



# BOARD OF DIRECTORS

## Agenda Report

Administration Building  
10844 Ellis Avenue  
Fountain Valley, CA 92708  
(714) 593-7433

**File #:** 2023-3139

**Agenda Date:** 8/23/2023

**Agenda Item No:** 5.

**FROM:** Robert Thompson, General Manager  
Originator: Wally Ritchie, Director of Finance

**SUBJECT:**

**GENERAL MANAGER APPROVED PURCHASES AND ADDITIONS TO THE PRE-APPROVED OEM SOLE SOURCE LIST**

**GENERAL MANAGER'S RECOMMENDATION**

RECOMMENDATION:

- A. Receive and file Orange County Sanitation District purchases made under the General Manager's authority for the period of April 1, 2023 to June 30, 2023; and
- B. Approve the following additions to the pre-approved OEM Sole Source List:
  - EVIDENT SCIENTIFIC, INC - Olympus IPLEX GX Videoscope and Related Accessories
  - NEWPORT DUNES RESORT AND MARINA - Marina Lease for Ocean Monitoring Program (OMP) Vessel
  - PHILADELPHIA MIXING SOLUTIONS LLC - Parts for Rebuild and Repairs of Gearbox for Aeration Basins

**BACKGROUND**

Staff provides the Board of Directors quarterly reports of General Manager approved and executed purchases between \$50,000 and \$100,000; maintenance and repair Services Task Orders between \$50,000 and \$300,000; and additions to the pre-approved OEM Sole Source List.

The list of additions to the pre-approved OEM Sole Source List displays the original equipment manufacturers (OEM) added this quarter that require sole source procurement to maintain, service, or replace equipment currently in operation at Orange County Sanitation District (OC San) facilities because the parts and/or service can only be provided by the OEM or their designated representative.

**RELEVANT STANDARDS**

- Quarterly financial reporting
- Ensure the public's money is wisely spent

**PRIOR COMMITTEE/BOARD ACTIONS**

December 2016 - Minute Order 12(b) authorized the General Manager to ratify additions or deletions to the OEM Sole Source list on the General Manager's quarterly approved purchases agenda report.

**ADDITIONAL INFORMATION**

In accordance with Board purchasing policies, Ordinance No. OC SAN-56, the General Manager has authority to approve and execute purchases between \$50,000 and \$100,000. Below is a summary of General Manager approved purchases, in amounts exceeding \$50,000, for the fourth quarter of fiscal year 2022-23. Activity is typically higher in the fourth quarter of the fiscal year due to establishment of annual blanket purchase orders for the upcoming year.

Vendor Name	Amount	Department	Description/Discussion
ALSTON & BIRD LLP	\$95,000.00	Engineering	Blanket PO to Provide Various Legal Services 5/20/23 - 5/19/25 Sole Source Justification 2738 Reason: Unique Product/Service
ANDERSON A.C, L.P./AMERICAN MECH SVCS	\$90,000.00	Operations & Maintenance	Convenience Blanket PO for Urgent Response to Assess and/or Repair HVAC Systems of Occupied Areas 7/1/23 - 6/30/24 GM Article 2, Section 2.2 (b) (1)
BRENTAG PACIFIC INC	\$90,000.00	Operations & Maintenance	Three (3) Month Bridge Contract for Purchase of Sodium Hydroxide (Caustic Soda) 50% Solution 7/1/23 - 9/30/23 Sole Source Justification 2750 Reason: Unique Product/Service
C.E. MECHANICAL, INC.	\$90,000.00	Operations & Maintenance	Convenience Blanket PO for Urgent Response to Assess and/or Repair HVAC Systems of Occupied Areas 7/1/23 - 6/30/24 GM Article 2, Section 2.2 (b) (1)
COLLICUTT ENERGY SERVICES INC.	\$90,000.00	Operations & Maintenance	Convenience Blanket PO for Urgent Support and Corrective Maintenance on EPSA and Headworks Generator at Plant 2 4/5/23 - 3/31/24 GM Article 2, Section 2.2 (b) (1)
CORITY SOFTWARE, INC.	\$98,753.71	Administrative Services	Annual Renewal for Cority Software Subscription 9/24/23 - 9/24/24 GSA Contract# GS-35F-0032U, in Accordance with Ordinance OCSAN-56 Section 2.03 (B) Cooperative Purchases
CORNERSTONE ONDEMAND, INC.	\$84,499.15	Administrative Services	Annual Renewal for Cornerstone OnDemand Software 6/20/23 - 6/19/24 Board Approved OEM Sole Source List M.O. 12/14/16, Item 12
CR&R	\$90,000.00	Operations & Maintenance	Convenience Blanket PO to Provide and Dump 40 Yard Trash Dumpsters at Plants 1 & 2 7/1/23 - 6/30/24 GM Article 2, Section 2.2 (b) (1)

