



SPECIAL NOTICE
PUBLIC ATTENDANCE & PARTICIPATION AT PUBLIC MEETINGS
Board of Directors Meeting
Wednesday, April 24, 2024
6:00 p.m.

Your participation is always welcome. OC San offers several ways in which to interact during meetings. You will find information as to these opportunities below.

IN-PERSON MEETING ATTENDANCE

You may attend the meeting in-person at the following location:

Orange County Sanitation District
Administration Building
10844 Ellis Avenue
Fountain Valley, CA 92708

ONLINE MEETING PARTICIPATION

You may join the meeting live via Teams on your computer or similar device or web browser by using the link below:

[Click here to join the meeting](#)

We suggest testing joining a Teams meeting on your device prior to the commencement of the meeting. For recommendations, general guidance on using Teams, and instructions on joining a Teams meeting, [please click here](#).

Please mute yourself upon entry to the meeting. Please raise your hand if you wish to speak during the public comment section of the meeting. The Clerk of the Board will call upon you by using the name you joined with.

Meeting attendees are not provided the ability to make a presentation during the meeting. Please contact the Clerk of the Board at least 48 hours prior to the meeting if you wish to present any items. Additionally, camera feeds may be controlled by the meeting moderator to avoid inappropriate content.

HOW TO PARTICIPATE IN THE MEETING BY TELEPHONE

To join the meeting from your phone: Dial (213) 279-1455
When prompted, enter the Phone Conference ID: 607 123 650#

All meeting participants may be muted during the meeting to alleviate background noise. If you are muted, please use *6 to unmute. You may also mute yourself on your device.

Please raise your hand to speak by use *5, during the public comment section of the meeting. The Clerk of the Board will call upon you by using the last 4 digits of your phone number as identification.

NOTE: All attendees will be disconnected from the meeting at the beginning of Closed Session. If you would like to return to the Open Session portion of the meeting, please login or dial-in to the Teams meeting again and wait in the Lobby for admittance.

WATCH THE MEETING ONLINE

The meeting will be available for online viewing at:

<https://ocsd.legistar.com/Calendar.aspx>

SUBMIT A COMMENT

You may submit your comments and questions in writing for consideration in advance of the meeting by using the eComment feature available online at: <https://ocsd.legistar.com/Calendar.aspx> or sending them to OCSanClerk@ocsan.gov with the subject line "PUBLIC COMMENT ITEM # (insert the item number relevant to your comment)" or "PUBLIC COMMENT NON-AGENDA ITEM".

You may also submit comments and questions for consideration during the meeting by using the eComment feature available online at: <https://ocsd.legistar.com/Calendar.aspx>. The eComment feature will be available for the duration of the meeting.

All written public comments will be provided to the legislative body and may be read into the record or compiled as part of the record.

For any questions and/or concerns, please contact the Clerk of the Board's office at 714-593-7433. Thank you for your interest in OC San!

April 17, 2024

NOTICE OF REGULAR MEETING

**BOARD OF DIRECTORS
ORANGE COUNTY SANITATION DISTRICT**

Wednesday, April 24, 2024 – 6:00 P.M.

Administration Building
10844 Ellis Avenue
Fountain Valley, CA 92708

ACCESSIBILITY FOR THE GENERAL PUBLIC

Your participation is always welcome. Specific information as to how to participate in this meeting is detailed on the Special Notice attached to this agenda. In general, OC San offers several ways in which to interact during this meeting: you may participate in person, join the meeting live via Teams on your computer or similar device or web browser, join the meeting live via telephone, view the meeting online, and/or submit comments for consideration before or during the meeting.

The Regular Meeting of the Board of Directors of the Orange County Sanitation District will be held at the above location and in the manner indicated on Wednesday, April 24, 2024 at 6:00 p.m.



