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## **CALL TO ORDER**

A regular meeting of the Operations Committee was called to order by Committee Chair Bob Collacott on Wednesday, December 4, 2019 at 5:01 p.m. in the Administration Building. Committee Vice-Chair Mariellen Yarc led the Flag Salute.

## **DECLARATION OF QUORUM:**

A quorum was declared present, as follows:

**PRESENT:** Robert Collacott, Mariellen Yarc, Brad Avery, Lucille Kring, Sandra Massa-Lavitt, Tim Shaw, Jesus Silva, Fred Smith and David Shawver  
**ABSENT:** Allan Bernstein, Doug Chaffee, Steve Jones and John Withers

**STAFF PRESENT:** Rob Thompson, Assistant General Manager; Lorenzo Tyner, Assistant General Manager; Celia Chandler, Director of Human Resources; Kathy Millea, Director of Engineering; Lan Wiborg, Director of Environmental Services; Tina Knapp, Assistant Clerk of the Board; Jennifer Cabral; Tanya Chong; Ron Coss; Raul Cuellar; Don Cutler; Mike Dorman; Justin Fenton; Dean Fisher; Lisa Frigo; Al Garcia; Ted Gerber; Jim Kavalec; Mark Kawamoto; Josh Martinez; Tom Meregillano; Jeff Mohr; Wally Ritchie; Roya Sohanaki; Don Stokes; Eros Yong; and Ruth Zintun.

**Others Present:** Brad Hogin, General Counsel and Bob Ooten, Alternate Director (CMSD).

## **PUBLIC COMMENTS:**

None.

## **REPORTS:**

Assistant General Manager Rob Thompson reported that the facilities are operating well through the recent rain events. Mr. Thompson also responded to a question from the Committee regarding a recent spill in Laguna Beach.

## **CONSENT CALENDAR:**

### **1. APPROVAL OF MINUTES**

[2019-770](#)

**Originator:** Kelly Lore

MOVED, SECONDED, AND DULY CARRIED TO:

Approve Minutes of the Regular Meeting of the Operations Committee held November 6, 2019.

**AYES:** Robert Collacott, Mariellen Yarc, Brad Avery, Lucille Kring, Sandra Massa-Lavitt, Tim Shaw, Jesus Silva, Fred Smith and David Shawver

**NOES:** None

**ABSENT:** Allan Bernstein, Doug Chaffee, Phil Hawkins (Alternate), Steve Jones and John Withers

**ABSTENTIONS:** None

**2. CENGEN OIL FILTERS PLATFORM AT PLANT NO. 1 AND PLANT NO. 2, PROJECT NO. SC17-03** [2019-663](#)

**Originator:** Kathy Millea

MOVED, SECONDED, AND DULY CARRIED TO:

A. Receive and file Bid Tabulation and Recommendation for CenGen Oil Filters Platform at Plant No. 1 and Plant No. 2, Project No. SC17-03;

B. Award a Construction Contract to Houalla Enterprises, Ltd., dba Metro Builders & Engineers Group, Ltd., for CenGen Oil Filters Platform at Plant No. 1 and Plant No. 2, Project No. SC17-03, for an amount not to exceed \$134,480; and

C. Approve a contingency of \$13,448 (10%).

**AYES:** Robert Collacott, Mariellen Yarc, Brad Avery, Lucille Kring, Sandra Massa-Lavitt, Tim Shaw, Jesus Silva, Fred Smith and David Shawver

**NOES:** None

**ABSENT:** Allan Bernstein, Doug Chaffee, Phil Hawkins (Alternate), Steve Jones and John Withers

**ABSTENTIONS:** None

**3. PROTEIN MATRIX DEMONSTRATION STUDY AT PLANT NO. 1, PROJECT NO. RE18-02** [2019-724](#)

**Originator:** Kathy Millea

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Ratify the prior Sole Source Purchases to Protein Matrix LLC for the procurement of Protein Matrix Compound PM-4 for Protein Matrix Demonstration Study at Plant No. 1, Project No. RE 18-02, for a total amount of \$148,500; and
- B. Approve a Sole Source Purchase Order to Protein Matrix LLC for the procurement of Protein Matrix Compound PM-4 for Protein Matrix Demonstration Study at Plant No. 1, Project No. RE18-02, for a total amount not to exceed \$150,000.

**AYES:** Robert Collacott, Mariellen Yarc, Brad Avery, Lucille Kring, Sandra Massa-Lavitt, Tim Shaw, Jesus Silva, Fred Smith and David Shawver

**NOES:** None

**ABSENT:** Allan Bernstein, Doug Chaffee, Phil Hawkins (Alternate), Steve Jones and John Withers

**ABSTENTIONS:** None

**4. AWARD OF CORROSION MANAGEMENT SUPPORT SERVICES, [2019-739](#)  
SPECIFICATION NO. CS-2019-1071BD**

**Originator:** Kathy Millea

**MOVED, SECONDED, AND DULY CARRIED TO:** Recommend to the Board of Directors to:

- A. Approve a Professional Consultant Services Agreement with Corpro Companies, Inc. for Corrosion Management Support Services, Specification No. CS-2019-1071BD, for the period of January 1, 2020 through December 31, 2020, for a total annual amount not to exceed \$600,000, with four (4) one-year renewal options; and
- B. Approve an annual contingency of \$60,000 (10%).

