



ADMINISTRATION COMMITTEE

Headquarters
18480 Bandilier Circle
Fountain Valley, CA 92708
(714) 593-7433

Agenda Report

File #: 2026-4895

Agenda Date: 5/13/2026

Agenda Item No: 8.

FROM: Robert Thompson, General Manager
Originator: Wally Ritchie, Director of Finance

SUBJECT:

GENERAL MANAGER APPROVED PURCHASES AND ADDITIONS TO THE PRE-APPROVED OEM SOLE SOURCE LIST

GENERAL MANAGER'S RECOMMENDATION

RECOMMENDATION: Recommend to the Board of Directors to:

- A. Receive and file Orange County Sanitation District purchases made under the General Manager's authority for the period of January 1, 2026, to March 31, 2026; and
- B. Approve the following additions to the pre-approved Original Equipment Manufacturers (OEM) Sole Source List:
 - FLIR Systems - Infrared Cameras
 - SIPCO Mechanical Linkage Solutions - Clarifier Gearboxes
 - SUEZ WTS/Veolia WTS/Infilco Degremont - Bar Screen Repair Parts
 - VOYA Financial - 401(A) Retirement Plan

BACKGROUND

Staff provides the Orange County Sanitation District (OC San) Administration Committee and the Board of Directors quarterly reports of General Manager approved and executed purchases between \$50,000 and \$150,000; maintenance and repair Services Task Orders between \$50,000 and \$500,000; and additions to the pre-approved OEM Sole Source List.

The list of additions to the pre-approved OEM Sole Source List displays the OEM added this quarter that require sole source procurement to maintain, service, or replace equipment currently in operation at OC San facilities, because the parts and/or service can only be provided by the OEM or their designated representative.

RELEVANT STANDARDS

- Quarterly financial reporting
- Ensure the public's money is wisely spent

PRIOR COMMITTEE/BOARD ACTIONS

December 2016 - Minute Order 12(b) authorized the General Manager to ratify additions or deletions to the OEM Sole Source list on the General Manager's quarterly approved purchases agenda report.

ADDITIONAL INFORMATION

In accordance with Board purchasing policies, Ordinance No. OC SAN-61, the General Manager has authority to approve and execute purchases between \$50,000 and \$150,000. Below is a summary of General Manager approved purchases, in amounts exceeding \$50,000, for the third quarter of fiscal year 2025-26:

Vendor Name	Amount	Department	Description/Discussion
ACTION DOOR REPAIR CORPORATION	\$148,000.00	Administrative Services	Blanket PO for Roll Up and Passage Door Repair for HQ, and Plant Nos. 1 and 2 3/1/26 - 2/28/27 Contract # MA-080-25010678, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
ACTUS CONSULTING AND TRAINING	\$50,400.00	Human Resources	Service PO for On-Site Active Shooter Preparedness Training Sole Source Justification 2908 Reason: Unique Product/Service
AGILENT TECHNOLOGIES INC	\$58,982.40	Environmental Services	Annual Service PO for Crosslab Silver Service Plan for a LCMS 6495 iFunnel QQQ System Board Approved OEM Sole Source List M.O. 12/14/16, Item 12 (B)
AIR DUCT CLEANING COMPANY	\$145,000.00	Administrative Services	Blanket PO to Provide Air Duct Cleaning and Repairs for HVAC Equipment at P1, P2, Pump Stations and HQ 2/17/26 - 2/16/27 Contract # MA-080-25010052, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
ALPINE CONSULTING PARTNERS LLC	\$118,200.00	Administrative Services	Blanket PO for Budget Software Consulting Services Sole Source Justification 2921 Reason: Unique Product/Service
BAY CITY INDUSTRIAL SUPPLY	\$130,000.00	Operations & Maintenance	Convenience Blanket PO for Miscellaneous Parts 7/1/26 - 6/30/28 GM Article 2, Section 2.2 (b) (1)
BEAMEX, INC	\$79,820.00	Operations & Maintenance	Stock Item Purchase of Central Calibration Workstation Board Approved OEM Sole Source List M.O. 8/22/18, Item 7 (B)
CALIFORNIA RECREATION COMPANY	\$86,200.00	Environmental Services	Shore Power Upgrade for Marina Slip 42 Board Approved OEM Sole Source List M.O. 12/14/16, Item 12 (B)
CAVANAUGH MACHINE WORKS	\$75,000.00	Operations & Maintenance	Convenience Blanket PO for Miscellaneous Off-Site Rebuild Work 7/1/26 - 6/30/28 GM Article 2, Section 2.2 (b) (1)