Clerk of the Board

- Serving:
- Anaheim
- Brea
- Buena Park
- Cypress
- Fountain Valley
- Fullerton
- Garden Grove
- Huntington Beach
- Irvine
- La Habra
- La Palma
- Los Alamitos
- Newport Beach
- Orange
- Placentia
- Santa Ana
- Seal Beach
- Stanton
- Tustin
- Villa Park
- County of Orange
- Costa Mesa Sanitary District
- Midway City Sanitary District
- Irvine Ranch Water District
- Yorba Linda Water District



BOARD OF DIRECTORS
Regular Meeting Agenda
Wednesday, April 24, 2024 - 6:00 PM
Board Room
Administration Building
10844 Ellis Avenue
Fountain Valley, CA 92708
(714) 593-7433

ACCOMMODATIONS FOR THE DISABLED: If you require any special disability related accommodations, please contact the Orange County Sanitation District (OC San) Clerk of the Board's office at (714) 593-7433 at least 72 hours prior to the scheduled meeting. Requests must specify the nature of the disability and the type of accommodation requested.

AGENDA POSTING: In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted outside the main gate of the OC San's Administration Building located at 10844 Ellis Avenue, Fountain Valley, California, and on the OC San's website at www.ocsan.gov not less than 72 hours prior to the meeting date and time above. All public records relating to each agenda item, including any public records distributed less than 72 hours prior to the meeting to all, or a majority of the Board of Directors, are available for public inspection in the office of the Clerk of the Board.

AGENDA DESCRIPTION: The agenda provides a brief general description of each item of business to be considered or discussed. The recommended action does not indicate what action will be taken. The Board of Directors may take any action which is deemed appropriate.

MEETING RECORDING: A recording of this meeting is available within 24 hours after adjournment of the meeting at <https://ocsd.legistar.com/Calendar.aspx> or by contacting the Clerk of the Board at (714) 593-7433.

NOTICE TO DIRECTORS: To place items on the agenda for a Committee or Board Meeting, the item must be submitted in writing to the Clerk of the Board: Kelly A. Lore, MMC, (714) 593-7433 / klore@ocsan.gov at least 14 days before the meeting.

FOR ANY QUESTIONS ON THE AGENDA, BOARD MEMBERS MAY CONTACT STAFF AT:

General Manager: Rob Thompson, rthompson@ocsan.gov / (714) 593-7110
Asst. General Manager: Lorenzo Tyner, ltyner@ocsan.gov / (714) 593-7550
Director of Engineering: Mike Dorman, mdorman@ocsan.gov / (714) 593-7014
Director of Environmental Services: Lan Wiborg, lwiborg@ocsan.gov / (714) 593-7450
Director of Finance: Wally Ritchie, writchie@ocsan.gov / (714) 593-7570
Director of Human Resources: Laura Maravilla, lmavilla@ocsan.gov / (714) 593-7007
Director of Operations & Maintenance: Riaz Moinuddin, rmoinuddin@ocsan.gov / (714) 593-7269

CALL TO ORDER

Board Chairman Chad Wanke

INVOCATION AND PLEDGE OF ALLEGIANCE

Board Vice-Chairman Ryan Gallagher, City of Tustin

ROLL CALL AND DECLARATION OF QUORUM

Clerk of the Board

PUBLIC COMMENTS:

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SPECIAL PRESENTATIONS:

1. EMPLOYEE SERVICE AWARDS

[2024-3558](#)

30-year Service Awards

Cynthia “Cindy” Ferry, Administrative Assistant - Division 840

Mark Kawamoto, Environmental Protection Manager - Division 620

Paul Spassoff, Office Assistant - Division 620

20-year Service Awards

Jacob Dalgoff, Senior Engineer - Division 750

Robert “Rob” Michaels, Information Technology Manager - Division 250

Johnny Rocha, Operations Supervisor - Division 830

Originator: Kelly Lore

2. WASTEWATER 101 CITIZENS ACADEMY GRADUATION

[2024-3461](#)

RECOMMENDATION:

Recognize the graduates from the Wastewater 101 Citizens Academy.

Originator: Kelly Lore

REPORTS:

The Board Chairperson and the General Manager may present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.

