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## **CALL TO ORDER**

A regular meeting of the Steering Committee of the Orange County Sanitation District was called to order by Board Chairman Ryan Gallagher on Wednesday, July 24, 2024 at 5:00 p.m. in the Administration Building of the Orange County Sanitation District.

## **ROLL CALL AND DECLARATION OF QUORUM:**

Assistant Clerk of the Board Tina Knapp declared a quorum present as follows:

**PRESENT:** Ryan Gallagher, Jon Dumitru, Pat Burns, Christine Marick, Chad Wanke and John Withers  
**ABSENT:** Glenn Grandis

**STAFF PRESENT:** Rob Thompson, General Manager; Lorenzo Tyner, Assistant General Manager; Jennifer Cabral, Director of Communications; Mike Dorman, Director of Engineering; Laura Maravilla, Director of Human Resources; Riaz Moinuddin, Director of Operations and Maintenance; Wally Ritchie, Director of Finance; Lan Wiborg, Director of Environmental Services; Tina Knapp, Assistant Clerk of the Board; Mo Abiodun; Jackie Castro; Daisy Covarrubias; Raul Cuellar; Don Cutler; Thys DeVries; Martin Dix; Brian Engeln; Justin Fenton; Al Garcia; Rebecca Long; Rob Michaels; Kevin Work; and Ruth Zintzun were present in Conference Room A.

**OTHERS PRESENT:** Scott Smith, General Counsel; Lindsay Caro and Gary Weisberg, Woodruff & Smart; and Danielle Dychter, Michael Sullivan & Associates, were present in Conference Room A. David French, ENS Resources, and Eric O'Donnell, Townsend Public Affairs, were present telephonically.

## **PUBLIC COMMENTS:**

None.

## **REPORTS:**

Chair Gallagher reminded the Committee that the Operations and Administration Committees are dark in August. Chair Gallagher also reported that it is intended to hold the August Steering and Board meetings in the new Headquarters and that the location of the meetings will be highlighted on the public notice and will be included in the agenda packet distribution email approximately a week prior to the meeting. Lastly, Chair Gallagher reported that an annual picture of the Board of Directors will be taken in August, with the picture being taken in-between the Steering Committee and Board meetings.

General Manager Rob Thompson did not provide a report.

**CONSENT CALENDAR:**

**1. APPROVAL OF MINUTES**

[2024-3701](#)

**Originator:** Kelly Lore

MOVED, SECONDED, AND DULY CARRIED TO:

Approve minutes of the Regular meeting of the Steering Committee held June 26, 2024.

**AYES:** Ryan Gallagher, Jon Dumitru, Pat Burns, Christine Marick, Chad Wanke and John Withers

**NOES:** None

**ABSENT:** Glenn Grandis

**ABSTENTIONS:** None

**2. LEGISLATIVE AFFAIRS UPDATE FOR THE MONTH OF JUNE 2024**

[2024-3707](#)

**Originator:** Jennifer Cabral

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Legislative Affairs Update for the month of June 2024.

**AYES:** Ryan Gallagher, Jon Dumitru, Pat Burns, Christine Marick, Chad Wanke and John Withers

**NOES:** None

**ABSENT:** Glenn Grandis

**ABSTENTIONS:** None

**3. PUBLIC AFFAIRS UPDATE FOR THE MONTH OF JUNE 2024**

[2024-3708](#)

**Originator:** Jennifer Cabral

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Public Affairs Update for the month of June 2024.

**AYES:** Ryan Gallagher, Jon Dumitru, Pat Burns, Christine Marick, Chad Wanke and John Withers

**NOES:** None

**ABSENT:** Glenn Grandis

**ABSTENTIONS:** None

**NON-CONSENT:****4. BENEFITS FOR UNREPRESENTED EXECUTIVE MANAGEMENT EMPLOYEES**[2024-3727](#)

**Originator:** Laura Maravilla

Mr. Thompson provided a verbal report of the item.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Adopt Resolution No. OC SAN 24-XX entitled: "A Resolution of the Board of Directors of the Orange County Sanitation District Approving Benefit Adjustments for At-Will Executive Management Team Employees Commencing on Fiscal Year 2024-2025".

**AYES:** Ryan Gallagher, Jon Dumitru, Pat Burns, Christine Marick, Chad Wanke and John Withers

**NOES:** None

**ABSENT:** Glenn Grandis

**ABSTENTIONS:** None

**INFORMATION ITEMS:**

None.

**DEPARTMENT HEAD REPORTS:**

None.

**CLOSED SESSION:****CONVENED IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS 54956.9(d)(1), 54957(b)(1), & 54957.6.**

The Committee convened in closed session at 5:02 p.m. Confidential minutes of the Closed Sessions have been prepared in accordance with the above Government Code Sections and are maintained by the Clerk of the Board in the Official Book of Confidential Minutes of Board and Committee Closed Session meetings.

**CS-1 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION -  
GOVERNMENT CODE SECTION 54956.9(d)(1)**[2024-3704](#)

CONVENED IN CLOSED SESSION:

Number of Cases: 1

Orange County Sanitation District v. Robert M. Jackson, et al., Orange County Superior Court Case No. 30-2024-01379706-CU-OR-CJC.

**CS-2 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION - [2024-3709](#)  
GOVERNMENT CODE SECTION 54956.9(d)(1)**

CONVENED IN CLOSED SESSION:

Number of Cases: 1

Jose Salcido, Workers' Compensation Claim, Workers Compensation Appeals Board, Case No. ADJ14774129.

**CS-3 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION - [2024-3705](#)  
GOVERNMENT CODE SECTION 54956.9(d)(1)**

CONVENED IN CLOSED SESSION:

Number of Cases: 1

BKK Working Group, et al. v. Albertsons Companies, Inc., et al., United States District Court Central District of California, Court Case No. 2:18-CV-05836-MWF(PLAx).

**CS-4 PUBLIC EMPLOYEE PERFORMANCE EVALUATION - GOVERNMENT [2024-3734](#)  
CODE SECTION 54957(b)(1)**

**Originator:** Laura Maravilla

CONVENED IN CLOSED SESSION:

Public Employee Performance Evaluation

Title: General Manager

**CS-5 CONFERENCE WITH LABOR NEGOTIATORS - GOVERNMENT [2024-3738](#)  
CODE SECTION 54957.6**

**Originator:** Laura Maravilla

CONVENED IN CLOSED SESSION:

Agency Designated Representatives: Board Chairman Ryan Gallagher & Board Vice-Chairman Jon Dumitru

Unrepresented Employee: General Manager

**RECONVENED IN REGULAR SESSION.**

The Committee reconvened in regular session at 5:43 p.m.

**CONSIDERATION OF ACTION, IF ANY, ON MATTERS CONSIDERED IN CLOSED SESSION:**

General Counsel Scott Smith stated there was no reportable action.

**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

None.

**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

None.

**ADJOURNMENT:**

Chair Gallagher declared the meeting adjourned at 5:44 p.m. to the next Regular Steering Committee meeting to be held on Wednesday, August 28, 2024 at 5:00 p.m.

Submitted by:

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Tina Knapp, MMC  
Assistant Clerk of the Board