



## **ORANGE COUNTY SANITATION DISTRICT** **SPECIAL NOTICE REGARDING CORONAVIRUS (COVID-19)** **AND ATTENDANCE AT PUBLIC MEETINGS**

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 12, 2020 and March 18, 2020, Governor Newsom issued Executive Order N-25-20 and Executive Order N-29-20, which temporarily suspend portions of the Brown Act which addresses the conduct of public meetings.

The General Manager and the Chairman of the Board of Directors have determined that due to the size of the Orange County Sanitation District's Board of Directors (25), and the health and safety of the members, the Board of Directors will be participating in meetings of the Board telephonically and Internet accessibility.

### **PUBLIC PARTICIPATION**

Your participation is always welcome. The Board of Directors meeting will be available to the public online at:

**<https://ocsd.legistar.com/Calendar.aspx>**

You may submit your comments and questions in writing for the Board's consideration by sending them to [OCSDClerk@ocsd.com](mailto:OCSDClerk@ocsd.com) with the subject line "PUBLIC COMMENT ITEM # (insert the item number relevant to your comment)" or "PUBLIC COMMENT NON-AGENDA ITEM". Submit your written comments by 6:00 p.m. on Tuesday, July 21, 2020. All public comments will be provided to the Board and may be read into the record or compiled as part of the record.

Thank you.

**Serving:**

*Orange County Sanitation District*

10844 Ellis Avenue, Fountain Valley, CA 92708  
714.962.2411 • www.ocsd.com

Anaheim

Brea

July 15, 2020

Buena Park

Cypress

**NOTICE OF REGULAR MEETING**

Fountain Valley

Fullerton

BOARD OF DIRECTORS  
ORANGE COUNTY SANITATION DISTRICT

Garden Grove

AND

Huntington Beach

ORANGE COUNTY SANITATION DISTRICT  
FINANCING CORPORATION

Irvine

**Wednesday, July 22, 2020 – 6:00 P.M.**

La Habra

**ACCESSIBILITY FOR THE GENERAL PUBLIC**

La Palma

**Due to the spread of COVID-19, the Orange County Sanitation District will be holding all upcoming Board and Committee meetings by teleconferencing and Internet accessibility. This meeting will be available to the public online at:**

Los Alamitos

**<https://ocsd.legistar.com/Calendar.aspx>**

Newport Beach

Orange

The Regular Meeting of the Board of Directors of the Orange County Sanitation District will be held in the manner indicated above on Wednesday, July 22, 2020 at 6:00 p.m.

Placentia

Santa Ana

Seal Beach

Stanton

Tustin

Villa Park

County of Orange

Costa Mesa  
Sanitary District

  
Clerk of the Board

Midway City  
Sanitary District

Irvine Ranch  
Water District

Yorba Linda  
Water District

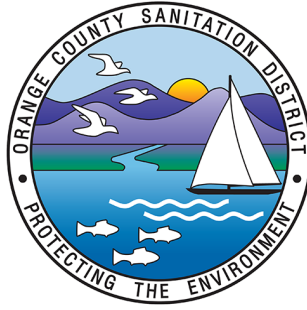
***Upcoming Meetings:***

**Steering Committee -  
Board Meeting -**

**Wednesday, August 26, 2020 at 5:00 p.m.  
Wednesday, August 26, 2020 at 6:00 p.m.**



*Our Mission: To protect public health and the environment by providing effective wastewater collection, treatment, and recycling.*



**Orange County Sanitation District  
BOARD OF DIRECTORS  
Regular Meeting Agenda  
Wednesday, July 22, 2020 - 6:00 PM  
Board Room  
Administration Building  
10844 Ellis Avenue  
Fountain Valley, CA 92708  
(714) 593-7433**

**AGENDA POSTING:** In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted outside the main gate of the Sanitation District's Administration Building located at 10844 Ellis Avenue, Fountain Valley, California, and on the Sanitation District's website at [www.ocsd.com](http://www.ocsd.com) not less than 72 hours prior to the meeting date and time above. All public records relating to each agenda item, including any public records distributed less than 72 hours prior to the meeting to all, or a majority of the Board of Directors, are available for public inspection in the office of the Clerk of the Board.

**AGENDA DESCRIPTION:** The agenda provides a brief general description of each item of business to be considered or discussed. The recommended action does not indicate what action will be taken. The Board of Directors may take any action which is deemed appropriate.

**MEETING AUDIO:** An audio recording of this meeting is available within 24 hours after adjournment of the meeting. Please contact the Clerk of the Board's office at (714) 593-7433 to request the audio file.

