



**SPECIAL NOTICE**  
**PUBLIC ATTENDANCE & PARTICIPATION AT PUBLIC MEETINGS**  
*Board of Directors Meeting*  
**Wednesday, October 23, 2024**  
**6:00 p.m.**

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Your participation is always welcome. OC San offers several ways in which to interact during meetings. You will find information as to these opportunities below.

**IN-PERSON MEETING ATTENDANCE**

You may attend the meeting in-person at the following location:

Orange County Sanitation District  
Headquarters Building  
18480 Bandilier Circle  
Fountain Valley, CA 92708

**ONLINE MEETING PARTICIPATION**

You may join the meeting live via Teams on your computer or similar device or web browser by using the link below:

[Click here to join the meeting](#)

We suggest testing joining a Teams meeting on your device prior to the commencement of the meeting. For recommendations, general guidance on using Teams, and instructions on joining a Teams meeting, [please click here](#).

Please mute yourself upon entry to the meeting. Please raise your hand if you wish to speak during the public comment section of the meeting. The Clerk of the Board will call upon you by using the name you joined with.

Meeting attendees are not provided the ability to make a presentation during the meeting. Please contact the Clerk of the Board at least 48 hours prior to the meeting if you wish to present any items. Additionally, camera feeds may be controlled by the meeting moderator to avoid inappropriate content.

## **HOW TO PARTICIPATE IN THE MEETING BY TELEPHONE**

To join the meeting from your phone: Dial (213) 279-1455  
When prompted, enter the Phone Conference ID: 132 444 685#

All meeting participants may be muted during the meeting to alleviate background noise. If you are muted, please use \*6 to unmute. You may also mute yourself on your device.

Please raise your hand to speak by use \*5, during the public comment section of the meeting. The Clerk of the Board will call upon you by using the last 4 digits of your phone number as identification.

**NOTE: All attendees will be disconnected from the meeting at the beginning of Closed Session. If you would like to return to the Open Session portion of the meeting, please login or dial-in to the Teams meeting again and wait in the Lobby for admittance.**

## **WATCH THE MEETING ONLINE**

The meeting will be available for online viewing at:

<https://ocsd.legistar.com/Calendar.aspx>

## **SUBMIT A COMMENT**

You may submit your comments and questions in writing for consideration in advance of the meeting by using the eComment feature available online at: <https://ocsd.legistar.com/Calendar.aspx> or sending them to [OCSanClerk@ocsan.gov](mailto:OCSanClerk@ocsan.gov) with the subject line "PUBLIC COMMENT ITEM # (insert the item number relevant to your comment)" or "PUBLIC COMMENT NON-AGENDA ITEM".

You may also submit comments and questions for consideration during the meeting by using the eComment feature available online at: <https://ocsd.legistar.com/Calendar.aspx>. The eComment feature will be available for the duration of the meeting.

All written public comments will be provided to the legislative body and may be read into the record or compiled as part of the record.

*For any questions and/or concerns, please contact the Clerk of the Board's office at 714-593-7433. Thank you for your interest in OC San!*

October 16, 2024

**NOTICE OF REGULAR MEETING**

**BOARD OF DIRECTORS  
ORANGE COUNTY SANITATION DISTRICT**

**Wednesday, October 23, 2024 – 6:00 P.M.**

**Headquarters Building  
18480 Bandilier Circle  
Fountain Valley, CA 92708**

**ACCESSIBILITY FOR THE GENERAL PUBLIC**

Your participation is always welcome. Specific information as to how to participate in this meeting is detailed on the Special Notice attached to this agenda. In general, OC San offers several ways in which to interact during this meeting: you may participate in person, join the meeting live via Teams on your computer or similar device or web browser, join the meeting live via telephone, view the meeting online, and/or submit comments for consideration before or during the meeting.

The Regular Meeting of the Board of Directors of the Orange County Sanitation District will be held at the above location and in the manner indicated on Wednesday, October 23, 2024 at 6:00 p.m.

  
\_\_\_\_\_  
Clerk of the Board

- Serving:*
- Anaheim
  - Brea
  - Buena Park
  - Cypress
  - Fountain Valley
  - Fullerton
  - Garden Grove
  - Huntington Beach
  - Irvine
  - La Habra
  - La Palma
  - Los Alamitos
  - Newport Beach
  - Orange
  - Placentia
  - Santa Ana
  - Seal Beach
  - Stanton
  - Tustin
  - Villa Park
  - County of Orange
  - Costa Mesa Sanitary District
  - Midway City Sanitary District
  - Irvine Ranch Water District
  - Yorba Linda Water District



**BOARD OF DIRECTORS**  
**Regular Meeting Agenda**  
**Wednesday, October 23, 2024 - 6:00 PM**  
**Board Room**  
**Headquarters Building**  
**18480 Bandilier Circle**  
**Fountain Valley, CA 92708**  
**(714) 593-7433**

**ACCOMMODATIONS FOR THE DISABLED:** If you require any special disability related accommodations, please contact the Orange County Sanitation District (OC San) Clerk of the Board's office at (714) 593-7433 at least 72 hours prior to the scheduled meeting. Requests must specify the nature of the disability and the type of accommodation requested.

