



ORANGE COUNTY SANITATION DISTRICT **SPECIAL NOTICE REGARDING CORONAVIRUS (COVID-19)** **AND ATTENDANCE AT PUBLIC MEETINGS**

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 12, 2020 and March 18, 2020, Governor Newsom issued Executive Order N-25-20 and Executive Order N-29-20, which temporarily suspend portions of the Brown Act which addresses the conduct of public meetings.

The General Manager and the Chairman of the Board of Directors have determined that due to the size of the Orange County Sanitation District's Board of Directors (25), and the health and safety of the members, the Board of Directors will be participating in meetings of the Board telephonically and Internet accessibility.

PUBLIC PARTICIPATION

Your participation is always welcome. The Board of Directors meeting will be available to the public online at:

<https://ocsd.legistar.com/Calendar.aspx>

You may submit your comments and questions in writing for the Board's consideration in advance of the meeting by using the eComment feature available via the webpage above or sending them to OCSDClerk@ocsd.com with the subject line "PUBLIC COMMENT ITEM # (insert the item number relevant to your comment)" or "PUBLIC COMMENT NON-AGENDA ITEM". Submit your written comments by 6:00 p.m. on Tuesday, August 25, 2020.

You may also submit comments and questions for the Board's consideration during the meeting by using the eComment feature that will be available via the webpage above for the duration of the meeting.

All public comments will be provided to the Board and may be read into the record or compiled as part of the record.

Thank you.

Serving:

Orange County Sanitation District

10844 Ellis Avenue, Fountain Valley, CA 92708
714.962.2411 • www.ocsd.com

August 19, 2020

NOTICE OF REGULAR MEETING

**BOARD OF DIRECTORS
ORANGE COUNTY SANITATION DISTRICT**

Wednesday, August 26, 2020 – 6:00 P.M.

ACCESSIBILITY FOR THE GENERAL PUBLIC

Due to the spread of COVID-19, the Orange County Sanitation District will be holding all upcoming Board and Committee meetings by teleconferencing and Internet accessibility. This meeting will be available to the public online at:

<https://ocsd.legistar.com/Calendar.aspx>

The Regular Meeting of the Board of Directors of the Orange County Sanitation District will be held in the manner indicated above on Wednesday, August 26, 2020 at 6:00 p.m.



Clerk of the Board

Upcoming Meetings:

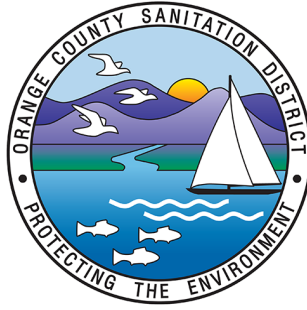
**Steering Committee -
Board Meeting -**

**Wednesday, September 23, 2020 at 5:00 p.m.
Wednesday, September 23, 2020 at 6:00 p.m.**



Our Mission: To protect public health and the environment by providing effective wastewater collection, treatment, and recycling.

- Anaheim
- Brea
- Buena Park
- Cypress
- Fountain Valley
- Fullerton
- Garden Grove
- Huntington Beach
- Irvine
- La Habra
- La Palma
- Los Alamitos
- Newport Beach
- Orange
- Placentia
- Santa Ana
- Seal Beach
- Stanton
- Tustin
- Villa Park
- County of Orange
- Costa Mesa Sanitary District
- Midway City Sanitary District
- Irvine Ranch Water District
- Yorba Linda Water District



**Orange County Sanitation District
BOARD OF DIRECTORS
Regular Meeting Agenda
Wednesday, August 26, 2020 - 6:00 PM
Board Room
Administration Building
10844 Ellis Avenue
Fountain Valley, CA 92708
(714) 593-7433**

AGENDA POSTING: In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted outside the main gate of the Sanitation District's Administration Building located at 10844 Ellis Avenue, Fountain Valley, California, and on the Sanitation District's website at www.ocsd.com not less than 72 hours prior to the meeting date and time above. All public records relating to each agenda item, including any public records distributed less than 72 hours prior to the meeting to all, or a majority of the Board of Directors, are available for public inspection in the office of the Clerk of the Board.

AGENDA DESCRIPTION: The agenda provides a brief general description of each item of business to be considered or discussed. The recommended action does not indicate what action will be taken. The Board of Directors may take any action which is deemed appropriate.

MEETING AUDIO: An audio recording of this meeting is available within 24 hours after adjournment of the meeting. Please contact the Clerk of the Board's office at (714) 593-7433 to request the audio file.

NOTICE TO DIRECTORS: To place items on the agenda for a Committee or Board Meeting, the item must be submitted in writing to the Clerk of the Board: Kelly A. Lore, MMC, (714) 593-7433 / klore@ocsd.com at least 14 days before the meeting.