**NOTICE TO DIRECTORS:** To place items on the agenda for a Committee or Board Meeting, the item must be submitted in writing to the Clerk of the Board: Kelly A. Lore, MMC, (714) 593-7433 / [klore@ocsd.com](mailto:klore@ocsd.com) at least 14 days before the meeting.

**FOR ANY QUESTIONS ON THE AGENDA, BOARD MEMBERS MAY CONTACT STAFF AT:**

General Manager: Jim Herberg, [jherberg@ocsd.com](mailto:jherberg@ocsd.com) / (714) 593-7300  
Asst. General Manager: Lorenzo Tyner, [ltyners@ocsd.com](mailto:ltyners@ocsd.com) / (714) 593-7550  
Asst. General Manager: Rob Thompson, [rthompson@ocsd.com](mailto:rthompson@ocsd.com) / (714) 593-7310  
Director of Human Resources: Celia Chandler, [cchandler@ocsd.com](mailto:cchandler@ocsd.com) / (714) 593-7202  
Director of Engineering: Kathy Millea, [kmillea@ocsd.com](mailto:kmillea@ocsd.com) / (714) 593-7365  
Director of Environmental Services: Lan Wiborg, [lwiborg@ocsd.com](mailto:lwiborg@ocsd.com) / (714) 593-7450

**CALL TO ORDER**

(Board Chairman David Shawver)

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Nelida Mendoza (Santa Ana)

**ROLL CALL AND DECLARATION OF QUORUM**

Clerk of the Board

**PUBLIC COMMENTS:**

*You may submit your comments and questions in writing for the Board of Directors consideration by sending them to the Clerk of the Board at [OCSDClerk@ocsd.com](mailto:OCSDClerk@ocsd.com) with the subject line "PUBLIC COMMENT ITEM # (insert the item number relevant to your comment)" or "PUBLIC COMMENT NON-AGENDA ITEM". Submit your written comments by 6:00 p.m. on July 21, 2020. All public comments will be provided to the Board of Directors and may be read into the record or compiled as part of the record.*

**SPECIAL PRESENTATIONS:**

SERVICE AWARDS PRESENTED IN JULY 2020:

- Angela Brandt, Accounting Supervisor - 20 years
- Jeff Brown, Senior Engineer - 25 years
- Peter Cheffs, Lead Mechanic - 25 years
- Rob Thompson, Assistant General Manager - 25 years
- Pongsakdi Cady, IT Supervisor - 30 years

**REPORTS:**

*The Board Chairperson and the General Manager may present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.*

**CONSENT CALENDAR:**

*Consent Calendar Items are considered to be routine and will be enacted, by the Board of Directors, after one motion, without discussion. Any items withdrawn from the Consent Calendar for separate discussion will be considered in the regular order of business.*

**1. APPROVAL OF MINUTES [2020-1113](#)**

**RECOMMENDATION:**

Approve Minutes of the Regular Meeting of the Board of Directors held June 24, 2020.

**Originator:** Kelly Lore

**Attachments:** [Agenda Report](#)  
[06-24-2020 Board Meeting Minutes](#)

**RECEIVE AND FILE:****2. REPORT OF THE INVESTMENT TRANSACTIONS FOR THE MONTH OF JUNE 2020 [2020-909](#)**

RECOMMENDATION: Receive and file the following:

Report of the Investment Transactions for the month of June 2020.

**Originator:** Lorenzo Tyner

**Attachments:** [Agenda Report](#)  
[Investment Transactions for the Month of June 2020](#)

**3. COMMITTEE MEETING MINUTES [2020-1129](#)**

RECOMMENDATION: Receive and file the following:

- A. Minutes of the Legislative and Public Affairs Committee held March 9, 2020
- B. Minutes of the Steering Committee Meeting held May 27, 2020
- C. Minutes of the Operations Committee Meeting held June 3, 2020
- D. Minutes of the Administration Committee Meeting held June 10, 2020

**Originator:** Kelly Lore

**Attachments:** [Agenda Report](#)  
[03-09-2020 Legislative and Public Affairs Meeting Minutes](#)  
[05-27-2020 Steering Committee Minutes](#)  
[06-03-2020 Operations Committee Minutes](#)  
[06-10-2020 Administration Committee Minutes](#)

**OPERATIONS COMMITTEE:****4. NATURAL GAS PIPELINES REPLACEMENT AT PLANT NOS. 1 AND 2, PROJECT NO. J-127 [2020-1150](#)**

RECOMMENDATION:

- A. Receive and file Bid Tabulation and Recommendation for Natural Gas Pipelines Replacement at Plant Nos. 1 and 2, Project No. J-127;
- B. Reject the bid from apparent low bidder, Well Anchored Inc., as non-responsive;
- C. Award a Construction Contract to Innovative Construction Solutions for Natural Gas Pipelines Replacement at Plant Nos. 1 and 2, Project No. J-127, for a total amount not to exceed \$745,500; and
- D. Approve a contingency of \$74,550 (10%)

**Originator:** Kathy Millea

**Attachments:** [Agenda Report](#)  
[J-127 Construction Contract](#)

**5. EXTENSION OF COVID-19 DISINFECTING JANITORIAL SERVICES [2020-1151](#)**

RECOMMENDATION:

Approve a Sole Source Purchase Order Contract Change Order to Contract P.O. 134070-OS with Gamboa Services, Inc. DBA Corporate Image Maintenance, extending the COVID-19 disinfecting janitorial services at Plant No. 1 and Plant No. 2, from August 1, 2020 through January 31, 2021, for a total change order amount not to exceed \$140,400, total Purchase Order contract amount not to exceed \$236,250.

**Originator:** Rob Thompson

**Attachments:** [Agenda Report](#)

**6. SHALLOW REBAR REPAIR SERVICES [2020-1152](#)**

RECOMMENDATION:

- A. Approve a Purchase Order service contract to Tharsos Inc. to provide Shallow Rebar Repair Services, per Specification No. S-2020-1161BD, for a total amount not to exceed \$272,797 for the period beginning August 1, 2020 through July 31, 2021, with four, one-year renewal options; and
- B. Approve an annual contingency of \$13,640 (5%).

**Originator:** Rob Thompson

**Attachments:** [Agenda Report](#)

**7. PLANT NO. 1 SUNFLOWER PUMP NO. 2 GEAR DRIVE REPLACEMENT [2020-1153](#)**

RECOMMENDATION:

- A. Award a Sole Source Purchase Order Contract to Nuttall Gear for the purchase of a Nuttall Gear Drive T/25 unit for Plant No. 1 Sunflower Pump Station, for a total amount not to exceed \$198,610, plus applicable tax and freight, and
- B. Approve a contingency of \$9,931 (5%).

**Originator:** Rob Thompson

**Attachments:** [Agenda Report](#)

**8. REHABILITATION OF SIXTEEN RECTANGULAR CLARIFIERS AT PLANT NO. 1** [2020-1154](#)

RECOMMENDATION:

- A. Award a service contract to J.R. Filanc Construction Company, Inc. for the mechanical rehabilitation and overhaul of sixteen rectangular primary clarifier tanks at Plant No. 1, Specification No. S-2020-1148BD, for a total amount not to exceed \$1,319,313; and
- B. Approve a contingency of \$131,932 (10%).

**Originator:** Rob Thompson

**Attachments:** [Agenda Report](#)  
[S-2020-1148BD Contract - Filanc](#)

**9. HEADWORKS REHABILITATION AT PLANT NO. 1, PROJECT NO. P1-105** [2020-1155](#)

RECOMMENDATION:

Adopt Resolution No. OCSD 20-05 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District, making findings pursuant to Public Contract Code Section 3400 in support of the sole source specification of SUEZ Water Technologies & Solutions for refurbishing four existing bar screens and for furnishing two new bar screens for Headworks Rehabilitation at Plant No. 1, Project No. P1-105".

**Originator:** Kathy Millea

**Attachments:** [Agenda Report](#)  
[Resolution No. OCSD 20-05 Suez Sole Source](#)  
[PPP P1-105 Bar Screen Sole Source](#)

**10. HEADWORKS REHABILITATION AT PLANT NO. 1, PROJECT NO. P1-105** [2020-1158](#)

RECOMMENDATION:

Adopt Resolution No. OCSD 20-06 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District, making findings pursuant to Public Contract Code Section 3400 in support of the sole source specification of Huber Technology for grit washing and dewatering systems for Headworks Rehabilitation at Plant No. 1, Project No. P1-105".

**Originator:** Kathy Millea

**Attachments:** [Agenda Report](#)  
[Resolution No. 20-06 Huber Sole Source](#)  
[PPP P1-105 Grit Washing Sole Source](#)

**11. A-SIDE PRIMARY TREATMENT CLARIFIERS REPLACEMENT AT PLANT NO. 2, PROJECT NO. P2-98A** [2020-1156](#)

RECOMMENDATION:

Adopt Resolution No. OCSD 20-07 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District, making findings pursuant to Public Contract Code Section 3400 in support of the Sole Source Specification of Hallsten Corporation, manufacturer of Truss Supported Flat Aluminum Covers for A-Side Primary Clarifiers Replacement at Plant No. 2, Project No. P2-98A, as part of Primary Treatment Rehabilitation at Plant No. 2, Project No. P2-98".