**AGENDA POSTING:** In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted outside OC San's Headquarters Building located at 18480 Bandilier Circle, Fountain Valley, California, and on the OC San's website at [www.ocsan.gov](http://www.ocsan.gov) not less than 72 hours prior to the meeting date and time above. All public records relating to each agenda item, including those distributed less than 72 hours prior to the meeting to a majority of the Board of Directors, are available for public inspection with the Clerk of the Board.

**AGENDA DESCRIPTION:** The agenda provides a brief general description of each item of business to be considered or discussed. The recommended action does not indicate what action will be taken. The Board of Directors may take any action which is deemed appropriate.

**MEETING RECORDING:** A recording of this meeting is available within 24 hours after adjournment of the meeting at <https://ocsd.legistar.com/Calendar.aspx> or by contacting the Clerk of the Board.

**NOTICE TO DIRECTORS:** To place items on the agenda for a Committee or Board Meeting, the item must be submitted to the Clerk of the Board: Kelly A. Lore, MMC, (714) 593-7433 / [klore@ocsan.gov](mailto:klore@ocsan.gov) at least 14 days before the meeting. For any questions on the agenda, Board members may contact staff at:

General Manager: Rob Thompson, [rthompson@ocsan.gov](mailto:rthompson@ocsan.gov) / (714) 593-7110  
Asst. General Manager: Lorenzo Tyner, [ltyner@ocsan.gov](mailto:ltyner@ocsan.gov) / (714) 593-7550  
Director of Communications: Jennifer Cabral, [jcabral@ocsan.gov](mailto:jcabral@ocsan.gov) / (714) 593-7581  
Director of Engineering: Mike Dorman, [mdorman@ocsan.gov](mailto:mdorman@ocsan.gov) / (714) 593-7014  
Director of Environmental Services: Lan Wiborg, [lwiborg@ocsan.gov](mailto:lwiborg@ocsan.gov) / (714) 593-7450  
Director of Finance: Wally Ritchie, [writchie@ocsan.gov](mailto:writchie@ocsan.gov) / (714) 593-7570  
Director of Human Resources: Laura Maravilla, [lmavilla@ocsan.gov](mailto:lmavilla@ocsan.gov) / (714) 593-7007  
Director of Operations & Maintenance: Riaz Moinuddin, [rmoinuddin@ocsan.gov](mailto:rmoinuddin@ocsan.gov) / (714) 593-7269

**CALL TO ORDER**

Board Chairman Ryan Gallagher

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Director Doug Chaffee, Board of Supervisors

**ROLL CALL AND DECLARATION OF QUORUM**

Clerk of the Board

**PUBLIC COMMENTS:**

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**SPECIAL PRESENTATIONS:**

**1. EMPLOYEE SERVICE AWARDS**

[2024-3883](#)

**20-year Service Awards**

Samir Patel, Senior Information Tech Analyst - Division 250

Raul Olaiz, Mechanic - Division 820

**Originator:** Kelly Lore

**REPORTS:**

*The Board Chairperson and the General Manager may present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.*

**CONSENT CALENDAR:**

*Consent Calendar Items are considered to be routine and will be enacted, by the Board of Directors, after one motion, without discussion. Any items withdrawn from the Consent Calendar for separate discussion will be considered in the regular order of business.*

**2. APPROVAL OF MINUTES**

[2024-3882](#)

**RECOMMENDATION:**

Approve minutes of the Regular meeting of the Board of Directors held September 25, 2024.

**Originator:** Kelly Lore

**Attachments:** [Agenda Report](#)  
[09-25-2024 Board of Directors Meeting Minutes](#)

**3. ORANGE COUNTY SANITATION DISTRICT’S ANNUAL REPORT FOR FISCAL YEAR 2023-2024** [2024-3876](#)

RECOMMENDATION:

Receive and file the Orange County Sanitation District’s Annual Report for Fiscal Year 2023-2024.