CONSENT CALENDAR:

Consent Calendar Items are considered to be routine and will be enacted, by the Board of Directors, after one motion, without discussion. Any items withdrawn from the Consent Calendar for separate discussion will be considered in the regular order of business.

3. APPROVAL OF MINUTES [2024-3559](#)**RECOMMENDATION:**

Approve minutes of the Regular meeting of the Board of Directors held March 27, 2024.

Originator: Kelly Lore

Attachments: [Agenda Report](#)
[03-27-2024 Board of Directors Meeting Minutes](#)

RECEIVE AND FILE:**4. COMMITTEE MEETING MINUTES [2024-3476](#)**

RECOMMENDATION: Receive and file the following:

- A. Minutes of the GWRS Steering Committee Meeting held January 8, 2024
- B. Minutes of the Steering Committee Meeting held February 28, 2024
- C. Minutes of the Operations Committee Meeting held March 6, 2024
- D. Minutes of the Administration Committee Meeting held March 13, 2024

Originator: Kelly Lore

Attachments: [Agenda Report](#)
[01-08-2024 GWRS Steering Committee Minutes](#)
[02-28-2024 Steering Committee Minutes](#)
[03-06-2024 Operations Committee Minutes](#)
[03-13-2024 Administration Committee Minutes](#)

5. REPORT OF THE INVESTMENT TRANSACTIONS FOR THE MONTH OF MARCH 2024 [2024-3426](#)

RECOMMENDATION: Receive and file the following:

Report of the Investment Transactions for the month of March 2024.

Originator: Wally Ritchie

Attachments: [Agenda Report](#)
[Report of the Investment Transactions - March 2024](#)

OPERATIONS COMMITTEE:**6. REFURBISHMENT OF COMBINATION SEWER CLEANING TRUCK [2024-3554](#)****RECOMMENDATION:**

- A. Approve a Sole Source Purchase Order to Haaker Equipment Company to refurbish one Combination Sewer Cleaning Truck for a total amount not to exceed \$300,320; and
- B. Approve a contingency of \$45,048 (15%).

Originator: Riaz Moinuddin

Attachments: [Agenda Report](#)

7. POWER BUILDINGS 7 AND 8 HVAC REPLACEMENT AT PLANT NO. 1, PROJECT NO. FE23-08 [2024-3555](#)**RECOMMENDATION:**

- A. Approve a Purchase Order and a Master Turnkey Agreement with Trane U.S. Inc. for the Power Buildings 7 and 8 HVAC Replacement at Plant No. 1, Project No. FE23-08, utilizing the OMNIA Partners Cooperative Purchasing Agreement, Contract No. 3341, for a total amount not to exceed \$687,708; and
- B. Approve a contingency of \$34,386 (5%).

Originator: Riaz Moinuddin

Attachments: [Agenda Report](#)
[Master Turnkey Agreement](#)

8. DIGESTER GAS COMPRESSOR DRYER REPLACEMENTS AT PLANT NO. 1 AND PLANT NO. 2, PROJECT NO. FE23-01 [2024-3556](#)**RECOMMENDATION:**

- A. Approve a Services Contract to Innovative Construction Solutions for Specification No. S-2023-1432BD Digester Gas Compressor Dryer Replacements at Plant No. 1 and Plant No. 2, Project No. FE23-01, for a total amount not to exceed \$5,942,500; and
- B. Approve a contingency of \$594,250 (10%).

Originator: Mike Dorman

Attachments: [Agenda Report](#)
[Services Contract-Innovative Construction Solutions](#)
[FE23-01 Supplemental Attachment](#)

9. LOS ALAMITOS SUB-TRUNK AND WESTSIDE RELIEF INTERCEPTOR REHABILITATION, PROJECT NO. 3-64C [2024-3557](#)

RECOMMENDATION:

Approve an agreement with Forest Lawn Memorial-Park Association for construction access and staging, sewer installation, and pavement rehabilitation in coordination with the Los Alamitos Sub-Trunk and Westside Relief Interceptor Rehabilitation, Project No. 3-64C for an amount payable to Orange County Sanitation District not to exceed \$813,000.

