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**CALL TO ORDER**

A regular meeting of the Steering Committee of the Orange County Sanitation District was called to order by Board Chairman Chad Wanke on Wednesday, June 26, 2024 at 5:00 p.m. in the Administration Building of the Orange County Sanitation District.

**ROLL CALL AND DECLARATION OF QUORUM:**

The Clerk of the Board declared a quorum present as follows:

**PRESENT:** Chad Wanke, Ryan Gallagher, Pat Burns, Jon Dumitru, Glenn Grandis and Christine Marick  
**ABSENT:** John Withers

**STAFF PRESENT:** Rob Thompson, General Manager; Lorenzo Tyner, Assistant General Manager; Mike Dorman, Director of Engineering; Laura Maravilla, Director of Human Resources; Riaz Moinuddin, Director of Operations and Maintenance; Wally Ritchie, Director of Finance; Lan Wiborg, Director of Environmental Services; Kelly Lore, Clerk of the Board; Jennifer Cabral; Jackie Castro; Raul Cuellar; Don Cutler; Thys DeVries; Martin Dix; Brian Engeln; Justin Fenton; Al Garcia; Rob Michaels; Valerie Ratto; and Ruth Zintzun were present in Conference Room A. Annie Larkins was present telephonically.

**OTHERS PRESENT:** Omar Sandoval, General Counsel; Mike D'Angelo, Associate Counsel; Gary Weisberg, Associate Counsel; and Scott Smith, Best Best & Krieger LLP were present in Conference Room A. Alex Akerman and Matt Wickersham, Special Counsel, Alston & Bird; and Eric Sapirstein, ENS Resources were present telephonically.

**PUBLIC COMMENTS:**

None.

Clerk of the Board Kelly Lore announced that a PowerPoint presentation for Item Nos. 7 and 8 was received after publication of the agenda and was distributed to the Committee and made available to the public.

**REPORTS:**

Chair Wanke thanked the members of the Steering Committee for their service during his term.

General Manager Rob Thompson did not provide a report.

**CONSENT CALENDAR:****1. APPROVAL OF MINUTES**[2024-3579](#)**Originator:** Kelly Lore

MOVED, SECONDED, AND DULY CARRIED TO:

Approve minutes of the Special meeting of the Steering Committee held May 22, 2024.

**AYES:** Chad Wanke, Ryan Gallagher, Pat Burns, Jon Dumitru, Glenn Grandis and Christine Marick**NOES:** None**ABSENT:** John Withers**ABSTENTIONS:** None**2. LEGISLATIVE AFFAIRS UPDATE FOR THE MONTH OF MAY 2024**[2024-3655](#)**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Legislative Affairs Update for the month of May 2024.

**AYES:** Chad Wanke, Ryan Gallagher, Pat Burns, Jon Dumitru, Glenn Grandis and Christine Marick**NOES:** None**ABSENT:** John Withers**ABSTENTIONS:** None**3. PUBLIC AFFAIRS UPDATE FOR THE MONTH OF MAY 2024**[2024-3656](#)**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Public Affairs Update for the month of May 2024.

**AYES:** Chad Wanke, Ryan Gallagher, Pat Burns, Jon Dumitru, Glenn Grandis and Christine Marick**NOES:** None**ABSENT:** John Withers**ABSTENTIONS:** None

**NON-CONSENT:****4. PROFESSIONAL CONSULTANT SERVICES AGREEMENT FOR [2024-3671](#)  
GENERAL LEGAL SERVICES**

**Originator:** Lorenzo Tyner

Assistant General Manager Lorenzo Tyner provided an overview of the item.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Authorize Board Chairman Chad P. Wanke, to enter into a Professional Consultant Services Agreement with Best Best & Krieger LLP for General Legal Services, Specification No. CS-2024-1440BD; and appoint Scott Smith as Principal General Counsel; for a five-year term beginning July 1, 2024 through June 30, 2029, with one (1) optional five-year renewal, in a form approved by Special Counsel.

**AYES:** Chad Wanke, Ryan Gallagher, Pat Burns, Jon Dumitru, Glenn Grandis and Christine Marick

**NOES:** None

**ABSENT:** John Withers

**ABSTENTIONS:** None

**5. PROFESSIONAL CONSULTANT SERVICES AGREEMENT FOR [2024-3672](#)  
GENERAL LEGAL SERVICES IN THE AREAS OF ENVIRONMENTAL  
LAW AND AIR QUALITY**

**Originator:** Lorenzo Tyner

Mr. Tyner provided an overview of the item.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Approve a Professional Consultant Services Agreement with Allen Matkins Leck Gamble Mallory & Natsis LLP for General Legal Services in the areas of Environmental Law and Air Quality, Specification No. CS-2024-1440BD, for the period beginning July 1, 2024 through June 30, 2029 with one (1) optional five-year renewal.

