



# BOARD OF DIRECTORS

## Agenda Report

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**File #:** 2024-3445

**Agenda Date:** 1/17/2024

**Agenda Item No:** 14.

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**FROM:** Robert Thompson, General Manager  
Originator: Lorenzo Tyner, Assistant General Manager

**SUBJECT:**

**SOLICITATION OF GENERAL LEGAL SERVICES**

**GENERAL MANAGER'S RECOMMENDATION**

RECOMMENDATION:

Provide an update on the solicitation, scope of work, and contract structure for the upcoming General Legal Services procurement.

**BACKGROUND**

In December 2023, the General Legal Services Ad Hoc Committee discussed factors affecting the structure of the solicitation and contract.

**RELEVANT STANDARDS**

- Ensure the public's money is wisely spent

**PRIOR COMMITTEE/BOARD ACTIONS**

November 2023 - Board of Directors approved conducting an open competitive solicitation for general legal counsel services; and assigned the General Legal Services Ad Hoc Committee as oversight for the solicitation process.

**ADDITIONAL INFORMATION**

An overview of the solicitation and contract structure as recommended by the General Legal Services Ad Hoc Committee will be provided.

**ATTACHMENT**

*The following attachment(s) may be viewed on-line at the OC San website ([www.ocsan.gov](http://www.ocsan.gov)) with the complete agenda package:*

- Draft Scope of Work