Originator: Mike Dorman

Attachments: [Agenda Report](#)
[Agreement](#)
[Presentation - Project No. 3-64C Forest Lawn Agreement](#)

ADMINISTRATION COMMITTEE:

10. PROFESSIONAL CONSULTANT SERVICES AGREEMENT FOR INDUSTRIAL HYGIENE SERVICES [2024-3574](#)

RECOMMENDATION:

- A. Approve a Professional Consultant Services Agreement for Arcadis U.S., Inc. to provide Industrial Hygiene Services, Specification No. S-2023-1441BD, for a total amount not to exceed \$443,157 for a one-year period beginning May 1, 2024 through April 30, 2025, with four one-year renewal options; and
- B. Approve an annual contingency of \$44,316 (10%).

Originator: Laura Maravilla

Attachments: [Agenda Report](#)
[Arcadis U.S., Inc. Professional Services Agreement](#)

11. UPDATE TO RECORDS MANAGEMENT PROGRAM PROCEDURES AND RECORDS RETENTION SCHEDULE RESOLUTION [2024-3575](#)

RECOMMENDATION:

Adopt Resolution No. OC SAN 24-02 entitled: "A Resolution of the Board of Directors of the Orange County Sanitation District Adopting the Records Management Program Procedures and Records Retention Schedule, Authorizing Destruction of Obsolete Records, and Repealing Resolution No. OC SAN 23-21".

Originator: Kelly Lore

Attachments: [Agenda Report](#)
[Resolution No. OC SAN 24-02](#)
[Procedure Manual Complete Redline 03-26-24](#)
[Records Retention Schedule Redline 2024-03-05](#)

12. SERVICE CONTRACT FOR SECURITY SERVICES [2024-3576](#)

RECOMMENDATION:

- A. Approve a General Services Contract for Universal Protection Service LP DBA Allied Universal Security Services (Allied Universal) to provide Security Services, Specification No. S-2023-1429BD, for a total annual amount not to exceed \$2,246,973 for the period beginning June 1, 2024, through May 31, 2025, with four one-year renewal options; and
- B. Approve an annual contingency of \$224,697 (10%) for the contract period and all remaining renewal periods.

Originator: Laura Maravilla

Attachments: [Agenda Report](#)
[General Services Contract](#)

STEERING COMMITTEE:

13. LEGISLATIVE AFFAIRS UPDATE FOR THE MONTH OF MARCH 2024 [2024-3587](#)

RECOMMENDATION:

Receive and file the Legislative Affairs Update for the month of March 2024.

Originator: Rob Thompson

Attachments: [Agenda Report](#)
[Federal Legislative Update](#)
[Federal Matrix](#)
[State Legislative Update](#)
[State Matrix](#)
[PFAS Cleanup Under CERCLA Letter of Concern](#)
[SB 1034 Letter of Support](#)
[AB 2626 Letter of Support](#)
[SB 1210 Letter of Oppose](#)
[AB 2515 Letter of Support](#)
[SB 1072 Letter of Support](#)

14. PUBLIC AFFAIRS UPDATE FOR THE MONTH OF MARCH 2024 [2024-3590](#)RECOMMENDATION:

Receive and file the Public Affairs Update for the month of March 2024.

Originator: Rob Thompson

Attachments: [Agenda Report](#)
[Outreach and Media Report - March 2024](#)

15. ORANGE COUNTY SANITATION DISTRICT'S MEMBERSHIPS AND AGREEMENTS [2024-3585](#)RECOMMENDATION:

Receive and file the Orange County Sanitation District's Memberships and Agreements list.

Originator: Rob Thompson

Attachments: [Agenda Report](#)
[OC San Memberships and Agreements](#)

NON-CONSENT:**16. PROPOSED ORDINANCE NO. OC SAN-59A AMENDING ORDINANCE NO. OC SAN- 59 TO CORRECT AN ERROR IN TABLE D** [2024-3577](#)RECOMMENDATION:

- A. Motion to read Ordinance No. OC SAN-59A by title only and waive reading of said entire Ordinance;
- B. Introduce Ordinance No. OC SAN-59A entitled, "An Ordinance of the Board of Directors of the Orange County Sanitation District, Amending Ordinance No. OC SAN-59 to correct an error in Table D";
- C. Set May 22, 2024, as the date of the Public Hearing to hear protests and for the second reading of Ordinance No. OC SAN-59A; and
- D. Direct the Clerk of the Board to publish summaries of the Ordinance as required by law.