**Originator:** Jennifer Cabral

**Attachments:** [Agenda Report](#)  
[OC San Annual Report - FY 2023-24](#)

**RECEIVE AND FILE:**

**4. COMMITTEE MEETING MINUTES** [2024-3482](#)

RECOMMENDATION: Receive and file the following:

- A. Minutes of the GWRS Steering Committee Meeting held July 8, 2024
- B. Minutes of the Steering Committee Meeting held August 28, 2024
- C. Minutes of the Operations Committee Meeting held September 4, 2024
- D. Minutes of the Administration Committee Meeting held September 11, 2024

**Originator:** Kelly Lore

**Attachments:** [Agenda Report](#)  
[07-08-2024 GWRS Steering Committee Minutes](#)  
[08-28-2024 Steering Committee Minutes](#)  
[09-04-2024 Operations Committee Minutes](#)  
[09-11-2024 Administration Committee Minutes](#)

**5. REPORT OF THE INVESTMENT TRANSACTIONS FOR THE MONTH OF SEPTEMBER 2024** [2024-3723](#)

RECOMMENDATION: Receive and file the following:

Report of the Investment Transactions for the month of September 2024.

**Originator:** Wally Ritchie

**Attachments:** [Agenda Report](#)  
[Report of the Investment Transactions - September 2024](#)

**OPERATIONS COMMITTEE:****6. CENGEN COOLING WATER PIPE REPLACEMENT AT PLANT NO. 2, [2024-3877](#)  
PROJECT NO. FE20-04****RECOMMENDATION:**

Approve a Task Order limit increase of \$70,000 to the Professional Design Services Agreement with Dudek to provide professional engineering services for CenGen Cooling Water Pipe Replacement at Plant No. 2, Project No. FE20-04, Task Order No. FE18-00-03-03, for a total amount not to exceed \$370,000.

**Originator:** Mike Dorman

**Attachments:** [Agenda Report](#)

**7. ON-CALL MAINTENANCE AND REPAIR MASTER SERVICES [2024-3878](#)  
CONTRACTS - SPECIFICATION NO. S-2024-1447BD****RECOMMENDATION:**

- A. Approve Master Services Contracts to provide on-call maintenance and repair services, Specification No. S-2024-1447BD, for a one-year period effective December 1, 2024, through November 30, 2025, with two (2) one-year renewal options in accordance with Ordinance No. OC SAN-61, Section 2.03(F) with the qualified firms listed below for task order bids less than \$500,000:

## License A:

1. Charles King Company
2. Filanc
3. Jamison Engineering Contractors, Inc.
4. Kiewit Infrastructure West Co.
5. O'Connell Engineering & Construction, Inc.
6. Tharsos, Inc.
7. Vicon Enterprise Inc.
8. W.A. Rasic Construction Company, Inc.

## License C-10:

1. Baker Electric & Renewables, LLC
2. Big Sky Electric, Inc.
3. LEED Electric, Inc.
4. Vistam, Inc.

## License C-20:

1. Creative Air Mechanical Services
2. F.M. Thomas Air Conditioning, Inc.
3. Zia Degrees, Inc.

- B. Authorize the General Manager, or designee, to add or delete firms as necessary to maintain a qualified base of firms in accordance with Specification No. S-2024 1447BD.

**Originator:** Riaz Moinuddin

**Attachments:** [Agenda Report](#)  
[S-2024-1447BD - Charles King Company](#)  
[S-2024-1447BD - Filanc](#)  
[S-2024-1447BD - Jamison Engineering Contractors, Inc.](#)  
[S-2024-1447BD - Kiewit Infrastructure West Co.](#)  
[S-2024-1447BD - O'Connell Engineering & Construction, Inc](#)  
[S-2024-1447BD - Tharsos, Inc.](#)  
[S-2024-1447BD - Vicon Enterprise Inc.](#)  
[S-2024-1447BD - W.A. Rasic Construction Company, Inc.](#)  
[S-2024-1447BD - Baker Electric & Renewables, LLC](#)  
[S-2024-1447BD - Big Sky Electric, Inc.](#)  
[S-2024-1447BD - LEED Electric, Inc.](#)  
[S-2024-1447BD - VISTAM, Inc.](#)  
[S-2024-1447BD - Creative Air Mechanical Services](#)  
[S-2024-1447BD - F.M. Thomas Air Conditioning, Inc.](#)  
[S-2024-1447BD - Zia Degrees, Inc.](#)  
[Presentation - Master Services Contracts](#)

**8. LICENSE AGREEMENT FOR CONSTRUCTION STAGING AREA AT PLANT NO. 2 [2024-3879](#)**

RECOMMENDATION:

Approve a Temporary, Non-Exclusive and Revocable License Agreement with the City of Newport Beach for a construction staging area, at a cost of \$10 and other consideration; with a term commencing on June 1, 2024, and terminating upon (i) the completion of the City Projects, or (ii) December 31, 2028; in a form approved by General Counsel.

