



## **ORANGE COUNTY SANITATION DISTRICT** **SPECIAL NOTICE REGARDING CORONAVIRUS (COVID-19)** **AND ATTENDANCE AT PUBLIC MEETINGS**

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 12, 2020 and March 18, 2020, Governor Newsom issued Executive Order N-25-20 and Executive Order N-29-20, which temporarily suspend portions of the Brown Act which addresses the conduct of public meetings.

The General Manager and the Chairman of the Board of Directors have determined that due to the size of the Orange County Sanitation District's Board of Directors (25), and the health and safety of the members, the Board of Directors will be participating in meetings of the Board telephonically and via Internet accessibility.

### **PUBLIC PARTICIPATION**

Your participation is always welcome. The Board of Directors meeting will be available to the public online at:

**<https://ocsd.legistar.com/Calendar.aspx>**

You may submit your comments and questions in writing for the Board's consideration in advance of the meeting by using the eComment feature available via the webpage above or sending them to [OCSDClerk@ocsd.com](mailto:OCSDClerk@ocsd.com) with the subject line "PUBLIC COMMENT ITEM # (insert the item number relevant to your comment)" or "PUBLIC COMMENT NON-AGENDA ITEM". Submit your written comments by 6:00 p.m. on Tuesday, November 17, 2020.

You may also submit comments and questions for the Board's consideration during the meeting by using the eComment feature that will be available via the webpage above for the duration of the meeting.

All public comments will be provided to the Board and may be read into the record or compiled as part of the record.

Thank you.

**Serving:**

*Orange County Sanitation District*

10844 Ellis Avenue, Fountain Valley, CA 92708  
714.962.2411 • www.ocsd.com

Anaheim

Brea

November 12, 2020

Buena Park

Cypress

**NOTICE OF REGULAR MEETING**

Fountain Valley

Fullerton

BOARD OF DIRECTORS

ORANGE COUNTY SANITATION DISTRICT

Garden Grove

Huntington Beach

Irvine

**Wednesday, November 18, 2020 – 6:00 P.M.**

La Habra

**ACCESSIBILITY FOR THE GENERAL PUBLIC**

La Palma

**Due to the spread of COVID-19, the Orange County Sanitation District will be holding all upcoming Board and Committee meetings by teleconferencing and Internet accessibility. This meeting will be available to the public online at:**

Los Alamitos

**<https://ocsd.legistar.com/Calendar.aspx>**

Newport Beach

Orange

The Regular Meeting of the Board of Directors of the Orange County Sanitation District will be held in the manner indicated above on Wednesday, November 18, 2020 at 6:00 p.m.

Placentia

Santa Ana

Seal Beach

Stanton

Tustin

Villa Park

  
Clerk of the Board

County of Orange

Costa Mesa  
Sanitary District

Midway City  
Sanitary District

Irvine Ranch  
Water District

***Upcoming Meetings:***

Yorba Linda  
Water District

**Steering Committee -  
Board Meeting -**

**Wednesday, December 16, 2020 at 5:00 p.m.  
Wednesday, December 16, 2020 at 6:00 p.m.**

*Meeting dates are earlier in the month due to OCSD holidays*



*Our Mission: To protect public health and the environment by providing effective wastewater collection, treatment, and recycling.*



**Orange County Sanitation District  
BOARD OF DIRECTORS  
Regular Meeting Agenda  
Wednesday, November 18, 2020 - 6:00 PM  
Board Room  
Administration Building  
10844 Ellis Avenue  
Fountain Valley, CA 92708  
(714) 593-7433**

**AGENDA POSTING:** In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted outside the main gate of the Sanitation District's Administration Building located at 10844 Ellis Avenue, Fountain Valley, California, and on the Sanitation District's website at [www.ocsd.com](http://www.ocsd.com) not less than 72 hours prior to the meeting date and time above. All public records relating to each agenda item, including any public records distributed less than 72 hours prior to the meeting to all, or a majority of the Board of Directors, are available for public inspection in the office of the Clerk of the Board.

**AGENDA DESCRIPTION:** The agenda provides a brief general description of each item of business to be considered or discussed. The recommended action does not indicate what action will be taken. The Board of Directors may take any action which is deemed appropriate.

**MEETING AUDIO:** An audio recording of this meeting is available within 24 hours after adjournment of the meeting. Please contact the Clerk of the Board's office at (714) 593-7433 to request the audio file.