EBS UTILITIES ADJUSTING, INC.	\$51,775.00	Operations & Maintenance	Adjustment of OC San's Manholes Due to Street Overlay Anaheim Improvement Project Sole Source Justification 2733 Reason: Unique Product/Service
EJ USA, INC	\$85,142.66	Administrative Services	Stock Item Purchase of Forty-Seven (47) 24- Inch and Sixty (60) 36-Inch Manhole Frames and Covers Specification No. E-2022- 1367BD
FLO-SYSTEMS, INC.	\$89,852.66	Administrative Services	Stock Item Purchase of One (1) Hidrostal E5K-M Pump, One (1) Fairbanks Morse Pump Board Approved OEM Sole Source List M.O. 8/28/19, Item 3(B)
G & K MANAGEMENT CO., INC.	\$76,000.00	Environmental Services	Annual PO for Marina Lease for OC San's Ocean Monitoring Program (OMP) Vessel 6/1/23 - 5/31/24 Sole Source Justification 2749 Reason: Unique Product/Service
G/M BUSINESS INTERIORS	\$65,489.71	Operations & Maintenance	Installation of Four (4) New Cubicle Stations in Control Center at Plant 1 County of Orange Contract# RCA-017-18010014, in Accordance with Ordinance OCSD-52 Section 2.03 (B) Cooperative Purchases
GENERAL PLUMBING SERVICE S-2023- 1406	\$98,000.00	Operations & Maintenance	Blanket PO for On-Call Plumbing Repair Services at Plants 1 and 2 7/1/23 - 6/30/24 with 4 Optional Renewal Periods Specification No. S-2023-1406
GRAYBAR ELECTRIC COMPANY WALNUT CA	\$80,000.00	Operations & Maintenance	Annual PO for Miscellaneous Electrical Parts and Supplies 7/1/23 - 6/30/24 US Communities Contract# EV2370, in Accordance with Ordinance OC SAN-56 Section 2.03 (B) Cooperative Purchases
HILL BROTHERS CHEMICAL CO	\$100,000.00	Environmental Services	Blanket PO for Mobilization and Demobilization under the Regional Odor and Corrosion Control Services (ROCCS) Program 5/1/23 - 4/30/24 Board Approved OEM Sole Source List M.O. 4/26/23, Item 12
HOME DEPOT	\$75,000.00	Administrative Services	Convenience Blanket PO for Miscellaneous Parts, Supplies, and Tools 7/1/23 to 6/30/24 GM Article 2, Section 2.2 (b) (1)
INSIGHT PUBLIC SECTOR, INC.	\$54,436.02	Administrative Services	Annual PO for Abnormal Security Renewal 4/25/23 - 4/24/24 OMNIA Partners IT Products & Services Contract# 4400006644, in Accordance with Ordinance OC SAN-56 Section 2.03 (B) Cooperative Purchases
JAMISON ENGINEERING CONTRACTORS, INC.	\$88,080.00	Operations & Maintenance	Blanket PO To Provide On-Call Odor Control Services including Installation and Upgrade of Gas Flaps and Storm Drains at Plants 1 and 2 7/1/23 - 6/30/24 with 2 Optional Renewal Periods Specification No. S-2021- 1219

