



CALL TO ORDER

A regular meeting of the Steering Committee of the Orange County Sanitation District was called to order by Board Chairman David Shawver on Wednesday, June 23, 2021 at 5:01 p.m. in the Administration Building of the Orange County Sanitation District. Chair Shawver stated that the meeting was being held telephonically and via audio/video teleconferencing in accordance with the Governor's Executive Order No. N-29-20, due to the Coronavirus Pandemic (COVID-19).

ROLL CALL AND DECLARATION OF QUORUM:

A quorum was declared present, as follows:

PRESENT: David Shawver, John Withers, Stacy Berry, Sandra Massa-Lavitt,
Glenn Parker, Jesus Silva and Chad Wanke

ABSENT: None

STAFF MEMBERS PRESENT: Clerk of the Board Kelly Lore and Brian Engeln were present in the Board Room. General Manager Jim Herberg, Assistant General Manager Lorenzo Tyner, Assistant General Manager Rob Thompson, Director of Engineering Kathy Millea, Director of Environmental Services Lan Wiborg, Director of Human Resources Celia Chandler, Jennifer Cabral, Mortimer Caparas, Jackie Castro, Jacob Dalgoff, Dean Fisher, John Frattali, Laurie Klinger, Tina Knapp, Laura Maravilla, and Jeffrey Mohr participated telephonically.

OTHERS PRESENT: Brad Hogin, General Counsel, was present in the Board Room.

PUBLIC COMMENTS:

None.

Clerk of the Board Kelly Lore stated that she received late communication that Closed Session Item No. CS-1 would not be heard this evening.

REPORTS:

Chair Shawver and General Manager Jim Herberg did not provide a report.

CONSENT CALENDAR:**1. APPROVAL OF MINUTES**[2021-1654](#)**Originator:** Kelly Lore

MOVED, SECONDED AND DULY CARRIED TO:

Approve Minutes of the Regular Meeting of Steering Committee held May 26, 2021.

AYES: David Shawver, John Withers, Stacy Berry, Sandra Massa-Lavitt, Glenn Parker, Jesus Silva and Chad Wanke**NOES:** None**ABSENT:** None**ABSTENTIONS:** None**NON-CONSENT:****2. GENERAL MANAGER'S FY 2020-2021 WORK PLAN YEAR-END REPORT**[2021-1706](#)**Originator:** Jim Herberg

General Manager Jim Herberg provided a brief overview of the General Manager's FY 2020-21 Work Plan Year-End Report.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the General Manager's FY 2020-2021 Work Plan Year-End Report.

AYES: David Shawver, John Withers, Stacy Berry, Sandra Massa-Lavitt, Glenn Parker, Jesus Silva and Chad Wanke**NOES:** None**ABSENT:** None**ABSTENTIONS:** None**3. INTERIM FOOD WASTE RECEIVING FACILITY, PROJECT NO. P2-124**[2021-1434](#)**Originator:** Kathy Millea

Assistant General Manager Rob Thompson provided a brief overview of this item.

MOVED, SECONDED AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Receive and file Bid Tabulation and Recommendation for Interim Food Waste Receiving Facility, Project No P2-124; and
- B. Reject all bids and direct staff to continue efforts to negotiate agreements with food waste pre-processors.

AYES: David Shawver, John Withers, Stacy Berry, Sandra Massa-Lavitt, Glenn Parker, Jesus Silva and Chad Wanke

NOES: None

ABSENT: None

ABSTENTIONS: None

INFORMATION ITEMS:

None.

CLOSED SESSION:

CONVENED IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS 54956.8, 54957(a) & 54956.9(d)(1).

The Committee convened in closed session at 5:35 p.m. to discuss one item. Item CS-1 was not heard. Confidential minutes of the Closed Sessions have been prepared in accordance with the above Government Code Sections and are maintained by the Clerk of the Board in the Official Book of Confidential Minutes of Board and Committee Closed Session meetings.

**CS-1 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION - [2021-1694](#)
GOVERNMENT CODE SECTION 54956.9(d)(1)**

Originator: Jim Herberg

ITEM NOT HEARD.

Number of Cases: 1

Bayside Village Marina, LLC v. Orange County Sanitation District; Orange County Sanitation District Board of Directors; and Does 1-25, Inclusive, Superior Court of the State of California for the County of Orange - Central Justice Center Case No. 30-2021-01194238-CU-WM-CXC.

CS-2 PUBLIC EMPLOYEE PERFORMANCE EVALUATION 54957(b)(1)[2021-1685](#)

Originator: Celia Chandler

CONVENED IN CLOSED SESSION:

Public Employee Performance Evaluation

Number of Employees: 1

- General Manager

RECONVENE IN REGULAR SESSION.

The Committee reconvened in regular session at 6:01 p.m.

CONSIDERATION OF ACTION, IF ANY, ON MATTERS CONSIDERED IN CLOSED SESSION:

General Counsel Brad Hogin did not provide a report.

OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:

None.

BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:

None.

ADJOURNMENT:

Chair Shawver declared the meeting adjourned at 6:02 p.m. to the next Steering Committee meeting to be held on July 28, 2021 at 5:00 p.m.

Submitted by:

Kelly A. Lore

Kelly A. Lore, MMC
Clerk of the Board