

Master Reimbursement Agreements

Presented by:
Nicholas Oswald, Maintenance Manager

Operations Committee
April 1, 2026

OC SAN
ORANGE COUNTY SANITATION DISTRICT

1

Purpose of the Master Reimbursement Agreement

- Defines how OC San coordinates and reimburses manhole adjustments in city projects
- Establishes a standardized agreement across municipalities
- Ensures consistent quality, communication, and coordination across projects
- Streamlines approvals and reduces project delays
- Supports timely and efficient project delivery

2

2

Benefits to a Templated Master Reimbursement Agreement

- Improves project efficiency by integrating work with city street projects
- Covers OC San's actual costs plus up to a 15 percent administrative fee
- Enhances communication and coordination with municipalities
- Ensures quality through OC San-provided materials and inspections
- Minimizes repetitive approvals with a long-term agreement approach



3

3

Impacts Without the Agreement



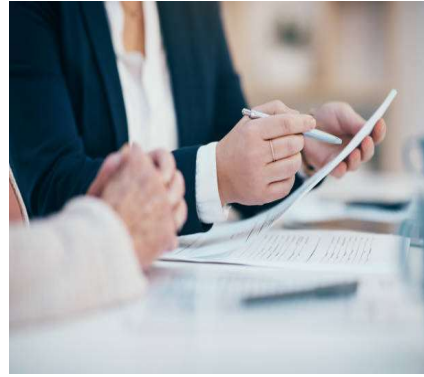
- Higher costs due to separate construction and public bidding
- Project delays from repeated agreement negotiations
- Increased public disruption from additional street closures
- Reduced coordination leading to inefficiencies and scheduling conflicts

4

4

Streamlining Approval

- Allows GM to execute agreements
- Reduces delays and returns agreements to municipalities faster
- Enables cities to meet their council and committee approval timelines
- Maintains oversight through reporting to OC San Operations Committee/Board
- Improves overall efficiency and project delivery timelines



5

5

Recommendation

Recommend to the Board of Directors to:

- A. Approve a Master Reimbursement Agreement with the City of Cypress, Specs. S-050A, S-055, and S-055A, establishing terms, procedures, and reimbursement for Orange County Sanitation District manhole frame and cover adjustments performed as part of Cypress Street Rehabilitation projects, in a standardized form approved by General Counsel; and
- B. Approve the Master Reimbursement Agreement Template and authorize the General Manager to execute future Master Reimbursement Agreements with other municipalities under similar terms, as approved by General Counsel.

6

6