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**File #:** 2025-4421

**Agenda Date:** 8/27/2025

**Agenda Item No:** 4.

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**FROM:** Robert Thompson, General Manager  
Originator: Wally Ritchie, Director of Finance

**SUBJECT:**

**GENERAL MANAGER APPROVED PURCHASES AND ADDITIONS TO THE PRE-APPROVED OEM SOLE SOURCE LIST**

**GENERAL MANAGER'S RECOMMENDATION**

RECOMMENDATION:

- A. Receive and file Orange County Sanitation District (OC San) purchases made under the General Manager's authority for the period of April 1, 2025 to June 30, 2025; and
- B. Approve the following additions to the pre-approved Original Equipment Manufacturer (OEM) Sole Source List:
- MEGGER - TAU3 Basic Multifunction Transformer Test Set
  - FLO-SERVICES, INC. - Hidrostal Pump Repairs and Services
  - LUFKIN GEARS - Parts and Repairs for High-Speed Gearboxes

**BACKGROUND**

Staff provides the Administration Committee and the Board of Directors quarterly reports of General Manager approved and executed purchases between \$50,000 and \$150,000; maintenance and repair Services Task Orders between \$50,000 and \$500,000; and additions to the pre-approved OEM Sole Source List.

The list of additions to the pre-approved OEM Sole Source List displays the OEM added this quarter that require sole source procurement to maintain, service, or replace equipment currently in operation at OC San facilities, because the parts and/or service can only be provided by the OEM or their designated representative.

**RELEVANT STANDARDS**

- Quarterly financial reporting
- Ensure the public's money is wisely spent

**PRIOR COMMITTEE/BOARD ACTIONS**

December 2016 - Minute Order 12(b) authorized the General Manager to ratify additions or deletions to the OEM Sole Source list on the General Manager's quarterly approved purchases agenda report.

**ADDITIONAL INFORMATION**

In accordance with Board purchasing policies, Ordinance No. OC SAN-61, the General Manager has authority to approve and execute purchases between \$50,000 and \$150,000. Below is a summary of General Manager approved purchases, in amounts exceeding \$50,000, for the fourth quarter of fiscal year 2024-25:

Vendor Name	Amount	Department	Description/Discussion
ACCURATE ENVIRONMENTAL SERVICES INC	\$57,006.50	Environmental Services	Ammonia Slip Test and Compliance Source Engines Emissions Testing at Plant No. 1 Informal Bid 139107-OR
ALPHA ANALYTICAL LABORATORIES, INC.	\$86,135.00	Environmental Services	Blanket PO for Outside Contract Laboratory Testing Services for Special Projects 07/01/2025 - 06/30/2026 w/ Four (4) Optional One-Year Renewal Periods Specification No. S-2025-677
BAY CITY INDUSTRIAL SUPPLY	\$94,380.00	Operations & Maintenance	Purchase of One (1) H3SH, Size 14 Gearbox and Oil Supply System Specification No. E-2025-680BD
BEAMEX, INC	\$70,950.00	Operations & Maintenance	Purchase of Two (2) MC6-Ex Field Calibrators, Two (2) PGC Calibration Pumps, and Two (2) EXT160-IS External Modules Board Approved OEM Sole Source List M.O. 8/22/18 Item 7 (B)
BEC BUILDING ELECTRONIC CONTROLS INC	\$140,000.00	Operations & Maintenance	Convenience Blanket PO for Fire Alarm Call Out and VESDA Maintenance 07/01/2025 - 06/30/2026 GM Article 2, Section 2.2 (b) (1)
BIG SKY ELECTRIC, INC.	\$90,700.00	Operations & Maintenance	Replacement of Gas Compressor #1 Cable at Plant No. 1 Informal Bid 140572-OR
BIG SKY ELECTRIC, INC.	\$140,000.00	Operations & Maintenance	Convenience Blanket PO for On-Call Electrical Maintenance and Support Services 04/28/2025 - 12/31/2025 GM Article 2, Section 2.2 (b) (1)
C.E. MECHANICAL, INC.	\$100,000.00	Operations & Maintenance	Annual Convenience Blanket PO for HVAC Services & Repairs for District Wide Facilities 07/01/2025 - 06/30/2026 GM Purchasing Policy Article 2, Section 2.2 (b) (1)
CARAHSOFT TECHNOLOGY CORPORATION	\$74,517.80	Administrative Services	ServiceNow System Administration Services via Beyond 20 7/1/2025 - 6/30/2026 NASPO Cloud Solutions Contract # AR2472, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases

