Orange County Sanitation District
Minutes for the
OPERATIONS COMMITTEE

Wednesday, October 1, 2025
5:00 PM
Board Room
Headquarters
18480 Bandilier Circle
Fountain Valley, CA 92708
(714) 593-7433

CALL TO ORDER

A regular meeting of the Operations Committee of the Orange County Sanitation District was called to order by Committee Vice Chair Bob Ooten on Wednesday, October 1, 2025 at 5:00 p.m. in the Orange County Sanitation District Headquarters. Mr. Ooten led the Pledge of Allegiance.

ROLL CALL AND DECLARATION OF QUORUM:

A quorum was not initially established at 5:00 p.m.; the Committee proceeded with Informational Item No. 9.

Assistant Clerk of the Board Tania Moore declared a quorum present as follows:

PRESENT: Joyce Ahn, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Johnathan Ryan Hernandez, Stephanie Klopfenstein, Lisa Landau, Tom Lindsey, Robert Ooten, Vikesh Patel (Alternate) and Bonnie Peat (Alternate)

ABSENT: Pat Burns, Carlos Leon and Jamie Valencia

STAFF PRESENT: Rob Thompson, General Manager; Lorenzo Tyner, Assistant General Manager; Jennifer Cabral, Director of Communications; Mike Dorman, Director of Engineering; Laura Maravilla, Director of Human Resources; Riaz Moinuddin, Director of Operations and Maintenance; Wally Ritchie, Director of Finance; Lan Wiborg, Director of Environmental Services; Tania Moore, Assistant Clerk of the Board; Mo Abiodun; Jon Bradley; Belen Carrillo; Jackie Castro; Sam Choi; Raul Cuellar; Don Cutler; Thys DeVries; Martin Dix; Justin Fenton; John Frattali; Al Garcia; David Huag; Tom Meregillano; Nick Oswald; Giti Radvar; Aldwin Ramirez; Valerie Ratto; Thomas Vu; Kevin Work; and Ruth Zintzun were present in the Board Room.

OTHERS PRESENT: Mal Richardson, General Counsel was present in the Board Room.
Anni Larkins, Jacobs was present virtually.

INFORMATION ITEMS:

Board Vice Chair Jon Dumitru arrived at 5:03 p.m. during the informational item and quorum was established. Directors Doug Chaffee and Lisa Landau arrived at 5:06 p.m.

9. ORANGE COUNTY SANITATION DISTRICT HUMAN RESOURCES DEPARTMENT OVERVIEW **2025-4510**

Originator: Laura Maravilla

Director of Human Resources Laura Maravilla delivered a brief PowerPoint presentation about the Human Resources Department, providing data on OC San's employee statistics and workforce. The presentation included an overview of the department, highlighting its key responsibilities in HR Operations, Employee and Labor Relations, Risk Management, and Employee Development. She also provided an overview of workforce planning and workplace safety, the Emergency Management Team, and OC San's physical security.

ITEM RECEIVED AS AN:

Information Item.

PUBLIC COMMENTS:

None.

Ms. Moore indicated that Late Communication pertaining to minor changes to the attachment for Agenda Item No. 7 was received after the publication of the agenda and was distributed to the Committee and made available to the public.

REPORTS:

Vice Chair Ooten did not provide any reports.

General Manager Rob Thompson announced that a Special Meeting of the Board of Directors will be held on Friday, October 17, 2025 at 11:00 a.m. for the State of OC San.

CONSENT CALENDAR:

1. APPROVAL OF MINUTES **2025-4406**

Originator: Kelly Lore

MOVED, SECONDED, AND DULY CARRIED TO:

Approve minutes of the Regular meeting of the Operations Committee held September 3, 2025.

AYES: Joyce Ahn, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Stephanie Klopfenstein, Lisa Landau, Tom Lindsey, Robert Ooten, Vikesh Patel (Alternate) and Bonnie Peat (Alternate)

NOES: None

ABSENT: Pat Burns, Johnathan Ryan Hernandez, Carlos Leon and Jamie Valencia

ABSTENTIONS: None

2. PROCUREMENT OF COOPER LSVB INTAKE MANIFOLDS **2025-4475**

Originator: Riaz Moinuddin

MOVED, SECONDED, AND DULY CARRIED TO:

A. Approve a Sole Source Purchase Order to Cooper Machinery Services LLS for the procurement of two spare air intake manifolds for the Central Generation engines at Plant No. 2, for a total amount not to exceed $232,734, including applicable sales tax & freight; and

B. Approve a contingency of $23,274 (10%).

AYES: Joyce Ahn, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Stephanie Klopfenstein, Lisa Landau, Tom Lindsey, Robert Ooten, Vikesh Patel (Alternate) and Bonnie Peat (Alternate)
NOES: None
ABSENT: Pat Burns, Johnathan Ryan Hernandez, Carlos Leon and Jamie Valencia
ABSTENTIONS: None

3. PLANT NO. 2 MAIN SEWAGE PUMP #7 OVERHAUL **2025-4476**

Originator: Riaz Moinuddin

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

A. Approve a Sole Source Purchase Order SSJ#2889 to Bender CCP, Inc. for the overhaul of Main Sewage Pump #7 at Plant No. 2, for a total amount not to exceed $270,942, including applicable sales tax and freight; and

B. Approve a contingency of $27,095 (10%)

AYES: Joyce Ahn, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Stephanie Klopfenstein, Lisa Landau, Tom Lindsey, Robert Ooten, Vikesh Patel (Alternate) and Bonnie Peat (Alternate)
NOES: None
ABSENT: Pat Burns, Johnathan Ryan Hernandez, Carlos Leon and Jamie Valencia
ABSTENTIONS: None

4. ANNUAL PROFESSIONAL DESIGN SERVICES AGREEMENT, CONTRACT NO. FE18-00-03 **2025-4511**

Originator: Mike Dorman

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Approve an increase of $70,000 to the Professional Design Services Agreement No. FE18-00-03, annual compensation limit with Dudek for a total amount not to exceed $670,000 per year.

