achievement AWARDS

How Heavy Rain Affects THE SEWER SYSTEM

- Rainwater enters the sewer system through inflow and infiltration.
- Increased flow overwhelms pipes and plant infrastructure.
- Strain on the sewer system increases risk of spills.
- Wait it out... Do your part by waiting until after the storm passes to do water-using chores.

OC SAN CONNECTION
COMMUNITY NEWSLETTER

The Orange County Sanitation District (OC San) is a public agency that provides wastewater collection, treatment and recycling services for approximately 2.6 million people in central and northwest Orange County. OC San aims to keep the public informed about the services we provide, and our efforts to protect public health and the environment through various electronic pieces like our community newsletter.

OC San's community newsletter, "OC San Connection" is intended to be a standalone piece that provides a quick update of OC San's efforts and services to our community. As a special district with no direct billing to our customers, we don't have the opportunity to share information and articles of interest with our audience. Each quarterly e-newsletter is intended to bridge that gap and inform and educate our public on the essential service we provide by sharing news on construction projects, program we provide, tips, and fun facts.

4,500 SUBSCRIBERS
320% SUBSCRIBER INCREASE
(1,400 total subscribers)

ocsan.gov/newsletter

OC SAN
ORANGE COUNTY SANITATION DISTRICT

FREE Virtual Wastewater 101 Citizens Academy

STARTING MARCH 2025

For Workshop Schedule or More Information Visit:

5

What's Next

- Wastewater 101 Citizens Academy
- T-shirt Design Contest
- Honor Wall
- New Homepage for The San Box
- OC San Connection Newsletter – Spring Issue
- Member Agency Outreach Toolkit
- Community Outreach Events:
 - Costa Mesa Earth Day
 - OCWD's Children's Water Festival
- Advocacy Days

6

6

Recommendation

Recommend to the Board of Directors to:

- Receive and file the Public Affairs Update for the month of February 2025.

7

7

Questions?

8

8



ADMINISTRATION COMMITTEE

Agenda Report

Headquarters
18480 Bandilier Circle
Fountain Valley, CA 92708
(714) 593-7433

File #: 2025-4093

Agenda Date: 3/12/2025

Agenda Item No: 7.

FROM: Robert Thompson, General Manager
Originator: Wally Ritchie, Director of Finance

SUBJECT:

UNIFORM AND JANITORIAL ARTICLES RENTAL SERVICE

GENERAL MANAGER'S RECOMMENDATION

RECOMMENDATION: Recommend to the Board of Directors to:

- A. Approve Amendment No. 2 to the existing service contract to Cintas Corporation No. 3 to provide Uniform and Janitorial Articles Rental Service, Specification No. S-2021-1277BD, for an increase of \$160,488 to the current term for a new total amount not to exceed \$1,000,000 for the period through March 31, 2025;
- B. Approve an increase of \$410,488 for the upcoming three-year renewal period option, for a new total amount not to exceed \$1,250,000 for the period through March 31, 2028; and
- C. Approve a revised three-year contingency of \$187,500 (15%).

BACKGROUND

The purpose of the existing Service Contract is to provide uniform and janitorial articles rental and laundering services for employees at Orange County Sanitation District's (OC San) Plant Nos. 1 and 2. OC San staff involved in the collection and treatment of wastewater are provided uniforms to maintain a professional appearance, to satisfy OSHA safety requirements, and to protect the employees from exposure to contaminated and unpleasant materials. Uniforms are also required in accordance with OC San's Memorandums of Understanding.

RELEVANT STANDARDS

- Commitment to safety & reducing risk in all operations
- Provide a safe and collegial workplace

PROBLEM

During the three-year period of the service contract, additional items, such as jackets, were added that were not originally contemplated. Additionally, while best efforts were made to estimate the costs associated with utilizing this service contract, operational needs, staff changes, and requested adjustments have resulted in a need for more funding than originally anticipated. Lastly, the initial six

months of the service contract were dedicated to the setup and rollout of the uniforms, with full-time services being provided for the past two and a half years. Based on our monthly averages over this timeframe, an increase of the service contract renewal amount is needed in order to stay current with our service needs.

PROPOSED SOLUTION

Approve an increase of \$160,488 to the current term of the existing service contract for a total amount not to exceed \$1,000,000; approve an increase of \$410,488 for the upcoming, three-year renewal; and approve a revised three-year contingency of \$187,500 (15%).

TIMING CONCERNS

The current term of the existing contract, as well as the upcoming renewal, need additional funds in order to continue providing uniform and janitorial articles rental services, which are needed by OC San staff, both for safety and appearance reasons.

RAMIFICATIONS OF NOT TAKING ACTION

Failure to provide approval may negatively impact the safety of staff, result in OC San becoming non-compliant with MOU requirements, and increase the overall risk in all plant operations.

PRIOR COMMITTEE/BOARD ACTIONS

February 2022 - Approved a service contract to Cintas Corporation No. 3 to provide Uniform and Janitorial Articles Rental Service, Specification No. S-2021-1277BD, for a total amount not to exceed \$839,512 for the period beginning April 1, 2022, through March 31, 2025, with one (1) three-year renewal period option; and approved a three-year contingency of \$83,951 (10%).

ADDITIONAL INFORMATION

N/A

CEQA

N/A

FINANCIAL CONSIDERATIONS

This request complies with authority levels of OC San's Purchasing Ordinance. This item has been budgeted (Budget FY 2024-25 and 2025-26, Section 6, Page 12, Professional & Contractual Services) and the budget is sufficient for the recommended action.

ATTACHMENT

The following attachment(s) may be viewed on-line at the OC San website (www.ocsan.gov) with the complete agenda package:

- Service Contract - Amendment No. 2

**AMENDMENT NO. 2
SERVICE CONTRACT
Uniform and Janitorial Articles Rental Service
Specification No. S-2021-1277BD**

THIS AMENDMENT NO. 2 TO THE CONTRACT is made and entered into, to be effective February 26, 2025 by and between Orange County Sanitation District hereinafter referred to as "OC San" and Cintas Corporation No. 3 (hereinafter referred to as "Vendor") collectively referred to as the ("Parties").

WHEREAS on February 23, 2022 the Board of Directors and OC San authorized the award of a Contract which OC San and Vendor executed, delivered and entered into with an effective date beginning April 1, 2022, ("the Contract"); and

WHEREAS the Parties wish to amend the Contract to make certain modifications which shall be called Amendment No. 2 ("Amendment"); and

WHEREAS, on March 26, 2025, the Board of Directors of OC San, by minute order, authorized execution of this Amendment between OC San and Vendor; and

WHEREAS the Parties desire that the Agreement as modified by Amendment No. 1 dated June 27, 2022, and this Amendment shall constitute the sole and entire Agreement among the Parties.