**AYES:** Robert Collacott, Mariellen Yarc, Brad Avery, Lucille Kring, Sandra Massa-Lavitt, Tim Shaw, Jesus Silva, Fred Smith and David Shawver

**NOES:** None

**ABSENT:** Allan Bernstein, Doug Chaffee, Phil Hawkins (Alternate), Steve Jones and John Withers

**ABSTENTIONS:** None

**5. 480 VOLT CABLE REPLACEMENT AT PLANT NO. 2 HEADWORKS, [2019-706](#)  
PROJECT NO. MP-509**

**Originator:** Kathy Millea

**MOVED, SECONDED, AND DULY CARRIED TO:** Recommend to the Board of Directors to:

- A. Receive and file Bid Tabulation and Recommendation for 480 Volt Cable Replacement at Plant No. 2 Headworks, Project No. MP-509;
- B. Award a Construction Contract to Mass. Electric Construction Co. for 480 Volt Cable Replacement at Plant No. 2, Project No. MP-509, for a total amount not to exceed \$434,327; and
- C. Approve a contingency of \$86,865 (20%).

**AYES:** Robert Collacott, Mariellen Yarc, Brad Avery, Lucille Kring, Sandra Massa-Lavitt, Tim Shaw, Jesus Silva, Fred Smith and David Shawver

**NOES:** None

**ABSENT:** Allan Bernstein, Doug Chaffee, Phil Hawkins (Alternate), Steve Jones and John Withers

**ABSTENTIONS:** None

**6. ACTIVATED SLUDGE PLANT CLARIFIER INLET GATE REPLACEMENT AT PLANT NO. 2, PROJECT NO. MP-638**

[2019-621](#)

**Originator:** Kathy Millea

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Receive and file Bid Tabulation and Recommendation for Activated Sludge Plant Clarifier Inlet Gate Replacement at Plant No. 2, Project No. MP-638;
- B. Award a Construction Contract to Innovative Construction Solutions for Activated Sludge Plant Clarifier Inlet Gate Replacement at Plant No. 2, Project No. MP-638, for a total amount not to exceed \$658,300; and
- C. Approve a contingency of \$65,830 (10%).

**AYES:** Robert Collacott, Mariellen Yarc, Brad Avery, Lucille Kring, Sandra Massa-Lavitt, Tim Shaw, Jesus Silva, Fred Smith and David Shawver

**NOES:** None

**ABSENT:** Allan Bernstein, Doug Chaffee, Phil Hawkins (Alternate), Steve Jones and John Withers

**ABSTENTIONS:** None

**7. PLANT NO. 1 EMERGENCY GENERATOR BREAKER PURCHASE, PROJECT NO. MP-641**

[2019-671](#)

**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO:

- A. Approve a purchase order contract to Romac Supply Co., Inc. for the purchase of ten critical circuit breakers for Plant No.1 Project No. MP-641 per Specification No. E-2019-1091BD-R (Rebid), for a total amount not to exceed \$102,326, plus applicable sales tax; and
- B. Approve a contingency of \$5,117 (5%).

**AYES:** Robert Collacott, Mariellen Yarc, Brad Avery, Lucille Kring, Sandra Massa-Lavitt, Tim Shaw, Jesus Silva, Fred Smith and David Shawver

**NOES:** None

**ABSENT:** Allan Bernstein, Doug Chaffee, Phil Hawkins (Alternate), Steve Jones and John Withers

**ABSTENTIONS:** None

**NON-CONSENT:**

**8. AGREEMENT FOR THE PURCHASE OF LIQUID CATIONIC POLYMER, SPECIFICATION NO. C-2019-1087BD**

[2019-544](#)

**Originator:** Rob Thompson

Mr. Thompson provided a verbal overview of this item.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Approve a Chemical Supplier Agreement with Polydyne, Inc. for the purchase of Cationic Polymer, Specification No. C-2019-1087BD, for the period beginning February 1, 2020 through January 31, 2021 for a unit price of \$2.548 per active pound plus freight and applicable sales tax, for a total estimated annual amount of \$3,866,280 with four (4) one-year renewal options; and
- B. Approve an annual unit price contingency of 15%.

**AYES:** Robert Collacott, Mariellen Yarc, Brad Avery, Lucille Kring, Sandra Massa-Lavitt, Tim Shaw, Jesus Silva, Fred Smith and David Shawver

**NOES:** None

**ABSENT:** Allan Bernstein, Doug Chaffee, Phil Hawkins (Alternate), Steve Jones and John Withers

**ABSTENTIONS:** None

**9. SEAL BEACH PUMP STATION REPLACEMENT, PROJECT NO. 3-67**

[2019-626](#)

**Originator:** Kathy Millea

Director of Engineering Kathy Millea introduced Justin Fenton, Senior Engineer, who provided a PowerPoint presentation on this item. The presentation included an overview of the project including location and background, selection process, and

negotiations of project elements and design assumptions. Mr. Fenton responded to questions from the Committee regarding the water table and depth of the project. Director Avery commended staff for exhibiting neighborliness to the community and collaborating with city staff on recent projects.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Approve a Professional Design Services Agreement with Lee & Ro, Inc. to provide engineering services for Seal Beach Pump Station Replacement, Project No. 3-67, for an amount not to exceed \$5,947,850; and
- B. Approve a contingency of \$594,785 (10%).

