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**CALL TO ORDER**

A regular meeting of the Steering Committee of the Orange County Sanitation District was called to order by Board Chairman Chad Wanke on Wednesday, October 25, 2023 at 5:00 p.m. in the Administration Building of the Orange County Sanitation District.

**ROLL CALL AND DECLARATION OF QUORUM:**

The Clerk of the Board declared a quorum present as follows:

**PRESENT:** Chad Wanke, Ryan Gallagher, Pat Burns, Christine Marick and Robert Ooten  
**ABSENT:** John Withers and Jon Dumitru

**STAFF PRESENT:** Rob Thompson, General Manager; Lorenzo Tyner, Assistant General Manager; Michael Dorman, Director of Engineering; Laura Maravilla, Director of Human Resources; Riaz Moinuddin, Director of Operations and Maintenance; Wally Ritchie, Director of Finance; Lan Wiborg, Director of Environmental Services; Kelly Lore, Clerk of the Board; Jennifer Cabral; Jackie Castro; Tanya Chong; Raul Cuellar; Martin Dix; Rebecca Long; Eros Yong; and Ruth Zintzun were present in Conference Room A. Thomas Vu was present telephonically.

**OTHERS PRESENT:** Brad Hogin, General Counsel, and Rod Coppege, Special Counsel, were present in Conference Room A. Cori Takkinen, Townsend Public Affairs, and Eric Sapirstein, ENS Resources, were present telephonically.

**PUBLIC COMMENTS:**

None.

**REPORTS:**

Chair Wanke did not provide a report.

General Manager Rob Thompson provided information regarding the many bills that have been placed on the Governor's desk recently; and stated that OC San will provide an update on this at next month's Steering Committee meeting.

**CONSENT CALENDAR:****1. APPROVAL OF MINUTES**[2023-3273](#)**Originator:** Kelly Lore

MOVED, SECONDED, AND DULY CARRIED TO:

Approve minutes of the Regular meeting of the Steering Committee held September 27, 2023.

**AYES:** Chad Wanke, Ryan Gallagher, Pat Burns, Christine Marick and Robert Ooten**NOES:** None**ABSENT:** John Withers and Jon Dumitru**ABSTENTIONS:** None**2. LEGISLATIVE AFFAIRS UPDATE FOR THE MONTH OF SEPTEMBER 2023**[2023-3263](#)**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Legislative Affairs Update for the month of September 2023.

**AYES:** Chad Wanke, Ryan Gallagher, Pat Burns, Christine Marick and Robert Ooten**NOES:** None**ABSENT:** John Withers and Jon Dumitru**ABSTENTIONS:** None**3. PUBLIC AFFAIRS UPDATE FOR THE MONTH OF SEPTEMBER 2023**[2023-3265](#)**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Public Affairs Update for the month of September 2023.

**AYES:** Chad Wanke, Ryan Gallagher, Pat Burns, Christine Marick and Robert Ooten**NOES:** None**ABSENT:** John Withers and Jon Dumitru**ABSTENTIONS:** None

**NON-CONSENT:****4. PROFESSIONAL CONSULTANT SERVICES AGREEMENTS FOR HUMAN RESOURCES LEGAL SERVICES [2023-3266](#)****Originator:** Laura Maravilla

Director of Human Resources Laura Maravilla presented the item and responded to questions regarding the evaluation process.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Approve Professional Consultant Services Agreements with Liebert Cassidy Whitmore and Payne & Fears LLP for Human Resources Legal Services, Specification No. CS-2023-1412BD, for the period beginning November 1, 2023 through October 31, 2026 with two (2) optional one-year renewals.

**AYES:** Chad Wanke, Ryan Gallagher, Pat Burns, Christine Marick and Robert Ooten

**NOES:** None

**ABSENT:** John Withers and Jon Dumitru

**ABSTENTIONS:** None

**INFORMATION ITEMS:**

None.

**DEPARTMENT HEAD REPORTS:**

None.

**CLOSED SESSION:****CONVENED IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS 54956.9(d)(4) & 54956.9(D)(1).**

The Committee convened in closed session at 5:06 p.m. Confidential minutes of the Closed Sessions have been prepared in accordance with the above Government Code Sections and are maintained by the Clerk of the Board in the Official Book of Confidential Minutes of Board and Committee Closed Session meetings.

**CS-1 CONFERENCE WITH LEGAL COUNSEL RE ANTICIPATED LITIGATION - GOVERNMENT CODE SECTION 54956.9(d)(4) [2023-3250](#)**

CONVENED IN CLOSED SESSION:

Initiation of Litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9.

Number of Potential Cases: 1

Recovery of sales tax paid to the California Department of Tax and Fee Administration.

**CS-2 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION - [2023-3272](#)  
GOVERNMENT CODE SECTION 54956.9(D)(1)**

CONVENED IN CLOSED SESSION:

Number of Cases: 1

Richard Chappell Workers' Compensation Claim, Workers Compensation Appeals Board, Case No. ADJ14219168

**RECONVENED IN REGULAR SESSION.**

The Committee reconvened in regular session at 5:30 p.m.

**CONSIDERATION OF ACTION, IF ANY, ON MATTERS CONSIDERED IN CLOSED SESSION:**

General Counsel Brad Hogin stated there was no reportable action.

**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

None.

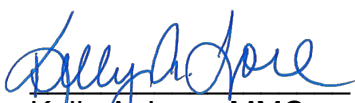
**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

None.

**ADJOURNMENT:**

Chair Wanke declared the meeting adjourned at 5:30 p.m. to the next Regular Steering Committee meeting to be held on Wednesday, November 15, 2023 at 5:00 p.m.

Submitted by:

  
Kelly A. Lore, MMC  
Clerk of the Board