



CALL TO ORDER

A regular meeting of the Audit Ad Hoc Committee of the Orange County Sanitation District was called to order by Board Vice-Chairman Jon Dumitru on Wednesday, November 6, 2024 at 4:00 p.m. in the Orange County Sanitation District Headquarters.

ROLL CALL:

Assistant Clerk of the Board Tina Knapp declared a quorum present as follows:

PRESENT: Jon Dumitru, Robert Ooten and Bruce Whitaker

ABSENT: Phil Hawkins

STAFF PRESENT: Rob Thompson, General Manager; Lorenzo Tyner, Assistant General Manager; Mike Dorman, Director of Engineering; Laura Maravilla, Director of Human Resources; Riaz Moinuddin, Director of Operations and Maintenance; Wally Ritchie, Director of Finance; Lan Wiborg, Director of Environmental Services; Tina Knapp, Assistant Clerk of the Board; Morty Caparas; Jackie Castro; Thomas Vu; Kevin Work; and Ruth Zintzun were present in the Huntington Beach Room.

OTHERS PRESENT: Roger Martinez, Vazquez + Company LLC, was present in the Huntington Beach Room.

PUBLIC COMMENTS:

None.

Ms. Knapp indicated that the presentation for the item on the agenda was distributed to the Committee and made available to the public earlier today.

INFORMATION ITEMS:

1. INTERNAL AUDIT UPDATE

[2024-3918](#)

Originator: Wally Ritchie

Director of Finance Wally Ritchie introduced Ruth Zintzun, Finance Manager, who provided an overview of the item and a brief explanation of a small engagement already underway with Vazquez+Company LLP (Vazquez) regarding setting up vendors for ACH/electronic payments. Ms. Zintzun introduced Roger Martinez from Vasquez who provided a presentation introducing Vazquez, the Vazquez engagement

team, past projects performed by Vazquez, and the standard scope of work for internal audit services.

ITEM RECEIVED AS AN:

Information Item.

OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:

None.

ADJOURNMENT:

The meeting adjourned at 4:10 p.m.

Submitted by:

A handwritten signature in blue ink that reads "Tina Knapp". The signature is written in a cursive style and is contained within a light blue rectangular box.

Tina Knapp, MMC
Assistant Clerk of the Board