



# ADMINISTRATION COMMITTEE

Administration Building  
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## Agenda Report

**File #:** 2023-2936

**Agenda Date:** 5/10/2023

**Agenda Item No:** 4.

**FROM:** Robert Thompson, General Manager  
Originator: Wally Ritchie, Director of Finance

**SUBJECT:**

**GENERAL MANAGER APPROVED PURCHASES AND ADDITIONS TO THE PRE-APPROVED OEM SOLE SOURCE LIST**

**GENERAL MANAGER'S RECOMMENDATION**

RECOMMENDATION: Recommend to the Board of Directors to:

- A. Receive and file Orange County Sanitation District purchases made under the General Manager's authority for the period of January 1, 2023 to March 31, 2023; and
- B. Approve the following additions to the pre-approved OEM Sole Source List:
  - ADDITEL CORPORATION - Digital Pressure Test Gauges for Bay Bridge Pump Station
  - AGILENT TECHNOLOGIES - Service and Preventative Maintenance of Gas Chromatograph Tandem Mass Spectrometer (CG-MS/MS)
  - LINKEDIN - Online Recruiting Services
  - LUXER ONE - Automated Locker Systems
  - MANTECH - Biological Oxygen Demand (BOD) Estimator System for Monitoring and Analysis
  - MOYNO - Pumps, Parts, and Grinders
  - PULSAFEEDER - Pulsafeeder Engineered Products and Replacement Parts for Chemical Pump Station
  - TELESTRA TECHNOLOGIES - Repair/Maintenance of Teledyne RDI Instruments
  - UPLAND MFG - Maintenance Electric Cart Toolboxes
  - WINDROCK INC - Service, Calibration, Repairs, and Training for all Windrock Products

**BACKGROUND**

Staff provides the Administration Committee and the Board of Directors quarterly reports of General Manager approved and executed purchases between \$50,000 and \$100,000; maintenance and repair Services Task Orders between \$50,000 and \$300,000; and additions to the pre-approved OEM Sole Source List.

The list of additions to the pre-approved OEM Sole Source List displays the original equipment manufacturers (OEM) added this quarter that require sole source procurement to maintain, service,

or replace equipment currently in operation at Orange County Sanitation District (OC San) facilities because the parts and/or service can only be provided by the OEM or their designated representative.

## RELEVANT STANDARDS

- Quarterly financial reporting
- Ensure the public's money is wisely spent

## PRIOR COMMITTEE/BOARD ACTIONS

December 2016 - Minute Order 12(b) authorized the General Manager to ratify additions or deletions to the OEM Sole Source list on the General Manager's quarterly approved purchases agenda report.

## ADDITIONAL INFORMATION

In accordance with Board purchasing policies, Ordinance No. OC SAN-56, the General Manager has authority to approve and execute purchases between \$50,000 and \$100,000. Below is a summary of General Manager approved purchases, in amounts exceeding \$50,000, for the third quarter of fiscal year 2022-23:

Vendor Name	Amount	Department	Description/Discussion
ACME ENGINEERING PRODUCTS, INC.	\$87,300.00	Operations & Maintenance	Purchase of One (1) ACME Automatic Scraper Strainer Board Approved OEM Sole Source List M.O. 12/14/16, Item 12(B)
AGILENT TECHNOLOGIES INC	\$54,824.40	Environmental Services	Annual PO for Crosslab Silver Science Service Plan 4/7/23 - 4/6/24 Board Approved OEM Sole Source List M.O. 12/14/16, Item 12(B)
AIR DUCT CLEANING COMPANY	\$90,000.00	Operations & Maintenance	Blanket PO for Air Duct Cleaning at Plants 1 and 2 1/28/23 - 1/27/24 County of Orange Contract # MA-080-20010375, in Accordance with Ordinance OC SAN-56 Section 2.03 (B) Cooperative Purchases
ALFA LAVAL INC	\$90,000.00	Operations & Maintenance	Blanket PO to Conduct One-Year and Two-Year Annual Services on the G5-125 Centrifuge Units at Plant 2 3/3/23 - 3/2/24 Board Approved OEM Sole Source List M.O. 2/26/20, Item 13(B)
BEAMEX, INC	\$56,010.00	Operations & Maintenance	Purchase of One (1) MC6-EX Advanced Field Calibrator / Communicator Board Approved OEM Sole Source List M.O. 8/22/18, Item 7(B)
CHART, INC	\$75,866.62	Operations & Maintenance	Vacuum Insulated Piping (VIP) Lines Installation from New 9,000 Gallon Tank to Existing Liquid Oxygen (LOX) System Sole Source Justification 2711 Reason: Unique Product/Service

