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**CALL TO ORDER**

A regular meeting of the Steering Committee of the Orange County Sanitation District was called to order by Board Vice-Chairman Chad Wanke on Wednesday, May 25, 2022 at 5:00 p.m. in the Administration Building of the Orange County Sanitation District. Vice-Chair Wanke stated that the meeting was being held telephonically and via Internet accessibility in accordance with new provisions in California Government Code Section 54953 and Resolution No. OC SAN 22-13, due to the continued State of Emergency Order. Vice-Chair Wanke announced the teleconference meeting guidelines.

**ROLL CALL AND DECLARATION OF QUORUM:**

Roll call was taken and a quorum was declared present, as follows:

- PRESENT:** Chad Wanke, Ryan Gallagher, Brooke Jones, Sandra Massa-Lavitt, Jesus Silva and Glenn Parker
- ABSENT:** John Withers

**STAFF PRESENT:** Jim Herberg, General Manager; Kelly Lore, Clerk of the Board; and Mortimer Caparas were present in the Board Room. Rob Thompson, Assistant General Manager; Lorenzo Tyner, Assistant General Manager; Celia Chandler, Director of Human Resources; Kathy Millea, Director of Engineering; Riaz Moinuddin, Director of Operations and Maintenance; Lan Wiborg, Director of Environmental Services; Stephanie Barron; Jennifer Cabral; Raul Cuellar; Thys DeVries; Brian Engeln; Tina Knapp; Laura Maravilla; Andrew Nau; Adam Nazaroff; Wally Ritchie; Thomas Vu; Eros Yong; and Ruth Zintzun were in attendance telephonically.

**OTHERS PRESENT:** Brad Hogin, General Counsel, was present in the Board Room and Laura Kalty, Special Counsel, Liebert Cassidy Whitmore, was in attendance telephonically.

**PUBLIC COMMENTS:**

None.

Clerk of the Board Kelly Lore stated that staff requested that Closed Session Item No. CS-2 be pulled from consideration.

**REPORTS:**

Vice-Chair Wanke reported that Congress began the annual appropriations process with hearings and markups scheduled for June in the House. As such, OC San submitted a

request for funding assistance for the Supercritical Water Oxidation Project. Representative Correa contacted OC San and advised that he has made a formal request for assistance. He stated that the formal decision will be made in the coming months as the fiscal year 2023 budget is completed.

Vice-Chair Wanke stated that at tonight's Board meeting an updated Resolution to continue teleconferencing of public meetings will be presented for adoption. He also announced that on August 10, 2022 at 2:00 p.m. OC San will provide Board Members with mandatory biennial Sexual Harassment training and stated the Clerk of the Board will inform those that require the training.

General Manager Jim Herberg stated that staff also requested that Closed Session Item No. CS-1 be pulled from consideration.

### **CONSENT CALENDAR:**

#### **1. APPROVAL OF MINUTES [2022-2293](#)**

**Originator:** Kelly Lore

MOVED, SECONDED, AND DULY CARRIED TO:

Approve Minutes of the Regular Meeting of the Steering Committee held April 27, 2022.

**AYES:** Chad Wanke, Ryan Gallagher, Brooke Jones, Sandra Massa-Lavitt, Jesus Silva and Glenn Parker

**NOES:** None

**ABSENT:** John Withers

**ABSTENTIONS:** None

### **NON-CONSENT:**

#### **2. GENERAL MANAGER'S FISCAL YEAR 2022-23 PROPOSED WORK PLAN [2022-2176](#)**

**Originator:** Jim Herberg

Mr. Herberg provided a brief overview of the proposed work plan.

MOVED, SECONDED, AND DULY CARRIED TO:

Receive and file the General Manager's Fiscal Year 2022-23 Proposed Work Plan.

**AYES:** Chad Wanke, Ryan Gallagher, Brooke Jones, Sandra Massa-Lavitt, Jesus Silva and Glenn Parker

**NOES:** None

**ABSENT:** John Withers

**ABSTENTIONS:** None

**INFORMATION ITEMS:**

None.

**DEPARTMENT HEAD REPORTS:**

None.

**CLOSED SESSION:**

**CONVENED IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.6**

The Committee convened in closed session at 5:09 p.m. Item Nos. CS-1 and CS-2 were not heard. Confidential minutes of the Closed Session have been prepared in accordance with the above Government Code Section and are maintained by the Clerk of the Board in the Official Book of Confidential Minutes of Board and Committee Closed Session meetings.

**CS-1 THREAT TO PUBLIC SERVICES OR FACILITIES - GOVERNMENT [2022-2284](#)  
CODE SECTION 54957(a)**

DID NOT CONVENE IN CLOSED SESSION.

Consultation with the Information Technology Systems & Operations Manager regarding cyber security.

**CS-2 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION - [2022-2181](#)  
GOVERNMENT CODE SECTION 54956.9(d)(1)**

DID NOT CONVENE IN CLOSED SESSION.

Number of Cases: 1

Heidi M. Janz v. Orange County Sanitation District; Its Board of Directors, Officers, Officials, Agents and Celia Chandler, Director of Human Resources and Does 1 through 10, Superior Court of California, County of Orange, Case No. 30-2021-01208616-CU-OE-CJC.

**CS-3 CONFERENCE WITH LABOR NEGOTIATORS - GOVERNMENT [2022-2302](#)  
CODE SECTION 54957.6**

CONVENED IN CLOSED SESSION:

Designated Representatives: General Manager James Herberg, Assistant General Managers Lorenzo Tyner and Rob Thompson, Director of Human Resources Celia Chandler, and Chief Negotiator Laura Kalty.

Employee Organizations: (3)

International Union of Operating Engineers, Local 501; Orange County Employees Association; and the Supervisors and Professionals Group.

**RECONVENED IN REGULAR SESSION.**

The Committee reconvened in regular session at 5:28 p.m.

**CONSIDERATION OF ACTION, IF ANY, ON MATTERS CONSIDERED IN CLOSED SESSION:**

General Counsel Brad Hogin did not provide a report.

**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

None.

**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

None.

**ADJOURNMENT:**

Vice-Chair Wanke declared the meeting adjourned at 5:29 p.m. to the next Regular Steering Committee meeting to be held on Wednesday, June 22, 2022 at 5:00 p.m.

Submitted by:

  
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Kelly A. Lore, MMC  
Clerk of the Board