CONNELL CHEVROLET/ GEO	\$75,000.00	Administrative Services	Convenience Blanket PO for Vehicle Parts and Services 7/1/26 - 6/30/27 GM Article 2, Section 2.2 (b) (1)
COOPER MACHINERY SERVICES LLC	\$51,696.97	Operations & Maintenance	Purchase Order to Troubleshoot Water in Oil and Change Oil and Filters at Plant No.1 Cooper Bessemer Engine #3 Board Approved OEM Sole Source List M.O. 8/23/17, Item 12 (B)
COOPER MACHINERY SERVICES LLC	\$50,537.60	Administrative Services	Stock Item Purchase of Thirty-Two (32) Cooper Bessemer Nut, Hex, Engine Lifter Special Board Approved OEM Sole Source List M.O. 8/23/17, Item 9 (B)
DXP ENTERPRISES, INC.	\$75,215.00	Administrative Services	Stock Item Purchase of One (1) Patterson Split Case Pump Board Approved OEM Sole Source List M.O. 2/26/20, Item 13 (B)
EASTERN RESEARCH GROUP, INC.	\$80,093.00	Environmental Services	Service PO for Pre-Treatment Training Consulting Support Services Informal Bid 145143-OR
FLO-SYSTEMS, INC.	\$103,432.00	Operations & Maintenance	Stock Item Purchase of Two (2) Fairbanks Morse Impellers Board Approved OEM Sole Source List M.O. 8/28/19, Item 3 (B)
GRAYBAR ELECTRIC COMPANY WALNUT CA	\$72,308.51	Operations & Maintenance	Purchase of One (1) Fluke Network Analyzer US Communities Contract EV2370, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
ISMG MACHINERY AND TOOLING AGENCY	\$54,431.33	Operations & Maintenance	Purchase of One (1) Clausing Mill Informal Bid 144032-OR
LINKEDIN CORPORATION	\$103,560.00	Administrative Services	Blanket PO for LinkedIn Recruiting Services for HR Board Approved OEM Sole Source List M.O. 5/24/23, Item 15 (B)
MEGGER	\$100,969.00	Operations & Maintenance	Purchase of Trax 220 Power Transformer Board Approved OEM Sole Source List M.O. 8/27/25, Item 4 (B)
MULTI W SYSTEM CO	\$57,150.00	Administrative Services	Stock Item Purchase of One (1) Hayward- Gordon Pump, Chopper, Rotating Assy Board Approved OEM Sole Source List M.O. 2/23/22, Item 16 (B)
NATIONAL AUTO FLEET GROUP	\$94,640.12	Operations & Maintenance	Service PO for Two (2) New/Unused and Delivered Chassis Bodies Sourcewell Contract 081325-NAF, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
NEWPORT HARBOR SHIPYARD	\$117,619.00	Environmental Services	Service PO for Haul Out, Paint, and Repair Work on OC San's Motor Vessel Nerissa Regular Maintenance Board Approved OEM Sole Source List M.O. 8/24/22, Item 4 (B)

