



OPERATIONS COMMITTEE

Agenda Report

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File #: 2023-2788

Agenda Date: 2/22/2023

Agenda Item No: 12.

FROM: Robert Thompson, General Manager
Originator: Riaz Moinuddin, Director of Operations & Maintenance

SUBJECT:

GENERAL AND SEMI-SKILLED LABOR REPAIRS, SPECIFICATION NO. S-2022-1370BD

GENERAL MANAGER'S RECOMMENDATION

RECOMMENDATION:

- A. Approve a Purchase Order Contract to Tiano Construction, Inc. (as the Primary Contractor) and MPK Solutions (as the Secondary Contractor) to provide General and Semi-Skilled Labor Repairs, Specification No. S-2022-1370BD, for a total amount not to exceed \$300,000 for the period beginning March 1, 2023 through February 29, 2024, with four (4) one-year renewal options; and
- B. Approve an annual contingency of \$30,000 (10%).

BACKGROUND

The Orange County Sanitation District (OC San) has a need for general and semi-skilled labor to perform a variety of maintenance and upkeep tasks on OC San facilities and grounds when internal resources are constrained or when a demand for such services temporarily increases. Such services include, but are not limited to, tunnel cleaning, clean-out of storm and catch basins, power washing process areas, fence repair, trenching and asphalt repair, clearing easements, and concrete patching.

Staff recommends approving a primary and secondary service provider for prevailing wage work. If the primary provider is unable to meet the requirements of a request, the secondary could be used. Any individual task performed under these contracts of more than \$35,000 must be approved by the Purchasing Manager to ensure compliance with public works legal requirements.

RELEVANT STANDARDS

- Maintain a culture of improving efficiency to reduce the cost to provide the current service level or standard
- Maintain a proactive asset management program

PROBLEM

Facilities work is dependent upon contract services during times of high demand. An existing contract for these types of services has expired.

PROPOSED SOLUTION

Staff recommends entering into a Purchase Order Contract with the two lowest responsive and responsible bidders for general and semi-skilled labor to provide additional work capacity.

TIMING CONCERNS

An existing contract for general and semi-skilled labor has expired. Staff has limited capacity to address urgent work tasks that arise from time to time.

RAMIFICATIONS OF NOT TAKING ACTION

Backlog of tasks will continue to grow and many of the safety related tasks will not be completed in a timely manner due to labor constraints.

PRIOR COMMITTEE/BOARD ACTIONS

N/A

ADDITIONAL INFORMATION

OC San advertised for bids on September 19, 2022, via PlanetBids. Three sealed bids were received on November 1, 2022. The bids were evaluated in accordance with OC San's policies and procedures.

Staff recommends awarding a Purchase Order Contract to the primary and secondary vendors which are the two lowest responsive and responsible bidders as follows:

Company Name	Prevailing Wage Markup
Tiano Construction, Inc.	\$33.00/hour in addition to applicable DIR Wage Determinations
MPK Solutions	\$36.90/hour in addition to applicable DIR Wage Determinations
Vicon Enterprise	\$107.00/hour in addition to applicable DIR Wage Determinations

CEQA

N/A

FINANCIAL CONSIDERATIONS

This request complies with authority levels of OC San's Purchasing Ordinance. This recommendation will be funded under the Repairs and Maintenance line item for Division 880, Plant No. 2 Maintenance (Adopted Budget, FY 2022-23 & 2023-24, Section 6, Page 96), and the available funding is sufficient for this action.

ATTACHMENT

The following attachment(s) may be viewed on-line at the OC San website (www.ocsan.gov) with the complete agenda package:

N/A