**Originator:** Kathy Millea

**Attachments:** [Agenda Report](#)  
[Resolution No. OCSD 20-07 Hallsten Sole Source](#)  
[PPP P2-98A Covers Sole Source](#)

**12. TPAD DIGESTER FACILITY AT PLANT NO. 2, PROJECT NO. P2-128** [2020-1159](#)

RECOMMENDATION:

A. Approve a Professional Design Services Agreement with Brown and Caldwell to provide engineering services for Temperature Phased Anaerobic Digestion (TPAD) Digester Facility at Plant No. 2, Project No. P2-128, for an amount not to exceed \$39,300,000; and

B. Approve a contingency of \$3,930,000 (10%).

**Originator:** Kathy Millea

**Attachments:** [Agenda Report](#)  
[P2-128 PDSA](#)  
[PPP P2-128 TPAD PDSA](#)

**ADMINISTRATION COMMITTEE:**

**13. PROPERTY MANAGEMENT SERVICES FOR 18350 MT. LANGLEY STREET AND 18368-18375-18381-18384 BANDILIER CIRCLE, FOUNTAIN VALLEY** [2020-1161](#)

RECOMMENDATION:

Approve Amendment No. 4 of the sole source agreement with The Muller Company for Property Management Services for 18350 Mt. Langley Street and 18368- 18375- 18381- 18384 Bandilier Circle in Fountain Valley for the period of September 1, 2020 through June 30, 2021 for a management fee of \$3,200 per month plus other incurred expenses, including an additional renewal period of six months.



**Originator:** Lorenzo Tyner

**Attachments:** [Agenda Report](#)  
[Amendment No. 4](#)

**14. GENERAL MANAGER AUTHORITY TO TERMINATE LEASE AGREEMENTS AT 18350 MT. LANGLEY STREET AND 18368 BANDILIER CIRCLE, FOUNTAIN VALLEY [2020-1162](#)**

RECOMMENDATION:

Authorize the General Manager to terminate lease agreements at his discretion for the following tenants at 18350 Mt. Langley Street and 18368 Bandilier Circle in Fountain Valley, for the period of July 1, 2020 through June 30, 2021:

<b>Lessee</b>	<b>Property</b>	<b>Suites</b>	<b>Expiration</b>
Kroll/On Track	18350 Mt. Langley Street	110	06/30/2021
Western Youth Services	18350 Mt. Langley Street	200, 206, 215, 220	05/30/2021
Atlantic-Pacific Processing	18350 Mt. Langley Street	205, 210	11/30/2021
United Family	18350 Mt. Langley Street	209	03/04/2021
De La Rosa Maintenance Contractors	18368 Bandilier Circle		01/31/2023

**Originator:** Lorenzo Tyner

**Attachments:** [Agenda Report](#)

**15. 2021 BENEFITS INSURANCE RENEWAL [2020-1163](#)**

RECOMMENDATION:

Approve the Orange County Sanitation District 2021 Benefits Insurance Renewal for the amount of \$12,953,965 for active employees and \$958,858 for retiree-paid health premiums, for an overall not-to-exceed amount of \$13,912,823, as specified below:

- A. WORKTERRA (medical, dental, and vision plans; and Employee Assistance Program [EAP]) - Not to Exceed \$12,184,838;
- B. Prudential (basic life, short- and long-term disability) - Not to Exceed \$718,480;
- C. The Standard (EMT & Manager disability) - Not to Exceed \$30,000;
- D. BenefitWallet (Health Savings Accounts [HSA]) - Not to Exceed \$20,647;
- E. WORKTERRA (additional retiree costs, recouped from retirees through premium payments) - Not to Exceed \$958,858; and
- F. Approve a contingency of \$695,641 (5%).

**Originator:** Celia Chandler

**Attachments:** [Agenda Report](#)

**LEGISLATIVE AND PUBLIC AFFAIRS COMMITTEE:**

- 16. PUBLIC AFFAIRS UPDATE FOR THE MONTHS OF MARCH THROUGH JUNE 2020** [2020-1173](#)

RECOMMENDATION:

Receive and file the Public Affairs Update for the months of March through June 2020.

**Originator:** Jim Herberg

**Attachments:** [Agenda Report](#)  
[Outreach and Media Summary Report, March-June 2020](#)

- 17. PUBLIC AFFAIRS STRATEGIC PLAN FOR FISCAL YEARS 2020-2022** [2020-1174](#)

RECOMMENDATION:

Approve the Public Affairs Strategic Plan for Fiscal Years 2020 - 2022.