**AYES:** Chad Wanke, Ryan Gallagher, Pat Burns, Jon Dumitru, Glenn Grandis and Christine Marick

**NOES:** None

**ABSENT:** John Withers

**ABSTENTIONS:** None

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6. **SOLE SOURCE AGREEMENT FOR LEGAL SERVICES WITH WOODRUFF & SMART** [2024-3673](#)

**Originator:** Lorenzo Tyner

Mr. Tyner provided an overview of the item.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Approve a Sole Source Agreement for Legal Services with Woodruff & Smart, commencing on July 1, 2024, in a form approved by Special Counsel.

**AYES:** Chad Wanke, Ryan Gallagher, Pat Burns, Jon Dumitru, Glenn Grandis and Christine Marick

**NOES:** None

**ABSENT:** John Withers

**ABSTENTIONS:** None

7. **PUBLIC AFFAIRS STRATEGIC PLAN FOR FISCAL YEARS 2022-2024 SUMMARY** [2024-3564](#)

**Originator:** Rob Thompson

Administration Manager Jennifer Cabral provided a PowerPoint presentation regarding the public affairs strategic plan summary for fiscal years 2022 through 2024.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Proposed Public Affairs Strategic Plan for Fiscal Years 2022- 2024 Summary.

**AYES:** Chad Wanke, Ryan Gallagher, Pat Burns, Jon Dumitru, Glenn Grandis and Christine Marick

**NOES:** None

**ABSENT:** John Withers

**ABSTENTIONS:** None

8. **PUBLIC AFFAIRS STRATEGIC PLAN FOR FISCAL YEARS 2024-2026** [2024-3562](#)

**Originator:** Rob Thompson

Ms. Cabral provided an overview of the item.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Public Affairs Strategic Plan for Fiscal Years 2024- 2026.

**AYES:** Chad Wanke, Ryan Gallagher, Pat Burns, Jon Dumitru, Glenn Grandis and Christine Marick  
**NOES:** None  
**ABSENT:** John Withers  
**ABSTENTIONS:** None

9. **GENERAL MANAGER'S FY 2023-2024 WORK PLAN YEAR-END REPORT** [2024-3565](#)

**Originator:** Rob Thompson

Mr. Thompson provided an overview of the item.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the General Manager's FY 2023-2024 Work Plan Year-End Report.

**AYES:** Chad Wanke, Ryan Gallagher, Pat Burns, Jon Dumitru, Glenn Grandis and Christine Marick  
**NOES:** None  
**ABSENT:** John Withers  
**ABSTENTIONS:** None

10. **GENERAL MANAGER'S FY 2024-2025 WORK PLAN** [2024-3568](#)

**Originator:** Rob Thompson

Mr. Thompson provided an overview of the item.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the General Manager's Fiscal Year 2024-2025 Work Plan.

**AYES:** Chad Wanke, Ryan Gallagher, Pat Burns, Jon Dumitru, Glenn Grandis and Christine Marick  
**NOES:** None  
**ABSENT:** John Withers  
**ABSTENTIONS:** None

**INFORMATION ITEMS:**

None.

**DEPARTMENT HEAD REPORTS:**

None.

**CLOSED SESSION:****CONVENED IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS 54956.9(d)(1), 54957.6, & 54957 (b)(1).**

The Committee convened in closed session at 5:14 p.m. Confidential minutes of the Closed Sessions have been prepared in accordance with the above Government Code Sections and are maintained by the Clerk of the Board in the Official Book of Confidential Minutes of Board and Committee Closed Session meetings.

**CS-1 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION - [2024-3659](#)  
GOVERNMENT CODE SECTION 54956.9(d)(1)**

CONVENED IN CLOSED SESSION:

Number of Cases: 1

Orange County Sanitation District, a public entity v. Bayside Village Marina, LLC, a limited liability company; Laguna Beach County Water District, a public entity; and Does 1-100, inclusive; and all Persons Unknown Claiming an Interest in the Property, Superior Court of California, County of Orange, Case No. 30-2022-01251890.

**CS-2 CONFERENCE WITH LABOR NEGOTIATORS - GOVERNMENT [2024-3658](#)  
CODE SECTION 54957.6**

CONVENED IN CLOSED SESSION:

Agency Designated Representative: General Manager Robert Thompson.

Benefits for Unrepresented Executive Management Employees: Assistant General Manager, Director of Communications, Director of Engineering, Director of Environmental Services, Director of Finance, Director of Human Resources, and Director of Operations and Maintenance.

**CS-3 PUBLIC EMPLOYEE PERFORMANCE EVALUATION 54957(b)(1) [2024-3657](#)**

**Originator:** Laura Maravilla

CONVENED IN CLOSED SESSION:

Public Employee Performance Evaluation

Number of Employees: 1

- General Manager

**RECONVENE IN REGULAR SESSION.**

The Committee reconvened in regular session at 5:59 p.m.

**CONSIDERATION OF ACTION, IF ANY, ON MATTERS CONSIDERED IN CLOSED SESSION:**

General Counsel Omar Sandoval stated there was no reportable action.

**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

None.

**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

None.

**ADJOURNMENT:**

Chair Wanke declared the meeting adjourned at 6:00 p.m. to the next Regular Steering Committee meeting to be held on Wednesday, July 24, 2024 at 6:00 p.m.

Submitted by:

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Kelly A. Lore, MMC  
Clerk of the Board