



**ORANGE COUNTY SANITATION DISTRICT**  
**SPECIAL NOTICE REGARDING CORONAVIRUS (COVID-19)**  
**AND ATTENDANCE AT PUBLIC MEETINGS**

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 12, 2020 and March 18, 2020, Governor Newsom issued Executive Order N-25-20 and Executive Order N-29-20, which temporarily suspend portions of the Brown Act which addresses the conduct of public meetings. On June 11, 2021, Governor Newsom issued Executive Order N-08-21, which continues the suspension of portions of the Brown Act which addresses the conduct of public meetings through September 30, 2021.

The General Manager and the Chairman of the Board of Directors have determined that due to the size of the Orange County Sanitation District's Board of Directors (25), and the health and safety of the members, the Board of Directors will be participating in meetings of the Board telephonically and via Internet accessibility.

**PUBLIC PARTICIPATION**

Your participation is always welcome. The Legislative and Public Affairs Committee meeting will be available to the public online at:

**<https://ocsd.legistar.com/Calendar.aspx>**

You may submit your comments and questions in writing for the Committee's consideration in advance of the meeting by using the eComment feature available via the webpage above or sending them to [OCSanClerk@ocsd.com](mailto:OCSanClerk@ocsd.com) with the subject line "PUBLIC COMMENT ITEM # (insert the item number relevant to your comment)" or "PUBLIC COMMENT NON-AGENDA ITEM". Submit your written comments by 9:00 a.m. on Monday, July 12, 2021.

You may also submit comments and questions for the Committee's consideration during the meeting by using the eComment feature that will be available via the webpage above for the duration of the meeting.

All public comments will be provided to the Committee and may be read into the record or compiled as part of the record.

Thank you.

July 1, 2021

**NOTICE OF MEETING**

**LEGISLATIVE AND PUBLIC AFFAIRS COMMITTEE  
ORANGE COUNTY SANITATION DISTRICT**

**Monday, July 12, 2021 – 3:00 P.M.**

**ACCESSIBILITY FOR THE GENERAL PUBLIC**

**Due to the spread of COVID-19, the Orange County Sanitation District will be holding all upcoming Board and Committee meetings by teleconferencing and Internet accessibility. This meeting will be available to the public online at:**

**<https://ocsd.legistar.com/Calendar.aspx>**

A special meeting of the Legislative and Public Affairs Committee of the Orange County Sanitation District will be held in the manner indicated herein on Monday, July 12, 2021 at 3:00 p.m.

- Serving:*
- Anaheim
  - Brea
  - Buena Park
  - Cypress
  - Fountain Valley
  - Fullerton
  - Garden Grove
  - Huntington Beach
  - Irvine
  - La Habra
  - La Palma
  - Los Alamitos
  - Newport Beach
  - Orange
  - Placentia
  - Santa Ana
  - Seal Beach
  - Stanton
  - Tustin
  - Villa Park
  - County of Orange
  - Costa Mesa Sanitary District
  - Midway City Sanitary District
  - Irvine Ranch Water District
  - Yorba Linda Water District



# **LEGISLATIVE AND PUBLIC AFFAIRS COMMITTEE**

## **Special Meeting Agenda**

**Monday, July 12, 2021 - 3:00 PM**

**Board Room**

**Administration Building**

**10844 Ellis Avenue**

**Fountain Valley, CA 92708**

**(714) 593-7433**

**AGENDA POSTING:** In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted outside the main gate of the Sanitation District's Administration Building located at 10844 Ellis Avenue, Fountain Valley, California, and on the Sanitation District's website at [www.ocsd.com](http://www.ocsd.com) not less than 72 hours prior to the meeting date and time above. All public records relating to each agenda item, including any public records distributed less than 72 hours prior to the meeting to all, or a majority of the Board of Directors, are available for public inspection in the office of the Clerk of the Board.

**AGENDA DESCRIPTION:** The agenda provides a brief general description of each item of business to be considered or discussed. The recommended action does not indicate what action will be taken. The Board of Directors may take any action which is deemed appropriate.

**MEETING AUDIO:** An audio recording of this meeting is available within 24 hours after adjournment of the meeting. Please contact the Clerk of the Board's office at (714) 593-7433 to request the audio file.

**NOTICE TO DIRECTORS:** To place items on the agenda for a Committee or Board Meeting, the item must be submitted in writing to the Clerk of the Board: Kelly A. Lore, MMC, (714) 593-7433 / [klore@ocsan.gov](mailto:klore@ocsan.gov) at least 14 days before the meeting.