AYES: Joyce Ahn, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Stephanie Klopfenstein, Lisa Landau, Tom Lindsey, Robert Ooten, Vikesh Patel (Alternate) and Bonnie Peat (Alternate)
NOES: None
ABSENT: Pat Burns, Johnathan Ryan Hernandez, Carlos Leon and Jamie Valencia
ABSTENTIONS: None

5. PIPELINE UTILITY EASEMENT CLEAN UP IN HUNTINGTON BEACH, PROJECT NO. FE23-07 **2025-4176**

Originator: Mike Dorman

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

A. Receive and file Bid Tabulation and Recommendation for Pipeline Utility Easement Clean Up in Huntington Beach, Project No. FE23-07;

B. Award a Construction Contract to Metrocell Construction, Inc., for Pipeline Utility Easement Clean Up in Huntington Beach, Project No. FE23-07, for a total amount not to exceed $2,863,255; and

C. Approve a contingency of $286,326 (10%).

AYES: Joyce Ahn, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Stephanie Klopfenstein, Lisa Landau, Tom Lindsey, Robert Ooten, Vikesh Patel (Alternate) and Bonnie Peat (Alternate)
NOES: None
ABSENT: Pat Burns, Johnathan Ryan Hernandez, Carlos Leon and Jamie Valencia
ABSTENTIONS: None

NON-CONSENT:

Director Johnathan Ryan Hernandez arrived at 5:34 p.m.

6. PROGRESSIVE DESIGN BUILD PROJECT AWARD AUTHORIZATION [2025-4465]

Originator: Mike Dorman

Director of Engineering Mike Dorman introduced Engineering Manager Don Cutler who provided a PowerPoint presentation on the Progressive Design-Build (PDB) Project Award Authorization, which covered design-bid-build vs. progressive design-build, the program framework, the rubric screening tool, the upcoming initial PDB project for 2025, early start or procurement activities, the PDB contract award – delegate General Manager authority, and a secondary board action for budget adjustment.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Develop a Resolution of the Board of Directors for future consideration that will delegate to the General Manager the ability to amend contracts of selected design-builders, after the total Progressive Design-Build contract amount and initial Phase 1 Design contract are approved by the Board.

AYES: Joyce Ahn, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Johnathan Ryan Hernandez, Stephanie Klopfenstein, Lisa Landau, Tom Lindsey, Robert Ooten, Vikesh Patel (Alternate) and Bonnie Peat (Alternate)
NOES: None
ABSENT: Pat Burns, Carlos Leon and Jamie Valencia
ABSTENTIONS: None

7. ENGINEERING DEPARTMENT STAFFING PLAN [2025-4498]

Originator: Mike Dorman

Mr. Dorman provided a presentation on the Engineering Department’s Staffing Plan. The presentation covered the history of supplemental staffing, it's current supplemental staffing levels, the General Manager’s FY 2025–26 Work Plan Goal, the benefits of in-house staff, and the need for additional OC San staff to deliver the planned program. He also provided an overview of the Engineering Department, a project defining process, a 20-year net CIP (FY 25–26 Budget), a graph highlighting the growth in small project workload, a 10-year project staff forecasted workload (as of September 2025), graphs illustrating the projected 10-year workload across Divisions 750 (project management), 760 (design) and 770 (construction management), the proposed shift in staffing levels, organizational charts for Divisions 740 (planning), 750 (project management), 760 (design), and 770 (construction management), projected neutral staffing costs, the implementation plan, and the recommendation.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Direct the General Manager to shift staffing from the current Supplemental Engineering Services model toward a direct hiring model to support the existing Capital Improvement Program execution, and implement the plan over four years through the normal budget process.

AYES: Joyce Ahn, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Johnathan Ryan Hernandez, Stephanie Klopfenstein, Lisa Landau, Tom Lindsey, Robert Ooten, Vikesh Patel (Alternate) and Bonnie Peat (Alternate)
NOES: None
ABSENT: Pat Burns, Carlos Leon and Jamie Valencia
ABSTENTIONS: None

8. SALE OF EXCESS POWER **2025-4515**

Originator: Riaz Moinuddin

Director of Operations and Maintenance Riaz Moinuddin provided a brief report of the item.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Authorize the General Manager to enter into an agreement to sell power, in a form approved by General Counsel, with a qualified power purchaser for excess power produced at Plant No. 2.

AYES: Joyce Ahn, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Johnathan Ryan Hernandez, Stephanie Klopfenstein, Lisa Landau, Tom Lindsey, Robert Ooten, Vikesh Patel (Alternate) and Bonnie Peat (Alternate)
NOES: None
ABSENT: Pat Burns, Carlos Leon and Jamie Valencia
ABSTENTIONS: None

DEPARTMENT HEAD REPORTS:

Mr. Thompson thanked the Committee for their patience and direction on the two policy items presented, and expressed the intent to ensure the correct philosophy was brought forward to solicit Committee input prior to bringing forward future contracts and resolutions for consideration.

CLOSED SESSION:

None.

OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:

None.

BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:

None.

ADJOURNMENT:

Vice Chair Ooten declared the meeting adjourned at 6:10 p.m. to the next Regular Operations Committee meeting to be held on Wednesday, November 5, 2025 at 5:00 p.m.

Submitted by:

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Tania Moore, CMC
Assistant Clerk of the Board