**AYES:** Robert Collacott, Mariellen Yarc, Brad Avery, Lucille Kring, Sandra Massa-Lavitt, Tim Shaw, Jesus Silva, Fred Smith and David Shawver

**NOES:** None

**ABSENT:** Allan Bernstein, Doug Chaffee, Phil Hawkins (Alternate), Steve Jones and John Withers

**ABSTENTIONS:** None

**10. WESTMINSTER BOULEVARD FORCE MAIN REPLACEMENT,  
PROJECT NO. 3-62**

[2019-624](#)

**Originator:** Kathy Millea

Ms. Millea provided a verbal introduction of this item and indicated that the two lowest bidders on Item No. 11 were companies that have never done business with the Sanitation District. Ms. Millea further indicated that Mr. Fenton would provide a PowerPoint presentation to cover both Item Nos. 10 and 11. The presentation covered the project location and bid results.

Director Massa-Lavitt expressed concern regarding this project as Westminster Blvd. is an alternate route to the 405 Freeway which is currently under construction.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Approve a Professional Construction Services Agreement with Stantec Consulting, Inc. to provide construction support services for Westminster Boulevard Force Main Replacement, Project No. 3-62, for a total amount not to exceed \$1,183,000; and
- B. Approve a contingency of \$118,300 (10%).

**AYES:** Robert Collacott, Mariellen Yarc, Brad Avery, Lucille Kring, Sandra Massa-Lavitt, Tim Shaw, Jesus Silva, Fred Smith and David Shawver

**NOES:** None

**ABSENT:** Allan Bernstein, Doug Chaffee, Phil Hawkins (Alternate), Steve Jones and John Withers

**ABSTENTIONS:** None

11. **WESTMINSTER BOULEVARD FORCE MAIN REPLACEMENT, PROJECT NO. 3-62** [2019-625](#)

**Originator:** Kathy Millea

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Receive and file Bid Tabulation and Recommendation for Westminster Boulevard Force Main Replacement, Project No. 3-62;
- B. Award a Construction Contract to Teichert Energy & Utilities Group, Inc. for Westminster Boulevard Force Main Replacement, Project No. 3-62, for a total amount not to exceed \$27,743,000; and
- C. Approve a contingency of \$2,774,300.

**AYES:** Robert Collacott, Mariellen Yarc, Brad Avery, Lucille Kring, Sandra Massa-Lavitt, Tim Shaw, Jesus Silva, Fred Smith and David Shawver

**NOES:** None

**ABSENT:** Allan Bernstein, Doug Chaffee, Phil Hawkins (Alternate), Steve Jones and John Withers

**ABSTENTIONS:** None

**INFORMATION ITEMS:**

12. **ORANGE COUNTY SANITATION DISTRICT'S PROCUREMENT PROCESS** [2019-647](#)

**Originator:** Lorenzo Tyner

Assistant General Manager Lorenzo Tyner introduced Ruth Zintzun, Purchasing & Contracts Manager, who provided a PowerPoint presentation that included the Contracts, Purchasing & Materials Management Division's mission statement, an overview of the Division, rules and regulations followed, approval thresholds, procurement methods, public works construction, request for proposal/qualifications, goods and services bids, emergency procurements, and sole source procurement. Mr. Tyner responded to a question regarding auditing of and controls for processes.

NO ACTION TAKEN AS ITEM WAS AN:

Information Item.

**13. ORANGE COUNTY SANITATION DISTRICT - ENVIRONMENTAL SERVICES**[2019-646](#)

**Originator:** Lan Wiborg

Director of Environmental Services Lan Wiborg introduced Lisa Frigo, Environmental Supervisor, who provided a PowerPoint presentation that introduced the compliance group; compliance and reporting governance; an overview of the compliance area; NPDES permit - discharge monitoring reporting, water quality monitoring, and solids monitoring; air quality compliance monitoring; sanitary sewer overflow reporting and stormwater construction; future concerns and collaborations; and noncompliance risk and liabilities. Ms. Frigo handed out an article from the Sanitation District's newsletter that provided details regarding the environmental auditing program.

NO ACTION TAKEN AS ITEM WAS AN:

Information Item.

**DEPARTMENT HEAD REPORTS:**

None.

**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

None.

**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

None.

**ADJOURNMENT:**

Chair Collacott declared the meeting adjourned at 5:42 p.m. to the meeting to be held on Wednesday, February 5, 2020 at 5:00 p.m.

Submitted by:



Tina Knapp, MMC  
Assistant Clerk of the Board