NOW, THEREFORE, in consideration of these premises and the mutual covenants contained herein, the Parties agree to amend the Agreement to:

1. Increase the total Contract amount by \$160,488.00 for a new total amount not to exceed One Million and 00/00 Dollars (\$1,000,000.00).

Except as expressly amended above, the Agreement will remain unchanged and in full force and effect.

IN WITNESS WHEREOF, intending to be legally bound, the Parties hereto have caused this Amendment No. 2 to be signed by the duly authorized representatives as of the day and year last signed below.

Orange County Sanitation District

Cintas Corporation No. 3

Kevin Work
Purchasing & Contracts Manager

Date

By: _____

Date

Ryan P. Gallagher
Chair, Board of Directors

Date

Name: _____

Kelly A. Lore
Clerk of the Board

Date

Title: _____

JA



ADMINISTRATION COMMITTEE

Headquarters
18480 Bandilier Circle
Fountain Valley, CA 92708
(714) 593-7433

Agenda Report

File #: 2025-4149

Agenda Date: 3/12/2025

Agenda Item No: 8.

FROM: Robert Thompson, General Manager
Originator: Wally Ritchie, Director of Finance

SUBJECT:

PROCUREMENT PROCESS, BIDS VS. RFPS, SOLE SOURCE CONTRACTS VS. COMPETITIVE CONTRACTS

GENERAL MANAGER'S RECOMMENDATION

RECOMMENDATION:

Information Item.

BACKGROUND

Each month, staff provides an informational presentation on topics of interest to the Board of Directors. This month's topic: Procurement Process, Bids vs. RFPS, Sole Source Contracts vs. Competitive Contracts.

RELEVANT STANDARDS

- Build brand, trust and support with policy makers and community leaders
- Make it easy for people to understand OC San's roles and value to the community

ATTACHMENT

The following attachment(s) may be viewed on-line at the OC San website (www.ocsan.gov) with the complete agenda package:

- Presentation

Purchasing, Contracts, and Materials Management Division Overview

Presented By: Kevin Work
Purchasing and Contracts Manager

Administration Committee
March 12, 2025



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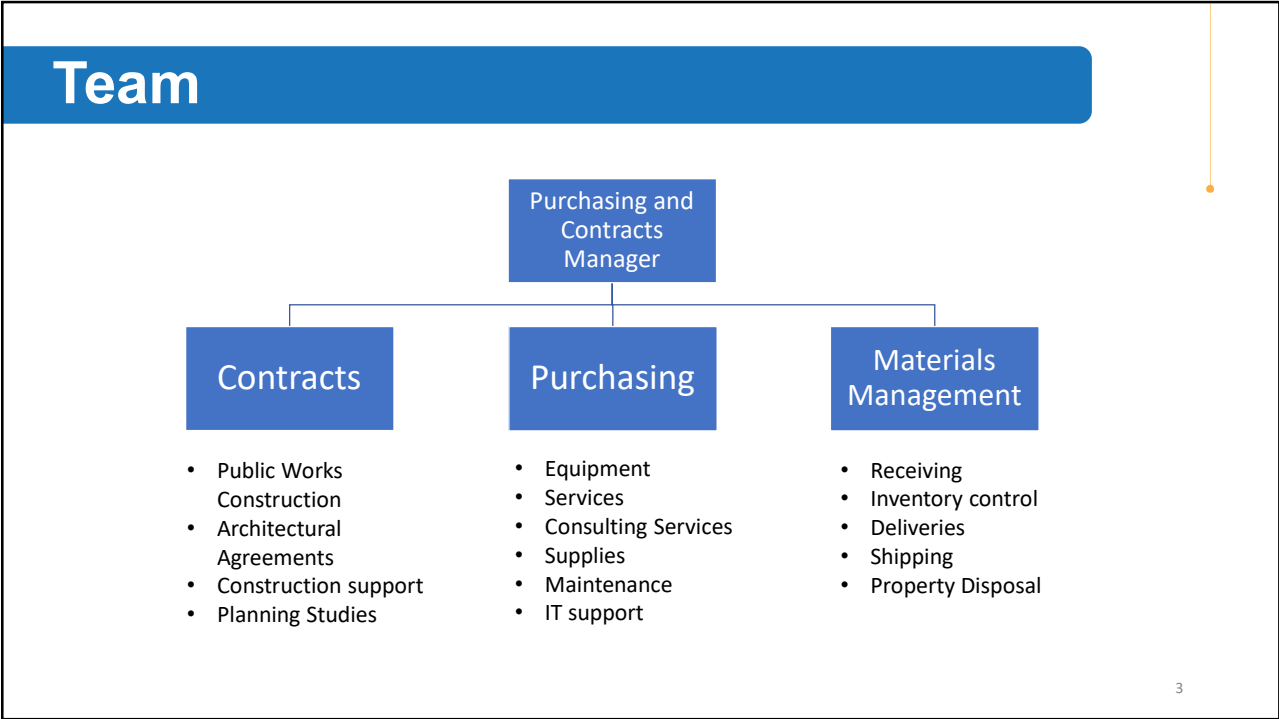
Mission Statement

“Provide goods, services, and information with the commitment to achieving the highest ethical, economic, and progressive standards possible.”