**Originator:** Jim Herberg

**Attachments:** [Agenda Report](#)  
[PAO Strategic Plan FY2020-2022](#)  
[Appendix B - Public Affairs Portfolio FY2019-2020](#)  
[PAO Strategic Plan Presentation](#)

- 18. LEGISLATIVE AFFAIRS UPDATE FOR THE MONTHS OF MARCH THROUGH JUNE 2020** [2020-1175](#)

RECOMMENDATION:

Receive and file the Legislative Affairs Update for the months of March through June 2020.

**Originator:** Jim Herberg

- Attachments:** [Agenda Report](#)  
[Federal Update - ENS Resources](#)  
[H.R. 2 Support Letter](#)  
[H.R.2 Summary](#)  
[Cares Act Comment Letter](#)  
[Cares Act Comment Letter Two](#)  
[Heroes Act Comment Letter](#)  
[Federal Legislative Matrix - ENS Resources](#)  
[State Update Townsend Public Affairs](#)  
[AB 2762 Support Cosmetics Safety](#)  
[AB 3163 Support Energy Biomethane Procurement](#)  
[State Legislative Matrix Townsend](#)  
[Grant Matrix 2019 - 2020](#)  
[PPP Federal Update 07-13-2020](#)  
[PPP State Update 07-13-2020](#)

**STEERING COMMITTEE:**

19. **JOINT POWERS AGREEMENT, SOUTHERN CALIFORNIA COASTAL WATER RESEARCH PROJECT AUTHORITY (SCCWRP)** [2020-1176](#)

**RECOMMENDATION:**

- A. Adopt Resolution No. OCSD 20-04 entitled, “A Resolution of the Board of Directors of the Orange County Sanitation District approving the Tenth Amended Joint Powers Agreement confirming the creation of the agency known as Southern California Coastal Water Research Project Authority (SCCWRP), providing for continuation of SCCWRP for five years from July 1, 2021 through June 30, 2026”; and
- B. Approve annual funding in the amount of \$515,000 for FY 2021/22; \$530,450 for FY 2022/23; \$546,363 for FY 2023/24; \$562,754 for FY 2024/25; and \$579,637 for FY 2025/26.

**Originator:** Jim Herberg

- Attachments:** [Agenda Report](#)  
[Resolution No. OCSD 20-04](#)  
[JPA 10th Amendment](#)

**NON-CONSENT:**

None.

**INFORMATION ITEMS:**

None.

**AB 1234 DISCLOSURE REPORTS:**

*This item allows Board members to provide a brief oral report regarding the disclosure of outside committees, conferences, training, seminars, etc. attended at the Agency's expense, per Government Code §53232.3(d).*

**CLOSED SESSION:**

*During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chairperson may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.*

*Reports relating to (a) purchase and sale of real property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.*

**CONVENE IN CLOSED SESSION.****CS-1 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION - [2020-1170](#)  
GOVERNMENT CODE SECTION 54956.9(D)(1)**

RECOMMENDATION: Convene in Closed Session:

Number of Cases: 1

Victor Garcia vs. OCSD, Workers Compensation Appeals Board Case No. WC648C32852

**Attachments:** [Agenda Report](#)  
[Memo re V. Garcia WCAB Claim](#)

**CS-2 CONFERENCE WITH LEGAL COUNSEL RE ANTICIPATED LITIGATION - GOVERNMENT CODE SECTION 54956.9(d)(4) [2020-1171](#)**

RECOMMENDATION: Convene in Closed Session:

Number of Potential Cases: 1

Initiation of litigation regarding development fees and conditions at Project OCSD Headquarters Building: City of Fountain Valley

**Attachments:** [Agenda Report](#)  
[Memo re Anticipated Litigation Headquarters Building](#)

**CS-3 PUBLIC EMPLOYEE PERFORMANCE EVALUATION 54957(b)(1) [2020-1172](#)**

RECOMMENDATION: Convene in Closed Session:

Public Employee Performance Evaluation

Number of Employees: 1

- General Manager

**Attachments:** [Agenda Report](#)  
[Memo re General Manager Evaluation](#)

**RECONVENE IN REGULAR SESSION.**

**CONSIDERATION OF ACTION, IF ANY, ON MATTERS CONSIDERED IN CLOSED SESSION:**

**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

At this time Board members may request staff to place an item on a future agenda.

**ADJOURNMENT:**

Adjourn the Board meeting until the Regular Meeting of the Board of Directors on August 26, 2020 at 6:00 p.m. in memory of former Board Chairman John Collins.