### **FOR ANY QUESTIONS ON THE AGENDA, BOARD MEMBERS MAY CONTACT STAFF AT:**

General Manager: Jim Herberg, [jherberg@ocsan.gov](mailto:jherberg@ocsan.gov) / (714) 593-7300

Asst. General Manager: Lorenzo Tyner, [ltyner@ocsan.gov](mailto:ltyner@ocsan.gov) / (714) 593-7550

Asst. General Manager: Rob Thompson, [rthompson@ocsan.gov](mailto:rthompson@ocsan.gov) / (714) 593-7310

Director of Human Resources: Celia Chandler, [cchandler@ocsan.gov](mailto:cchandler@ocsan.gov) / (714) 593-7202

Director of Engineering: Kathy Millea, [kmillea@ocsan.gov](mailto:kmillea@ocsan.gov) / (714) 593-7365

Director of Environmental Services: Lan Wiborg, [lwiborg@ocsan.gov](mailto:lwiborg@ocsan.gov) / (714) 593-7450

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL AND DECLARATION OF QUORUM:**

Clerk of the Board

**PUBLIC COMMENTS:**

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*You may also submit comments and questions for the Legislative and Public Affairs Committee's consideration during the meeting by using the eComment feature that will be available via the webpage above for the duration of the meeting. All public comments will be provided to the Legislative and Public Affairs Committee and may be read into the record or compiled as part of the record.*

**REPORTS:**

*The Committee Chairperson and the General Manager may present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.*

**CONSENT CALENDAR:**

*Consent Calendar Items are considered to be routine and will be enacted, by the Committee, after one motion, without discussion. Any items withdrawn from the Consent Calendar for separate discussion will be considered in the regular order of business.*

**1. APPROVAL OF MINUTES**

**[2021-1725](#)**

**RECOMMENDATION:**

Approve Minutes of the Regular Meeting of the Legislative and Public Affairs Committee held May 10, 2021.

**Originator:** Kelly Lore

**Attachments:** [Agenda Report](#)  
[05-10-2021 LaPA Committee Minutes](#)

**NON-CONSENT:**

**2. PUBLIC AFFAIRS STRATEGIC PLAN YEAR END REPORT [2021-1617](#)**

RECOMMENDATION: Recommend to the Board of Directors to:

Receive and file the Public Affairs Strategic Plan for Fiscal Years 2020-21 and 2021-22 Year End Update.

**Originator:** Jim Herberg

**Attachments:** [Agenda Report](#)  
[PAO Strategic Plan FY 2020-21 and 2021-22](#)  
[Communications Audit Executive Summary, February 2020](#)  
[Public Affairs Portfolio FY20-21](#)  
[Presentation - PAO Year End Report](#)

**3. CONSTRUCTION OUTREACH COMMUNICATIONS AUDIT REPORT [2021-1618](#)**

RECOMMENDATION: Recommend to the Board of Directors to:

Receive and file the Construction Outreach Communications Review and Audit 2021.

**Originator:** Jim Herberg

**Attachments:** [Agenda Report](#)  
[Construction Outreach Communications Review and Audit 2021](#)  
[Public Affairs Strategic Plan FY 2020-21 and 2021-22](#)

**4. PUBLIC AFFAIRS UPDATE FOR THE MONTHS OF MAY AND JUNE 2021 [2021-1737](#)**

RECOMMENDATION: Recommend to the Board of Directors to:

Receive and file the Public Affairs Update for the months of May and June 2021.

**Originator:** Jim Herberg

**Attachments:** [Agenda Report](#)  
[Outreach and Media Summary Report - May & June 2021](#)  
[Presentation - PAO July Update](#)

**5. LEGISLATIVE AFFAIRS UPDATE FOR THE MONTHS OF JUNE/JULY 2021 [2021-1734](#)**

RECOMMENDATION: Recommend to the Board of Directors to:

Receive and file the Legislative Affairs Update for the months of June/July 2021.

**Originator:** Jim Herberg

**Attachments:** [Agenda Report](#)  
[Federal Legislative Update - ENS Resources](#)  
[Federal Legislative Matrix - ENS Resources](#)  
[State Legislative Update - Townsend Public Affairs](#)  
[State Legislative Matrix - Townsend Public Affairs](#)  
[Grant Tracker 2021-2022](#)

**INFORMATION ITEMS:**

**6. STRATEGIC PLAN ORGANIZATIONAL ADVOCACY AND OUTREACH POLICY [2021-1726](#)**

**RECOMMENDATION:**

Information Only.

**Originator:** Jim Herberg

**Attachments:** [Agenda Report](#)  
[Organizational Advocacy and Outreach Policy Paper 2021](#)  
[Strategic Plan November 2019](#)

**DEPARTMENT HEAD REPORTS:**

**CLOSED SESSION:**

None.

**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

At this time Directors may request staff to place an item on a future agenda.

**ADJOURNMENT:**

Adjourn the Committee meeting until the Regular Meeting of the Legislative and Public Affairs Committee on September 13, 2021 at 4:30 p.m.