JAMISON ENGINEERING CONTRACTORS, INC.	\$90,000.00	Operations & Maintenance	Convenience Blanket PO for Urgent Gas, Water and Air Line Repairs at Plants 1 & 2 7/1/23 to 6/30/25 GM Article 2, Section 2.2 (b) (1)
JAMISON ENGINEERING CONTRACTORS, INC.	\$90,000.00	Operations & Maintenance	Convenience Blanket PO for Routine Maintenance and Emergency Repairs on Trickling Filters at Plants 1 & 2 7/1/23 to 6/30/24 GM Article 2, Section 2.2 (b) (1)
MCKENNA BOILER WORKS, INC.	\$89,924.04	Operations & Maintenance	Blanket PO for Monthly, Semi-Annual, and Annual Boiler Maintenance and Service Plants 1 and 2 4/5/23 - 3/31/24 with 4 Optional Renewal Periods Specification No. S-2021-1219
MEGAN A MILLER	\$60,000.00	Human Resources	Blanket PO for Confidential Professional Services 6/21/23 - 6/20/24 Sole Source Justification 2023-1128 Reason: Unique Product/Service
NEAC COMPRESSOR SERVICE INC	\$66,308.10	Operations & Maintenance	Purchase of Twelve (12) Penn Pro Compressor Valve Covers and Twelve (12) Valve Clamps Board Approved OEM Sole Source List M.O. 5/27/20, Item 14
NEAC COMPRESSOR SERVICE INC	\$91,300.00	Administrative Services	Stock Item Purchase of One (1) Penn Pro Compressor Piston Rod Assembly Board Approved OEM Sole Source List M.O. 5/27/20, Item 14
O'CONNELL ENGINEERING & CONSTRUCTION INC	\$90,000.00	Operations & Maintenance	Convenience Blanket PO for Urgent Gas, Water and Air Line Repairs at all OC San Facilities 5/1/23 to 4/30/25 GM Article 2, Section 2.2 (b) (1)
ONESOURCE DISTRIBUTORS INC	\$80,000.00	Operations & Maintenance	Convenience Blanket PO for Miscellaneous Electrical Supplies and Parts 7/1/23 - 6/30/24 GM Article 2, Section 2.2 (b) (1)
PUTZMEISTER AMERICA INC	\$90,000.00	Operations & Maintenance	Blanket PO for Annual Service, Repairs, and Maintenance of Putzmeister Equipment at Plant 2 6/1/23 to 5/31/24 Board Approved OEM Sole Source List M.O. 5/7/20, Item 14
RAINBOW DISPOSAL CO., INC.	\$90,000.00	Operations & Maintenance	Convenience Blanket PO for Providing and Servicing Sixteen (16) 3-Cubic Yard Dumpsters at Plants 1 & 2 7/1/23 to 6/30/24 GM Article 2, Section 2.2 (b) (1)
RP CONTROLS INC	\$62,565.00	Engineering	Chemical Dosing Station Installation at Westside Pump Station Specification No. FE21-06 Construction
SC FUELS	\$58,413.82	Operations & Maintenance	Purchase of 2,000 Gallons (Bulk Oil) of Chevron 5200 Hdax Low Ash 40 for Plant 1 Specification No. JA-127363
SEL ENGINEERING SERVICES, INC.	\$97,399.00	Engineering	Professional Services Agreement (PSA) for A-Side Primary Clarifiers Replacement at Plant 2 Specification No. P2-98A

SIEMENS LARGE DRIVES LLC	\$98,997.00	Operations & Maintenance	Blanket PO for Siemens Large Drives Technical Service Agreement (TSA) for Plant 2 6/1/2023 - 5/31/2026 Board Approved OEM Sole Source List M.O. 12/14/16, Item 12
STO ADVISORS LLC	\$60,000.00	Operations & Maintenance	Blanket PO to Provide Interplant Gas Pipeline Compliance Consultant Services 7/1/23 - 6/30/24 Sole Source Justification 2726 Reason: Unique Product/Service

Additionally, in accordance with Board purchasing policies, Ordinance No. OC SAN-56, the General Manager has authority to approve and execute maintenance and repair Services Task Orders between \$50,000 and \$300,000. Below is a summary of General Manager approved maintenance and repair Services Task Orders, in amounts exceeding \$50,000, for the fourth quarter of fiscal year 2022-23:

Vendor Name	Amount	Department	Description/Discussion
O'CONNELL ENGINEERING & CONSTRUCTION INC	\$87,650.00	Operations & Maintenance	Plant Water Piping Replacement Inside Ella Tunnel at Plant 2 Specification No. TOB-2023-1392 of Master Service Contract S-2021-1234BD-5

**ATTACHMENT**

The following attachment(s) may be viewed on-line at the OC San website ([www.ocsan.gov](http://www.ocsan.gov)) with the complete agenda package:

N/A