



### **CALL TO ORDER**

A regular meeting of the Steering Committee of the Orange County Sanitation District was called to order by Board Chairman David Shawver on Wednesday, October 23, 2019 at 5:01 p.m. in the Administration Building of the Orange County Sanitation District. Brad Hogin, General Counsel, led the Pledge of Allegiance.

### **DECLARATION OF QUORUM:**

A quorum was declared present, as follows:

**Present:** David Shawver, John Withers, Robert Collacott, Peter Kim, Chad Wanke, Glenn Parker and Tim Shaw  
**Absent:** None

### **STAFF PRESENT:**

Jim Herberg, General Manager; Rob Thompson, Assistant General Manager; Lorenzo Tyner, Assistant General Manager; Celia Chandler, Director of Human Resources; Kathy Millea, Director of Engineering; Lan Wiborg, Director of Environmental Services; Kelly Lore, Clerk of the Board; Jennifer Cabral; Rod Collins; Al Garcia; Derek Harp; Tina Knapp; Cortney Light; Laura Maravilla; and Josh Martinez.

### **OTHERS PRESENT:**

Brad Hogin, General Counsel.

### **PUBLIC COMMENTS:**

None.

### **REPORTS:**

None.

### **CONSENT CALENDAR:**

#### **1. APPROVAL OF MINUTES**

[\*\*2019-664\*\*](#)

**Originator:** Kelly Lore

**MOVED, SECONDED, AND DULY CARRIED TO:**

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Approve Minutes of the Regular Meeting of the Steering Committee held September 25, 2019.

**Ayes:** David Shawver, John Withers, Robert Collacott, Peter Kim, Chad Wanke, Glenn Parker and Tim Shaw

**Noes:** None

**Absent:** None

**Abstentions:** None

**NON-CONSENT:**

**2. COOPERATIVE PROCUREMENT AGREEMENTS**

[2019-582](#)

**Originator:** Lorenzo Tyner

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Authorize the purchasing of information technology products, services, and solutions utilizing Cooperative Procurement Agreements (CPA) from U.S. General Services Administration (GSA) IT Schedule 70, National Association of State Procurement Officials ValuePoint Cooperative Purchasing Organization, and OMNIA Partners, Public Sector (formerly U.S. Communities) for the period January 1, 2020 through December 31, 2020 for a total amount not to exceed \$2,000,000, in accordance with Ordinance No. OCSD-52, Section 2.03(B) Cooperative Purchases, with two (2) one-year renewal options.

**Ayes:** David Shawver, John Withers, Robert Collacott, Peter Kim, Chad Wanke, Glenn Parker and Tim Shaw

**Noes:** None

**Absent:** None

**Abstentions:** None

**3. CONTRACT SECURITY SERVICES**

[2019-637](#)

**Originator:** Celia Chandler

Safety and Health Supervisor Rod Collins provided a PowerPoint presentation regarding this item. Mr. Collins and Director of Human Resources Celia Chandler provided additional information and responded to questions regarding the evaluation and selection process of this contract and information regarding the existing security coverage at OCWD.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

A. Approve a Service Contract for Allied Universal to provide security services, Specification No. S-2019-1079BD, for a total annual amount not to exceed \$1,588,195 for a one-year period beginning December 1, 2019 through November 30, 2020, with up to four (4) one-year renewal options; and

B. Approve an annual contingency of \$158,819 (10%).

**Ayes:** David Shawver, John Withers, Robert Collacott, Peter Kim, Chad Wanke, Glenn Parker and Tim Shaw

**Noes:** None

**Absent:** None

**Abstentions:** None

**INFORMATION ITEMS:**

None.

**CLOSED SESSION:**

**CONVENED IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS 54956.9(d)(1) & 54956.9(d)(2):**

The Committee convened in closed session at 5:22 p.m. to discuss two items. Item No. CS-3 was not heard. Confidential minutes of the Closed Sessions have been prepared in accordance with the above Government Code Sections and are maintained by the Clerk of the Board in the Official Book of Confidential Minutes of Board and Committee Closed Session Meetings.

**CS-1 CONFERENCE WITH LEGAL COUNSEL RE ANTICIPATED LITIGATION - GOVERNMENT CODE SECTION 54956.9(d)(2)**

[2019-684](#)

CONVENED IN CLOSED SESSION:

Number of Potential Cases: 1

Significant exposure to litigation: Claim of James Chavez

**CS-2 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION - GOVERNMENT CODE SECTION 54956.9(d)(1)**

[2019-686](#)

CONVENED IN CLOSED SESSION:

Number of Cases: 1

Jose O. Cruz v. Orange County Sanitation District Financing Corporation, a California corporation; and Does 1-50, inclusive, Superior Court of California, County of Orange, Case No. 30-2019-01100180-CU-WT-CJC.

**CS-3 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION - [2019-691](#)  
GOVERNMENT CODE SECTION 54956.9(d)(1)**

ITEM NOT HEARD.

Number of Cases: 1

Klean Waters, Inc. v. Orange County Sanitation District, United States District Court, Central District of California, Southern Division, Case No. 8:15-cv-00627

The Committee reconvened in regular session at 5:34 p.m.

**CONSIDERATION OF ACTION, IF ANY, ON MATTERS CONSIDERED IN CLOSED SESSION:**

General Counsel Brad Hogin did not provide a report.

**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

None.

**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

None.

**ADJOURNMENT:**

Chair Shawver declared the meeting adjourned at 5:35 p.m. to the next Steering Committee meeting to be held on Wednesday, November 20, 2019 at 5:00 p.m.

Submitted by:

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Kelly A. Lore, MMC  
Clerk of the Board