CARAHSOFT TECHNOLOGY CORPORATION	\$80,903.04	Administrative Services	Purchase of MuleSoft Anypoint Platform Licenses 7/1/2025 - 6/30/2026 NASPO Cloud Solutions Contract # AR2472, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
CARAHSOFT TECHNOLOGY CORPORATION	\$100,598.40	Administrative Services	Software Consulting Services for Anaplan 6/1/2025 - 9/15/2026 NASPO Cloud Solutions Contract # AR2472, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
CARAHSOFT TECHNOLOGY CORPORATION	\$101,270.68	Administrative Services	Primavera Upgrade to Cloud, Phase 2 Integration Using MuleSoft 6/1/2025 - 7/27/2025 Board Approved OEM Sole Source List M.O. 5/28/25 Item 13 (C)
CARRIER CORPORATION	\$91,592.00	Administrative Services	Replacement of Two (2) Condenser Coils for Lab Chillers at Plant No. 1 Board Approved OEM Sole Source List M.O. 5/25/22 Item 15 (B)
CARRIER CORPORATION	\$115,704.00	Operations & Maintenance	Replacement of Fan and Duct at Plant No. 2 EPSA Building Sourcewell Contract # 080824-CAR in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
CLIMATEC, LLC	\$90,000.00	Administrative Services	Convenience Blanket PO for Services and Repairs for HVAC Systems 7/1/2025 - 6/30/2026 GM Purchasing Policy Article 2, Section 2.2 (b) (1)
COOPER MACHINERY SERVICES LLC	\$74,655.44	Administrative Services	Stock Item Purchase of One (1) Pawl and One (1) Bearing Pillow Board Approved OEM Sole Source List M.O. 8/23/17 Item 9 (B)
CORNERSTONE ONDEMAND, INC.	\$112,587.25	Administrative Services	Cornerstone OnDemand Talent Management System 6/20/2025 - 6/19/2026 Board Approved OEM Sole Source List M.O. 12/14/16 Item 12 (B)
CR&R	\$70,000.00	Administrative Services	Convenience Blanket PO for 40 Yard Trash Dumpsters at Plant No. 1 and Plant No. 2 7/1/2025 - 6/30/2026 GM Purchasing Policy Article 2, Section 2.2 (b) (1)
DEMARIA ELECTRIC MOTOR SERVICES, INC.	\$140,000.00	Operations & Maintenance	Convenience Blanket PO for Off-Site Motor Repairs for HQ, Plant No. 1, Plant No. 2, & Pump Stations 7/1/2025 - 6/30/2026 GM Purchasing Policy Article 2, Section 2.2 (b) (1)
DXP ENTERPRISES, INC.	\$58,474.00	Administrative Services	Stock Item Purchase of One (1) SEEPEX Coupling Rod, One (1) Rotor, and One (1) Stator Board Approved OEM Sole Source List M.O. 12/14/16 Item 12 (B)
DXP ENTERPRISES, INC.	\$59,110.52	Administrative Services	Stock Item Purchase of Two (2) SEEPEX Stators and One (1) Rotor Board Approved OEM Sole Source List M.O. 12/14/16 Item 12 (B)

