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**SPECIAL MEETING - EARLY START TIME**

**CALL TO ORDER**

A special meeting of the Steering Committee of the Orange County Sanitation District was called to order by Board Vice-Chairman Ryan Gallagher on Wednesday, May 24, 2023 at 4:34 p.m. in the Administration Building of the Orange County Sanitation District.

**ROLL CALL AND DECLARATION OF QUORUM:**

The Clerk of the Board declared a quorum present as follows:

**PRESENT:** Ryan Gallagher, Pat Burns, Christine Marick, John Withers, Jon Dumitru and Robert Ooten  
**ABSENT:** Chad Wanke

**STAFF PRESENT:** Rob Thompson, General Manager; Lorenzo Tyner, Assistant General Manager; Michael Dorman, Director of Engineering; Laura Maravilla, Director of Human Resources; Riaz Moinuddin, Director of Operations and Maintenance; Wally Ritchie, Director Finance; Lan Wiborg, Director of Environmental Services; Kelly Lore, Clerk of the Board; Jennifer Cabral; Mortimer Caparas; Tanya Chong; Daisy Covarrubias; Thys DeVries; Al Garcia; Rebecca Long; Perla Rodriguez; and Ruth Zintzun were present in Conference Room A. Mo Abiodun; Tina Knapp; Rob Michaels; and Valerie Ratto were present telephonically.

**OTHERS PRESENT:** Brad Hogin, General Counsel, and Dan Fears, Special Counsel, were present in Conference Room A. Eric Sapirstein, ENS Resources, and Eric O'Donnell, Townsend & Associates, were present telephonically.

**PUBLIC COMMENTS:**

None.

**REPORTS:**

Vice-Chairman Gallagher did not provide a report.

General Manager Rob Thompson reported that, at the request of Board Chairman Chad Wanke, OC San sent introduction letters to our member agencies and, as a result, have presented and/or provided tours to the cities of Newport Beach, Villa Park, Los Alamitos, Garden Grove, and Fountain Valley.

**CONSENT CALENDAR:****1. APPROVAL OF MINUTES**[2023-2948](#)**Originator:** Kelly Lore

MOVED, SECONDED, AND DULY CARRIED TO:

Approve minutes of the Regular meeting of the Steering Committee held April 26, 2023.

**AYES:** Ryan Gallagher, Pat Burns, Christine Marick and Robert Ooten**NOES:** None**ABSENT:** Chad Wanke, John Withers and Jon Dumitru**ABSTENTIONS:** None**2. 2023-2026 CONTRIBUTION TO THE CENTER FOR DEMOGRAPHIC RESEARCH**[2023-2925](#)**Originator:** Mike Dorman

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Approve and authorize the General Manager to execute a three-year Memorandum of Understanding with California State University Fullerton Auxiliary Services Corporation for the continued operation of the Center for Demographic Research for the period July 1, 2023 through June 30, 2026, for a total amount not to exceed \$207,872.

**AYES:** Ryan Gallagher, Pat Burns, Christine Marick and Robert Ooten**NOES:** None**ABSENT:** Chad Wanke, John Withers and Jon Dumitru**ABSTENTIONS:** None**3. LETTER OF OPPOSITION TO AB 1216**[2023-2983](#)**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO:

Approve a Letter of Opposition to Assembly Bill 1216 (Muratsuchi).

**AYES:** Ryan Gallagher, Pat Burns, Christine Marick and Robert Ooten**NOES:** None**ABSENT:** Chad Wanke, John Withers and Jon Dumitru**ABSTENTIONS:** None

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**4. LEGISLATIVE AFFAIRS UPDATE FOR THE MONTH OF APRIL 2023** [2023-2984](#)

**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Legislative Affairs Update for the month of April 2023.

**AYES:** Ryan Gallagher, Pat Burns, Christine Marick and Robert Ooten

**NOES:** None

**ABSENT:** Chad Wanke, John Withers and Jon Dumitru

**ABSTENTIONS:** None

**5. PUBLIC AFFAIRS UPDATE FOR THE MONTH OF APRIL 2023** [2023-2989](#)

**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Public Affairs Update for the month of April 2023.

**AYES:** Ryan Gallagher, Pat Burns, Christine Marick and Robert Ooten

**NOES:** None

**ABSENT:** Chad Wanke, John Withers and Jon Dumitru

**ABSTENTIONS:** None

**NON-CONSENT:**

At the request of Vice-Chair Gallagher, Item Nos. 7 & 8 were heard prior to Item No. 6.

**7. PROPOSED ORDINANCE NO. OC SAN-58A AMENDING ORDINANCE NO. OC SAN-58 TO CORRECT AN ERROR IN THE TABLE OF SECTION 2.03(B)(1)** [2023-2982](#)

**Originator:** Wally Ritchie

Director of Finance Wally Ritchie provided a brief description of the correction needed on Ordinance No. OC SAN-58 for which this item was created.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Motion to read Ordinance No. OC SAN-58A by title only and waive first reading of said entire Ordinance;
- B. Introduce Ordinance No. OC SAN-58A, entitled: "An Ordinance of the Board of Directors of Orange County Sanitation District, Amending Ordinance No. OC SAN-58 to correct an error in the table of Section 2.03(B)(1)";
- C. Set June 28, 2023 as the date for the second reading of Ordinance No. OC SAN-58A"; and
- D. Direct the Clerk of the Board to publish summaries of the Ordinance as required by law.

