



# Orange County Sanitation District

Administration Building  
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## ADMINISTRATION COMMITTEE

### Agenda Report

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**File #:** 2019-709

**Agenda Date:** 11/13/2019

**Agenda Item No:** 4.

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**FROM:** James D. Herberg, General Manager  
Originator: Lorenzo Tyner, Assistant General Manager

**SUBJECT:**

**GENERAL MANAGER APPROVED PURCHASES AND ADDITIONS TO THE PRE-APPROVED OEM SOLE SOURCE LIST**

**GENERAL MANAGER'S RECOMMENDATION**

RECOMMENDATION: Recommend to the Board of Directors to:

- A. Receive and file Orange County Sanitation District purchases made under the General Manager's authority for the period of July 1, 2019 to September 30, 2019; and
- B. Approve the following additions to the pre-approved OEM Sole Source List for the period of July 1, 2019 to September 30, 2019:
- ALLEN-BRADLEY - Medium Voltage Variable Frequency Drive
  - CLEAVER-BROOKS - Burner Elements
  - EATON - Self-Cleaning Strainers
  - SONETICS - Wireless headsets and system
  - TRM/Maximo - Rules Manager SE and Lock out Tag Out (LOTO) Software
  - VAUGHAN - Mixing Nozzles

**BACKGROUND**

Staff provides the Administration Committee and the Board of Directors quarterly reports of General Manager approved and executed purchases between \$50,000 and \$100,000; maintenance and repair Services Task Orders between \$50,000 and \$300,000; and additions to the pre-approved OEM Sole Source List.

The list of additions to the pre-approved OEM Sole Source List displays the original equipment manufacturers (OEM) added this quarter that require sole source procurement to maintain, service, or replace equipment currently in operation at Orange County Sanitation District facilities, because the parts and/or service can only be provided by the OEM or their designated representative.

**RELEVANT STANDARDS**

- Quarterly financial reporting
- Ensure the public's money is wisely spent

**PRIOR COMMITTEE/BOARD ACTIONS**

The Board of Directors authorizes the General Manager to ratify additions and deletions to the OEM Sole Source list quarterly on the General Manager's approved purchases agenda report.

**ADDITIONAL INFORMATION**

In accordance with Board purchasing policies, Ordinance No. OCSD-52, the General Manager has authority to approve and execute purchases between \$50,000 and \$100,000. Below is a summary of General Manager approved purchases, in amounts exceeding \$50,000, for the first quarter of fiscal year 2019-20:

Vendor Name	Amount	Department	Description/Discussion
CE SCHMIDT, ENVIRONMENTAL CONSULTANT	\$70,248.00	Engineering	Sampling Methodology and Field Testing Services for Trickling Filter Research Test at Plant No. 1, Project No. RE18-01 Sole Source Justification 2164 Reason: Unique Product/Service
FIRE SERVICE CORP.	\$69,251.50	Operations & Maintenance	Annual Service Maintenance and Preventative Maintenance, Testing and Inspection for Fire Sprinkler, Fire Extinguishers and Misc. Systems 7/1/19 to 6/30/20 with 4 Optional 1-yr Renewal Periods Specification No. S-2019-1073
GST	\$66,590.51	Administrative Services	Purchase, Installation and Configuration of Audio Visual Equipment for OCSD Boardroom Specification No. S-2019-1023
KEENAN & ASSOCIATES	\$95,000.00	Human Resources	Consulting Services from a Risk Management Professional 8/26/19 to 12/31/19 HR Sole Source Justification
MICROSOFT CORPORATION	\$92,890.00	Administrative Services	Microsoft Premier Support Services 9/17/19 to 9/16/20 Board Approved OEM Sole Source List M.O. 12/14/16, Item 12
MURPHY INDUSTRIAL COATINGS, INC.	\$66,570.00	Operations & Maintenance	Plant 1 Secondary Clarifier #31 Catwalk Coating Repairs Specification No. S-2019-1057

NORTH AMERICAN CRANE COMPANY	\$55,000.00	Operations & Maintenance	Crane Inspection Finding Repairs Sole Source Justification 2157 Reason: Emergency
PROTEIN MATRIX LLC	\$74,250.00	Engineering	Pilot Test Use of a Proprietary Product that may Improve Accumulation of Fats, Oils and Grease (FOG) Sole Source Justification 2136 Reason: Unique Product/Service
PROTEIN MATRIX LLC	\$74,250.00	Engineering	Super Base for Pilot Test at Plant 1 Sole Source Justification 2165 Reason: Unique Product/Service
QUINCY COMPRESSOR	\$63,912.13	Operations & Maintenance	Provide Quincy Air Compressor per Proposal No. BMA-656512 Sole Source Justification 2146 Reason: Time Sensitive/Standardization of Air Compressors
SC FUELS	\$76,635.97	Operations & Maintenance	Purchase of 5,000 Gallons (Bulk Oil) of Chevron 5200 HDAX Low Ash 40 (No Sub) Sole Source Justification 2137 Reason: Unique Product/Service
SGS US WEST COAST LLC	\$59,500.00	Operations & Maintenance	120-Inch Ocean Outfall Pipeline External ROV Video Inspection Services Specification No. S-2019-1027
SIEMENS INDUSTRY, INC.	\$75,685.00	Operations & Maintenance	Three (3) Year Technical Service Agreement to Perform Annual Preventative Maintenance 10/1/19 to 9/30/22 Board Approved OEM Sole Source List M.O. 12/14/16, Item 12

Additionally, in accordance with Board purchasing policies, Ordinance No. OCSD-52, the General Manager has authority to approve and execute maintenance and repair Services Task Orders between \$50,000 and \$300,000. Below is a summary of General Manager approved maintenance and repair Services Task Orders, in amounts exceeding \$50,000, for the first quarter of fiscal year 2019-20:

Vendor Name	Amount	Department	Description/Discussion
AECOM ENERGY & CONSTRUCTION, INC.	\$115,000.00	Operations & Maintenance	Standby Generator replacements at Power Building 3A (P1) and Power Building "C" (P2) Specification No. TOB-2019-1064 of Master Service Contract S-2018-942BD-1

AECOM ENERGY & CONSTRUCTION, INC.	\$89,741.00	Operations & Maintenance	Plant 2 Digester F Valves Replacement, and Pipe and Concrete Repair (P2-91-1K) Specification No. TOB-2019-1101 of Master Service Contract S-2018-942BD-1
J R FILANC CONSTRUCTION	\$139,664.00	Operations & Maintenance	Primary Basin 4 Repairs at Plant 1 Specification No. TOB-2019-1080 of Master Service Contract S-2018-942BD-4
J R FILANC CONSTRUCTION	\$265,230.60	Operations & Maintenance	Elevator Modernization Project, Phase II at Plant 1 (MP-301) Specification No. TOB-2019-1082 of Master Service Contract S-2018-942BD-4
W.A. RASIC CONSTRUCTION CO., INC.	\$71,060.00	Operations & Maintenance	Lighting Replacement at Plant 1 Specification No. TOB-2019-1094 of Master Service Contract S-2018-942BD-7

**CEQA**

N/A

**FINANCIAL CONSIDERATIONS**

N/A

**ATTACHMENT**

*The following attachment(s) may be viewed on-line at the OCS D website ([www.ocsd.com](http://www.ocsd.com)) with the complete agenda package:*

N/A