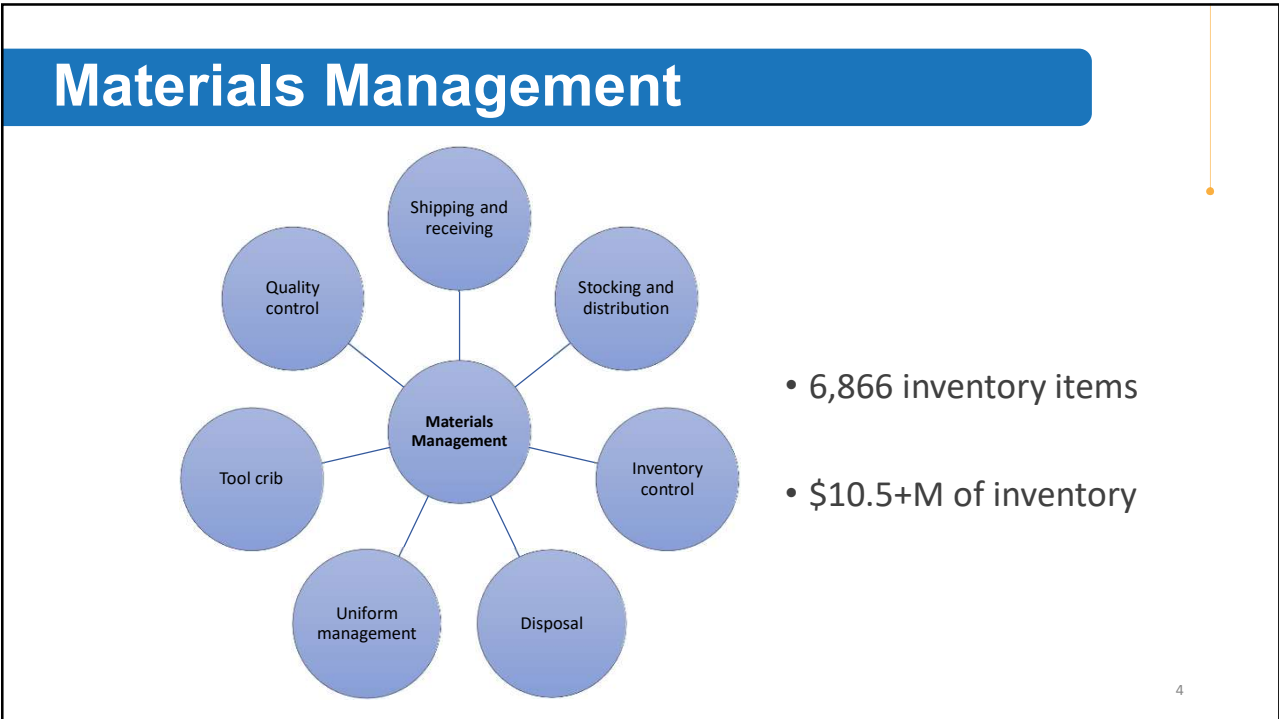


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Contracts



Public Works Construction | 14 construction contracts awarded last year

Professional Services | \$37M awarded last year

Contract Administration | \$1.4B in active administration

Template Updates | Continually updated to reflect evolving practices and updated regulations

5

5

Purchasing

42+

Annual solicitations

\$120M

Annual PO value

6K+

POs issued annually



6

6

Rules and Regulations

- State Law
- Public Contract Code
- Mini-Brooks Act
- CA Government Code
- Federal and State Grant Requirements
- OC San Policies
- Ordinance No. OC SAN-61



7

7

Purchasing Approval Thresholds

- Ordinance No. OC SAN-61
 - Sufficient Budget Available and Authorized
 - General Manager up to \$150K
 - Standing Committees up to \$250K
 - Board Approval if over \$250K

8

8

Procurement Methods

Public Works Construction

Construction, erection, or alteration of any type of structure, building, or improvement.

- Publicly advertised competitive solicitation if work is over \$35,000
- Awarded to lowest Responsive & Responsible Bidder
- No contract negotiations

Request for Proposals/Qualifications

Services provided by professionals that involve specialized judgement, skill, and expertise.

- Competitive solicitation if service is over \$25,000
- Award is based on Best Value
- Contract negotiations may occur

Goods and Services Bids

Fixed, movable, disposable, and/or reusable products, equipment, materials, or supplies; or furnishing of materials, labor, time, or effort by a Contractor.

- Competitive solicitation if goods or services are over \$25,000
- Awarded to lowest Responsive & Responsible bidder
- No contract negotiations

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Exemptions

Emergency

Purchases that are required to prevent immediate interruption or cessation of necessary services or to safeguard life, property, or the public health and welfare

Sole Source

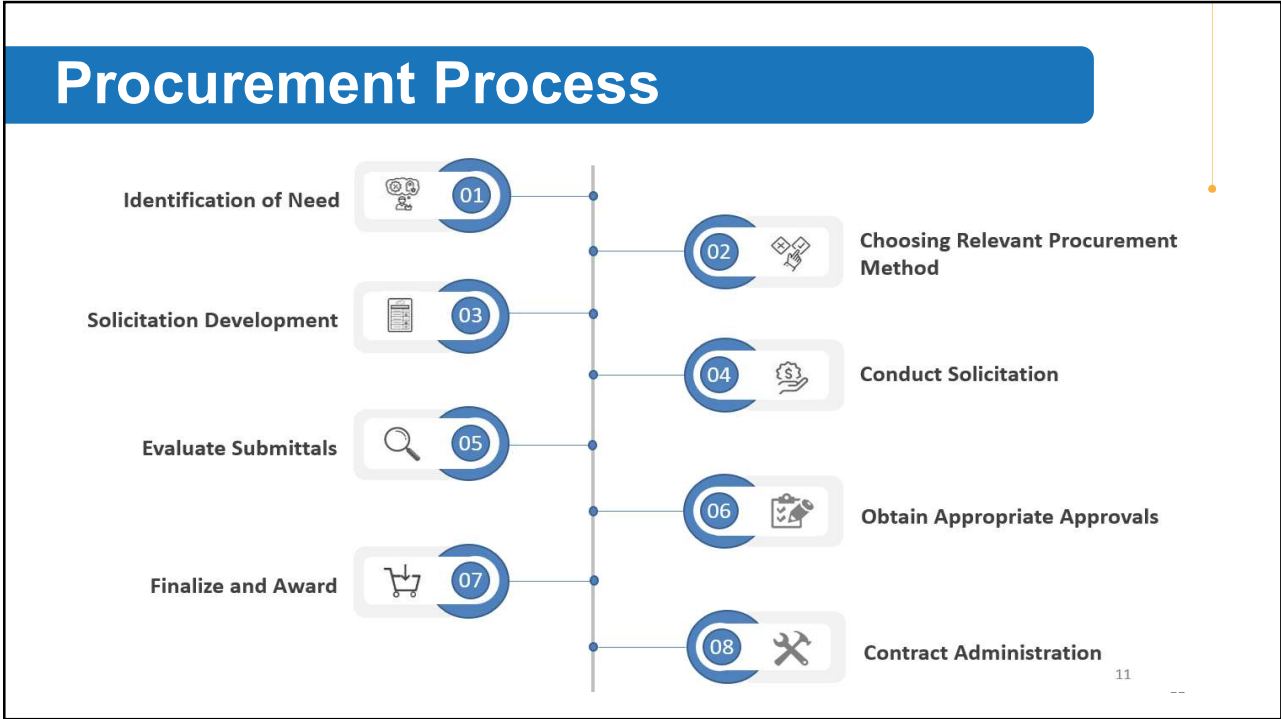
Goods and/or services are:

- 1) *Of a unique nature based on the quality, durability, availability, fitness or qualifications for a particular use; or*
- 2) *Only available from one source*