FOR ANY QUESTIONS ON THE AGENDA, BOARD MEMBERS MAY CONTACT STAFF AT:

General Manager: Jim Herberg, jherberg@ocsd.com / (714) 593-7300
Asst. General Manager: Lorenzo Tyner, ltyners@ocsd.com / (714) 593-7550
Asst. General Manager: Rob Thompson, rthompson@ocsd.com / (714) 593-7310
Director of Human Resources: Celia Chandler, cchandler@ocsd.com / (714) 593-7202
Director of Engineering: Kathy Millea, kmillea@ocsd.com / (714) 593-7365
Director of Environmental Services: Lan Wiborg, lwiborg@ocsd.com / (714) 593-7450

CALL TO ORDER

(Board Chairman David Shawver)

INVOCATION AND PLEDGE OF ALLEGIANCE

Sandra Massa-Lavitt (Seal Beach)

ROLL CALL AND DECLARATION OF QUORUM

Clerk of the Board

PUBLIC COMMENTS:

Your participation is always welcome. The Board of Directors meeting will be available to the public online at:

<https://ocsd.legistar.com/Calendar.aspx>

You may submit your comments and questions in writing for the Board’s consideration in advance of the meeting by using the eComment feature available via the webpage above or sending them to OCSDClerk@ocsd.com with the subject line “PUBLIC COMMENT ITEM # (insert the item number relevant to your comment)” or “PUBLIC COMMENT NON-AGENDA ITEM”. Submit your written comments by 6:00 p.m. on Tuesday, August 25, 2020.

You may also submit comments and questions for the Board’s consideration during the meeting by using the eComment feature that will be available via the webpage above for the duration of the meeting.

All public comments will be provided to the Board and may be read into the record or compiled as part of the record.

SPECIAL PRESENTATIONS:

SERVICE AWARDS PRESENTED IN AUGUST 2020:

Kathy Millea, Director of Engineering - 25 years
Shamshad Hyder, Principal Info Tech Analyst - 30 years

REPORTS:

The Board Chairperson and the General Manager may present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.

CONSENT CALENDAR:

Consent Calendar Items are considered to be routine and will be enacted, by the Board of Directors, after one motion, without discussion. Any items withdrawn from the Consent Calendar for separate discussion will be considered in the regular order of business.

1. APPROVAL OF MINUTES

[2020-1168](#)

RECOMMENDATION:

Approve Minutes of the Regular Meeting of the Board of Directors held July 22, 2020 at 6:00 p.m.

Originator: Kelly Lore

Attachments: [Agenda Report](#)
[07-22-2020 Board Meeting Minutes](#)

2. 2020 CONFLICT OF INTEREST CODE [2020-1186](#)

RECOMMENDATION:

Adopt Resolution No. OCSD 20-08 entitled, "A Resolution of the Board of Directors of Orange County Sanitation District adopting a Conflict of Interest Code which supersedes all prior Conflict of Interest Codes and amendments previously adopted".

Originator: Kelly Lore

Attachments: [Agenda Report](#)
[Resolution No. OCSD 20-08](#)
[2020 DRAFT Conflict of Interest Code](#)

3. REIMBURSEMENT AGREEMENT BETWEEN ORANGE COUNTY WATER DISTRICT AND ORANGE COUNTY SANITATION DISTRICT [2020-1188](#)

RECOMMENDATION:

Approve Reimbursement Agreement with the Orange County Water District entitled "Agreement Between the Orange County Sanitation District and the Orange County Water District", in a form approved by General Counsel, for an estimated amount not to exceed \$72,435, to be reimbursed to the Orange County Sanitation District for Operator Qualified Inspection Services of the Interplant Digester Gas Pipeline.

Originator: Rob Thompson

Attachments: [Agenda Report](#)
[OCWD-OCSD Reimbursement Agreement for IDGP](#)
[Inspection Services OS](#)
[Exhibits A1 - A-4](#)
[Exhibit B](#)

RECEIVE AND FILE:

4. REPORT OF THE INVESTMENT TRANSACTIONS FOR THE MONTH OF JULY 2020 [2020-1098](#)

RECOMMENDATION: Receive and file the following:

Report of the Investment Transactions for the month of July 2020.