**Originator:** Mike Dorman

**Attachments:** [Agenda Report](#)  
[License Agreement](#)

ADMINISTRATION COMMITTEE:

**9. MAXIMO TO MAXIMO APPLICATION SUITE [2024-3891](#)**

RECOMMENDATION:

- A. Approve a Professional Services Agreement to Total Resource Management, Inc. to upgrade Maximo to Maximo Application Suite, Specification No. CS-2024-623BD, for a total amount not to exceed \$296,441; and



B. Approve a contingency of \$44,467 (15%).

**Originator:** Wally Ritchie

**Attachments:** [Agenda Report](#)  
[Professional Services Agreement - CS-2024-623BD](#)

**10. PUBLIC AFFAIRS UPDATE FOR THE MONTHS OF AUGUST AND SEPTEMBER 2024** [2024-3892](#)

RECOMMENDATION:

Receive and file the Public Affairs Update for the months of August and September 2024.

**Originator:** Jennifer Cabral

**Attachments:** [Agenda Report](#)  
[Outreach and Media Report - August and September 2024](#)  
[Presentation - PAO Intro and Update Aug-Sept 2024](#)

**11. LEGISLATIVE AFFAIRS UPDATE FOR THE MONTHS OF AUGUST AND SEPTEMBER 2024** [2024-3893](#)

RECOMMENDATION:

Receive and file the Legislative Affairs Update for the months of August and September 2024.

**Originator:** Jennifer Cabral

**Attachments:** [Agenda Report](#)  
[Federal Legislative Update](#)  
[Federal Matrix](#)  
[State Legislative Update](#)  
[State Matrix](#)  
[Local Legislative Report - August 2024](#)  
[Local Legislative Report - September 2024](#)  
[Floor Alert: SB 937 - Oppose Unless Amended: Development Projects: Fees and Charges](#)  
[Request for Signature - OC San AB 2515 \(Papan\)](#)  
[Request for Veto - OC San SB 937 \(Wiener\)](#)  
[Request for Signature - OC San SB 1072 \(Padilla\)](#)  
[2025 Legislative and Regulatory Plan - DRAFT](#)  
[Presentation - Townsend State Legislative Update](#)  
[Presentation - Draft 2025 Legislative and Regulatory Plan](#)

**12. POSITION CHANGE REQUEST FOR FISCAL YEAR 2024-25** [2024-3894](#)

RECOMMENDATION:

Approve the upgrade of one vacant Lead Facilities Worker (Salary Grade LOC66) position to Building Maintenance Technician (Salary Grade LOC67) position for FY 2024-25.

**Originator:** Laura Maravilla

**Attachments:** [Agenda Report](#)

**13. PROCUREAMERICA** [2024-3618](#)

RECOMMENDATION:

Approve the use of ProcureAmerica to perform analysis of specific operational areas to identify potential cost savings.

**Originator:** Wally Ritchie

**Attachments:** [Agenda Report](#)

**STEERING COMMITTEE:**

None.

**NON-CONSENT:**

None.

**INFORMATION ITEMS:**

None.

**AB 1234 DISCLOSURE REPORTS:**

*This item allows Board members to provide a brief oral report regarding the disclosure of outside committees, conferences, training, seminars, etc. attended at the Agency's expense, per Government Code §53232.3(d).*

- Report from Board Delegate - ISDOC
- Report from Board Delegate - NWRI
- Report from Board Delegate - OCCOG
- Report from Board Delegate - SARFPA
- Report from GWRS Steering Committee Member(s)
- Other

**CLOSED SESSION:**

*During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chairperson may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.*

*Reports relating to (a) purchase and sale of real property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.*

**CONVENE IN CLOSED SESSION.****CS-1 CONFERENCE WITH LABOR NEGOTIATORS - GOVERNMENT CODE [2024-3896](#)  
SECTION 54957.6**

RECOMMENDATION: Convene in Closed Session:

Designated Representatives: General Manager Robert Thompson, Assistant General Manager Lorenzo Tyner, Director of Human Resources Laura Maravilla, and Chief Negotiator Laura Kalty.

Employee Organizations: (3)

International Union of Operating Engineers, Local 501; Orange County Employees Association; and the Supervisory and Professional Management Group.

**Attachments:** [Agenda Report](#)  
[Board CS Memo re Labor Negotiators](#)

**RECONVENE IN REGULAR SESSION.****CONSIDERATION OF ACTION, IF ANY, ON MATTERS CONSIDERED IN CLOSED SESSION:****OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:****BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

At this time Directors may request staff to place an item on a future agenda.

**ADJOURNMENT:**

Adjourn the Board meeting until the Special Meeting of the Board of Directors on October 25, 2024 at 11:30 a.m. at Mile Square Park Golf Clubhouse.