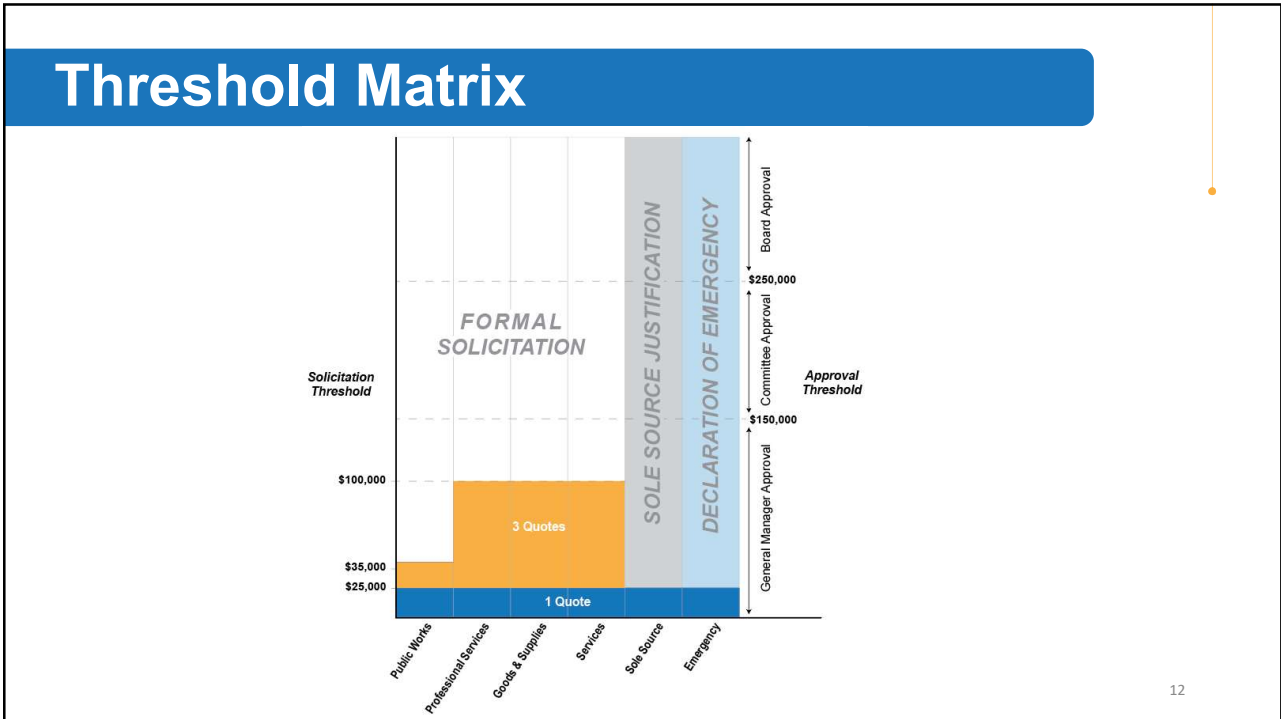
- General Manager or designee determines the urgent need or sole source
- Awarded through negotiated procurement
- Board Chairman concurrence if emergency over \$150,000
 - Board ratified at next regular meeting

10

10



11



12

Master Contracts

- Request for Qualifications
 - Experience
 - Capacity
 - Specialized expertise
- Current Master Contracts

Type	Maximum Duration	Current Number of Contracts	Individual Task Order Limit
Maintenance and Repairs	3 years	15	\$500,000
Planning	5 years	6	\$500,000
Professional Design	5 years	15	\$500,000

13

13

Developments

Upgrade/Replacement of eProcurement platform



- Improved functionality
- More efficient process
- Increased transparency and data

Vendor Outreach



- Created newsletter to highlight current/upcoming opportunities
- Collaborating with other entities and attending outreach events
- Revamping our outreach program

14

14



15



ADMINISTRATION COMMITTEE

Headquarters
18480 Bandilier Circle
Fountain Valley, CA 92708
(714) 593-7433

Agenda Report

File #: 2024-3829

Agenda Date: 3/12/2025

Agenda Item No: 9.

FROM: Robert Thompson, General Manager
Originator: Wally Ritchie, Director of Finance

SUBJECT:

FY 2025-26 ORANGE COUNTY SANITATION DISTRICT BUDGET UPDATE REVENUES AND RESERVES OVERVIEW

GENERAL MANAGER'S RECOMMENDATION

RECOMMENDATION:

Information Item.

BACKGROUND

Staff will provide an informational presentation on the revenues and reserves of the Orange County Sanitation District's Proposed Fiscal Year 2025-26 Budget Update.

The Proposed Budget Update will be presented for adoption at the June 25, 2025 Board of Directors meeting.

RELEVANT STANDARDS

- Ensure the public's money is wisely spent
- Stable rates, no large unforeseen rate increases

ATTACHMENT

The following attachment(s) may be viewed on-line at the OC San website (www.ocsan.gov) with the complete agenda package:

- FY 2025-26 Budget Revenue Detail
- Reserve Summary - FY 2024-25
- Presentation

**Orange County Sanitation District
FY 2025-26 Budget Update Revenue Detail**

Revenue Summary (in millions)

Category	FY 2025-26 Adopted
Revenues:	
Service Fees	348.4
Permit User Fees	16.1
Capital Facility Capacity Charge	16.0
Property Taxes	120.1
Interest	17.0
Other Revenue	52.0
Debt Proceeds	0.0
Total Revenue	\$569.6

The Orange County Sanitation District (OC San) has a variety of revenue sources available for operating and capital expenses.

The major revenue sources are as follows:

- Service Fees
- Permit User Fees
- Capital Facilities Capacity Charges (CFCC)
- Property Taxes
- Interest
- Other Revenue
- Debt Proceeds

FY2025-26

<p>Service Fees – User fees are ongoing fees for service paid by customers connected to the sewer system. A property owner, or user, does not pay user fees until connected to the sewer system and receiving services. Once connected, a user is responsible for his share of the system’s costs, both fixed and variable, in proportion to his demand on the system. These fees are for both Single Family Residences (SFR) and Multiple Family Residences (MFR).</p> <p>FY 2025-26 will be the third year of the most recent five-year sewer service fee rate schedule to be approved by the Board. The SFR rate (the underlying basis for all sewer rates) will increase by 3.5 percent (\$13) to \$384 in FY 2025-26. These rates are still well below the average annual sewer rate currently being charged throughout the state.</p>	<p>\$348.4M</p>
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FY2025-26