EEC ENVIRONMENTAL	\$59,850.00	Environmental Services	Audit of Stormwater Program Informal Bid 139693-OR
EIDE BAILLY LLP	\$83,000.00	Administrative Services	Blanket PO for Financial Auditing Services 4/21/2025 - 4/20/2026 w/ Four (4) Optional One-Year Renewal Periods Specification No.CS-2025-663BD
FISHER SCIENTIFIC COMPANY LLC	\$95,000.00	Environmental Services	Convenience Blanket PO for Purchase of Miscellaneous Laboratory Supplies 7/1/2025 - 6/30/2026 GM Purchasing Policy Article 2, Section 2.2 (b) (1)
FLEXIM AMERICAS CORPORATION	\$56,608.00	Operations & Maintenance	Purchase of Two (2) Flexim Flowmeters and Four (4) Clamp On Transducers Board Approved OEM Sole Source List M.O. 2/26/2020 Item 13 (B)
FLO-SYSTEMS, INC.	\$62,960.56	Operations & Maintenance	Purchase of One (1) Hidrostral Rotating Assembly Sole Source Justification 2865 Reason: OEM Equipment/Part/Service
GARRATT CALLAHAN COMPANY	\$70,000.00	Operations & Maintenance	Convenience Blanket PO for Purchase of Chemicals, Formulas, Equipment, and Reagents for Plant No. 1 and Plant No. 2 7/1/2025 - 6/30/2026 GM Purchasing Policy Article 2, Section 2.2 (b) (1)
GARTNER, INC. - STAMFORD CT	\$75,800.00	Administrative Services	Consulting Services for Gartner Software Program 7/1/2025 - 6/30/2026 County of Ventura Contract # 9658, in accordance with Ordinance OC SAN-61, Section 2.03(B) Cooperative Purchases
GRAYBAR ELECTRIC COMPANY WALNUT CA	\$67,267.77	Operations & Maintenance	Purchase of One (1) Fluke Portable Network Analyzer Kit Informal Bid 140007-OR
GRAYBAR ELECTRIC COMPANY WALNUT CA	\$72,277.70	Administrative Services	Purchase of Three (3) Ethernet Backplate, Four (4) Processor Modules, One (1) Ethernet Module US Communities Contract # EV2370, in accordance with Ordinance OC SAN-61, Section 2.03(B) Cooperative Purchases
GRAYBAR ELECTRIC COMPANY WALNUT CA	\$80,000	Operations & Maintenance	Convenience Blanket PO for Purchase of Miscellaneous Electrical Parts and Supplies 7/1/2025 - 6/30/2026 GM Purchasing Policy Article 2, Section 2.2 (b) (1)
GRM INFORMATION MGMT SERVICES FOR OAs	\$125,000.00	Communications	Convenience Blanket PO for Offsite Records Storage, Document Destruction, and Related Services 7/1/2025 - 6/30/2026 GM Purchasing Policy Article 2, Section 2.2 (b) (1)
HOME DEPOT	\$75,000.00	Operations & Maintenance	Convenience Blanket PO for Purchase of Miscellaneous Parts, Materials, Tools, Appliances, and Supplies 7/1/2025 - 6/30/2026 GM Purchasing Policy Article 2, Section 2.2 (b) (1)