NICKELL METAL SPRAY	\$90,000.00	Operations & Maintenance	Convenience Blanket PO for Spray Metal Coating & Re grind Finishing for Machinery at P1, P2 and Pump Stations 7/1/26 - 6/30/28 GM Article 2, Section 2.2 (b) (1)
PRESIDIO NETWORKED SOLUTIONS GROUP, LLC	\$140,000.00	Administrative Services	Blanket PO for Monthly AWS Storage for CCTV Data 3/18/26 - 3/17/27 Contract # RCA-017-25010063, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
PUTZMEISTER AMERICA INC	\$82,301.53	Administrative Services	Stock Item Purchase of Eight (8) Cylinder, Hydraulic. 160-60/40 Board Approved OEM Sole Source List M.O. 5/27/20, Item 14 (B)
RH BORDEN AND COMPANY LLC	\$51,705.00	Operations & Maintenance	Blanket PO for Full LiDAR Scan, Virtual Modeling, and Wall Degradation Analysis of One Hundred Thirteen (113) Manholes and Seven (7) Pump Station Wet Wells Informal Bid 140914-OR
ROZIN SECURITY	\$99,880.00	Human Resources	Service PO for Physical Security Master Plan Sole Source Justification 2918 Reason: Other
SHI INTERNATIONAL CORP	\$126,598.50	Administrative Services	Blanket PO for WalkMe for Employees New Edition 1/17/26 - 1/16/27 Contract # 2024056-02 / RCA-017-25010103, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
SOUTHERN COUNTIES LUBRICANTS	\$52,605.00	Operations & Maintenance	Purchase of 4500 Gallons of Chevron 5200 HDAX Low Ash 40 Informal Bid 145178-OR
SUMMIT STEEL	\$130,000.00	Operations & Maintenance	Convenience Blanket PO for Metal Stock 7/1/26 - 6/30/28 GM Article 2, Section 2.2 (b) (1)
TREDDENT DATA SYSTEMS, INC	\$83,201.00	Administrative Services	Annual PO for Cisco NetCare Maintenance 5/2/26 - 5/1/27 Board Approved OEM Sole Source List M.O. 8/23/17, Item 9(B)
TUSTIN LOCK AND SAFE	\$140,000.00	Administrative Services	Service PO for Headquarters Re-key Sole Source Justification 2924 Reason: Unique Product/Service
VWR SCIENTIFIC	\$95,000.00	Environmental Services	Blanket PO for Miscellaneous Laboratory Supplies 4/1/26 - 3/31/27 Contract # MA2024005, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
WALTERS WHOLESALE ELECTRIC	\$100,000.00	Operations & Maintenance	Convenience Blanket PO for Electrical Parts & Supplies for P1, P2 and Pump Stations 7/1/26 - 6/30/27 GM Article 2, Section 2.2 (b) (1)

WESTERN INDOOR ENVIRONMENTAL SERVICES	\$145,000.00	Administrative Services	Blanket PO to Provide Air Duct Cleaning and Repairs for HVAC Equipment at P1, P2, Pump Stations and HQ 1/6/26 - 1/5/27 Contract # MA-080-25010052, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
WIDESPREAD INDUSTRIAL SUPPLIES, INC	\$140,000.00	Operations & Maintenance	Convenience Blanket PO for Restocking of Hardware and Miscellaneous Consumables 7/1/26 - 6/30/27 GM Article 2, Section 2.2 (b) (1)
XYLEM WATER SOLUTIONS USA, INC.	\$57,646.20	Administrative Services	Stock Item Purchase of 6626 7-Inch Membrane Diffusers Board Approved OEM Sole Source List M.O. 8/28/24, Item 7 (B)

Additionally, in accordance with Board purchasing policies, Ordinance No. OC SAN-61, the General Manager has authority to approve and execute maintenance and repair Services Task Orders between \$50,000 and \$500,000. Below is a summary of General Manager approved maintenance and repair Services Task Orders, in amounts exceeding \$50,000, for the third quarter of fiscal year 2025-26:

None in the third quarter.

FINANCIAL CONSIDERATIONS

N/A

ATTACHMENT

The following attachment(s) may be viewed on-line at the OC San website (www.ocsan.gov) with the complete agenda package:

N/A