<p>Permit User Fees – Fees paid by large industrial and commercial properties owners connected to the sewer system. These fees are for the owner’s share of the system’s costs, both fixed and variable, in proportion to his demand on the system.</p> <p>Since the inception of the Permit User Fee program in 1970, users of OC San’s system that discharge high volumes or high strength wastewater are required to obtain a discharge permit and pay for the full cost of service.</p>	<p>\$16.1M</p>
<p>Capital Facilities Capacity Charges (CFCC) – Capital Facilities Capacity Charge is a one-time, non-discriminatory charge imposed at the time a building or structure is newly connected to OC San’s system, directly or indirectly, or an existing structure or category of use is expanded or increased. This charge pays for OC San facilities in existence at the time the charge is imposed, or to pay for new facilities to be constructed in the future, that are of benefit to the property being charged.</p>	<p>\$16.0M</p>
<p>Property Taxes – The County is permitted by State law (Proposition 13) to levy taxes at 1% of full market value (at time of purchase) and can increase the assessed value no more than 2% per year. OC San receives a share of the basic levy proportionate to what was received in the 1976 to 1978 period less \$3.5 million, the amount that represents the State’s permanent annual diversion from special districts to school districts that began in 1992-93. OC San’s share of this revenue is dedicated for the payment of debt service.</p>	<p>\$120.1M</p>
<p>Interest – Interest earnings are generated from the investment of accumulated reserves consisting of a cash flow/contingency, a capital improvement, a renewal/replacement, and a self-insurance reserve.</p>	<p>\$17.0M</p>
<p>Other Revenue – Other revenue includes solids handling and capital assessments from the Irvine Ranch Water District (IRWD); and O&M sewer services provided to IRWD, the Santa Ana Watershed Protection Authority (SAWPA), Capital Improvement Program reimbursements from OCWD, and the Sunset Beach Sanitary District.</p>	<p>\$52.0M</p>

Debt Proceeds – Certificates of Participation (COPs) are OC San’s primary mechanism for financing capital projects. COPs are repayment obligations based on a lease or installment sale agreement. COPs are viewed by the State of California as a share in an installment arrangement where OC San serves as the purchaser. No new debt issuances are projected in the near-term.	\$0.0M
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Financing

If it is necessary that OC San utilize debt financing to meet its total obligations and to meet projected construction schedules, OC San uses long-term borrowing (Certificates of Participation (COP)) for capital improvements that cannot be financed from current revenue. Before any new debt is issued, the impact of debt service payments on total annual fixed costs is analyzed. No new debt issuance is currently being planned.

OC San Maintains its AAA Rating

OC San maintains ratings of “AAA” from Standards and Poor and “AAA” from Fitch. A triple A rating is the highest obtainable for any governmental agency. To maintain this rating, OC San adheres to its 2023 Debt Policy and coverage ratios requirements. This Board-adopted policy serves as the agency’s guide in the management of existing debt and in the issuance of future debt.

OC San Has Contractual Covenants

OC San has contractual covenants within the existing COP agreements which require minimum coverage ratios of 1.25. The minimum coverage ratio is the ratio of net annual revenues available for debt service requirements to total annual debt service requirements for all senior lien COP debt. The coverage ratio for senior lien COP debt was approved at 5.22 for FY 2025-26.

**Orange County Sanitation District
Reserve Summary - FY 2024-25**

Orange County Sanitation District (OC San) has a Board of Directors Reserve Policy that sets forth seven criteria to be used to determine its reserve level. As part of the OC San financial and operating process, we have developed a Reserve Policy which governs the establishment of our reserve level and the use of those funds. To ensure an adequate and diverse reserve policy, we have established seven different criteria. **These are not seven different reserves, but seven criteria used to set the total reserve level.** Reserves can only be used with the approval of the Board of Directors. Below is a summary of the OC San Reserve Criteria.

Reserve Policy Summary

Non-Discretionary

- 1) Debt Covenants and Other Requirements – Required by OC San bondholders – \$61 million – RESTRICTED**
This level is set by various bond covenants. As OC San issues debt, it is required to maintain certain levels of reserves held specifically for repayment of that debt and cannot be reduced or used prior to repayment of all outstanding debt issuances.
 - 2) “Dry Period” – Property Tax Payments – 50% of Operating Costs – \$119 million**
The largest portion of OC San revenues are user fees, approximately \$334 million. These fees are listed on and collected through the County property tax bill. Since we receive payments twice each year, we hold funds in reserve specifically to pay operating expenses pending receipt of those payments.
 - 3) “Dry Period” – Property Tax Payments – 100% of August Debt Service Costs – \$13 million**
The largest portion of OC San revenues are user fees, approximately \$325 million. These fees are listed on and collected through the County property tax bill. Since we receive payments twice each year, we hold funds in reserve specifically to pay debt service pending the receipt of those payments.
-

Discretionary

- 4) Operating Budget – 10% of the total Operating Budget as a Contingency – \$24 million**
We hold ten percent of our operating budget as an operating contingency for non-recurring and unanticipated expenditures.
- 5) Capital Improvement Budget – 50% of the average 10-year CIP Program – \$162 million**
OC San currently has a ten-year, \$3.2 billion Capital Improvement effort. We hold the equivalent of 5% of that total as a contingency specifically related to these Capital Improvement Program efforts.
- 6) Rehabilitation and Refurbishment – \$75 million**
In 2002, OC San established a reserve level related to rehabilitation efforts at \$50 million based on the rehabilitation or replacement costs at that time. Although the total costs for rehabilitation or replacement has increased substantially since 2002 as a result of the move to Full Secondary Treatment and the Construction of GWRS, this reserve guideline has been increased to \$75 million.
- 7) Catastrophic loss / Self-insurance – \$100 million**
OC San is Self-Insured for Catastrophic Loss. \$100 million of OC San’s total reserves are related to holding funds for this category. Although OC San now has approximately \$14 billion in asset replacement value and this level has been increased, it is potentially under-funded.