Originator: Lorenzo Tyner

Attachments: [Agenda Report](#)
[Investment Transactions for July 2020](#)

5. COMMITTEE MEETING MINUTES [2020-1199](#)

RECOMMENDATION: Receive and file the following:

- A. Minutes of the Steering Committee Meeting held June 24, 2020
- B. Minutes of the GWRS Steering Committee Meeting held January 13, 2020

Originator: Kelly Lore

Attachments: [Agenda Report](#)
[06-24-2020 Steering Committee Minutes](#)
[01-13-2020 GWRS Steering Committee Meeting Minutes](#)

PUBLIC HEARING:

6. COLLECTION OF SEWER SERVICE CHARGES VIA THE TAX ROLL [2020-1178](#)

RECOMMENDATION:

- A. Conduct a public hearing to receive input on a report filed with the Clerk of the Board entitled: "Sewer Service Charges for Collection on Tax Rolls for Fiscal Year 2020-21":
 - 1. Open the Public Hearing
 - 2. Receive staff report and recommendations
 - 3. Report of written communications by Clerk of the Board
 - 4. Public Comment
 - 5. Close Public Hearing
 - 6. Discussion by Board of Directors;
- B. Unless there is a majority protest, adopt the report, which has the assessor's parcel numbers and amount of charges for collection on the tax rolls;
- C. Adopt Resolution No. OCSD 20-09 entitled "A Resolution of the Board of Directors of the Orange County Sanitation District adopting the Report proposing to collect Sewer Service Fees on the Tax Roll for Fiscal Year 2020/2021";
- D. Authorize execution of the "Certification of Assessment";
- E. Direct staff to file a certified copy of the adopted Resolution, Report, and the Certification of Assessment with the County Auditor-Controller; and
- F. Direct staff to coordinate collection of sanitary sewer service charges on the general Orange County tax rolls with the County Auditor-Controller, Assessor, and Tax Collector.

Originator: Lorenzo Tyner

Attachments: [Agenda Report](#)
[Resolution No. OCSD 20-09](#)
[Prop 218 Certification of Assessment](#)
[Sewer Service Fees to be Collected on the Property Tax Bill](#)

OPERATIONS COMMITTEE:

None.

ADMINISTRATION COMMITTEE:

None.

LEGISLATIVE AND PUBLIC AFFAIRS COMMITTEE:

None.

STEERING COMMITTEE:

7. GENERAL MANAGER’S FISCAL YEAR 2020-21 WORK PLAN [2020-1221](#)

RECOMMENDATION:

Receive and file the General Manager’s Fiscal Year 2020-21 Work Plan.

Originator: Jim Herberg

Attachments: [Agenda Report](#)
[General Manager’s FY 2020-21 Work Plan](#)
[2020 Strategic Plan](#)

8. WATER UCI INDUSTRY UNIVERSITY RESEARCH CENTER ANALYSIS [2020-1222](#)

RECOMMENDATION:

Authorize the General Manager to enter into an agreement with the University of California, Irvine (UCI) and the UCI Foundation with a contribution of \$50,000 for the Sewershed-scale analysis of perfluorinated compounds in wastewater in partnership with the Orange County Water District, Irvine Ranch Water District, Santa Margarita Water District, and Moulton Niguel Water District; in a form approved by General Counsel.

Originator: Jim Herberg

Attachments: [Agenda Report](#)
[Water UCI - Full Proposal](#)
[Water UCI - OCSD Draft Agreement 8-3-20](#)

9. GENERAL MANAGER'S COMPENSATION AND BENEFITS[2020-1223](#)**RECOMMENDATION:**

Approve a performance-based merit increase of 2.5% for the General Manager based on Fiscal Year 2019/2020 job performance, as authorized in Resolution No. OCSD 19-12.

Originator: Celia Chandler

Attachments: [Agenda Report](#)
[Resolution No. OCSD 19-12](#)
[GM Salary Schedules \(FY 2019-20 to FY 2021-22\)](#)
[At Will Employment Agreement-James Herberg](#)

NON-CONSENT:**INFORMATION ITEMS:****AB 1234 DISCLOSURE REPORTS:**

This item allows Board members to provide a brief oral report regarding the disclosure of outside committees, conferences, training, seminars, etc. attended at the Agency's expense, per Government Code §53232.3(d).

CLOSED SESSION:

During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chairperson may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of real property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

CONVENE IN CLOSED SESSION.**CS-1 CONFERENCE WITH LEGAL COUNSEL RE ANTICIPATED LITIGATION - GOVERNMENT CODE SECTION 54956.9(d)(4)**[2020-1194](#)

RECOMMENDATION: Convene in Closed Session:

Number of Potential Cases: 1

Initiation of litigation regarding development fees and conditions at Project OCSD Headquarters Building: City of Fountain Valley

Attachments: [Agenda Report](#)
[Memo from General Counsel](#)

RECONVENE IN REGULAR SESSION.

CONSIDERATION OF ACTION, IF ANY, ON MATTERS CONSIDERED IN CLOSED SESSION:

OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:

BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:

At this time Directors may request staff to place an item on a future agenda.

ADJOURNMENT:

Adjourn the Board meeting until the Regular Meeting of the Board of Directors on September 23, 2020 at 6:00 p.m.