Originator: Wally Ritchie

Attachments: [Agenda Report](#)
[Proposed Ordinance No. OC SAN-59A](#)
[Ordinance No. OC SAN-59](#)

**17. PROPOSED ORDINANCE NO. OC SAN-60A AMENDING ORDINANCE [2024-3578](#)
NO. OC SAN- 60 TO CORRECT ERRORS IN TABLE F AND TABLE G****RECOMMENDATION:**

- A. Motion to read Ordinance No. OC SAN-60A by title only and waive reading of said entire Ordinance;
- B. Introduce Ordinance No. OC SAN-60A entitled, "An Ordinance of the Board of Directors of the Orange County Sanitation District, Amending Ordinance No. OC SAN-60 to correct errors in Table F and Table G";
- C. Set May 22, 2024 as the date of the Public Hearing to hear protests and for the second reading of Ordinance No. OC SAN-60A; and
- D. Direct the Clerk of the Board to publish summaries of the Ordinance as required by law.

Originator: Wally Ritchie

Attachments: [Agenda Report](#)
[Proposed Ordinance No. OC SAN-60A](#)
[Ordinance No. OC SAN-60](#)

INFORMATION ITEMS:

None.

AB 1234 DISCLOSURE REPORTS:

This item allows Board members to provide a brief oral report regarding the disclosure of outside committees, conferences, training, seminars, etc. attended at the Agency's expense, per Government Code §53232.3(d).

- Report from Board Delegate - ISDOC
- Report from Board Delegate - NWRI
- Report from Board Delegate - OCCOG
- Report from Board Delegate - SARFPA
- Report from GWRS Steering Committee Member(s)
- Other

CLOSED SESSION:

During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chairperson may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of real property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

CONVENE IN CLOSED SESSION.

**CS-1 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION - [2024-3584](#)
GOVERNMENT CODE SECTION 54956.9(d)(1)**

RECOMMENDATION: Convene in Closed Session:

Number of Potential Cases: 1

Orange County Sanitation District v. Robert M. Jackson, et al., Orange County Superior Court Case No. 30-2024-01379706-CU-OR-CJC.

Attachments: [Agenda Report](#)
[Board CS Memo re Robert Jackson 4-24-24](#)

CS-2 PUBLIC EMPLOYEE APPOINTMENT 54957(b)(1) [2024-3586](#)

RECOMMENDATION: Convene in Closed Session:

Public Employee Appointment

Number of Employees: 1

- General Counsel

Attachments: [Agenda Report](#)
[Board CS Memo re General Counsel Appointment 4-24-24](#)

**CS-3 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION - [2024-3591](#)
GOVERNMENT CODE SECTION 54956.9(d)(1)**

RECOMMENDATION: Convene in Closed Session:

Number of Cases: 1

Arlin Blazevic v. Orange County Sanitation District; Natasha Dubrovski; Lorenzo Tyner; and Does 1-100, inclusive, Superior Court of California, County of Orange, Case No. 30-2020-01149812-CU-WT-CJC.

Attachments: [Agenda Report](#)
[Board CS Memo re Blazevic Litigation 4-24-24](#)

RECONVENE IN REGULAR SESSION.

CONSIDERATION OF ACTION, IF ANY, ON MATTERS CONSIDERED IN CLOSED SESSION:

OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:

BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:

At this time Directors may request staff to place an item on a future agenda.

ADJOURNMENT:

Adjourn the Board meeting until the Special Meeting of the Board of Directors on May 22, 2024 at 4:30 p.m at the Headquarters building located at 18480 Bandilier Circle, Fountain Valley, CA, 92708.