Current FY 2024-25 Reserve Policy Requirement: \$554 million

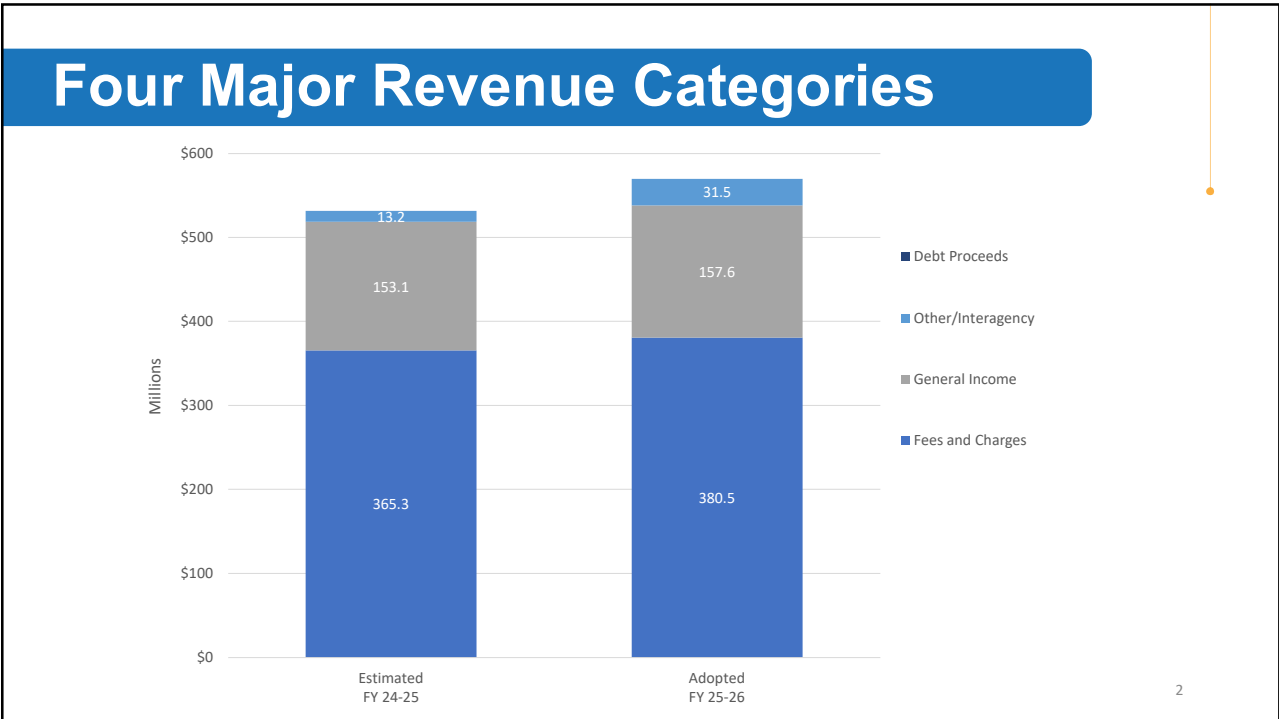
FY 2025-26 Budget Update - Revenues and Reserves

Presented by: Ruth Zintzun
Finance Manager

Administration Committee
March 12, 2025



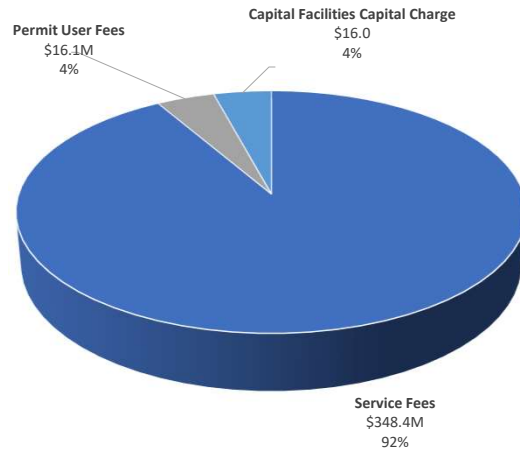

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Fees and Charges

Adopted FY 25-26

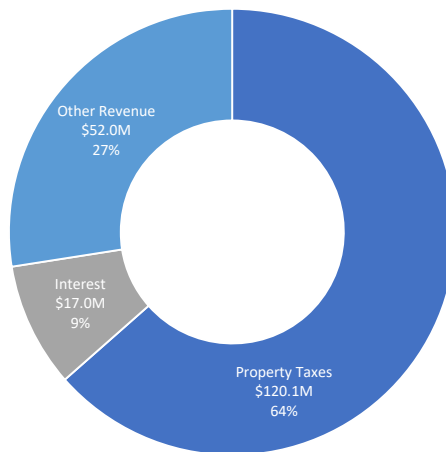


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General and Other Income

Adopted FY 25-26



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Debt Financing

- No additional “new money” or refunding debt issuance is scheduled for FY 2025-26
- Actively monitor markets for refunding opportunities
- All current debt is scheduled to retire by 2040

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Reserve Policy Summary

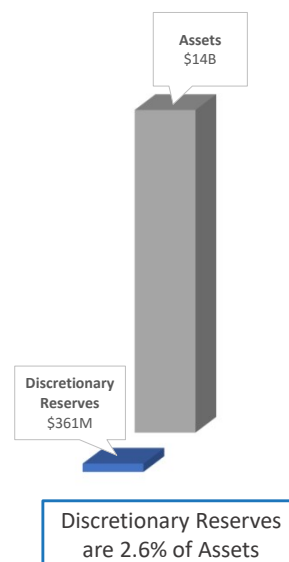
Non-Discretionary Criteria

1) Operating Expense – Dry Period	\$ 119 M
2) Debt Service – Dry Period	\$ 13 M
3) Debt Service Requirements	\$ 61 M
Sub-Total	\$ 193 M

