



BOARD OF DIRECTORS

Agenda Report

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File #: 2021-1811

Agenda Date: 8/25/2021

Agenda Item No: 3.

FROM: James D. Herberg, General Manager
Originator: Lorenzo Tyner, Assistant General Manager

SUBJECT:

CORRECTIONS TO THE 2021-2022 BUDGET - ERRATA INFORMATION

GENERAL MANAGER'S RECOMMENDATION

RECOMMENDATION:

Approve the incorporation of adjustments and corrections into the 2021-22 Fiscal Year Budget.

BACKGROUND

Subsequent to the printing of the 2021-22 Fiscal Year Budget, staff has identified minor adjustments and corrections required to the Budget, primarily typographical and printing errors. These corrections are found on the attached Errata Sheet. While there are changes to the levels of some of the positions, these corrections do not require a change to the approved budget amounts or total number of approved full time equivalent (FTE) staff positions.

RELEVANT STANDARDS

- Ensure the public's money is wisely spent
- Produce appropriate financial reporting - annual financial report & audit letter and Ops & CIP budgets every two years, with annual update
- Stable rates, no large unforeseen rate increases

PROBLEM

The Fiscal Year 2021-22 Budget Book that was approved by the Board of Directors in June 2021 contains typographical and printing errors pertaining to the approved FTEs in various divisions.

PROPOSED SOLUTION

Approve the attached Errata Sheet correcting the number of FTEs in specific positions. There is no change to the approved total staffing budget or the total number of FTEs.

TIMING CONCERNS

Fiscal Year 2021-22 began July 1, 2021.

RAMIFICATIONS OF NOT TAKING ACTION

Some of the errors involve vacant positions that are not properly reflected in the approved budget. If the budget is not corrected, needed positions will remain vacant.

PRIOR COMMITTEE/BOARD ACTIONS

June 2021 - Board approved the 2021-22 Fiscal Year Budget.

ADDITIONAL INFORMATION

N/A

FINANCIAL CONSIDERATIONS

Corrections contained in the attached Errata Sheet do not increase the overall budget totals that were approved by the Board in June 2021.

ATTACHMENT

The following attachment(s) may be viewed on-line at the OC San website (www.ocsan.gov) with the complete agenda package:

- Errata Sheet - FY 2021-22 Budget Update