

**MEMORANDUM**

TO: Hon. Chair and Members of the Orange County Sanitation District Board of Directors

FROM: Bradley R. Hogin, Esq.  
General Counsel


DATE: December 10, 2019

RE: Closed Session Items

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The Board of Directors desires to hold a closed session on December 18, 2019 for the purpose of conferring with its legal counsel regarding potential litigation. Existing facts and circumstances reflect a significant exposure to litigation against the District. The closed session will be held pursuant to the authority of California Government Code Section 54956.9(d)(4). The facts and circumstances are as follows: The District received a claim for damages from Terra Insurance Company pertaining to insurance requirements for Orange County Sanitation District Project No. PS17-03.

Respectfully submitted,

By   
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Bradley R. Hogin, General Counsel