HOWARD RIDLEY CO	\$149,000.00	Operations & Maintenance	Convenience Blanket PO for Repair of Cracks in Structures within Plant No. 1 and Plant No. 2 7/1/2025 - 6/30/2026 GM Purchasing Policy Article 2, Section 2.2 (b) (1)
INSIGHT PUBLIC SECTOR, INC.	\$59,671.75	Administrative Services	Maintenance and Technical Support for Solar Winds 6/30/2025 - 6/30/2026 OMNIA Contract# 23-6692-03, in accordance with Ordinance OC SAN-61, Section 2.03(B) Cooperative Purchases
INTEGRATED POWER SERVICES LLC	\$140,000.00	Operations & Maintenance	Blanket PO for Off Site Motor Repair Services 7/1/2025 - 6/30/2026 Informal Bid 138145-OR
JAMISON ENGINEERING CONTRACTORS, INC.	\$90,000.00	Operations & Maintenance	Convenience Blanket PO for Maintenance and Emergency Repairs of Tricking Filters at Plant No. 1 and Plant No. 2 7/1/2025 - 6/30/2026 GM Purchasing Policy Article 2, Section 2.2 (b) (1)
JCI JONES CHEMICALS, INC	\$60,000.00	Operations & Maintenance	Purchase of Sodium Hydroxide (NaOH), 50% Solution (Totes) 7/1/2025 - 6/30/2026 w/ Four (4) Optional One-Year Renewal Periods Specification No. C-2025-671
LARRY WALKER ASSOCIATES, INC.	\$84,965.00	Engineering	Consulting Services for National Pollutant Discharge Elimination System Permit Renewal 4/3/2025 - 4/2/2030 Specification No. CS-2025-667BD
LEED ELECTRIC, INC.	\$133,000.00	Operations & Maintenance	Construction of Back-Up Power for Laboratory Equipment at Plant No. 1 Project No. FR1-0022 Informal Bid 139091-OR
MYTHICS, LLC d/b/a MYTHICS VIII, LLC	\$112,728.00	Administrative Services	Primavera P6 Enterprise Portfolio Management and Software Update Support 6/1/2025 - 5/31/2026 Board Approved OEM Sole Source List M.O. 5/28/25 Item 13 (A)
MYTHICS, LLC d/b/a MYTHICS VIII, LLC	\$121,599.00	Administrative Services	Phase II Primavera Software Migration 6/1/2025 - 5/31/2026 Board Approved OEM Sole Source List M.O. 5/28/25 Item 13 (B)
ONESOURCE DISTRIBUTORS INC	\$80,000.00	Operations & Maintenance	Convenience Blanket PO for Purchase of Miscellaneous Electrical Supplies and Parts 7/1/2025 - 6/30/2026 GM Purchasing Policy Article 2, Section 2.2 (b) (1)
PARKHOUSE TIRE INC	\$60,000.00	Administrative Services	Blanket PO for New Vehicle Tires, Repairs, and Rotation Services 7/1/2025 - 6/30/2026 Bridgestone State Contract #24158 and Continental Tires State Contract #24157, in accordance with Ordinance OC SAN-61, Section 2.03(B) Cooperative Purchases
PURE EFFECT, INC.	\$95,797.52	Administrative Services	Removal and Installation of HVAC Filters on Air Handler Units and Exhaust Fans at Lab Building DIR Project # 20250582506 Informal Bid 140006-OR

REGENTS OF UNIV OF CALIFORNIA SD	\$69,130.00	Environmental Services	Annual PO to Operate and Maintain Water Quality Sensors at Newport Pier Monitor Station 7/1/2025 - 6/30/2026 w/ Four (4) Optional One-Year Renewal Periods Board Approved OEM Sole Source List M.O. 9/23/20 Item 12 (B)
ROCKWELL ENGINEERING & EQUIPMENT CO	\$55,560.00	Operations & Maintenance	Purchase of One (1) Boerger Rotary Lobe Pump Board Approved OEM Sole Source List M.O. 12/14/16 Item 12 (B)
SAFETY SHOE SERVICES	\$80,000.00	Human Resources	Convenience Blanket PO for On-Site and In-Store Safety Shoe Services 7/1/2025 - 6/30/2026 GM Purchasing Policy Article 2, Section 2.2 (b) (1)
SC FUELS	\$55,146.81	Operations & Maintenance	Purchase of 5,000 Gallons of Chevron 5200 HDAX Low Ash 40 Bulk Oil for Plant No. 2 Specification No. CH-139502
SCHWING BIOSET	\$65,908.50	Operations & Maintenance	Purchase of Two (2) Material Cylinders Board Approved OEM Sole Source List M.O. 12/14/16 Item 12 (B)
SIGNATURE PAINTING INC	\$95,000.00	Administrative Services	Convenience Blanket PO for Painting Services at Plant No. 1, Plant No. 2, and Pump Stations 6/1/2025 - 5/31/2026 GM Purchasing Policy Article 2, Section 2.2 (b) (1)
SO-CAL PROPERTY SERVICES	\$99,500.00	Administrative Services	On-Site Vehicle Washing Services 7/1/2025 - 6/30/2026 Informal Bid 140707-OR
SOUTHERN TIRE MART, LLC	\$60,000.00	Administrative Services	Convenience Blanket PO for New Vehicle Tires, Parts, Repairs, Rotations, and Services 7/1/2025 - 6/30/2027 Aggregate Contract # MA-080-24010100, in accordance with Ordinance OC SAN-61, Section 2.03(B) Cooperative Purchases
STEPHENS MECHANICAL OF THE SOUTHWEST, LLC	\$91,300.00	Operations & Maintenance	Service PO to Manufacture and Install New Base for Pump 3 at Plant No. 1 DIR Project # 20250584631 Informal Bid 140462-OR
STO ADVISORS LLC	\$60,000.00	Operations & Maintenance	Consulting Services for Interplant Gas Pipeline Compliance Sole Source Justification 2838 Reason: OEM Equipment/Part/Service
TEVORA BUSINESS SOLUTIONS, INC.	\$50,645.06	Administrative Services	Subscription for Varonis Hybrid + MDDR and Copilot SaaS and Varonis Collector License 6/30/2025 - 6/29/2026 Informal Bid 140528-OR
THARSOS INC.	\$57,770.00	Operations & Maintenance	T-Lok and Grouting Repairs to Primary Clarifier 8 at Plant No. 1 DIR Project # 20250572013 Informal Bid 139060-OR