**AYES:** Ryan Gallagher, Pat Burns, Christine Marick and Robert Ooten

**NOES:** None

**ABSENT:** Chad Wanke, John Withers and Jon Dumitru

**ABSTENTIONS:** None

*Directors John Withers and Jon Dumitru arrived at the meeting at 4:45 p.m.*

**8. FURNITURE, FIXTURES, AND EQUIPMENT PURCHASE UPDATED [2023-2998](#)  
APPROVAL FOR HEADQUARTERS COMPLEX AT PLANT NO. 1,  
PROJECT NO. P1-128A**

**Originator:** Mike Dorman

Director of Engineering Mike Dorman provided a PowerPoint presentation regarding the Furnishings, Fixtures, and Equipment (FFE) purchases for the new Headquarters Building which included: interior and loose site furniture/equipment, purchasing and delivery schedules, identified pricing error in initial bidding process, and the additional funding requested.

**MOVED, SECONDED, AND DULY CARRIED TO:** Recommend to the Board of Directors to:

- A. Rescind approval of a Purchase Order Contract to GM Business Interiors (GMBI) for the purchase of furniture for the Headquarters Complex at Plant No. 1, Project No. P1-128A, utilizing the County of Orange Regional Cooperative Agreement No. RCA-017-22010154 for a total amount not to exceed \$3,907,183 including freight and sales tax and a contingency of \$39,072 (1%); and
- B. Approve a Purchase Order Contract to PeopleSpace, Inc. for the purchase of furniture for the Headquarters Complex at Plant No. 1, Project No. P1-128A, utilizing the cooperative contract with the County of Orange Regional Cooperative Agreement No. RCA-017-22010154, the National Cooperative Purchasing Alliance (NCPA) Agreement Nos. 07-43 and 07-84, and OMNIA Contract No. R191803 for a total amount not to exceed \$4,995,819 including freight and sales tax.

**AYES:** Ryan Gallagher, Pat Burns, Christine Marick, John Withers, Jon Dumitru and Robert Ooten

**NOES:** None

**ABSENT:** Chad Wanke

**ABSTENTIONS:** None

**6. SELECTION OF HONOR WALK BRICK RECIPIENTS AND EMPLOYEE DEDICATIONS**

[2023-2928](#)

**Originator:** Rob Thompson

Vice-Chair Gallagher provided a brief introduction to the item and explained the Honor Walk Program. The Directors considered all former Board members who were nominated for recognition and came to a conclusion.

**MOVED, SECONDED, AND DULY CARRIED TO:** Recommend to the Board of Directors to:

- A. Approve nominated former employees Marc Dubois and Jack Ellis as Honor Walk brick recipients for the year 2023;
- B. Approve former Board Members Carolyn Cavecche, Larry Crandall, Jim Ferryman, and Greg Sebourn as Honor Walk brick recipients for the year 2023; and
- C. Approve Brian Bingman and Linda Losurdo for tunnel dedications.

**INFORMATION ITEMS:**

None.

**DEPARTMENT HEAD REPORTS:**

None.

**CLOSED SESSION:****CONVENED IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(1).**

The Committee convened in closed session at 4:55 p.m. Confidential minutes of the Closed Sessions have been prepared in accordance with the above Government Code Section and are maintained by the Clerk of the Board in the Official Book of Confidential Minutes of Board and Committee Closed Session meetings.

**CS-1 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION - [2023-2981](#)  
GOVERNMENT CODE SECTION 54956.9(d)(1)**

CONVENED IN CLOSED SESSION:

Number of Cases: 2

- A. Arlin Blazevic v. Orange County Sanitation District; Natasha Dubrovski; Lorenzo Tyner; and Does 1-100, inclusive, Superior Court of California, County of Orange, Case No. 30-2020-01149812-CU-WT-CJC; and
- B. Raul Palazuelos v. Orange County Sanitation District, a government entity; Richard Kwiecien, an individual; and Does 1 through 100, inclusive. Superior Court of California, County of Orange, Case No. 30-2021-01217839-CU-OE-CJC.

**RECONVENED IN REGULAR SESSION.**

The Committee reconvened in regular session at 5:25 p.m.

**CONSIDERATION OF ACTION, IF ANY, ON MATTERS CONSIDERED IN CLOSED SESSION:**

General Counsel Brad Hogin did not provide a report.

**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

None.

**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

None.

**ADJOURNMENT:**

Vice-Chairman Gallagher declared the meeting adjourned at 5:26 p.m. to the Regular Steering Committee meeting to be held on Wednesday, June 28, 2023 at 5:00 p.m.

Submitted by:

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Kelly A. Lore, MMC  
Clerk of the Board