**NOTICE TO DIRECTORS:** To place items on the agenda for a Committee or Board Meeting, the item must be submitted in writing to the Clerk of the Board: Kelly A. Lore, MMC, (714) 593-7433 / [klore@ocsd.com](mailto:klore@ocsd.com) at least 14 days before the meeting.

**FOR ANY QUESTIONS ON THE AGENDA, BOARD MEMBERS MAY CONTACT STAFF AT:**

General Manager: Jim Herberg, [jherberg@ocsd.com](mailto:jherberg@ocsd.com) / (714) 593-7300  
Asst. General Manager: Lorenzo Tyner, [ltyners@ocsd.com](mailto:ltyners@ocsd.com) / (714) 593-7550  
Asst. General Manager: Rob Thompson, [rthompson@ocsd.com](mailto:rthompson@ocsd.com) / (714) 593-7310  
Director of Human Resources: Celia Chandler, [cchandler@ocsd.com](mailto:cchandler@ocsd.com) / (714) 593-7202  
Director of Engineering: Kathy Millea, [kmillea@ocsd.com](mailto:kmillea@ocsd.com) / (714) 593-7365  
Director of Environmental Services: Lan Wiborg, [lwiborg@ocsd.com](mailto:lwiborg@ocsd.com) / (714) 593-7450

**CALL TO ORDER**

(Board Chairman David Shawver)

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Andrew Nguyen (Midway City Sanitary District)

**ROLL CALL AND DECLARATION OF QUORUM**

Clerk of the Board

**PUBLIC COMMENTS:**

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*You may also submit comments and questions for the Board of Director’s consideration during the meeting by using the eComment feature that will be available via the webpage above for the duration of the meeting. All public comments will be provided to the Board of Director’s and may be read into the record or compiled as part of the record.*

**SPECIAL PRESENTATIONS:**

Employee Service Awards for November 2020:

20 Years:

Dave Yager, Source Control Inspector II

25 Years:

Wanda Hagerty, Contract/Purchasing Assistant

Pinky Burke, Data Management Tech II

Chung M. Nguyen, Principal Info Tech Analyst

**1. COMMENDATIONS TO OUTGOING BOARD MEMBERS**

**[2020-1276](#)**

**RECOMMENDATION:**

Special Presentation

Outgoing Board Members & Alternate Members

**CITY**

Anaheim

Buena Park

Cypress

**DIRECTOR**

Lucille Kring

Fred Smith

Mariellen Yarc

**ALTERNATE DIRECTOR**

Denise Barnes

Fountain Valley	Steve Nagel	
Fullerton		Jan Flory
Huntington Beach		Lyn Semeta
La Palma	Peter Kim	
Los Alamitos	Richard Murphy	
Costa Mesa Sanitary District	James Ferryman	
Tustin	Allan Bernstein	Chuck Puckett

**Originator:** Kelly Lore

### **REPORTS:**

*The Board Chairperson and the General Manager may present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.*

### **CONSENT CALENDAR:**

*Consent Calendar Items are considered to be routine and will be enacted, by the Board of Directors, after one motion, without discussion. Any items withdrawn from the Consent Calendar for separate discussion will be considered in the regular order of business.*

#### **2. APPROVAL OF MINUTES**

**[2020-1298](#)**

##### **RECOMMENDATION:**

Approve Minutes of the Regular Meeting of the Board of Directors held October 28, 2020 and the Special Meeting of the Board of Directors - State of the District held October 30, 2020.

**Originator:** Kelly Lore

**Attachments:** [Agenda Report](#)  
[10-28-2020 Board Meeting Minutes](#)  
[10-30-2020 Special Board Meeting Minutes](#)

#### **3. PROPOSED BOARD OF DIRECTORS & COMMITTEE MEETING DATES FOR CALENDAR YEAR 2021**

**[2020-1226](#)**

##### **RECOMMENDATION:**

Approve the calendar of meeting dates for the 2021 calendar year for the Board of Directors and the following Committees: Administration, Legislative and Public Affairs, Operations, and Steering.

**Originator:** Kelly Lore

**Attachments:** [Agenda Report](#)  
[Draft Condensed Calendar 2021](#)

**RECEIVE AND FILE:****4. REPORT OF THE INVESTMENT TRANSACTIONS FOR THE MONTH OF OCTOBER 2020 [2020-1101](#)**

RECOMMENDATION: Receive and file the following:

Report of the Investment Transactions for the month of October 2020.

