



Orange County Sanitation District

Administration Building
10844 Ellis Avenue
Fountain Valley, CA 92708
(714) 593-7433

BOARD OF DIRECTORS

Agenda Report

File #: 2019-695

Agenda Date: 10/23/2019

Agenda Item No: 2.

FROM: James D. Herberg, General Manager
Originator: Kelly A. Lore, Clerk of the Board

SUBJECT:

PROPOSED BOARD OF DIRECTORS & COMMITTEE MEETING DATES FOR CALENDAR YEAR 2020

GENERAL MANAGER'S RECOMMENDATION

RECOMMENDATION:

Approve the calendar of meeting dates for the 2020 calendar year for the Board of Directors and the following Committees: Administration, Legislative and Public Affairs, Operations, and Steering.

BACKGROUND

According to Resolution No. OCSD 18-12 - Rules of Procedure for the Conduct of Business of the District, Section (1)(a), a regular monthly meeting of the Board of Directors of the Orange County Sanitation District (Sanitation District) will be held on the fourth Wednesday of every month at 6:00 p.m.

The four standing committees also meet regularly as follows:

- Operations Committee First Wednesday of every month at 5:00 p.m.
- Legislative and Public Affairs Committee Second Monday of various months and times
(see below)
- Administration Committee Second Wednesday of every month at 5:00 p.m.
- Steering Committee Fourth Wednesday of every month at 5:00 p.m.

Staff is recommending the following dates for the 2020 calendar year. Should the need arise for a change in date or time, advance-notice will be given to the Board of Directors or Committee.

The recommended dates for the 2020 calendar year are:

| OPERATIONS COMMITTEE | LEGISLATIVE & PUBLIC AFFAIRS COMMITTEE | ADMINISTRATION COMMITTEE | BOARD & STEERING COMMITTEE |
|-----------------------------|---|---------------------------------|---------------------------------------|
| <i>January DARK*</i> | <i>January DARK*</i> | <i>January DARK*</i> | January 22, 2020 |
| February 5, 2020 | February 10, 2020 | February 19, 2020*** | February 26, 2020 |
| March 4, 2020 | March 9, 2020 | March 11, 2020 | March 25, 2020 |
| April 1, 2020 | April 13, 2020**** | April 8, 2020 | April 22, 2020 |
| May 6, 2020 | May 11, 2020 | May 13 2020 | May 27, 2020 |
| June 3, 2020 | <i>June DARK*</i> | June 10, 2020 | June 24, 2020 |
| July 1, 2020 | July 13, 2020**** | July 8, 2020 | July 22, 2020 |
| <i>August DARK*</i> | <i>August DARK*</i> | <i>August DARK*</i> | August 26, 2020 |
| September 2, 2020 | September 14, 2020 | September 9, 2020 | September 23, 2020 |
| October 7, 2020 | <i>October DARK*</i> | October 14, 2020 | October 28, 2020 |
| November 4, 2020 | November 9, 2020 | November 10, 2020** | November 18, 2020*** |
| December 2, 2020 | <i>December DARK*</i> | December 9, 2020 | December 16, 2020*** |

* Committee is dark in this month.

** Meeting moved to second Tuesday due to Veterans Day (Observed).

*** Meeting scheduled to take place the third Wednesday of the month due to a Holiday.

**** Meeting begins at 3:30 p.m. for attendance at GWRs Steering Committee meeting following adjournment.

ATTACHMENT

The following attachment(s) are included in hard copy and may also be viewed on-line at the OCSD website (www.ocsd.com) with the complete agenda package:

- Draft 2020 Condensed Meeting Calendar