Discretionary Criteria

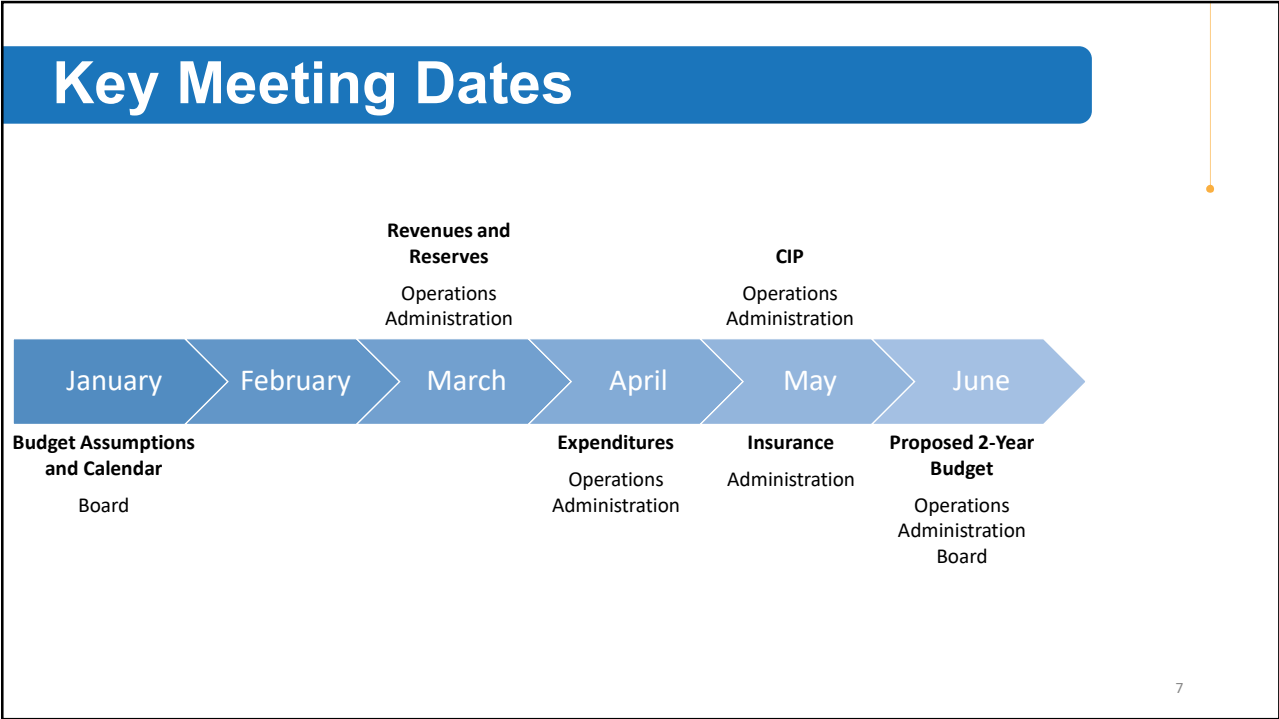
4) Operating Contingencies	\$ 24 M
5) Capital Improvement Program	\$ 162 M
6) Catastrophe Funds	\$ 100 M
7) Replacement/Refurbishment	\$ 75 M
Sub-Total	\$ 361 M

TOTAL **\$ 554 M**

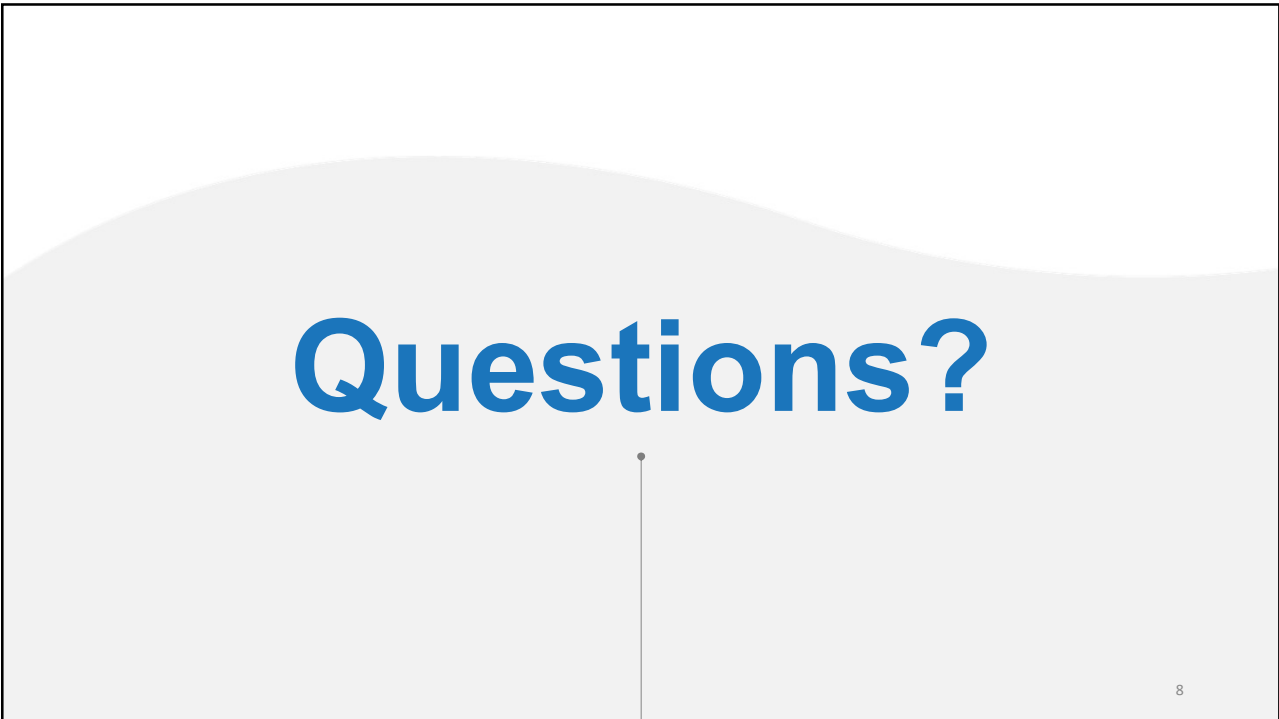


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ORANGE COUNTY SANITATION DISTRICT COMMON ACRONYMS

ACWA	Association of California Water Agencies	LOS	Level Of Service	RFP	Request For Proposal
APWA	American Public Works Association	MGD	Million Gallons Per Day	RWQCB	Regional Water Quality Control Board
AQMD	Air Quality Management District	MOU	Memorandum of Understanding	SARFPA	Santa Ana River Flood Protection Agency
ASCE	American Society of Civil Engineers	NACWA	National Association of Clean Water Agencies	SARI	Santa Ana River Interceptor
BOD	Biochemical Oxygen Demand	NEPA	National Environmental Policy Act	SARWQCB	Santa Ana Regional Water Quality Control Board
CARB	California Air Resources Board	NGOs	Non-Governmental Organizations	SAWPA	Santa Ana Watershed Project Authority
CASA	California Association of Sanitation Agencies	NPDES	National Pollutant Discharge Elimination System	SCADA	Supervisory Control And Data Acquisition
CCTV	Closed Circuit Television	NWRI	National Water Research Institute	SCAP	Southern California Alliance of Publicly Owned Treatment Works
CEQA	California Environmental Quality Act	O & M	Operations & Maintenance	SCAQMD	South Coast Air Quality Management District
CIP	Capital Improvement Program	OCCOG	Orange County Council of Governments	SOCWA	South Orange County Wastewater Authority
CRWQCB	California Regional Water Quality Control Board	OCHCA	Orange County Health Care Agency	SRF	Clean Water State Revolving Fund
CWA	Clean Water Act	OCSD	Orange County Sanitation District	SSMP	Sewer System Management Plan
CWEA	California Water Environment Association	OCWD	Orange County Water District	SSO	Sanitary Sewer Overflow
EIR	Environmental Impact Report	OOBS	Ocean Outfall Booster Station	SWRCB	State Water Resources Control Board
EMT	Executive Management Team	OSHA	Occupational Safety and Health Administration	TDS	Total Dissolved Solids
EPA	US Environmental Protection Agency	PCSA	Professional Consultant/Construction Services Agreement	TMDL	Total Maximum Daily Load
FOG	Fats, Oils, and Grease	PDSA	Professional Design Services Agreement	TSS	Total Suspended Solids
gpd	gallons per day	PFAS	Per- and Polyfluoroalkyl Substances	WDR	Waste Discharge Requirements
GWRS	Groundwater Replenishment System	PFOA	Perfluorooctanoic Acid	WEF	Water Environment Federation
ICS	Incident Command System	PFOS	Perfluorooctanesulfonic Acid	WERF	Water Environment & Reuse Foundation
IERP	Integrated Emergency Response Plan	POTW	Publicly Owned Treatment Works	WIFIA	Water Infrastructure Finance and Innovation Act
JPA	Joint Powers Authority	ppm	parts per million	WIIN	Water Infrastructure Improvements for the Nation Act
LAFCO	Local Agency Formation Commission	PSA	Professional Services Agreement	WRDA	Water Resources Development Act