**Originator:** Lorenzo Tyner

**Attachments:** [Agenda Report](#)  
[Investment Transactions for the Month of October 2020](#)

**5. COMMITTEE MEETING MINUTES [2020-1334](#)**

RECOMMENDATION: Receive and file the following:

- A. Minutes of the Administration Committee Meeting held September 9, 2020
- B. Minutes of the Legislative and Public Affairs Committee Meeting held September 14, 2020
- C. Minutes of the Steering Committee Meeting held September 23, 2020
- D. Minutes of the Operations Committee Meeting held October 7, 2020

**Originator:** Kelly Lore

**Attachments:** [Agenda Report](#)  
[09-09-2020 Administration Committee Minutes](#)  
[09-14-2020 Legislative and Public Affairs Minutes](#)  
[09-23-2020 Steering Committee Minutes](#)  
[10-07-2020 Operations Committee Minutes](#)

**OPERATIONS COMMITTEE:****6. BAY BRIDGE PUMP STATION VALVE REPLACEMENT, PROJECT NO. FRC-0002 [2020-1335](#)**

RECOMMENDATION:

- A. Receive and file Bid Tabulation and Recommendation for Bay Bridge Pump Station Valve Replacement, Project No. FRC-0002;
- B. Award a Service Contract to Innovative Construction Solutions for Bay Bridge Pump Station Valve Replacement, Project No. FRC-0002, Specification No. S-2020-1192BD, for a total amount not to exceed \$598,000; and
- C. Approve a contingency of \$59,800 (10%).

**Originator:** Kathy Millea

**Attachments:** [Agenda Report](#)  
[S-2020-1192BD Service Contract](#)

**7. ENGINEERING PROGRAM CONTRACT PERFORMANCE REPORT [2020-1336](#)**

RECOMMENDATION:

Receive and file the Engineering Program Contract Performance Report for the period ending September 30, 2020.

**Originator:** Kathy Millea

**Attachments:** [Agenda Report](#)  
[Engineering Program Contract Performance Report](#)

**8. INDUSTRIAL CLEANING SERVICES, SPECIFICATION NO. [2020-1337](#)  
S-2020-1184BD**

RECOMMENDATION:

A. Award a Service Contract to Performance Pipeline Technologies Inc. dba Sanitation Systems for Industrial Cleaning Service, Specification No. S-2020-1184BD, for a total amount not to exceed \$694,500 for the period of January 1, 2021 through December 31, 2021, with four one-year renewal options; and

B. Approve an annual contingency of \$69,450 (10%).

**Originator:** Rob Thompson

**Attachments:** [Agenda Report](#)  
[S-2020-1184BD Contract](#)

**9. ORANGE-WESTERN SUB-TRUNK REHABILITATION, CONTRACT NO. [2020-1338](#)  
3-64A**

RECOMMENDATION:

A. Receive and file Bid Tabulation and Recommendation for Orange-Western Sub-Trunk Rehabilitation, Contract No. 3-64A; and

B. Reject all bids and direct staff to combine the work for Orange-Western Sub-Trunk Rehabilitation, Contract No. 3-64A, into a single bid package with Los Alamitos Trunk Sewer Rehabilitation, Contract No. 3-64B.

**Originator:** Kathy Millea

**Attachments:** [Agenda Report](#)  
[Presentation - Contract No. 3-64A](#)

**10. WAREHOUSE, ELECTRICAL SUBSTATION, AND 12KV SERVICE CENTER REPLACEMENT AT PLANT NO. 2, PROJECT NO. P2-126** [2020-1339](#)

RECOMMENDATION:

- A. Approve a Professional Design Services Agreement with Stantec Consulting Services, Inc. to provide engineering services for Warehouse, Electrical Substation, and 12kV Service Center Replacement at Plant No. 2, Project No. P2-126, for an amount not to exceed \$4,876,455; and
- B. Approve a contingency of \$487,646 (10%).

**Originator:** Kathy Millea

**Attachments:** [Agenda Report](#)  
[P2-126 PDSA](#)  
[Presentation](#)

**ADMINISTRATION COMMITTEE:**

**11. CONSOLIDATED FINANCIAL REPORT FOR THE FIRST QUARTER ENDED SEPTEMBER 30, 2020** [2020-1351](#)

RECOMMENDATION:

Receive and file the Orange County Sanitation District First Quarter Financial Report for the period ended September 30, 2020.

