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**CALL TO ORDER**

A regular meeting of the Steering Committee of the Orange County Sanitation District was called to order by Board Chairman David Shawver on Wednesday, March 24, 2021 at 5:01 p.m. in the Administration Building of the Orange County Sanitation District. Chair Shawver stated that the meeting was being held telephonically and via audio/video teleconferencing in accordance with the Governor's Executive Order No. N-29-20, due to the Coronavirus Pandemic (COVID-19).

**ROLL CALL AND DECLARATION OF QUORUM:**

Roll call was taken and a quorum was declared present, as follows:

**PRESENT:** David Shawver, John Withers, Stacy Berry, Glenn Parker, Jesus Silva and Chad Wanke  
**ABSENT:** Sandra Massa-Lavitt

**STAFF MEMBERS PRESENT:** Kelly Lore, Clerk of the Board and Joshua Martinez were present in the Board Room. Jim Herberg, General Manager; Rob Thompson, Assistant General Manager; Lorenzo Tyner, Assistant General Manager; Kathy Millea, Director of Engineering; Lan Wiborg, Director of Environmental Services; Laura Maravilla, HR & Risk Manager; Jennifer Cabral; Mortimer Caparas; Brian Engeln; Tina Knapp; Thomas Vu; and Ruth Zintzun were in attendance telephonically.

**OTHERS PRESENT:** Brad Hogin, General Counsel was in attendance telephonically.

**PUBLIC COMMENTS:**

None.

**REPORTS:**

Chair Shawver did not provide a report.

General Manager Herberg provided a brief update on the following: Equipment related spill in Newport Beach, assistance provided to East Orange County Water District with containment and cleanup of a private property spill, and the State's updated the eligibility for Tier 1B on March 12 to include water and wastewater workers. OC San employees have been notified and have begun receiving vaccinations.

**CONSENT CALENDAR:****1. APPROVAL OF MINUTES**[2021-1500](#)**Originator:** Kelly Lore

MOVED, SECONDED, AND DULY CARRIED TO:

Approve Minutes of the Regular Meeting of the Steering Committee held February 24, 2021.

**AYES:** David Shawver, Stacy Berry, Glenn Parker, Jesus Silva and Chad Wanke**NOES:** None**ABSENT:** John Withers and Sandra Massa-Lavitt**ABSTENTIONS:** None**2. AUTHORIZATION OF CONTRIBUTION TO CASA EDUCATION FOUNDATION SCHOLARSHIP FUND**[2021-1459](#)**Originator:** Jim Herberg

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Adopt Resolution No. OC SAN 21-XX, entitled "A Resolution of the Board of Directors of the Orange County Sanitation District approving a not to exceed Annual contribution amount of \$2,500 to the California Association of Sanitation Agencies (CASA) Education Foundation Scholarship Fund beginning FY 2020-2021; and Repealing Resolution No. OCSD 15-22".

**AYES:** David Shawver, Stacy Berry, Glenn Parker, Jesus Silva and Chad Wanke**NOES:** None**ABSENT:** John Withers and Sandra Massa-Lavitt**ABSTENTIONS:** None

*Board Vice-Chair Withers arrived at the meeting at 5:04 p.m.*

**NON-CONSENT:****3. CENTRAL GENERATION ENGINE OVERHAUL AT PLANT NO. 1**[2021-1497](#)**Originator:** Rob Thompson

Assistant General Manager Rob Thompson provided a PowerPoint presentation detailing the Central Generation Engine overhaul, failure of the previous overhaul, and the urgency to repair the engine.

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MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Award a Sole Source Service Contract to Cooper Machinery Services to provide a Central Generation Engine No. 1 Overhaul at Plant No. 1, per Proposal 210204-839, for a total amount not to exceed \$3,705,932; and
- B. Approve a contingency of \$741,186 (20%).

**AYES:** David Shawver, John Withers, Stacy Berry, Glenn Parker, Jesus Silva and Chad Wanke

**NOES:** None

**ABSENT:** Sandra Massa-Lavitt

**ABSTENTIONS:** None

**INFORMATION ITEMS:**

None.

**DEPARTMENT HEAD REPORTS:**

None.

**CLOSED SESSION:**

None.

**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

None.

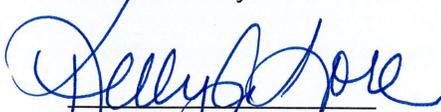
**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

None.

**ADJOURNMENT:**

Chair Shawver declared the meeting adjourned at 5:26 p.m. to the next Steering Committee meeting to be held on Wednesday, April 28, 2021 at 5:00 p.m.

Submitted by:



Kelly A. Lore, MMC  
Clerk of the Board