ORANGE COUNTY SANITATION DISTRICT GLOSSARY OF TERMS

ACTIVATED SLUDGE PROCESS – A secondary biological wastewater treatment process where bacteria reproduce at a high rate with the introduction of excess air or oxygen and consume dissolved nutrients in the wastewater.

BENTHOS – The community of organisms, such as sea stars, worms, and shrimp, which live on, in, or near the seabed, also known as the benthic zone.

BIOCHEMICAL OXYGEN DEMAND (BOD) – The amount of oxygen used when organic matter undergoes decomposition by microorganisms. Testing for BOD is done to assess the amount of organic matter in water.

BIOGAS – A gas that is produced by the action of anaerobic bacteria on organic waste matter in a digester tank that can be used as a fuel.

BIOSOLIDS – Biosolids are nutrient rich organic and highly treated solid materials produced by the wastewater treatment process. This high-quality product can be recycled as a soil amendment on farmland or further processed as an earth-like product for commercial and home gardens to improve and maintain fertile soil and stimulate plant growth.

CAPITAL IMPROVEMENT PROGRAM (CIP) – Projects for repair, rehabilitation, and replacement of assets. Also includes treatment improvements, additional capacity, and projects for the support facilities.

COLIFORM BACTERIA – A group of bacteria found in the intestines of humans and other animals, but also occasionally found elsewhere, used as indicators of sewage pollution. E. coli are the most common bacteria in wastewater.

COLLECTIONS SYSTEM – In wastewater, it is the system of typically underground pipes that receive and convey sanitary wastewater or storm water.

CERTIFICATE OF PARTICIPATION (COP) – A type of financing where an investor purchases a share of the lease revenues of a program rather than the bond being secured by those revenues.

CONTAMINANTS OF POTENTIAL CONCERN (CPC) – Pharmaceuticals, hormones, and other organic wastewater contaminants.

DILUTION TO THRESHOLD (D/T) – The dilution at which the majority of people detect the odor becomes the D/T for that air sample.

GREENHOUSE GASES (GHG) – In the order of relative abundance water vapor, carbon dioxide, methane, nitrous oxide, and ozone gases that are considered the cause of global warming (“greenhouse effect”).

GROUNDWATER REPLENISHMENT SYSTEM (GWRS) – A joint water reclamation project that proactively responds to Southern California’s current and future water needs. This joint project between the Orange County Water District and OCSD provides 70 million gallons per day of drinking quality water to replenish the local groundwater supply.

LEVEL OF SERVICE (LOS) – Goals to support environmental and public expectations for performance.

N-NITROSODIMETHYLAMINE (NDMA) – A N-nitrosamine suspected cancer-causing agent. It has been found in the GWRS process and is eliminated using hydrogen peroxide with extra ultra-violet treatment.

NATIONAL BIOSOLIDS PARTNERSHIP (NBP) – An alliance of the NACWA and WEF, with advisory support from the EPA. NBP is committed to developing and advancing environmentally sound and sustainable biosolids management practices that go beyond regulatory compliance and promote public participation to enhance the credibility of local agency biosolids programs and improved communications that lead to public acceptance.

PER- AND POLYFLUOROALKYL SUBSTANCES (PFAS) – A large group (over 6,000) of human-made compounds that are resistant to heat, water, and oil and used for a variety of applications including firefighting foam, stain and water-resistant clothing, cosmetics, and food packaging. Two PFAS compounds, perfluorooctanesulfonic acid (PFOS) and perfluorooctanoic acid (PFOA) have been the focus of increasing regulatory scrutiny in drinking water and may result in adverse health effects including developmental effects to fetuses during pregnancy, cancer, liver damage, immunosuppression, thyroid effects, and other effects.

PERFLUOROCTANOIC ACID (PFOA) – An ingredient for several industrial applications including carpeting, upholstery, apparel, floor wax, textiles, sealants, food packaging, and cookware (Teflon).

PERFLUOROCTANESULFONIC ACID (PFOS) – A key ingredient in Scotchgard, a fabric protector made by 3M, and used in numerous stain repellents.

PLUME – A visible or measurable concentration of discharge from a stationary source or fixed facility.

PUBLICLY OWNED TREATMENT WORKS (POTW) – A municipal wastewater treatment plant.

SANTA ANA RIVER INTERCEPTOR (SARI) LINE – A regional brine line designed to convey 30 million gallons per day of non-reclaimable wastewater from the upper Santa Ana River basin to the ocean for disposal, after treatment.

SANITARY SEWER – Separate sewer systems specifically for the carrying of domestic and industrial wastewater.

SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT (SCAQMD) – Regional regulatory agency that develops plans and regulations designed to achieve public health standards by reducing emissions from business and industry.

SECONDARY TREATMENT – Biological wastewater treatment, particularly the activated sludge process, where bacteria and other microorganisms consume dissolved nutrients in wastewater.

SLUDGE – Untreated solid material created by the treatment of wastewater.

TOTAL SUSPENDED SOLIDS (TSS) – The amount of solids floating and in suspension in wastewater.

ORANGE COUNTY SANITATION DISTRICT GLOSSARY OF TERMS

TRICKLING FILTER – A biological secondary treatment process in which bacteria and other microorganisms, growing as slime on the surface of rocks or plastic media, consume nutrients in wastewater as it trickles over them.

URBAN RUNOFF – Water from city streets and domestic properties that carry pollutants into the storm drains, rivers, lakes, and oceans.

WASTEWATER – Any water that enters the sanitary sewer.

WATERSHED – A land area from which water drains to a particular water body. OCSD's service area is in the Santa Ana River Watershed.