TONY DEMARIA ELECTRIC INC.	\$90,000.00	Operations & Maintenance	Convenience Blanket PO for Purchase of Urgent Electrical Parts and Services at Plant No. 1, Plant No. 2, and Pump Stations. 7/1/2025 - 6/30/2026 GM Purchasing Policy Article 2, Section 2.2 (b) (1)
TRANE COMPANY - EQUIPMENT	\$90,000.00	Administrative Services	Convenience Blanket PO for Service and Repair of Absorption Chillers 7/1/2025 - 6/30/2026 GM Purchasing Policy Article 2, Section 2.2 (b) (1)
TRANE U.S. INC. - PARTS	\$90,000.00	Administrative Services	Convenience Blanket PO for Purchase of Emergency HVAC Supplies and Parts for HVAC Shop 7/1/2025 - 6/30/2026 GM Purchasing Policy Article 2, Section 2.2 (b) (1)
TREDENT DATA SYSTEMS, INC	\$75,112.00	Administrative Services	Annual Cisco NetCare Maintenance 5/3/25 - 5/2/26 Board Approved OEM Sole Source List M.O. 8/23/17 Item 9 (B)
VERTOSOFT LLC	\$99,100.00	Administrative Services	IGM Gravity Software Services and IGM Professional Delivery Services NCPA Omnia Partners Contract # 01-165, in accordance with Ordinance OC SAN-61, Section 2.03(B) Cooperative Purchases
WESTAIR GASES & EQUIPMENT INC - LOX	\$85,000.00	Operations & Maintenance	Convenience Blanket PO for Purchase of Emergency Bulk Liquid Oxygen (LOX) and Monthly Telemetry Rental 8/21/2025 - 8/20/2026 GM Purchasing Policy Article 2, Section 2.2 (b) (1)
WIDESPREAD INDUSTRIAL SUPPLIES, INC	\$140,000.00	Operations & Maintenance	Blanket PO For Restocking of Hardware in Bolt Bins at Plant No. 1 And Plant No. 2 7/1/2025 - 6/30/2026 BuyBoard Contract#756-24, in accordance with Ordinance OC SAN-61, Section 2.03(B) Cooperative Purchases
XYLEM WATER SOLUTIONS USA, INC.	\$57,813.60	Administrative Services	Stock Item Purchase of Eight Thousand (8,000) Membrane Diffuser Discs and Twenty-Four (24) Base Plates Board Approved OEM Sole Source List M.O. 8/28/24 Item 7 (B)

Additionally, in accordance with Board purchasing policies, Ordinance No. OC SAN-61, the General Manager has authority to approve and execute maintenance and repair Services Task Orders between \$50,000 and \$500,000. Below is a summary of General Manager approved maintenance and repair Services Task Orders, in amounts exceeding \$50,000, for the fourth quarter of fiscal year 2024-25:

Vendor Name	Amount	Department	Description/Discussion
THARSOS INC.	\$265,200.00	Operations & Maintenance	Replacement of Main Sewage Pump No. 4 with Spare Pump at Plant No. 1 Specification No. TOB-2025-679 of Master Service Contract S-2024-1447BD-6

THARSOS INC.	\$89,346.00	Operations & Maintenance	Cured in Place Lining of Two (2) 6-Inch Conduits to Distribution Center H at Plant No. 2; Specification No. TOB-2025-676 of Master Service Contract S-2024-1447BD-6
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**ATTACHMENT**

*The following attachment(s) may be viewed on-line at the OC San website ([www.ocsan.gov](http://www.ocsan.gov)) with the complete agenda package:*

N/A