**Originator:** Lorenzo Tyner

**Attachments:** [Agenda Report](#)  
[Consolidated Financial Report for the First Quarter Ended September 30, 2020](#)

**12. GENERAL MANAGER APPROVED PURCHASES AND ADDITIONS TO THE PRE-APPROVED OEM SOLE SOURCE LIST** [2020-1352](#)

RECOMMENDATION:

- A. Receive and file District purchases made under the General Manager's authority for the period of July 1, 2020 to September 30, 2020; and
- B. Approve the following additions to the pre-approved OEM Sole Source List for the period of July 1, 2020 to September 30, 2020:
- CHEVROLET - Chevrolet Truck Engine Replacements
  - SANS - Vouchers for Cyber Security Trainings
  - TOTAL RESOURCE MANAGEMENT - IBM Maximo Level 3 Support
  - WATSON MARLOW - Pumps



**Originator:** Lorenzo Tyner

**Attachments:** [Agenda Report](#)

**13. PFAS INVESTIGATIVE ORDER**

**[2020-1353](#)**

RECOMMENDATION:

- A. Approve a Professional Services Agreement to CDM Smith Inc. (CDM Smith) to provide PFAS Sampling and Analysis Services, Specification No. CS-2020-1178BD, for a total amount not to exceed \$369,006; that will begin upon the effective date of the Notice to Proceed and continue for the period of one year; and
- B. Approve a contingency in the amount of \$55,351 (15%).

**Originator:** Lan Wiborg

**Attachments:** [Agenda Report](#)  
[CS-2020-1178BD Professional Services Agreement](#)  
[PPP 11-10-2020 Administration](#)

**14. ORANGE COUNTY SANITATION DISTRICT COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR THE YEAR END JUNE 30, 2020**

**[2020-1354](#)**

RECOMMENDATION:

Receive and file the Orange County Sanitation District's Comprehensive Annual Financial Report for the year ended June 30, 2020, prepared by staff and audited by Macias Gini & O'Connell LLP (MGO), Certified Public Accountants, along with the following reports prepared by MGO:

1. Report to the Board of Directors; and
2. Independent Accountants' Report on Agreed-Upon Procedures Applied to Appropriations Limit Worksheets.

**Originator:** Lorenzo Tyner

**Attachments:** [Agenda Report](#)  
[Report to the Board of Directors](#)  
[Independent Accountant's Report on Applying Agreed-Upon Procedures Related to Appropriations Limit Calculation](#)  
[Comprehensive Annual Financial Report for the Year Ended June 30, 2020](#)  
[Staff Presentation](#)  
[Auditor's Presentation](#)

**LEGISLATIVE AND PUBLIC AFFAIRS COMMITTEE:**

**15. LEGISLATIVE AFFAIRS UPDATE FOR THE MONTHS OF SEPTEMBER AND OCTOBER 2020 [2020-1349](#)**

RECOMMENDATION:

Receive and file the Legislative Affairs Update for the months of September and October 2020.

**Originator:** Jim Herberg

**Attachments:** [Agenda Report](#)  
[Federal Update - ENS Resources](#)  
[Federal Legislative Matrix - ENS Resources](#)  
[State Update - Townsend](#)  
[State Legislative Matrix - Townsend](#)  
[Grant Tracker 2019-2020](#)  
[PPP 11-09-2020 LaPA Committee - ENS Federal](#)  
[PPP 11-09-2020 LaPA Committee - TPA State](#)

**16. PUBLIC AFFAIRS UPDATE FOR THE MONTHS OF SEPTEMBER AND OCTOBER 2020 [2020-1350](#)**

RECOMMENDATION:

Receive and file the Public Affairs Update for the months of September and October 2020.

**Originator:** Jim Herberg

**Attachments:** [Agenda Report](#)  
[Outreach & Media Summary Report September-October 2020](#)

**STEERING COMMITTEE:**

None.

**NON-CONSENT:**

**17. APPROVAL OF FOUNTAIN VALLEY DEVELOPMENT AGREEMENT [2020-1356](#)**

RECOMMENDATION: Recommend to the Board of Directors to:

Approve the Development Agreement with the City of Fountain Valley and authorize its execution and implementation.

**Originator:** Jim Herberg and Kathy Millea

**Attachments:** [Agenda Report](#)  
[Development Agreement - City of Fountain Valley](#)

**INFORMATION ITEMS:**

None.

**AB 1234 DISCLOSURE REPORTS:**

*This item allows Board members to provide a brief oral report regarding the disclosure of outside committees, conferences, training, seminars, etc. attended at the Agency's expense, per Government Code §53232.3(d).*

**CLOSED SESSION:**

None.

**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

At this time Directors may request staff to place an item on a future agenda.

**ADJOURNMENT:**

Adjourn the Board meeting until the Regular Meeting of the Board of Directors on December 16, 2020 at 6:00 p.m.