COOPER MACHINERY SERVICES LLC	\$65,526.16	Administrative Services	Stock Item Purchase of Cooper Bessemer CenGen Engine Components Board Approved OEM Sole Source List M.O. 8/23/17, Item 9(B)
DUKE'S ROOT CONTROL INC	\$50,035.00	Operations & Maintenance	Blanket PO to Provide Root Control Services 2/1/23 - 1/31/24 with 4 Optional Renewal Periods Specification No. S-2022-1341
EPLUS TECHNOLOGY, INC.	\$90,433.60	Administrative Services	Professional Services for Plant Nos. 1 and 2 Data Center Network Upgrade GSA Contract # GS-35F-0673N, in Accordance with Ordinance OC SAN-56 Section 2.03 (B) Cooperative Purchases
GRAINGER INC	\$92,000.00	Operations & Maintenance	Blanket PO for the Online Purchase of Non-Capital Tools, Supplies and Equipment NASPO Contract # 8496, in Accordance with Ordinance OC SAN-56 Section 2.03 (B) Cooperative Purchases
HACH C/O PONTON INDUSTRIES	\$78,487.00	Environmental Services	Purchase of Two (2) AS950 Portable Samplers and One (1) AS950 AWRS All Weather Refrigerated Sampler Board Approved OEM Sole Source List M.O. 12/14/16, Item 12(B)
HACH C/O PONTON INDUSTRIES	\$87,272.64	Environmental Services	Purchase of Nine (9) AWRS All Weather Refrigerated Samplers and Nine (9) Distributor Arms for Plants 1 and 2 Board Approved OEM Sole Source List M.O. 12/14/16, Item 12(B)
HOWDEN USA COMPANY	\$65,852.10	Operations & Maintenance	Class 1 Service on KA-66-SV-GL400 AS1 Blowers 1-5 Board Approved OEM Sole Source List M.O. 12/14/16, Item 12(B)
MANTECH (USA) INC.	\$74,989.00	Environmental Services	Purchase of One (1) BOD Pro Analyzer and Automated Analysis System Sole Source Justification 2718 Reason: OEM Equipment/Part/Service
NEAC COMPRESSOR SERVICE INC	\$91,300.00	Administrative Services	Stock Item Purchase of One (1) Penn Pro Compressor Board Approved OEM Sole Source List M.O. 5/27/20, Item 14(B)
ONESOURCE DISTRIBUTORS INC	\$76,389.20	Administrative Services	Stock Item Purchase of One (1) DC Pre-Charge Assembly and One (1) Diode Bridge Board Approved OEM Sole Source List M.O. 12/14/16, Item 12(B)
PUTZMEISTER AMERICA INC	\$56,505.16	Administrative Services	Stock Item Purchase of Four (4) Putzmeister Wear Parts Kits for Sludge Transfer Pumps Board Approved OEM Sole Source List M.O. 5/27/20, Item 14(B)
SERVICE LINE INC	\$64,540.00	Operations & Maintenance	Purchase of One (1) Renegade Parts Washer for Rebuild Shop Specification No. E-2023-1390

Additionally, in accordance with Board purchasing policies, Ordinance No. OC SAN-56, the General Manager has authority to approve and execute maintenance and repair Services Task Orders between \$50,000 and \$300,000. Below is a summary of General Manager approved maintenance and repair Services Task Orders, in amounts exceeding \$50,000, for the third quarter of fiscal year 2022-23:

<b>Vendor Name</b>	<b>Amount</b>	<b>Department</b>	<b>Description/Discussion</b>
J R FILANC CONSTRUCTION	\$205,000.00	Operations & Maintenance	Primary Sedimentation Basin E at Plant 2 Specification No. TOB-2022-1380 of Master Service Contract S-2021-1234BD-2

**ATTACHMENT**

*The following attachment(s) may be viewed on-line at the OC San website ([www.ocsan.gov](http://www.ocsan.gov)) with the complete agenda package:*

N/A